

Minutes and Proceedings of the City
Council of the City of Emily in the
County of Crow Wing, State of Minnesota
Including accounts audited by said Council

May 14, 2024

The Emily City Council met for a regular meeting on Tuesday, May 14, 2024 in the Council Chambers and was called to order by Mayor Tracy Jones at 6:00 p.m. Councilmembers Bryce Butcher, Gerhart Hanson, Andrew Hemphill, and Gregory Koch were present. Cari Johnson, City Clerk/Treasurer, was present.

The Pledge of Allegiance was recited.

COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

Mayor Jones requested a motion of approval of the Consent Agenda including meeting minutes of the November 14, 2023 Council Meeting, December 12, 2023 Council Meeting, December 13, 2023 Special Council Meeting, and December 21, 2023 Special Council Meeting and the Treasurer's Report from April 2024: Checking Beginning Balance \$1,042,285.17 and Ending Balance \$1,027,911.71; Receipts to General fund \$21,854.23, Sewer fund \$15,804.63, Total \$37,658.86; and Claims for Approval: \$91,123.34 including Pine River State Bank checks #61337 to #61421 and automatic withdrawals #330790 to #330794; Investments \$396,630.64; Total Checking/Investments \$1,424,542.35. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

SPEAKERS: Richard Baum submitted a request for dust control on the shoulder of Bloomquist Drive because ATVs are making dust.

PUBLIC FORUM: Jan Mosman, 44483 State Highway 6, reported GoNorthMN received two grants. Mosman reported one grant is to provide a free dinner and theater event later this summer. The goal of the theater event is to invite discussion on what everyone likes in the City and topics where attendees disagree and should hear the other side. The actors will use the information to present an improvisational comedy event. The Sketches of Minnesota event will be held on Friday, July 26, 2024 in the Emily City Hall Gymnasium with food provided by three local restaurants. Donations may be made at the event and will be split between the Emily Area Food Shelf, invasive species management in City lakes, and GoNorthMN projects. Mosman reported the second grant received was from Crow Wing Power for electrical improvements to the historic post office and old log cabin, including outlets and lights.

Lynn Kosloske, Secretary/Treasurer, Northern Lights Over Roosevelt Lake Homeowner's Association Board, reported on October 3, 2023 the Board requested two modifications to the conditions of the 2009 Northern Lights Over Roosevelt Lake final plat at a Planning Commission meeting. Kosloske reported the Board requested modifications to the docking storage location and the parking on the west side of State Highway 6. At the meeting the Board representatives were informed the Minnesota Department of Transportation (MnDOT) and the Minnesota Department of Natural Resources (DNR) required the current docking storage and parking regulations in 2009, the Board would need to seek approval from both entities, and, if approved, the Board would need to come back to the Planning Commission for approval of the changes. The Board was notified that MnDOT reviewed the request and made the following decisions:

- MnDOT will allow daytime parking outside the roadside clear zone, which is measured from the edge of the traveling lane (white line) and is 42' from the white line of the nearest lane at this location. No overnight parking will be allowed and MnDOT will be posting "no overnight parking" signs at the location.
- MnDOT will allow the Board to build an 8' to 10' wide access across the ditch to provide trail access to State Highway 6 from the development. The ditch in the area is part of the ATV trail and is continually in disrepair and is usually not in the best condition for walking across. MnDOT will place pedestrian crossing

ahead signs in advance of the crossing. The Board has applied for a MnDOT permit to construct the access and will be completing the access as soon as possible.

- MnDOT will allow the dock to be placed along the shoreline of the lake for winter storage. The Board will not allow lifts on the shoreline. The lifts will be removed by property owners and placed at residences in the development.

Kosloske reported the Board feels the parking location is adequate for their needs for ATVs, side-by-sides, and golf carts. Kosloske reported the Board feels automobiles should be allowed for pick up and drop off only with no day parking of automobiles to remain in compliance with MnDOT requirements.

Kosloske reported the Board contacted the DNR and the Crow Wing County Hydrologist for approval of the new dock layout on Roosevelt Lake and a copy of the layout has been provided to the City. The approved dock layout must remain in compliance with the requirements for no more than 16 boat slips per the Northern Lights Over Roosevelt Lake final plat and the Board does not excavate or pull out vegetation.

