

City of Emily

AGENDA

Tuesday, September 10, 2024

6:00 p.m. CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****PUBLIC HEARING – Landowner Petition for Vacation of Public Road Cartway****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: May 14, 2024 Council Meeting
- FINANCIAL REPORT: August 2024 Checking Beginning Balance \$1,587,586.56, Ending Balance \$1,420,165.40
- RECEIPTS: General \$21,233.90, Sewer \$7,600.31, Total \$28,834.21
- CLAIMS FOR APPROVAL: \$125,064.07 for Pine River State Bank Checks #61644 to #61727 and automatic withdrawals #330815 to #330822
- INVESTMENTS (Market Value): \$405,603.81
- TOTAL CHECKING/INVESTMENTS: \$1,825,769.21

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

- SPEAKERS:** 6:10 p.m. Steve Hudson Cotariu, School Board Candidate, regarding introduction and brief discussion of platform.
- 6:15 p.m. Jan Mosman and Bob Eddy regarding Emily Lake Groups and Emily Waters Committee update and request for funding.
- 6:20 p.m. Jamie Skjeveland, Superintendent, and Mike Domin, School Board Member, Crosby-Ironton Schools, regarding school referendum information.

FIRE DEPARTMENT

- Fire Engine #1 lease payment of \$34,664.96 to Santander Leasing as budgeted. *(Council action – motion)*
- Fire Engine #2 lease payment of \$44,900 to Community Leasing Partners as budgeted. *(Council action – motion)*
- Resolution 24-43 Accepting Donation to the City of \$10,000 from the Emily Firemen’s Relief Association to the Firemen’s Equipment Fund. *(Council action – motion)*
- Great Plains Fire purchases for combined total of \$27,657.00 with \$12,000 planned using Fund 225 Public Safety Aid funds and \$15,657 from 225 Firemen’s Equipment Fund: *(Council action – motion)*
 - 31” SL2 Push Pull Ram eForce 28V with deluxe kit for total of \$12,420
 - 17C SL3 Brute Combi Tool 28V, Tip Vario, and Rit Tip for total of \$15,237
- Blair Mileski attendance of MSFDA Conference and Fire School September 20 and 21, 2024 in Mankato for \$275 (eligible for MBFTE reimbursement), 2 nights in hotel up to \$300 total, plus reimbursement of mileage and meals. *(Council action – motion)*

FIRST RESPONSE UNIT

- Resolution 24-39 Accepting Donation to the City of \$520.40 from the Emily Firemen’s Relief Association to the First Response Unit Equipment Fund. *(Council action – motion)*

- Resolution 24-42 Accepting Donation to the City of \$1,000 from an anonymous donor to the First Response Unit Equipment Fund. *(Council action – motion)*

LAW ENFORCEMENT

- Northern Outpost for Sheriff's Office is operational. *(Information)*

WASTEWATER

PLANNING & ZONING

ATTORNEY

- Resolution 24-35, Amended, Approving the Purchase of Property Within the City Limits of the City of Emily as amended to one property owner to purchase parcels 21340552 and 21340553 from Pennie Plesnicar for \$3,000 each using Future City Development funds, pending City Attorney review. *(Council action – motion)*
- Update regarding Resolution 24-22 Adopting Modified Conditions for Existing Final Plat (Application Number 09-3327) from 2009 on Behalf of Northern Lights Over Roosevelt Homeowner's Association to modify the original conditions that regulated the docking storage location and parking on the West side of State Highway 6 on the property located at Northern Lights Over Roosevelt Plat adopted on May 14, 2024 pending City Attorney review and conditioned on a Conditional Use Permit (CUP) being applied for, granted, and the CUP being recorded with Crow Wing County. *(Council action – motion)*

