

Minutes and Proceedings of the City  
Council of the City of Emily in the  
County of Crow Wing, State of Minnesota  
Including accounts audited by said Council

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April 9, 2024

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The Emily City Council met for a regular meeting on Tuesday, April 9, 2024 in the Council Chambers and was called to order by Mayor Tracy Jones at 6:03 p.m. Councilmembers Bryce Butcher, Gerhart Hanson, Andrew Hemphill, and Gregory Koch were present. City Engineer Jeff Ledin, S.E.H., attended the meeting remotely. Cari Johnson, City Clerk/Treasurer, was present.

The Pledge of Allegiance was recited.

**COUNCILMEMBER BUTCHER MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

Mayor Jones requested a motion of approval of the Consent Agenda including meeting minutes of the March 20, 2024 Special Council Meeting and the Treasurer's Report from March 2024: Checking Beginning Balance \$1,058,666.24 and Ending Balance \$1,042,285.17; Receipts to General fund \$46,173.39, Sewer fund \$876.56, Total \$47,049.95; and Claims for Approval: \$45,006.22 including Pine River State Bank checks #61279 to #61336 and automatic withdrawals #330779 to #330789; Investments \$396,691.65; Total Checking/Investments \$1,438,976.42. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

PUBLIC FORUM: None.

FIRE DEPARTMENT: Council Liaison Butcher reported the March Fire Department meeting was held with 14 members present and reported 2 fire calls. All equipment was checked. The radio was removed from the 1999 GMC Fire Pumper Truck and put in the new fire truck.

**COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE PUBLIC SAFETY CONTRACT BETWEEN THE CITY AND TOWNSHIP OF LITTLE PINE WITH FIRE PROTECTION CONTRACT RATE OF 2.874% AND FIRST RESPONSE COVERAGE CONTRACT RATE OF .51838%. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO APPROVE THE PUBLIC SAFETY CONTRACT BETWEEN THE CITY AND FAIRFIELD TOWNSHIP WITH FIRE PROTECTION CONTRACT RATE OF 2.874% AND FIRST RESPONSE COVERAGE CONTRACT RATE OF .51838%. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED**

**COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE PUBLIC SAFETY CONTRACT BETWEEN THE CITY AND ROSS LAKE TOWNSHIP WITH FIRE PROTECTION CONTRACT RATE OF 2.874%. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

FIRST RESPONSE UNIT: Chief Cary LeBlanc reported the April First Response Unit meeting was held with 10 members present and reported 10 calls in March. A meeting was held with the Fire Chief, Chief LeBlanc, and Council Liaisons to review City Code for combination of the Fire and First Response departments. The First Response Unit elected Krista Kommer as Chief and Connie Pollock as Assistant Chief and requested confirmation of the results. **MAYOR JONES MADE THE MOTION FOR THE FIRST RESPONSE UNIT OFFICERS TO REMAIN THE SAME AS THE LAST ELECTION UNTIL THE ONGOING WORK ON THE COMBINED FIRE AND RESCUE ORDINANCE IS COMPLETE. COUNCILMEMBER KOCH SECONDED THE MOTION.** Discussion included not