Kosloske reported the Board is requesting the City Council approve modification to Northern Lights Over Roosevelt Lake final plat Condition #16 to allow dock storage on the shoreline and Condition #21(A) allowing day parking 42' from the nearest white line of State Highway 6. Kosloske asked if the Board would have to request approval for completing ditch modifications in State Highway 6 right-of-way if approved by MnDOT.

Jan Peterschick, 21379 Evening Star Lane, reported being appreciative of the Planning Commission for their consideration of the MnDOT and DNR approved modifications to the Northern Lights Over Roosevelt Lake final plat conditions.

FIRST RESPONSE UNIT: Chief Cary LeBlanc reported the May First Response Unit meeting was held with 9 members present and reported 8 calls in April. Trainings on cardiac arrest and documentation were completed. Combination of the Fire Department and First Response Unit was discussed. **MAYOR JONES MADE THE MOTION TO TABLE CONFIRMATION OF FIRST RESPONSE UNIT ELECTION RESULTS PENDING FIRE AND RESCUE DEPARTMENT ORDINANCE COMPLETION. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

FIRE DEPARTMENT: Council Liaison Butcher reported the April Fire Department meeting was held with 13 members present and reported 1 fire call. All equipment and SCBAs were checked.

MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, JUNE 15, 2024 IN THE EMILY BASEBALL FIELD PARK FOR A SOFTBALL TOURNAMENT, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER KOCH MADE THE MOTION TO THE APPROVE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, JULY 20, 2024 IN THE EMILY DOWNTOWN CITY PARK FOR EMILY DAY, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, AUGUST 10, 2024 IN THE EMILY BASEBALL FIELD PARK FOR A SOFTBALL TOURNAMENT, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO TABLE THE BY-LAWS OF THE EMILY VOLUNTEER FIRE DEPARTMENT REVISIONS INCLUDING ADDITION OF SECTION 11 CHILDREN AND SECTION 12 ANNUAL SCBA/N95 MASK FIT TEST AND SECTION RENUMBERING TO PROVIDE ADEQUATE NOTIFICATION OF FIRE DEPARTMENT MEMBERS AND PROVIDE TIME FOR ADDITIONAL WORK ON THE REVISIONS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

LAW ENFORCEMENT: Council Liaison Butcher reported on Northern Outpost development including Midwest Security has been working on the Hall access/security system, the Northern Outpost has been painted, and the carpet should be installed soon in the Northern Outpost. **MAYOR JONES MADE THE MOTION TO APPROVE QUOTES FOR CONTINUING DEVELOPMENT OF NORTHERN OUTPOST FOR THE SHERIFF'S OFFICE.**

COUNCILMEMBER BUTCHER SECONDED THE MOTION. THE MOTION FAILED FOR LACK OF VOTES. Furniture quotes were reviewed with a preference for American-made furniture and for all assembly, delivery, and installation to be included. There is currently a cabinet in the Northern Outpost, so the City does not plan to purchase a credenza. **MAYOR JONES MADE THE MOTION TO APPROVE THE OFFICE SHOP FURNITURE QUOTE FOR A DESK, TWO TABLES, NINE OFFICE CHAIRS, LOUNGE (THREE PARTS), AND END TABLE, WITH NO CREDENZA IF REMOVAL OF THE CREDENZA DOES NOT RESULT IN THE LOSS OF THE 40% DISCOUNT, AND PURCHASE OF A 50" SMART TV AND WALL MOUNT FOR \$247.98 WITH SHIPPING FROM WALMART, USING \$4,240 FROM 228 POLICE FUND AND THE REMAINDER FROM THE 206 ARPA FUND. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