ROADS

- Resolution 24-44 Vacating a Public Road Cartway to vacate a cartway established over PIDs 21090603 and 21090521 as requested by Dennis and Bridget Honsa. *(Council action – motion)*
- Preparation for 2025 City road resurfacing project jointly with Crow Wing County (CWC) Highway Department west County Road 1 rehabilitation project. Need to inform CWC of the roads to be resurfaced by December 2024. There will be a future need for a cost sharing agreement.
 - S.E.H. 2025 Street Project Proposal for Design and Construction to include a City resurfacing improvements project with CWC Highway Department's planned 2025 rehabilitation project. The project scope would include preparation of plans and specifications, construction administration and observation, project management, meeting with Road Committee, coordination with CWC staff, presentation of plans and bid results, and project closeout for a fee hourly estimated to be \$20,000 including expenses and equipment. *(Council action – motion)*
- Update on damage to Blue Lane East pavement by contractors. *(Information/Council action – motion)*

MAINTENANCE

CITY HALL

CEMETERY

PARKS

- Resolution 24-40 Accepting Donation to the City of \$2,200 from Emily Outing Fifty Lakes Area Lions to the Park Fund – Pickleball Fund. *(Council action – motion)*
- Resolution 24-41 Accepting Donation to the City of \$300 from Gerhart Hanson, Jr. to the Park Fund – Pickleball Fund. *(Council action – motion)*
- City Hall Park Outdoor Pickleball Courts construction complete. Additional purchases from Fund 404 Park Dedication Funds: *(Council action – motion)*
 - Purchase of two signs from Econo Signs with rules for court usage for \$59 each and one sign with court sponsors for \$59 for a total of \$177 plus shipping.
 - Purchase of one pickleball paddle rack rotation system (16 paddles) from NEXTuP Peacekeeper for \$421.94 with shipping.
 - Purchase of two pickleball outdoor mats from Amazon:
 - Option A – recycled tire link mat for a total of \$168 plus shipping
 - Option B – rhino rubber anti-fatigue for a total of \$124 plus shipping
- Park Commission recommendation to appoint Karen Trenn to the Park Commission for a 2 year term of September 11, 2024 to December 31, 2025. *(Council action – motion)*

LIBRARY

PERSONNEL

EMILY WATERS

ECONOMIC DEV. (EDA)

CODIFICATION

- Review of Emily City Code Chapter 92: Animals regarding animal licensing and Chapter 33: Public Safety, Police Department regarding law enforcement coverage by Sheriff's Office. *(Information)*

- American Legal Publishing update of Emily City Code. *(Information)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Meet the Candidate Night will be held on Monday, September 30, 2024 at 6 pm in the Emily City Hall Gymnasium.
- City Slogan Contest open. *(Information)*
- Update on CWC Highway Department lighting accounts. *(Information)*

NEW BUSINESS:

- Propane pricing vendor options: *(Council action – motion)*
 - Ferrellgas (current vendor) \$1.199 per gallon fixed price through November 30, 2024 and \$1.459 per gallon fixed from December 1, 2024 through June 30, 2025. All delivery fees to be waived for the contract term.
- Renewal of LMCIT Workers' Compensation Plan options. *(Council action – motion)*
- Renewal of LMCIT Property/Casualty Insurance options.
 - Approve not waiving the monetary limits on municipal tort liability for the City's LMCIT property/casualty insurance coverage. *(Council action – motion)*
- Formation of City of Emily 125th Celebration Committee. *(Council action – motion)*
- Standard and Poor's Global ratings review results. *(Information)*
- Crow Wing County re: new State legislation regarding special assessments due on tax forfeited properties and three tax forfeited properties to be sold within six months of their forfeiture date, including two City roads (one public, one private). *(Information)*
- 2025 Preliminary Budget and Preliminary City Tax Levy due September 30, 2024. *(Information)*
- Sourcewell Programs available for Local Government. *(Information)*

CORRESPONDENCE:

- ✓ Liberty Tree Society regarding offer for a William Bradford Memorial for the City.

Scheduled Upcoming Meetings:

- Schedule 2025 Preliminary Budget meeting(s) in September.
- General Election will be held on Tuesday, November 5, 2024.
- Truth in Taxation Public Hearing will be held on Tuesday, December 10, 2024 at 6 p.m.

ADJOURN