

City of Emily

AGENDA

Tuesday, November 12, 2024

6:00 p.m. CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: June 11, 2024 Council Meeting
July 9, 2024 Council Meeting
- FINANCIAL REPORT: October 2024 Checking Beginning Balance \$1,267,662.56, Ending Balance \$1,204,274.68
- RECEIPTS: General \$21,934.69, Sewer \$16,890.22, Total \$38,824.91
- CLAIMS FOR APPROVAL: \$133,675.21 for Pine River State Bank Checks #61814 to #61903 and automatic withdrawals #330832 to #330838
- INVESTMENTS (Market Value): \$407,810.64
- TOTAL CHECKING/INVESTMENTS: \$1,612,085.32

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)**FIRE AND RESCUE DEPARTMENT**

- Personnel matter. (Meeting is anticipated to be closed.) *(Council action – motion)*

LAW ENFORCEMENT

- Completion of development of Northern Outpost for Sheriff's Office. *(Information)*

WASTEWATER

- Revised S.E.H. Agreement for Professional Services for the WWTP Influent Control Structure Repair for \$6,000 including the site visit that was conducted and a memo describing S.E.H.'s recommendations for the MPCA. *(Council action – motion)*
- Update regarding MPCA required repairs of rapid infiltration basins and MPCA notification. *(Information)*
- Resolution 24-51 Regarding Unpaid Sewer Charges to assess a total of \$5,577.87 in unpaid sewer charges to property taxes as identified at the interest rate of 12% per annum per City Code 50.28 Section C. *(Council action – motion)*

PLANNING & ZONING

- Summary of Ordinance No. 2024-06 Adding Section 154: Cannabis Businesses for publication. *(Council action – motion)*

ATTORNEY

- Alta Commitment for Title Insurance through First American Title Insurance Company for an owner's policy for \$150 for the purchase of two lots from Pennie Plesnicar. *(Council action – motion)*
- Determination regarding the tax forfeit of a portion of Anna Drive. *(Council Action – motion/Information)*
- Determination regarding approved Resolution 24-22 Adopting Modified Conditions for Existing Final Plat (Application Number 09-3327) from 2009 on Behalf of Northern Lights Over Roosevelt Homeowner's Association to modify the original conditions that regulated the docking storage location and parking on the West side of State Highway 6 on the property located at Northern Lights Over Roosevelt Plat adopted on May 14, 2024 pending City Attorney review and conditioned on a

Conditional Use Permit (CUP) being applied for, granted, and the CUP being recorded with Crow Wing County. *(Council action – motion)*

ROADS

- MnDOT 2024/2025 Snow Control Agreement for State Highway 6 within Emily. *(Council action – motion)*
- Determination of roads to include in the 2025 Road Improvement Project to be included with Crow Wing County (CWC) Highway Department's planned 2025 rehabilitation project. Need to inform CWC of the roads to be resurfaced by December 2024. *(Council action – motion)*
- Update on damage to Blue Lane East pavement by contractors. *(Council action – motion)*

MAINTENANCE

CITY HALL

- City Hall underground oil tank tightness test results. *(Information)*

CEMETERY

PARKS

LIBRARY

PERSONNEL

- Anna Battistini application for appointment to the 125th Celebration Committee. *(Council action – motion)*

EMILY WATERS

- DNR 2025 invasive aquatic plant management grant application period opens November 18, 2024. *(Council action – motion)*

ECONOMIC DEV. (EDA)

CODIFICATION

- Pending revision of Emily City Code Chapter 92: Animals regarding animal licensing, Chapter 33: Public Safety, Police Department regarding law enforcement coverage by Sheriff's Office, and Fee Schedule Ordinance. *(Information)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*

NEW BUSINESS:

- Resolution 24-49 Accepting Donation to the City from GoNorthMn/Sketches of Minnesota (Town of Fairfield Responsible Authority) for \$856.12 for Emily Lakes and Rivers Protection. *(Council action – motion)*
- Resolution 2024-48 to Certify Results of the Tuesday, November 5, 2024 Election (Canvassing of the General Election). *(Council action – motion)*
- Highway 6, LLC dba The Log Cabin application for 2024 on sale intoxicating, off sale, and Sunday liquor licenses pending background check, receipt of applicable restaurant license for food and beverage service, and all insurance requirements (paid prorated liquor license fees for one quarter). *(Council action – motion)*
- Resolution 24-34, Amended, Regarding American Rescue Plan Act Funds Use. *(Council action – motion)*
- Resolution 24-46 Revising the 2024 Adopted Budget. *(Council action – motion)*
- Resolution 24-47 to Approve Internal Reinvestment of Funds, Including Moving Funds Between Investment Accounting Funds and Transferring Between Checking Account Accounting Funds. *(Council action – motion)*
- Resolution 24-50 Regarding Unpaid Administrative Civil Penalties to assess a total of \$3,625 in unpaid administrative civil penalties to property taxes as identified. *(Council action – motion)*
- League of MN Cities Insurance Trust Workers' Compensation Coverage premium option. *(Council action – motion)*

CORRESPONDENCE:

- ✓ Office of the State Auditor re: Volunteer Fire Relief Association Investment Report Card.
- ✓ MnDOT Fiscal Year 2028/2029 Local Partnership Program Solicitation.

- ✓ Local 49 Union re: health and welfare premium increase of \$90 to \$1,565 per union employee on March 1, 2025.
- ✓ Crow Wing County re: proposed revisions to Land Use Ordinance.
- ✓ Crow Wing County re: proposed property tax rates.
- ✓ Crow Wing County re: public input request on Hazard Mitigation Plan updates.
- ✓ Initiative Foundation re: thank you for the donation.
- ✓ Sourcewell re: becoming an AscendRural pilot partner.
- ✓ LMC re: Regional Safety Group training.

Scheduled Upcoming Meetings:

- Truth in Taxation Public Hearing will be held on Tuesday, December 10, 2024 at 6 p.m.

ADJOURN