

## City of Emily

**AGENDA**

Tuesday, September 10, 2024

**6:00 p.m. CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****PUBLIC HEARING – Landowner Petition for Vacation of Public Road Cartway****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: May 14, 2024 Council Meeting
- FINANCIAL REPORT: August 2024 Checking Beginning Balance \$1,587,586.56, Ending Balance \$1,420,165.40
- RECEIPTS: General \$21,233.90, Sewer \$7,600.31, Total \$28,834.21
- CLAIMS FOR APPROVAL: \$125,064.07 for Pine River State Bank Checks #61644 to #61727 and automatic withdrawals #330815 to #330822
- INVESTMENTS (Market Value): \$405,603.81
- TOTAL CHECKING/INVESTMENTS: \$1,825,769.21

**PUBLIC FORUM** (Opportunity for public to address the Council during the Council Meeting.)

- SPEAKERS:**
- 6:10 p.m. Steve Hudson Cotariu, School Board Candidate, regarding introduction and brief discussion of platform.
  - 6:15 p.m. Jan Mosman and Bob Eddy regarding Emily Lake Groups and Emily Waters Committee update and request for funding.
  - 6:20 p.m. Jamie Skjeveland, Superintendent, and Mike Domin, School Board Member, Crosby-Ironton Schools, regarding school referendum information.

**FIRE DEPARTMENT**

- Fire Engine #1 lease payment of \$34,664.96 to Santander Leasing as budgeted. *(Council action – motion)*
- Fire Engine #2 lease payment of \$44,900 to Community Leasing Partners as budgeted. *(Council action – motion)*
- Resolution 24-43 Accepting Donation to the City of \$10,000 from the Emily Firemen's Relief Association to the Firemen's Equipment Fund. *(Council action – motion)*
- ~~Great Plains Fire purchases for combined total of \$27,657.00 with \$12,000 planned using Fund 225 Public Safety Aid funds and \$15,657 from 225 Firemen's Equipment Fund: *(Council action – motion)*~~
  - ~~31" SL2 Push Pull Ram eForce 28V with deluxe kit for total of \$12,420~~
  - ~~17C SL3 Brute Combi Tool 28V, Tip Vario, and Rit Tip for total of \$15,237~~
- Blair Mileski attendance of MSFDA Conference and Fire School September 20 and 21, 2024 in Mankato for \$275 (eligible for MBFTE reimbursement), 2 nights in hotel up to \$300 total, plus reimbursement of mileage and meals. *(Council action – motion)*

**FIRST RESPONSE UNIT**

- Resolution 24-39 Accepting Donation to the City of \$520.40 from the Emily Firemen's Relief Association to the First Response Unit Equipment Fund. *(Council action – motion)*

- Resolution 24-42 Accepting Donation to the City of \$1,000 from an anonymous donor to the First Response Unit Equipment Fund. *(Council action – motion)*

## LAW ENFORCEMENT

- Northern Outpost for Sheriff's Office is operational. *(information)*

## WASTEWATER

## PLANNING & ZONING

## ATTORNEY

- Resolution 24-35, Amended, Approving the Purchase of Property Within the City Limits of the City of Emily as amended to one property owner to purchase parcels 21340552 and 21340553 from Pennie Plesnicar for \$3,000 each using Future City Development funds, pending City Attorney review. *(Council action – motion)*
- Update regarding Resolution 24-22 Adopting Modified Conditions for Existing Final Plat (Application Number 09-3327) from 2009 on Behalf of Northern Lights Over Roosevelt Homeowner's Association to modify the original conditions that regulated the docking storage location and parking on the West side of State Highway 6 on the property located at Northern Lights Over Roosevelt Plat adopted on May 14, 2024 pending City Attorney review and conditioned on a Conditional Use Permit (CUP) being applied for, granted, and the CUP being recorded with Crow Wing County. *(Council action – motion)*

## ROADS

- Resolution 24-44 Vacating a Public Road Cartway to vacate a cartway established over PIDs 21090603 and 21090521 as requested by Dennis and Bridget Honsa. *(Council action – motion)*
- Preparation for 2025 City road resurfacing project jointly with Crow Wing County (CWC) Highway Department west County Road 1 rehabilitation project. Need to inform CWC of the roads to be resurfaced by December 2024. There will be a future need for a cost sharing agreement.
  - S.E.H. 2025 Street Project Proposal for Design and Construction to include a City resurfacing improvements project with CWC Highway Department's planned 2025 rehabilitation project. The project scope would include preparation of plans and specifications, construction administration and observation, project management, meeting with Road Committee, coordination with CWC staff, presentation of plans and bid results, and project closeout for a fr hourly estimated to be \$20,000 including expenses and equipment. *(Council action – motion)*
- Update on damage to Blue Lane East pavement by contractors. *(Information/Council action – motion)*

## MAINTENANCE

## CITY HALL

## CEMETERY

## PARKS

- Resolution 24-40 Accepting Donation to the City of \$2,200 from Emily Outing Fifty Lakes Area Lions to the Park Fund – Pickleball Fund. *(Council action – motion)*
- Resolution 24-41 Accepting Donation to the City of \$300 from Gerhart Hanson, Jr. to the Park Fund – Pickleball Fund. *(Council action – motion)*
- City Hall Park Outdoor Pickleball Courts construction complete. Additional purchases from Fund 404 Park Dedication Funds: *(Council action – motion)*
  - Purchase of two signs from Econo Signs with rules for court usage for \$59 each and one sign with court sponsors for \$59 for a total of \$177 plus shipping.
  - Purchase of one pickleball paddle rack rotation system (16 paddles) from NEXTuP Peacekeeper for \$421.94 with shipping.
  - Purchase of two pickleball outdoor mats from Amazon:
    - Option A – recycled tire link mat for a total of \$168 plus shipping
    - Option B – rhino rubber anti-fatigue for a total of \$124 plus shipping
- Park Commission recommendation to appoint Karen Trenn to the Park Commission for a 2 year term of September 11, 2024 to December 31, 2025. *(Council action – motion)*

## LIBRARY

## PERSONNEL

## EMILY WATERS

## ECONOMIC DEV. (EDA)

## CODIFICATION

- Review of Emily City Code Chapter 92: Animals regarding animal licensing and Chapter 33: Public Safety, Police Department regarding law enforcement coverage by Sheriff's Office. *(Information)*