WASTEWATER: The Emily Wastewater Treatment Plant was inspected by the Minnesota Pollution Control Agency (MPCA) on March 8, 2024 with the City's Wastewater Operator. The MPCA reviewed the ponds, rip rap, control structures, groundwater well, and the rapid infiltration basins. The City has been planning to repair the rapid infiltration basins by repairing or replacing the broken or cut lateral distribution lines and replacing the sand to the proper depth. The City has also planned to replace the sagging rip rap with new rocks to get to the original operating depth. During the inspection it was determined a vent needs to be installed in the influent control structure due to corrosion to the concrete structure, manhole covers, and transfer gates. The City received a Wastewater Compliance Evaluation Inspection from the MPCA with ten documented violations of the terms and conditions set forth in the State Disposal System permit. Six violations and corrective actions were listed and the remaining four violations were serious and addressed in a separate Notice of Violation. The MPCA reported many missing reports and sample data from 2016 through 2021 from the prior Wastewater Operator. The missing reports and data include Discharge Monitoring Reports, Pond Observation Forms, and laboratory analysis reports. The MPCA's required corrective action within 30 days is finding and submitting as many of the missing reports/lab results as possible and submitting a description of how all reports and lab results will be submitted and/or collected on time in the future. The MPCA's required corrective action within 60 days is submitting a description of how and when the rapid infiltration basins will be repaired and submitting a description of how and when the concrete spalling in the influent transfer structure at the ponds will be repaired. The City has been working on finding or replacing missing reports and lab results. The MPCA is requiring the City's current Wastewater Operator to enter the missing documentation on the MPCA website. The Wastewater Operator submitted a list of planned 30 day and 60 day actions to use to develop the required response letter to the MPCA. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE SENDING A RESPONSE LETTER TO THE MPCA WITH THE PLANNED 30 DAY AND 60 DAY ACTIONS IN RESPONSE TO THE WASTEWATER COMPLIANCE EVALUATION INSPECTION AND NOTICE OF VIOLATION. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The MPCA representative understands the City changed Wastewater Operators and is willing to work with the City regarding compliance. There is a possibility the MPCA will charge fines for the violations.

MAYOR JONES MADE THE MOTION TO APPROVE THE AGRICULTURAL HAULED WASTEWATER DISCHARGE PERMIT APPLICATION FROM AL'S SEWER FOR AGRICULTURAL FISH HATCHERY POND WASTE, PENDING WASTEWATER OPERATOR APPROVAL AND RECEIPT OF INSURANCE REQUIREMENTS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

PLANNING & ZONING: Planning Commission Chair David Johnson presented the report from the May Planning Commission Meeting. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE REZONING A .44 ACRE SECTION OF THE 2.43 ACRE PROPERTY LOCATED AT 40099 HITE LANE, PID 21270704, PROPERTY OWNERS EUGENE AND ZAMIRA SELYUKOV, FROM NEIGHBORHOOD RESIDENTIAL TO SHORELINE RESIDENTIAL TO BRING THE LOT INTO ONE UNIFORM ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION, PENDING CITY ATTORNEY REVIEW AND DEVELOPMENT OF ALL NECESSARY DOCUMENTATION. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

MAYOR JONES MADE THE MOTION TO ADOPT ORDINANCE 24-01 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE WATER RESOURCE ZONING DISTRICT

WITH THE REMOVAL OF THE “WATER RESOURCE (WR)” ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. MAYOR JONES MADE THE MOTION TO APPROVE THE SUMMARY OF ORDINANCE 24-01 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE WATER RESOURCE ZONING DISTRICT WITH THE REMOVAL OF THE “WATER RESOURCE (WR)” ZONING DISTRICT FOR PUBLICATION. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER KOCH MADE THE MOTION TO ADOPT ORDINANCE 24-02 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE HIGHWAY MIXED-USE ZONING DISTRICT WITH UPDATE TO THE INTENT AND PURPOSE OF THE ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE SUMMARY OF ORDINANCE 24-02 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE HIGHWAY MIXED-USE ZONING DISTRICT WITH UPDATE TO THE INTENT AND PURPOSE OF THE ZONING DISTRICT FOR PUBLICATION. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed the requested modifications to the conditions of the Northern Lights Over Roosevelt Lake final plat by the Northern Lights Over Roosevelt Lake Homeowner’s Association Board. **MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 24-22 ADOPTING MODIFIED CONDITIONS FOR EXISTING FINAL PLAT (APPLICATION NUMBER 09-3327) FROM 2009 ON BEHALF OF NORTHERN LIGHTS OVER ROOSEVELT LAKE HOMEOWNER’S ASSOCIATION TO MODIFY THE ORIGINAL CONDITIONS THAT REGULATED THE DOCKING STORAGE LOCATION AND PARKING ON THE WEST SIDE OF STATE HIGHWAY 6 ON THE PROPERTY LOCATED AT NORTHERN LIGHTS OVER ROOSEVELT LAKE PLAT, WITH ADDITIONAL MODIFICATIONS TO THE CONDITIONS AS FOLLOWS:**