having a change in leadership during ordinance revision and after the new ordinance is approved requesting the First Response Unit to hold another election. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO ACCEPT THE PAYMENT PLAN OF \$50 PER MONTH FOR A FIRST RESPONDER TRAINING REIMBURSEMENT OF \$600. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 24-14 ACCEPTING DONATION TO THE CITY OF \$1,350 FROM ROOSEVELT AND LAWRENCE AREA LAKES ASSOCIATION TO THE FIRST RESPONSE UNIT EQUIPMENT FUND. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**LAW ENFORCEMENT:** The Council discussed quotes for development of the northern outpost for the Sheriff's Office. The City has \$10,000 saved in the 228 Police Fund for paint, carpet, and furniture and \$30,000 saved in the 406 City Hall Fund for the access/security system upgrade. Birchdale Fire & Security currently provides City Hall access and security monitoring, but has not provided a quote to upgrade the system as requested. Midwest Security and Fire provided a quote to remove the existing security/card access system and install a new control panel, card access modules, and multi-class readers for a total of \$6,367.75 with 40% payment due on acceptance. Additional costs for Midwest Security and Fire include virtual keypad access/security monitoring at \$39.99 per month including card programming and remote door control via smartphone or web browser, advanced door reporting per door for \$4 per month, with a total of \$51.99 per month for monitoring with three access doors. Additional costs also include install of a fire alarm network/cellular communication to existing control panel for \$685 with commercial monitoring service of \$45.99 per month, Services Agreement with Security & Fire Partners for annual testing of fire alarm, etc. for \$312 per annual inspection, and access credentials of 50 pack proximity cards for \$305 and 50 pack proximity fobs for \$690. Optional costs for additional access doors (\$4 per month/door) include the kitchen for \$915, exterior gymnasium for \$2,150, interior mid hallway double doors for \$915, and Clerk's Office door for \$2,120. **COUNCILMEMBER KOCH MADE THE MOTION TO ACCEPT THE QUOTE FROM MIDWEST SECURITY AND FIRE TO REMOVE THE EXISTING SECURITY/CARD ACCESS SYSTEM AND INSTALL A NEW CONTROL PANEL, CARD ACCESS MODULES, AND MULTI-CLASS READERS FOR A TOTAL OF \$6,367.75 WITH 40% DOWN PAYMENT, INCLUDING ALL LISTED ADDITIONAL COSTS AND NOT INCLUDING ANY LISTED OPTIONAL COSTS. COUNCILMEMBER HANSON SECONDED THE MOTION.** Discussion included reducing the amount of proximity cards and fobs if able. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The design provided by the interior designer working for the Sheriff's Office includes one desk, two tables, nine office chairs, credenza, lounge, and ottoman. The Connect Interiors quote for the furniture per the design, with design and project management services of \$150, using Omnia and Sourcewell contracts, with a 50% required down payment, with no installation, would be a total of \$12,057.96. Purchase of the furniture per the design through Amazon would be \$3,733.62 with delivery. The Council requested the Clerk's Office request additional quotes for the next regular Council Meeting, including a quote from National Business Furniture. There was a preference for better quality furniture than Amazon.

The Council did not approve purchase of a TV at this time.

**MAYOR JONES MADE THE MOTION TO APPROVE THE CONNECT INTERIORS QUOTES FOR CARPET TILES, VINYL WALL BASE, SHIPPING, AND INSTALLATION LABOR FOR THE MAIN OFFICE FOR \$3,170 AND FOR REPLACEMENT CARPET TILES, VINYL WALL BASE, SHIPPING, AND INSTALLATION LABOR FOR THE CONFERENCE ROOM FOR \$965 FOR A TOTAL OF \$4,135. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**COUNCILMEMBER HEMPHILL MADE THE MOTION TO APPROVE THE FOX GLEN PAINTING QUOTE FOR PREPPING AND PAINTING THE WALLS, PRIMING AND PAINTING WINDOW PANELS, AND PRIMING AND STAIN-SEALING CEILING TILES FOR A TOTAL OF \$1,625. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The check from Guardian Fleet Services for \$10,000 for the sale of the former police vehicles was deposited in the 228 Police Fund.

WASTEWATER: Nothing new to report.

PLANNING & ZONING: Council Liaison Koch reported no Planning Commission meeting was held last month.

**MAYOR JONES MADE THE MOTION TO HIRE BRIAN DOBIE, STRUCTURAL ENGINEER, TO INSPECT THE WALL BETWEEN THE PLANNING AND ZONING OFFICE AND CLERK'S OFFICE FOR A DOOR OPENING WITH CHARGE NOT TO EXCEED \$450 AND SUBMIT A REPORT WITH FINDINGS AND REQUIRED REMEDIES FOR \$150 PER HOUR WITH A TOTAL NOT TO EXCEED \$1,000. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

ATTORNEY: No report.

**ROADS: MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 24-18 ACCEPTING S.E.H. FEASIBILITY REPORT, WITHOUT CALLING A PUBLIC HEARING AT THIS TIME FOR CONSIDERATION OF AN ALTERNATIVE SCALED BACK PROJECT. COUNCILMEMBER HEMPHILL SECONDED THE MOTION.** Discussion included the resolution closes the Feasibility Report developed for a 2024 Road Improvement Project and makes the report available for future action. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

City Engineer Jeff Ledin, S.E.H., stated Alex Voit, S.E.H., would be available to assist with solicitation for the planned 2024 budgeted street improvements. The City budgeted \$65,689.88 to repair the most deteriorated portions of City streets this year.

**MAYOR JONES MADE THE MOTION TO APPROVE THE S.E.H. SCOPE OF SERVICES FOR PRELIMINARY ENGINEERING FOR ROOSEVELT DRIVE OVER CROOKED CREEK BRIDGE REPLACEMENT TO DEVELOP PRELIMINARY PLANS FOR AN AMOUNT NOT TO EXCEED \$49,994. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The City could request reimbursement of up to \$10,000 from the Sourcewell Consultant Services Reimbursement program after payment of the S.E.H. invoice(s).

McCoy Construction & Forestry Equipment approved purchasing the City's 1987 backhoe tractor for \$7,000 on trade-in, which reduced the total backhoe tractor cost to \$132,200.