- American Legal Publishing update of Emily City Code. *(Information)*

#### **UNFINISHED BUSINESS:**

- North Star Manganese update. *(Information)*
- Meet the Candidate Night will be held on Monday, September 30, 2024 at 6 pm in the Emily City Hall Gymnasium.
- City Slogan Contest open. *(Information)*
- Update on CWC Highway Department lighting accounts. *(Information)*

#### **NEW BUSINESS:**

- Propane pricing vendor options: *(Council action – motion)*
  - Ferrellgas (current vendor) \$1.199 per gallon fixed price through November 30, 2024 and \$1.459 per gallon fixed from December 1, 2024 through June 30, 2025. All delivery fees to be waived for the contract term.
  - Superior Fuel \$1.299 fixed rate with option for 1, 2, or 3 years, tank lease for \$1 per year, and keep-fill basis at no charge.
- Renewal of LMCIT Workers' Compensation Plan options. *(Council action – motion)*
- Renewal of LMCIT Property/Casualty Insurance options.
  - Approve not waiving the monetary limits on municipal tort liability for the City's LMCIT property/casualty insurance coverage. *(Council action – motion)*
- Formation of City of Emily 125<sup>th</sup> Celebration Committee. *(Council action – motion)*
- Standard and Poor's Global ratings review results. *(Information)*
- Crow Wing County re: new State legislation regarding special assessments due on tax forfeited properties and three tax forfeited properties to be sold within six months of their forfeiture date, including two City roads (one public, one private). *(Information)*
- 2025 Preliminary Budget and Preliminary City Tax Levy due September 30, 2024. *(Information)*
- Sourcewell Programs available for Local Government. *(Information)*

#### **CORRESPONDENCE:**

- ✓ Liberty Tree Society regarding offer for a William Bradford Memorial for the City.

#### **Scheduled Upcoming Meetings:**

- Schedule 2025 Preliminary Budget meeting(s) in September.
- General Election will be held on Tuesday, November 5, 2024.
- Truth in Taxation Public Hearing will be held on Tuesday, December 10, 2024 at 6 p.m.

#### **ADJOURN**





City of  
**Emily**

39811 State Highway 6  
PO Box 68  
Emily, MN 56447  
218-763-2480

## NOTICE OF PUBLIC HEARING

**TO WHOM IT MAY CONCERN:** Notice is hereby given that the Emily City Council will convene on Tuesday, September 10, 2024 at 6 p.m. at the Emily City Hall, 39811 State Highway 6, Emily, MN to conduct a public hearing on a Landowner Petition for Vacation of Public Road Cartway, as follows:

1. The Petition by Dennis and Bridget Honsa received on August 9, 2024.
2. A proposed Resolution Vacating a Public Road Cartway, including Exhibit A – Legal Description of Cartway, Exhibit B – Roosevelt’s Sunset Hills plat, and Exhibit C - Boundary Survey & Cartway Exhibit for: Dennis Honsa.
3. The Petition requests vacation of the public road cartway that was established over PID 21090603 and 21090521. PID 21090521 is located in the Roosevelt’s Sunset Hills plat in Emily. The property identification numbers involved in the vacation are: 21090603 and 21090521.

All interested persons are invited to attend this hearing and be heard or send written comments to City Hall or via email to [clerk@emily.net](mailto:clerk@emily.net). A quorum of the City Council may be present at the meeting, but will not hold deliberations or make any decisions.

Cari Johnson, MCMC  
City Clerk/Treasurer  
City of Emily



Minutes and Proceedings of the City  
Council of the City of Emily in the  
County of Crow Wing, State of Minnesota  
Including accounts audited by said Council

---

May 14, 2024

---

The Emily City Council met for a regular meeting on Tuesday, May 14, 2024 in the Council Chambers and was called to order by Mayor Tracy Jones at 6:00 p.m. Councilmembers Bryce Butcher, Gerhart Hanson, Andrew Hemphill, and Gregory Koch were present. Cari Johnson, City Clerk/Treasurer, was present.

The Pledge of Allegiance was recited.

**COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

Mayor Jones requested a motion of approval of the Consent Agenda including meeting minutes of the November 14, 2023 Council Meeting, December 12, 2023 Council Meeting, December 13, 2023 Special Council Meeting, and December 21, 2023 Special Council Meeting and the Treasurer's Report from April 2024: Checking Beginning Balance \$1,042,285.17 and Ending Balance \$1,027,911.71; Receipts to General fund \$21,854.23, Sewer fund \$15,804.63, Total \$37,658.86; and Claims for Approval: \$91,123.34 including Pine River State Bank checks #61337 to #61421 and automatic withdrawals #330790 to #330794; Investments \$396,630.64; Total Checking/Investments \$1,424,542.35. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**SPEAKERS:** Richard Baum submitted a request for dust control on the shoulder of Bloomquist Drive because ATVs are making dust.

**PUBLIC FORUM:** Jan Mosman, 44483 State Highway 6, reported GoNorthMN received two grants. Mosman reported one grant is to provide a free dinner and theater event later this summer. The goal of the theater event is to invite discussion on what everyone likes in the City and topics where attendees disagree and should hear the other side. The actors will use the information to present an improvisational comedy event. The Sketches of Minnesota event will be held on Friday, July 26, 2024 in the Emily City Hall Gymnasium with food provided by three local restaurants. Donations may be made at the event and will be split between the Emily Area Food Shelf, invasive species management in City lakes, and GoNorthMN projects. Mosman reported the second grant received was from Crow Wing Power for electrical improvements to the historic post office and old log cabin, including outlets and lights.

Lynn Kosloske, Secretary/Treasurer, Northern Lights Over Roosevelt Lake Homeowner's Association Board, reported on October 3, 2023 the Board requested two modifications to the conditions of the 2009 Northern Lights Over Roosevelt Lake final plat at a Planning Commission meeting. Kosloske reported the Board requested modifications to the docking storage location and the parking on the west side of State Highway 6. At the meeting the Board representatives were informed the Minnesota Department of Transportation (MnDOT) and the Minnesota Department of Natural Resources (DNR) required the current docking storage and parking regulations in 2009, the Board would need to seek approval from both entities, and, if approved, the Board would need to come back to the Planning Commission for approval of the changes. The Board was notified that MnDOT reviewed the request and made the following decisions:

- MnDOT will allow daytime parking outside the roadside clear zone, which is measured from the edge of the traveling lane (white line) and is 42' from the white line of the nearest lane at this location. No overnight parking will be allowed and MnDOT will be posting "no overnight parking" signs at the location.
- MnDOT will allow the Board to build an 8' to 10' wide access across the ditch to provide trail access to State Highway 6 from the development. The ditch in the area is part of the ATV trail and is continually in disrepair and is usually not in the best condition for walking across. MnDOT will place pedestrian crossing

ahead signs in advance of the crossing. The Board has applied for a MnDOT permit to construct the access and will be completing the access as soon as possible.