- **#16 REVISED TO: DOCKS SHALL BE ALLOWED TO BE STORED ON-SITE ON THE SHORELINE AND WALKING PATH EACH YEAR WITH EFFORTS MADE TO STORE THE DOCKS OUT OF CLEAR VIEW FROM THE LAKE.**
- **ADDITION OF #17: LIFTS SHALL BE PROFESSIONALLY REMOVED BY THE ASSOCIATION PROPERTY OWNERS AND MOVED FOR STORAGE TO THEIR PLACE OF RESIDENCE IN THE NORTHERN LIGHTS OVER ROOSEVELT LAKE DEVELOPMENT.**
- **#22 (A) REVISED TO: THE NORTH APPROACH/DROP OFF AREA WILL BE ALLOWED AS OUTLINED BY MNDOT IN THEIR LETTERS DATED APRIL 3, 2024 AND APRIL 19, 2024, ATTACHED AS EXHIBIT A.**
- **ADDITION OF #23: DAY PARKING FOR ATVS, UTVS, AND GOLF CARTS SHALL BE ALLOWED 42 FEET FROM THE NEAREST WHITE LINE ON STATE HIGHWAY 6.**
- **ADDITION OF #24: DROP OFF AND PICK UP SHALL BE ALLOWED WITH MOTORIZED VEHICLES ONLY.**
- **ADDITION OF #25: NO DAY PARKING SHALL BE ALLOWED FOR AUTOMOBILES AND TRUCKS.**
- **ADDITION OF #30: THE SHORELINE IS TO REMAIN IN ITS NATURAL STATE. NO CLEARING ALLOWED.**
- **ADDITION OF #31: EFFORTS SHALL BE MADE TO LIMIT WATER FLOW DOWN THE WALKING PATH TO AVOID RUNOFF AND EROSION.**

COUNCILMEMBER HEMPHILL SECONDED THE MOTION. Discussion included the City Attorney will research whether a Conditional Use Permit (CUP) for the project was granted and recorded in 2009. If a CUP was granted, then the new CUP will merely contain these new modifications. If not, a new CUP including all of the 2009 conditions, plus modifications as approved by MnDOT and the DNR, will be needed. Per the City Attorney the Homeowner’s Association will need to apply for a CUP either way if the final plat condition modifications are approved. **MAYOR JONES MADE THE MOTION TO AMEND THE MOTION TO INCLUDE PENDING CITY ATTORNEY REVIEW AND CONDITIONED ON A CONDITIONAL USE PERMIT (CUP) BEING APPLIED FOR, GRANTED, AND THE CUP BEING RECORDED WITH CROW WING COUNTY WITH ADDITIONAL MODIFICATIONS TO THE CONDITIONS AS FOLLOWS:**

- **ADDITION OF #26: NO OVERNIGHT PARKING SHALL BE ALLOWED.**

COUNCILMEMBER HEMPHILL SECONDED THE AMENDMENT. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Northern Lights Over Roosevelt Lake Homeowner’s Association Board will request the signage along the trail on the west side of State Highway 6 near the shore directing no ATVs and no motor vehicles to the lakeshore to remain. MnDOT is going to remove the “No Parking” signs and install “No Overnight Parking” signs.

The Council reviewed the Lot Line Adjustment Application and Lot Split/Subdivision/Rezoning Application revisions.

The Council reviewed the structural engineer's report for review of standard door cut between the Planning and Zoning Office and the Clerk's Office. The report will be used by contractors to develop quotes for the work.

ATTORNEY: The City Attorney made the determination that Public Safety Aid funds are eligible to be used for purchase of electronic speed signs. **MAYOR JONES MADE THE MOTION TO REQUEST QUOTES FOR TWO ELECTRONIC SPEED SIGNS TO BE PURCHASED WITH PUBLIC SAFETY AID FUNDS. COUNCILMEMBER BUTCHER SECONDED THE MOTION.** Discussion included MnDOT will be contacted for their approved sign options. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

MAYOR JONES MADE THE MOTION TO APPROVE THE DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

ROADS: Remaining American Rescue Plan Act (ARPA) funds of \$45,898.54 need to be expended or allocated to an eligible use by December 31, 2024. Purchase of a Maintenance truck would be an eligible use of ARPA funds. Discussion included last year the City saved \$40,000 in Police Department funds to purchase a Maintenance truck in 2024. Discussion also included repurposing the \$40,000 saved for the truck to save for law enforcement costs in 2025. **COUNCILMEMBER KOCH MADE THE MOTION TO PURCHASE A 2024 F250 4X4 SUPER CAB PICKUP TRUCK WITH 6.75' BOX UNDER STATE COOPERATIVE PURCHASING VENTURE CONTRACT FOR TOTAL OF \$51,577.45 FOR THE MAINTENANCE DEPARTMENT USING REMAINING ARPA FUNDS NOT DEDICATED TO NORTHERN OUTPOST FURNITURE WITH THE BALANCE COMING FROM THE \$40,000 SAVED FOR THE TRUCK AND SAVE THE REMAINDER OF THE \$40,000 FOR LAW ENFORCEMENT COSTS IN 2025. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The truck is anticipated to be received in six months.