Pavestripe LLC provided an unsolicited quote for curb painting on State Highway 6 for \$1,100, which was not budgeted for 2024. Curb painting died for the lack of a motion.

MAINTENANCE: Maintenance Supervisor Brian Foster reported brush dump work, cutting trees, street sweeping, general maintenance, and washing and putting snow equipment away. The City of Emily decals were applied on the City vehicles.

**CITY HALL: The City's application for a partner award to purchase a hydration station for City Hall was approved by SHIP Crow Wing Energized for up to \$1,500. MAYOR JONES MADE THE MOTION TO APPROVE THE CROW WING COUNTY SHIP PARTNER AGREEMENT FOR THE PARTNER AWARD FOR REIMBURSEMENT OF UP TO \$1,500 FOR PURCHASE OF A HYDRATION STATION FOR CITY HALL WITH AN IN KIND CONTRIBUTION OF INSTALLATION BY THE CITY AND A REQUIREMENT TO PUBLISH A MIDWEEK MOTIVATOR ARTICLE IN THE BRAINERD DISPATCH WITH PHOTOS. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO PURCHASE AN ELKAY BOTTLE FILLING STATION, NON-FILTERED, THROUGH AMAZON FOR UP TO \$1,500. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO HIRE PIKE PLUMBING AND HEATING TO REMOVE THE EXISTING WATER COOLER AND INSTALL A SUPPLIED WATER COOLER/BOTTLE FILLING STATION FOR \$1,240.**

**COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**CEMETERY:** No report.

**PARKS:** MAYOR JONES MADE THE MOTION TO REQUEST QUOTES TO REPLACE THE SIDING AND FASCIA ON ALL FOUR DUGOUTS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. Discussion included Councilmember Hemphill will assist with development of criteria for the quotes. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**COUNCILMEMBER KOCH MADE THE MOTION TO REQUEST QUOTES FOR THE CONSTRUCTION OF TWO PICKLEBALL COURTS, INCLUDING NETS, FENCING, AND PAINTING. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO RENT THREE PORTABLE TOILET UNITS FROM AL'S SEWER SERVICE FOR THE CITY PARK, CITY HALL, AND BALLFIELD PARK FOR \$130 EACH PER MONTH WITH EXTRA CHARGE FOR CLEANING IF THE UNITS ARE VANDALIZED. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO PURCHASE SCOREBOARD POSTS FROM QUALITY FABRICATING FOR TWO 20' VERTICAL I-BEAM POSTS AND TWO 4' HORIZONTAL BRACES INCLUDING LABOR, PRIME, PAINT, AND FINISH COATING FOR \$1,678. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**LIBRARY:** No report.

**PERSONNEL:** MAYOR JONES MADE THE MOTION TO APPOINT GREGORY KOCH TO THE PARK COMMISSION FOR A 3 YEAR TERM OF APRIL 10, 2024 TO DECEMBER 31, 2026 AS RECOMMENDED BY THE PARK COMMISSION. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, AND HEMPHILL VOTED AYE. KOCH ABSTAINED. THE MOTION PASSED.

**MAYOR JONES MADE THE MOTION TO HIRE BRIAN MOONEN AND TIMOTHY STROBEL AS PART-TIME SEASONAL MAINTENANCE WORKERS FOR UP TO 32 HOURS PER WEEK PER RECOMMENDATION OF THE PERSONNEL COMMITTEE WITH WAGE OF \$18 PER HOUR AND START DATE OF MAY 6, 2024 PENDING PREEMPLOYMENT SCREENINGS AND BACKGROUND CHECK AS PER DRAFTED JOB OFFER LETTERS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO ACCEPT THE RESIGNATION OF KENNY RODEN FROM THE EMERGENCY MANAGEMENT DIRECTOR POSITION EFFECTIVE MAY 1, 2024. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO APPOINT BRIAN FOSTER AS EMERGENCY MANAGEMENT DIRECTOR EFFECTIVE MAY 2, 2024. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**EMILY WATERS:** MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY LAKES AND RIVERS PROTECTION FUND APPROPRIATIONS APPLICATIONS AS RECOMMENDED BY THE EMILY WATERS COMMITTEE AS FOLLOWS: ROOSEVELT AND LAWRENCE AREA LAKE ASSOCIATION FOR ONGOING INSPECTION AT LANDINGS, SURVEYING AND TREATING FOR INVASIVE PLANT AND ANIMAL SPECIES ON ROOSEVELT LAKE FOR \$5,738; RUTH LAKE IMPROVEMENT DISTRICT FOR EURASIAN WATERMILFOIL REMEDIATION ON RUTH LAKE, INCLUDING SURVEY AND TREATMENT FOR \$5,738; AND EMILY LAKES AND RIVER ASSOCIATION FOR INSPECTION AND CONTROL OF EURASIAN WATER MILFOIL IN EMILY AND MARY LAKES AND THE LITTLE PINE RIVER BETWEEN MARY AND EMILY LAKES FOR \$5,738. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

**ECONOMIC DEVELOPMENT:** No report.

CODIFICATION: No report.