- MnDOT will allow the dock to be placed along the shoreline of the lake for winter storage. The Board will not allow lifts on the shoreline. The lifts will be removed by property owners and placed at residences in the development.

Kosloske reported the Board feels the parking location is adequate for their needs for ATVs, side-by-sides, and golf carts. Kosloske reported the Board feels automobiles should be allowed for pick up and drop off only with no day parking of automobiles to remain in compliance with MnDOT requirements.

Kosloske reported the Board contacted the DNR and the Crow Wing County Hydrologist for approval of the new dock layout on Roosevelt Lake and a copy of the layout has been provided to the City. The approved dock layout must remain in compliance with the requirements for no more than 16 boat slips per the Northern Lights Over Roosevelt Lake final plat and the Board does not excavate or pull out vegetation.

Kosloske reported the Board is requesting the City Council approve modification to Northern Lights Over Roosevelt Lake final plat Condition #16 to allow dock storage on the shoreline and Condition #21(A) allowing day parking 42' from the nearest white line of State Highway 6. Kosloske asked if the Board would have to request approval for completing ditch modifications in State Highway 6 right-of-way if approved by MnDOT.

Jan Peterschick, 21379 Evening Star Lane, reported being appreciative of the Planning Commission for their consideration of the MnDOT and DNR approved modifications to the Northern Lights Over Roosevelt Lake final plat conditions.

**FIRST RESPONSE UNIT:** Chief Cary LeBlanc reported the May First Response Unit meeting was held with 9 members present and reported 8 calls in April. Trainings on cardiac arrest and documentation were completed. Combination of the Fire Department and First Response Unit was discussed. **MAYOR JONES MADE THE MOTION TO TABLE CONFIRMATION OF FIRST RESPONSE UNIT ELECTION RESULTS PENDING FIRE AND RESCUE DEPARTMENT ORDINANCE COMPLETION. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**FIRE DEPARTMENT:** Council Liaison Butcher reported the April Fire Department meeting was held with 13 members present and reported 1 fire call. All equipment and SCBAs were checked.

**MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, JUNE 15, 2024 IN THE EMILY BASEBALL FIELD PARK FOR A SOFTBALL TOURNAMENT, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**COUNCILMEMBER KOCH MADE THE MOTION TO THE APPROVE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, JULY 20, 2024 IN THE EMILY DOWNTOWN CITY PARK FOR EMILY DAY, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY FIREMEN'S RELIEF ASSOCIATION APPLICATION FOR 1 DAY TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR SATURDAY, AUGUST 10, 2024 IN THE EMILY BASEBALL FIELD PARK FOR A SOFTBALL TOURNAMENT, SUBJECT TO PUBLIC SAFETY COMMISSIONER APPROVAL. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO TABLE THE BY-LAWS OF THE EMILY VOLUNTEER FIRE DEPARTMENT REVISIONS INCLUDING ADDITION OF SECTION 11 CHILDREN AND SECTION 12 ANNUAL SCBA/N95 MASK FIT TEST AND SECTION RENUMBERING TO PROVIDE ADEQUATE NOTIFICATION OF FIRE DEPARTMENT MEMBERS AND PROVIDE TIME FOR ADDITIONAL WORK ON THE REVISIONS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**



**LAW ENFORCEMENT:** Council Liaison Butcher reported on Northern Outpost development including Midwest Security has been working on the Hall access/security system, the Northern Outpost has been painted, and the carpet should be installed soon in the Northern Outpost. **MAYOR JONES MADE THE MOTION TO APPROVE QUOTES FOR CONTINUING DEVELOPMENT OF NORTHERN OUTPOST FOR THE SHERIFF'S OFFICE.**

**COUNCILMEMBER BUTCHER SECONDED THE MOTION. THE MOTION FAILED FOR LACK OF VOTES.** Furniture quotes were reviewed with a preference for American-made furniture and for all assembly, delivery, and installation to be included. There is currently a cabinet in the Northern Outpost, so the City does not plan to purchase a credenza. **MAYOR JONES MADE THE MOTION TO APPROVE THE OFFICE SHOP FURNITURE QUOTE FOR A DESK, TWO TABLES, NINE OFFICE CHAIRS, LOUNGE (THREE PARTS), AND END TABLE, WITH NO CREDENZA IF REMOVAL OF THE CREDENZA DOES NOT RESULT IN THE LOSS OF THE 40% DISCOUNT, AND PURCHASE OF A 50" SMART TV AND WALL MOUNT FOR \$247.98 WITH SHIPPING FROM WALMART, USING \$4,240 FROM 228 POLICE FUND AND THE REMAINDER FROM THE 206 ARPA FUND. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**WASTEWATER:** The Emily Wastewater Treatment Plant was inspected by the Minnesota Pollution Control Agency (MPCA) on March 8, 2024 with the City's Wastewater Operator. The MPCA reviewed the ponds, rip rap, control structures, groundwater well, and the rapid infiltration basins. The City has been planning to repair the rapid infiltration basins by repairing or replacing the broken or cut lateral distribution lines and replacing the sand to the proper depth. The City has also planned to replace the sagging rip rap with new rocks to get to the original operating depth. During the inspection it was determined a vent needs to be installed in the influent control structure due to corrosion to the concrete structure, manhole covers, and transfer gates. The City received a Wastewater Compliance Evaluation Inspection from the MPCA with ten documented violations of the terms and conditions set forth in the State Disposal System permit. Six violations and corrective actions were listed and the remaining four violations were serious and addressed in a separate Notice of Violation. The MPCA reported many missing reports and sample data from 2016 through 2021 from the prior Wastewater Operator. The missing reports and data include Discharge Monitoring Reports, Pond Observation Forms, and laboratory analysis reports. The MPCA's required corrective action within 30 days is finding and submitting as many of the missing reports/lab results as possible and submitting a description of how all reports and lab results will be submitted and/or collected on time in the future. The MPCA's required corrective action within 60 days is submitting a description of how and when the rapid infiltration basins will be repaired and submitting a description of how and when the concrete spalling in the influent transfer structure at the ponds will be repaired. The City has been working on finding or replacing missing reports and lab results. The MPCA is requiring the City's current Wastewater Operator to enter the missing documentation on the MPCA website. The Wastewater Operator submitted a list of planned 30 day and 60 day actions to use to develop the required response letter to the MPCA. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE SENDING A RESPONSE LETTER TO THE MPCA WITH THE PLANNED 30 DAY AND 60 DAY ACTIONS IN RESPONSE TO THE WASTEWATER COMPLIANCE EVALUATION INSPECTION AND NOTICE OF VIOLATION. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The MPCA representative understands the City changed Wastewater Operators and is willing to work with the City regarding compliance. There is a possibility the MPCA will charge fines for the violations.