Contractors working at 19478 Blue Lane East have damaged the pavement. The project is not complete, so additional damage may occur. There was a discussion on notification of land use permittees to require contractors not to damage City roads and the condition of City roads. Once the project is complete the City will consider charging the property owner to repair the damage. The issue was tabled for the Maintenance Supervisor to continue to inspect during construction.

MAYOR JONES MADE THE MOTION TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES FOR S.E.H. TO COMPLETE PRELIMINARY ENGINEERING FOR ROOSEVELT DRIVE BRIDGE REPLACEMENT, INCLUDING HYDRAULICS ANALYSIS, WETLAND DELINEATION AND PERMITTING, AND DEVELOPMENT OF PRELIMINARY PLANS, FOR \$49,994. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAINTENANCE: Maintenance Supervisor Brian Foster reported replacing culverts, hauling Class 5, cutting trees, Brush Dump work, parks work, working on ballfields, and general maintenance. The Council requested a plan of the larger action items for the year for review. Volunteers have been staffing the Brush Dump on Saturdays. Emily property owners may contact the Maintenance Supervisor to open the Brush Dump during the week if needed.

CITY HALL: The hydration station has been installed and is operational. The hydration station was provided through a partner award from SHIP Crow Wing Energized.

CEMETERY: Council Liaison Hanson reported two lots sold and one burial: Jessie Guelich.

PARKS: The plan is for Seasonal Maintenance personnel to repair the dugouts using Park funds.

Park Commissioner Koch reported the Park Commission established priorities and has a plan for a phased approach to completion. Phase one is construction of two pickleball courts at the City Hall Park on the west side of the building. Additional phases may include a pavilion, outdoor volleyball court, additional pickleball court, shuffleboard court, or outdoor handball court. The Park Commission did not include a band shell due to the high cost of construction and required work involved with setting up and holding concerts. Quotes were received for

Phase One construction of the two pickleball courts. The public has been working on requesting donations for the pickleball courts. **COUNCILMEMBER BUTCHER MADE THE MOTION TO USE \$40,000 IN PARK DEDICATION FUNDS TO CONSTRUCT TWO PICKLEBALL COURTS AND USE DONATIONS FOR THE REMAINDER OF THE CONSTRUCTION COSTS. MAYOR JONES SECONDED THE MOTION. COUNCILMEMBER BUTCHER AMENDED THE MOTION TO INCLUDE ACCEPTANCE OF PICKLEBALL COURT CONSTRUCTION QUOTES AS FOLLOWS:**

- **ANDERSON BROTHERS FOR CONSTRUCTION OF THE COURTS FOR \$26,097**
- **OBERG FENCE FOR INSTALLATION OF THE FENCING FOR \$10,694**
- **OUTDOOR SPECIALTIES LLC FOR INSTALLATION OF THE POSTS AND NETS AND SURFACE PAINTING FOR \$20,480**

MAYOR JONES SECONDED THE AMENDMENT. ROLL CALL VOTE - JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The City plans to request grant funds for construction of a concrete pad near the pickleball courts for picnic tables and/or a pavilion next year.

The scoreboard has been installed at the Baseball Field Park and is operational.

Crow Wing County reported work continues at the Little Emily Lake Park. The contractor is starting to move in equipment and will be hauling materials this week. Construction will focus on the parking lot, swimming beach, and the walking trails. The park is closed during active construction.

LIBRARY: No report.

PERSONNEL: No report.

EMILY WATERS: No report.

ECONOMIC DEVELOPMENT: No report.

CODIFICATION: No report.