UNFINISHED BUSINESS: Rick Sandri, North Star Manganese (NSM), provided a report. Sandri reported Electric Metals continued working on a new Resource Estimate with Forte Dynamics on the 2023 drilled portion of the Emily Deposit. The report is expected to be released in April. The metallurgical testing and analysis of drilled samples continue to be assessed at Kemetco Research and are expected to continue through mid-2024. Sandri reported environmental visits associated with site reclamation (regrowth in disturbed areas) were reinitiated, and then later suspended, associated with the freeze/thaw conditions at the site. As the weather gets warmer the environmental visits associated with site reclamation will be reinitiated on a regular basis. NSM continued its discussions with the Department of Natural Resources (DNR) on its mineral lease applications on State mineral lands in the Emily area. The activity will be ongoing into 2024.

**NEW BUSINESS: MAYOR JONES MADE THE MOTION TO APPROVE CROW WING COUNTY'S REQUEST FOR CLASSIFICATION TO NON-CONSERVATION AND FUTURE SALE OF LANDLOCKED TAX FORFEITED LAND, PARCEL ID 21180513 WITH A REQUIREMENT FOR THE PARCEL TO ONLY BE OFFERED TO ADJACENT PROPERTY OWNERS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The City planned to apply for a Sourcewell Community Impact Funding Grant in 2024 to purchase and install a generator for City Hall for the Emergency Shelter and purchase and install new microphones in the Council Chambers. Grant applications are chosen via a lottery and the grant is to request between \$20,000 to \$50,000. The 2024 Budget does not include funds for a generator or microphones. The generator quotes received were from Generator Power Systems for \$129,818.10 including the electric boiler, Generator Power Systems for \$58,189.04 not including the electric boiler, and Holden Electric for \$74,425 with emergency power to boiler pumps for backup boiler. The microphone quote received from Tremolo was for \$1,390. The quotes are for over the grant amount and the 2024 Budget does not include funds for the purchases.

The City had planned to include purchase of electronic speed signs in the Sourcewell Community Impact Funding Grant application, but this year public safety purchases are no longer eligible. Purchase of electronic speed signs would be eligible for the Sourcewell Match Funding Grant, but the City would need a budget for the matching funds. **MAYOR JONES MADE THE MOTION TO CONTACT THE CITY ATTORNEY TO DETERMINE IF ELECTRONIC SPEED SIGNS WOULD BE AN ELIGIBLE USE OF PUBLIC SAFETY AID FUNDS. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**COUNCILMEMBER BUTCHER MADE THE MOTION TO PURCHASE AND INSTALL A NEW CLERK'S OFFICE COMPUTER FROM TREMOLO FOR \$874.94. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO APPROVE CROW WING COUNTY HISTORICAL SOCIETY'S REQUEST FOR A DONATION WITH A DONATION OF \$100 AS BUDGETED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 24-19 APPROVING A LAWFUL GAMBLING PERMIT FOR THE LAKERS LIONS OF EMILY, OUTING & FIFTY LAKES TO HOLD A RAFFLE DRAWING AT THE PICKLED LOON SALOON OF EMILY ON SATURDAY, AUGUST 17, 2024 WITH NO WAITING PERIOD. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO MAKE PROCLAMATION 2024-01 RECOGNIZING NATIONAL PREGNANCY AND INFANT LOSS REMEMBRANCE DAY. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

CORRESPONDENCE: Discussion included State Auditor regarding approval of extension of the audit due date to June 14, 2024, Ehlers regarding potential refunding of existing bonds, and Initiative Foundation regarding thank you for past donations.

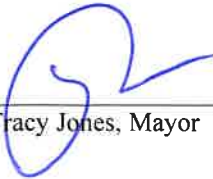
SCHEDULED UPCOMING MEETINGS: The Fire Chief, First Responder Chief, and Council Liaisons are working on review of City Code to combine the departments.

**COUNCILMEMBER BUTCHER MADE THE MOTION TO ADJOURN THE MEETING AT 7:05 P.M. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

Respectfully submitted,

Attest:

  
Cari Johnson, MCMC, City Clerk/Treasurer

  
Tracy Jones, Mayor