**MAYOR JONES MADE THE MOTION TO APPROVE THE AGRICULTURAL HAULED WASTEWATER DISCHARGE PERMIT APPLICATION FROM AL'S SEWER FOR AGRICULTURAL FISH HATCHERY POND WASTE, PENDING WASTEWATER OPERATOR APPROVAL AND RECEIPT OF INSURANCE REQUIREMENTS. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**PLANNING & ZONING:** Planning Commission Chair David Johnson presented the report from the May Planning Commission Meeting. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE REZONING A .44 ACRE SECTION OF THE 2.43 ACRE PROPERTY LOCATED AT 40099 HITE LANE, PID 21270704, PROPERTY OWNERS EUGENE AND ZAMIRA SELYUKOV, FROM NEIGHBORHOOD RESIDENTIAL TO SHORELINE RESIDENTIAL TO BRING THE LOT INTO ONE UNIFORM ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION, PENDING CITY ATTORNEY REVIEW AND DEVELOPMENT OF ALL NECESSARY DOCUMENTATION. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO ADOPT ORDINANCE 24-01 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE WATER RESOURCE ZONING DISTRICT**

**WITH THE REMOVAL OF THE “WATER RESOURCE (WR)” ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. MAYOR JONES MADE THE MOTION TO APPROVE THE SUMMARY OF ORDINANCE 24-01 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE WATER RESOURCE ZONING DISTRICT WITH THE REMOVAL OF THE “WATER RESOURCE (WR)” ZONING DISTRICT FOR PUBLICATION. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**COUNCILMEMBER KOCH MADE THE MOTION TO ADOPT ORDINANCE 24-02 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE HIGHWAY MIXED-USE ZONING DISTRICT WITH UPDATE TO THE INTENT AND PURPOSE OF THE ZONING DISTRICT AS RECOMMENDED BY THE PLANNING COMMISSION. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE SUMMARY OF ORDINANCE 24-02 AN ORDINANCE AMENDING THE LAND USE AND SUBDIVISIONS ORDINANCE AS IT RELATES TO THE HIGHWAY MIXED-USE ZONING DISTRICT WITH UPDATE TO THE INTENT AND PURPOSE OF THE ZONING DISTRICT FOR PUBLICATION. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The Council discussed the requested modifications to the conditions of the Northern Lights Over Roosevelt Lake final plat by the Northern Lights Over Roosevelt Lake Homeowner’s Association Board. **MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 24-22 ADOPTING MODIFIED CONDITIONS FOR EXISTING FINAL PLAT (APPLICATION NUMBER 09-3327) FROM 2009 ON BEHALF OF NORTHERN LIGHTS OVER ROOSEVELT LAKE HOMEOWNER’S ASSOCIATION TO MODIFY THE ORIGINAL CONDITIONS THAT REGULATED THE DOCKING STORAGE LOCATION AND PARKING ON THE WEST SIDE OF STATE HIGHWAY 6 ON THE PROPERTY LOCATED AT NORTHERN LIGHTS OVER ROOSEVELT LAKE PLAT, WITH ADDITIONAL MODIFICATIONS TO THE CONDITIONS AS FOLLOWS:**

- **#16 REVISED TO: DOCKS SHALL BE ALLOWED TO BE STORED ON-SITE ON THE SHORELINE AND WALKING PATH EACH YEAR WITH EFFORTS MADE TO STORE THE DOCKS OUT OF CLEAR VIEW FROM THE LAKE.**
- **ADDITION OF #17: LIFTS SHALL BE PROFESSIONALLY REMOVED BY THE ASSOCIATION PROPERTY OWNERS AND MOVED FOR STORAGE TO THEIR PLACE OF RESIDENCE IN THE NORTHERN LIGHTS OVER ROOSEVELT LAKE DEVELOPMENT.**
- **#22 (A) REVISED TO: THE NORTH APPROACH/DROP OFF AREA WILL BE ALLOWED AS OUTLINED BY MNDOT IN THEIR LETTERS DATED APRIL 3, 2024 AND APRIL 19, 2024, ATTACHED AS EXHIBIT A.**
- **ADDITION OF #23: DAY PARKING FOR ATVS, UTVS, AND GOLF CARTS SHALL BE ALLOWED 42 FEET FROM THE NEAREST WHITE LINE ON STATE HIGHWAY 6.**
- **ADDITION OF #24: DROP OFF AND PICK UP SHALL BE ALLOWED WITH MOTORIZED VEHICLES ONLY.**
- **ADDITION OF #25: NO DAY PARKING SHALL BE ALLOWED FOR AUTOMOBILES AND TRUCKS.**
- **ADDITION OF #30: THE SHORELINE IS TO REMAIN IN ITS NATURAL STATE. NO CLEARING ALLOWED.**
- **ADDITION OF #31: EFFORTS SHALL BE MADE TO LIMIT WATER FLOW DOWN THE WALKING PATH TO AVOID RUNOFF AND EROSION.**