UNFINISHED BUSINESS: Rick Sandri, North Star Manganese (NSM), provided a report. Sandri reported Electric Metals announced preliminary results from the new Resource Estimate, based on the 2023 drilled portion of the Emily Deposit, prepared by Forte Dynamics, Inc. Sandri reported the summary results. Sandri reported the tonnages show a significant increase in drilled mineralization over previous studies. The final report will be listed on SEDAR in May. Electric Metals released preliminary metallurgical results based on the testing and analysis of drilled samples being assessed at Kemetco Research. Kemetco's current direct leaching approach has resulted in successfully achieving high manganese extractions of more than 90% using a reductant. Sandri reported the final flow sheet is still in optimization. The current Kemetco work is expected to be completed by this summer, but additional metallurgical work will continue through mid-2024. Environmental visits associated with site reclamation (regrowth in disturbed areas), have continued and the site reclamation and regrowth is occurring as planned by Barr Engineering. As the weather gets warmer, the environmental visits associated with site reclamation will be increased after rain event periods (rainfall of more than ½ inch in a 24 hour period). NSM continued its discussions with the DNR on its mineral lease applications on certain State mineral lands in the Emily area. This activity will be ongoing into 2024.

The Council reviewed the many submissions for the City Slogan Contest. The Council will each choose three to five slogans and the selections will be reviewed at the next meeting.

The Council had planned on submitting a Sourcewell Community Impact Funds grant application to purchase and install a generator at City Hall, but the generator quotes came in higher than the grant amount and the City did not have a budget for the remainder of the cost. As an alternative solution a grant application has been developed to replace the audio and video equipment in the Council Chambers, purchase a sweeper vacuum for the Maintenance Shop, and purchase and install a two post hydraulic lift in the Maintenance Shop. Purchase of the items has been delayed for years due to lack of budget funds. The grant applications are chosen through a lottery process. **COUNCILMEMBER KOCH MADE THE MOTION TO ADOPT RESOLUTION 24-20 FOR SUBMISSION OF COMMUNITY IMPACT FUNDS GRANT APPLICATION TO SOURCEWELL TO APPLY FOR A GRANT FOR PURCHASE AND INSTALLATION OF AUDIO AND VIDEO EQUIPMENT IN THE CITY HALL COUNCIL**

CHAMBERS AND PURCHASE OF A SWEEPER VACUUM AND PURCHASE AND INSTALLATION OF A TWO POST HYDRAULIC LIFT FOR THE MAINTENANCE SHOP IN 2024 FOR A TOTAL OF \$48,573.98. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council reviewed the Annual SLFRF Compliance P&E Report for 2024 for ARPA funds use. The Council made the decision to use the remaining ARPA funds for the furniture for the Northern Outpost and a new Maintenance truck.

NEW BUSINESS: The City of Crosslake is working with their City Engineer on a Safe Streets and Roads for All (SS4A) Planning Grant and has a better chance for approval with the support of additional cities. The City’s involvement would be participating in meetings during the development of the plan. The purpose of the plan would be to improve pedestrian safety in the area with the possibility of the development of connecting trails between Crosslake, Fifty Lakes, and Emily. **COUNCILMEMBER BUTCHER MADE THE MOTION TO ADOPT RESOLUTION 24-21 REGARDING SS4A PLANNING GRANT TO APPROVE BEING A CO-APPLICANT AND PARTICIPANT IN THE SAFE STREETS AND ROADS FOR ALL (SS4A) PROGRAM TO STUDY PEDESTRIAN SAFETY IN THE AREA AND DEVELOP A VULNERABLE USER PLAN WITH THE CITY OF CROSSLAKE BEING THE FISCAL AGENT, NO FINANCIAL OBLIGATION FROM EMILY, AND MEETING PARTICIPATION. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

CORRESPONDENCE: Discussion included State Auditor regarding a Performance Measurement Program and Crow Wing County Historical Society regarding a thank you for the donation.

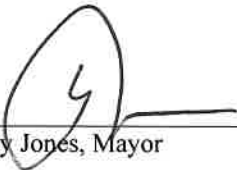
SCHEDULED UPCOMING MEETINGS: The next meeting with the Fire Chief/Assistant Chief, First Responder Chief/Assistant Chief, and Council Liaisons to update the City Code to combine the departments is planned for Tuesday, May 28, 2024 at 4 p.m.

COUNCILMEMBER BUTCHER MADE THE MOTION TO ADJOURN THE MEETING AT 8:05 P.M. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

Respectfully submitted,

Attest:


Cari Johnson, MCMC, City Clerk/Treasurer


Tracy Jones, Mayor