**COUNCILMEMBER HEMPHILL SECONDED THE MOTION. Discussion included the City Attorney will research whether a Conditional Use Permit (CUP) for the project was granted and recorded in 2009. If a CUP was granted, then the new CUP will merely contain these new modifications. If not, a new CUP including all of the 2009 conditions, plus modifications as approved by MnDOT and the DNR, will be needed. Per the City Attorney the Homeowner’s Association will need to apply for a CUP either way if the final plat condition modifications are approved. MAYOR JONES MADE THE MOTION TO AMEND THE MOTION TO INCLUDE PENDING CITY ATTORNEY REVIEW AND CONDITIONED ON A CONDITIONAL USE PERMIT (CUP) BEING APPLIED FOR, GRANTED, AND THE CUP BEING RECORDED WITH CROW WING COUNTY WITH ADDITIONAL MODIFICATIONS TO THE CONDITIONS AS FOLLOWS:**

- **ADDITION OF #26: NO OVERNIGHT PARKING SHALL BE ALLOWED.**

**COUNCILMEMBER HEMPHILL SECONDED THE AMENDMENT. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The Northern Lights Over Roosevelt Lake Homeowner’s Association Board will request the signage along the trail on the west side of State Highway 6 near the shore directing no ATVs and no motor vehicles to the lakeshore to remain. MnDOT is going to remove the “No Parking” signs and install “No Overnight Parking” signs.

The Council reviewed the Lot Line Adjustment Application and Lot Split/Subdivision/Rezoning Application revisions.

The Council reviewed the structural engineer's report for review of standard door cut between the Planning and Zoning Office and the Clerk's Office. The report will be used by contractors to develop quotes for the work.

**ATTORNEY:** The City Attorney made the determination that Public Safety Aid funds are eligible to be used for purchase of electronic speed signs. **MAYOR JONES MADE THE MOTION TO REQUEST QUOTES FOR TWO ELECTRONIC SPEED SIGNS TO BE PURCHASED WITH PUBLIC SAFETY AID FUNDS. COUNCILMEMBER BUTCHER SECONDED THE MOTION.** Discussion included MnDOT will be contacted for their approved sign options. **ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAYOR JONES MADE THE MOTION TO APPROVE THE DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**ROADS:** Remaining American Rescue Plan Act (ARPA) funds of \$45,898.54 need to be expended or allocated to an eligible use by December 31, 2024. Purchase of a Maintenance truck would be an eligible use of ARPA funds. Discussion included last year the City saved \$40,000 in Police Department funds to purchase a Maintenance truck in 2024. Discussion also included repurposing the \$40,000 saved for the truck to save for law enforcement costs in 2025. **COUNCILMEMBER KOCH MADE THE MOTION TO PURCHASE A 2024 F250 4X4 SUPER CAB PICKUP TRUCK WITH 6.75' BOX UNDER STATE COOPERATIVE PURCHASING VENTURE CONTRACT FOR TOTAL OF \$51,577.45 FOR THE MAINTENANCE DEPARTMENT USING REMAINING ARPA FUNDS NOT DEDICATED TO NORTHERN OUTPOST FURNITURE WITH THE BALANCE COMING FROM THE \$40,000 SAVED FOR THE TRUCK AND SAVE THE REMAINDER OF THE \$40,000 FOR LAW ENFORCEMENT COSTS IN 2025. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The truck is anticipated to be received in six months.

Contractors working at 19478 Blue Lane East have damaged the pavement. The project is not complete, so additional damage may occur. There was a discussion on notification of land use permittees to require contractors not to damage City roads and the condition of City roads. Once the project is complete the City will consider charging the property owner to repair the damage. The issue was tabled for the Maintenance Supervisor to continue to inspect during construction.

**MAYOR JONES MADE THE MOTION TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES FOR S.E.H. TO COMPLETE PRELIMINARY ENGINEERING FOR ROOSEVELT DRIVE BRIDGE REPLACEMENT, INCLUDING HYDRAULICS ANALYSIS, WETLAND DELINEATION AND PERMITTING, AND DEVELOPMENT OF PRELIMINARY PLANS, FOR \$49,994. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**MAINTENANCE:** Maintenance Supervisor Brian Foster reported replacing culverts, hauling Class 5, cutting trees, Brush Dump work, parks work, working on ballfields, and general maintenance. The Council requested a plan of the larger action items for the year for review. Volunteers have been staffing the Brush Dump on Saturdays. Emily property owners may contact the Maintenance Supervisor to open the Brush Dump during the week if needed.

**CITY HALL:** The hydration station has been installed and is operational. The hydration station was provided through a partner award from SHIP Crow Wing Energized.

**CEMETERY:** Council Liaison Hanson reported two lots sold and one burial: Jessie Guelich.

**PARKS:** The plan is for Seasonal Maintenance personnel to repair the dugouts using Park funds.

Park Commissioner Koch reported the Park Commission established priorities and has a plan for a phased approach to completion. Phase one is construction of two pickleball courts at the City Hall Park on the west side of the building. Additional phases may include a pavilion, outdoor volleyball court, additional pickleball court, shuffleboard court, or outdoor handball court. The Park Commission did not include a band shell due to the high cost of construction and required work involved with setting up and holding concerts. Quotes were received for

Phase One construction of the two pickleball courts. The public has been working on requesting donations for the pickleball courts. **COUNCILMEMBER BUTCHER MADE THE MOTION TO USE \$40,000 IN PARK DEDICATION FUNDS TO CONSTRUCT TWO PICKLEBALL COURTS AND USE DONATIONS FOR THE REMAINDER OF THE CONSTRUCTION COSTS. MAYOR JONES SECONDED THE MOTION. COUNCILMEMBER BUTCHER AMENDED THE MOTION TO INCLUDE ACCEPTANCE OF PICKLEBALL COURT CONSTRUCTION QUOTES AS FOLLOWS:**

- **ANDERSON BROTHERS FOR CONSTRUCTION OF THE COURTS FOR \$26,097**
- **OBBERG FENCE FOR INSTALLATION OF THE FENCING FOR \$10,694**
- **OUTDOOR SPECIALTIES LLC FOR INSTALLATION OF THE POSTS AND NETS AND SURFACE PAINTING FOR \$20,480**

**MAYOR JONES SECONDED THE AMENDMENT. ROLL CALL VOTE - JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The City plans to request grant funds for construction of a concrete pad near the pickleball courts for picnic tables and/or a pavilion next year.

The scoreboard has been installed at the Baseball Field Park and is operational.

Crow Wing County reported work continues at the Little Emily Lake Park. The contractor is starting to move in equipment and will be hauling materials this week. Construction will focus on the parking lot, swimming beach, and the walking trails. The park is closed during active construction.

LIBRARY: No report.

PERSONNEL: No report.

EMILY WATERS: No report.

ECONOMIC DEVELOPMENT: No report.

CODIFICATION: No report.

UNFINISHED BUSINESS: Rick Sandri, North Star Manganese (NSM), provided a report. Sandri reported Electric Metals announced preliminary results from the new Resource Estimate, based on the 2023 drilled portion of the Emily Deposit, prepared by Forte Dynamics, Inc. Sandri reported the summary results. Sandri reported the tonnages show a significant increase in drilled mineralization over previous studies. The final report will be listed on SEDAR in May. Electric Metals released preliminary metallurgical results based on the testing and analysis of drilled samples being assessed at Kemetco Research. Kemetco's current direct leaching approach has resulted in successfully achieving high manganese extractions of more than 90% using a reductant. Sandri reported the final flow sheet is still in optimization. The current Kemetco work is expected to be completed by this summer, but additional metallurgical work will continue through mid-2024. Environmental visits associated with site reclamation (regrowth in disturbed areas), have continued and the site reclamation and regrowth is occurring as planned by Barr Engineering. As the weather gets warmer, the environmental visits associated with site reclamation will be increased after rain event periods (rainfall of more than ½ inch in a 24 hour period). NSM continued its discussions with the DNR on its mineral lease applications on certain State mineral lands in the Emily area. This activity will be ongoing into 2024.

The Council reviewed the many submissions for the City Slogan Contest. The Council will each choose three to five slogans and the selections will be reviewed at the next meeting.

The Council had planned on submitting a Sourcewell Community Impact Funds grant application to purchase and install a generator at City Hall, but the generator quotes came in higher than the grant amount and the City did not have a budget for the remainder of the cost. As an alternative solution a grant application has been developed to replace the audio and video equipment in the Council Chambers, purchase a sweeper vacuum for the Maintenance Shop, and purchase and install a two post hydraulic lift in the Maintenance Shop. Purchase of the items has been delayed for years due to lack of budget funds. The grant applications are chosen through a lottery process. **COUNCILMEMBER KOCH MADE THE MOTION TO ADOPT RESOLUTION 24-20 FOR SUBMISSION OF COMMUNITY IMPACT FUNDS GRANT APPLICATION TO SOURCEWELL TO APPLY FOR A GRANT FOR PURCHASE AND INSTALLATION OF AUDIO AND VIDEO EQUIPMENT IN THE CITY HALL COUNCIL**

**CHAMBERS AND PURCHASE OF A SWEEPER VACUUM AND PURCHASE AND INSTALLATION OF A TWO POST HYDRAULIC LIFT FOR THE MAINTENANCE SHOP IN 2024 FOR A TOTAL OF \$48,573.98. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

The Council reviewed the Annual SLFRF Compliance P&E Report for 2024 for ARPA funds use. The Council made the decision to use the remaining ARPA funds for the furniture for the Northern Outpost and a new Maintenance truck.

**NEW BUSINESS:** The City of Crosslake is working with their City Engineer on a Safe Streets and Roads for All (SS4A) Planning Grant and has a better chance for approval with the support of additional cities. The City's involvement would be participating in meetings during the development of the plan. The purpose of the plan would be to improve pedestrian safety in the area with the possibility of the development of connecting trails between Crosslake, Fifty Lakes, and Emily. **COUNCILMEMBER BUTCHER MADE THE MOTION TO ADOPT RESOLUTION 24-21 REGARDING SS4A PLANNING GRANT TO APPROVE BEING A CO-APPLICANT AND PARTICIPANT IN THE SAFE STREETS AND ROADS FOR ALL (SS4A) PROGRAM TO STUDY PEDESTRIAN SAFETY IN THE AREA AND DEVELOP A VULNERABLE USER PLAN WITH THE CITY OF CROSSLAKE BEING THE FISCAL AGENT, NO FINANCIAL OBLIGATION FROM EMILY, AND MEETING PARTICIPATION. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

**CORRESPONDENCE:** Discussion included State Auditor regarding a Performance Measurement Program and Crow Wing County Historical Society regarding a thank you for the donation.

**SCHEDULED UPCOMING MEETINGS:** The next meeting with the Fire Chief/Assistant Chief, First Responder Chief/Assistant Chief, and Council Liaisons to update the City Code to combine the departments is planned for Tuesday, May 28, 2024 at 4 p.m.

**COUNCILMEMBER BUTCHER MADE THE MOTION TO ADJOURN THE MEETING AT 8:05 P.M. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

Respectfully submitted,

Attest:

---

Cari Johnson, MCMC, City Clerk/Treasurer

---

Tracy Jones, Mayor



As on 8/31/2024

| Fund                                                         | Beginning Balance | Receipts   | Sale of Investments | Transfers In | Disbursements | Purchase of Investments | Transfers Out | Ending Balance | Investment Balance | Total Balance |
|--------------------------------------------------------------|-------------------|------------|---------------------|--------------|---------------|-------------------------|---------------|----------------|--------------------|---------------|
| General Fund                                                 | 677,672.47        | 918,309.36 | 1,050.05            | 0.00         | 709,668.34    | 6,158.27                | 0.00          | 881,205.27     | 122,748.53         | 1,003,953.80  |
| Road and Bridge                                              | 106,569.71        | 37,624.24  | 0.00                | 0.00         | 10,492.20     | 0.00                    | 0.00          | 133,701.75     | 0.00               | 133,701.75    |
| Small Cities Revolving Loan Fund                             | 15,705.14         | 5,427.95   | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 21,133.09      | 0.00               | 21,133.09     |
| Small Cities Housing Rehabilitation Fund                     | 4.41              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 4.41           | 0.00               | 4.41          |
| American Rescue Plan Fund                                    | 45,963.75         | 41.24      | 0.00                | 0.00         | 40,328.68     | 0.00                    | 0.00          | 5,676.31       | 0.00               | 5,676.31      |
| Library                                                      | 1,581.22          | 447.85     | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 2,029.07       | 0.00               | 2,029.07      |
| Firemens equip fund 225                                      | 86,287.79         | 30,091.55  | 0.00                | 0.00         | 26,972.48     | 0.00                    | 0.00          | 89,406.86      | 0.00               | 89,406.86     |
| 1st Resp. equip fund 226                                     | 53,715.54         | 9,323.99   | 365.24              | 0.00         | 365.24        | 1,912.61                | 0.00          | 61,126.92      | 42,695.13          | 103,822.05    |
| Emily Area Recycling 227                                     | 0.00              | 128.35     | 0.00                | 0.00         | 254.00        | 0.00                    | 0.00          | (125.65)       | 0.00               | (125.65)      |
| Police Fund 228                                              | 12,127.16         | 10,017.36  | 0.00                | 0.00         | 10,000.00     | 0.00                    | 0.00          | 12,144.52      | 0.00               | 12,144.52     |
| FORFEITURE FUND 229                                          | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| General Debt Service (Identify)                              | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Debt Service PRI 2007 302                                    | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Debt Service GOCIP 2012 303 and 305                          | 45,643.78         | 29,524.06  | 0.00                | 0.00         | 45,600.00     | 0.00                    | 0.00          | 29,567.84      | 0.00               | 29,567.84     |
| Debt Service PRI 2014 304                                    | 38,166.14         | 26,625.66  | 0.00                | 0.00         | 43,012.50     | 0.00                    | 0.00          | 21,779.30      | 0.00               | 21,779.30     |
| Debt Service PRI 2004 305                                    | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Debt Service PRI 2005 306                                    | 0.00              | 265.00     | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 265.00         | 0.00               | 265.00        |
| Park Acquisition and Development (Optional) CITY HALL CD 406 | 48,394.15         | 10,688.43  | 639.16              | 0.00         | 51,904.94     | 3,347.05                | 0.00          | 4,469.75       | 74,716.50          | 79,186.25     |
| CEMETERY CD 407                                              | 30,003.82         | 27.62      | 0.00                | 0.00         | 7,424.41      | 0.00                    | 0.00          | 22,607.03      | 0.00               | 22,607.03     |
| SMALL CITIES CD 408                                          | 1,326.47          | 1,674.74   | 319.57              | 0.00         | 319.57        | 1,673.52                | 0.00          | 1,327.69       | 37,358.24          | 38,685.93     |
| POLICE DEPART. 409                                           | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| SEWER EQUIP. 410                                             | 3,313.16          | 1,198.64   | 228.28              | 0.00         | 228.28        | 1,195.38                | 0.00          | 3,316.42       | 26,684.45          | 30,000.87     |
| EDA CD 412                                                   | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| REHAB. PROJ. CD 413                                          | 10,076.19         | 10.32      | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 10,086.51      | 0.00               | 10,086.51     |
| CAP. PROJ. FIRE CD 414                                       | 5,015.54          | 5.18       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 5,020.72       | 0.00               | 5,020.72      |
| CAP PROJ. RD CD 415                                          | 18,601.28         | 2,409.68   | 456.54              | 0.00         | 456.54        | 2,390.75                | 0.00          | 18,620.21      | 53,368.93          | 71,989.14     |
| FUT. CITY DEV. CD 416                                        | (2,204.61)        | 1,673.51   | 319.56              | 0.00         | 319.56        | 1,673.51                | 0.00          | (2,204.61)     | 37,358.24          | 35,153.63     |

| Fund                                     | Beginning Balance   | Receipts            | Sale of Investments | Transfers In | Disbursements       | Purchase of Investments | Transfers Out | Ending Balance      | Investment Balance | Total Balance       |
|------------------------------------------|---------------------|---------------------|---------------------|--------------|---------------------|-------------------------|---------------|---------------------|--------------------|---------------------|
| SHOP BLDG CD 417                         | 0.00                | 0.00                | 0.00                | 0.00         | 0.00                | 0.00                    | 0.00          | 0.00                | 0.00               | 0.00                |
| Sewage Collection and Disposal SEWER 617 | 102,531.58          | 111,509.44          | 91.31               | 0.00         | 119,165.67          | 478.15                  | 0.00          | 94,488.51           | 10,673.79          | 105,162.30          |
| Small Cities Grant 801                   | 0.00                | 0.00                | 0.00                | 0.00         | 0.00                | 0.00                    | 0.00          | 0.00                | 0.00               | 0.00                |
| Donor pass thru 851                      | 0.00                | 10,000.00           | 0.00                | 0.00         | 10,000.00           | 0.00                    | 0.00          | 0.00                | 0.00               | 0.00                |
| <b>Total :</b>                           | <b>1,300,494.69</b> | <b>1,207,024.17</b> | <b>3,469.71</b>     | <b>0.00</b>  | <b>1,076,512.41</b> | <b>18,829.24</b>        | <b>0.00</b>   | <b>1,415,646.92</b> | <b>405,603.81</b>  | <b>1,821,250.73</b> |



For the Period : 8/1/2024 To 8/31/2024

| <u>Name of Fund</u>                         | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursed</u> | <u>Ending Balance</u> | <u>Less Deposits In Transit</u> | <u>Plus Outstanding Checks</u> | <u>Total Per Bank Statement</u> |
|---------------------------------------------|--------------------------|-----------------------|------------------------|-----------------------|---------------------------------|--------------------------------|---------------------------------|
| General Fund                                | \$938,905.92             | \$10,409.36           | \$68,110.01            | \$881,205.27          | \$0.00                          | \$4,432.48                     | \$885,637.75                    |
| Road and Bridge                             | \$140,335.78             | \$18.17               | \$6,652.20             | \$133,701.75          | \$0.00                          | \$0.00                         | \$133,701.75                    |
| Small Cities Revolving Loan Fund            | \$20,071.11              | \$1,061.98            | \$0.00                 | \$21,133.09           | \$0.00                          | \$0.00                         | \$21,133.09                     |
| Small Cities Housing Rehabilitation Fund    | \$4.41                   | \$0.00                | \$0.00                 | \$4.41                | \$0.00                          | \$0.00                         | \$4.41                          |
| American Rescue Plan Fund                   | \$46,004.22              | \$0.77                | \$40,328.68            | \$5,676.31            | \$0.00                          | \$0.00                         | \$5,676.31                      |
| Library                                     | \$1,582.63               | \$446.44              | \$0.00                 | \$2,029.07            | \$0.00                          | \$0.00                         | \$2,029.07                      |
| Firemens equip fund 225                     | \$90,741.44              | \$5,012.18            | \$6,346.76             | \$89,406.86           | \$0.00                          | \$0.00                         | \$89,406.86                     |
| 1st Resp. equip fund 226                    | \$60,317.36              | \$1,195.10            | \$385.54               | \$61,126.92           | \$0.00                          | \$0.00                         | \$61,126.92                     |
| Emily Area Recycling 227                    | \$10.35                  | \$0.00                | \$136.00               | (\$125.65)            | \$0.00                          | \$86.00                        | (\$39.65)                       |
| Police Fund 228                             | \$16,116.50              | \$1.74                | \$3,973.72             | \$12,144.52           | \$0.00                          | \$0.00                         | \$12,144.52                     |
| FORFEITURE FUND 229                         | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| General Debt Service (Identify)             | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| Debt Service PRI 2007 302                   | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| Debt Service GOCIP 2012 303 and 305         | \$29,563.78              | \$4.06                | \$0.00                 | \$29,567.84           | \$0.00                          | \$0.00                         | \$29,567.84                     |
| Debt Service PRI 2014 304                   | \$21,776.40              | \$2.90                | \$0.00                 | \$21,779.30           | \$0.00                          | \$0.00                         | \$21,779.30                     |
| Debt Service PRI 2004 305                   | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| Debt Service PRI 2005 306                   | \$265.00                 | \$0.00                | \$0.00                 | \$265.00              | \$0.00                          | \$0.00                         | \$265.00                        |
| Park Acquisition and Development (Optional) | \$35,259.95              | \$1,675.28            | \$32,465.48            | \$4,469.75            | \$0.00                          | \$0.00                         | \$4,469.75                      |
| CITY HALL CD 406                            | \$22,603.94              | \$3.09                | \$0.00                 | \$22,607.03           | \$0.00                          | \$0.00                         | \$22,607.03                     |
| CEMETERY CD 407                             | \$1,327.50               | \$337.55              | \$337.36               | \$1,327.69            | \$0.00                          | \$0.00                         | \$1,327.69                      |
| SMALL CITIES CD 408                         | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| POLICE DEPART. 409                          | \$3,316.03               | \$241.36              | \$240.97               | \$3,316.42            | \$0.00                          | \$0.00                         | \$3,316.42                      |
| SEWER EQUIP. 410                            | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| EDA CD 412                                  | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| REHAB. PROJ. CD 413                         | \$10,085.16              | \$1.35                | \$0.00                 | \$10,086.51           | \$0.00                          | \$0.00                         | \$10,086.51                     |
| CAP. PROJ. FIRE CD 414                      | \$5,019.95               | \$0.77                | \$0.00                 | \$5,020.72            | \$0.00                          | \$0.00                         | \$5,020.72                      |
| CAP PROJ. RD CD 415                         | \$18,617.70              | \$484.44              | \$481.93               | \$18,620.21           | \$0.00                          | \$0.00                         | \$18,620.21                     |
| FUT. CITY DEV. CD 416                       | (\$2,204.61)             | \$337.36              | \$337.36               | (\$2,204.61)          | \$0.00                          | \$0.00                         | (\$2,204.61)                    |
| SHOP BLDG CD 417                            | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| Sewage Collection and Disposal              | \$91,810.83              | \$7,600.31            | \$4,922.63             | \$94,488.51           | \$0.00                          | \$0.00                         | \$94,488.51                     |
| SEWER 617                                   | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |
| Small Cities Grant 801                      | \$0.00                   | \$0.00                | \$0.00                 | \$0.00                | \$0.00                          | \$0.00                         | \$0.00                          |

Total  
Per Bank  
Statement  
 \$0.00  
 \$1,420,165.40  
*Balanced*  
*9-5-24 ej*

Plus  
Outstanding  
Checks  
 \$0.00  
 \$4,518.48

Less  
Deposits  
In Transit  
 \$0.00  
 \$0.00

Ending  
Balance  
 \$0.00  
 \$1,415,646.92

Total  
Disbursed  
 \$0.00  
 \$164,718.64

Beginning  
Balance  
 \$0.00  
 \$1,551,531.35

Total  
Receipts  
 \$0.00  
 \$28,834.21

Donor pass thru 851

Total

| Name of Fund          | Beginning Balance | Total Receipts | Total Disbursed | Ending Balance | Outstanding Checks | Plus | Less | Total Per Bank Statement |
|-----------------------|-------------------|----------------|-----------------|----------------|--------------------|------|------|--------------------------|
| Andrew D Hemphill     |                   |                |                 |                |                    |      |      |                          |
|                       |                   |                |                 |                |                    |      |      |                          |
| Bryce L Butcher       |                   |                |                 |                |                    |      |      |                          |
|                       |                   |                |                 |                |                    |      |      |                          |
| GERHART L. HANSON, JR |                   |                |                 |                |                    |      |      |                          |
|                       |                   |                |                 |                |                    |      |      |                          |
| Gregory A Koch        |                   |                |                 |                |                    |      |      |                          |
|                       |                   |                |                 |                |                    |      |      |                          |
| TRACY ALLEN JONES     |                   |                |                 |                |                    |      |      |                          |

As of 9/5/2024

Fiscal Year : 2024

| <u>Name of Fund</u>                         | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursements</u> | <u>Ending Balance</u> |
|---------------------------------------------|--------------------------|-----------------------|----------------------------|-----------------------|
| General Fund                                | \$677,672.47             | \$919,359.41          | \$715,826.61               | \$881,205.27          |
| Road and Bridge                             | \$106,569.71             | \$37,624.24           | \$10,492.20                | \$133,701.75          |
| Small Cities Revolving Loan Fund            | \$15,705.14              | \$5,427.95            | \$0.00                     | \$21,133.09           |
| Small Cities Housing Rehabilitation Fund    | \$4.41                   | \$0.00                | \$0.00                     | \$4.41                |
| American Rescue Plan Fund                   | \$45,963.75              | \$41.24               | \$40,328.68                | \$5,676.31            |
| Library                                     | \$1,581.22               | \$447.85              | \$0.00                     | \$2,029.07            |
| Firemens equip fund 225                     | \$86,287.79              | \$30,091.55           | \$26,972.48                | \$89,406.86           |
| 1st Resp. equip fund 226                    | \$53,715.54              | \$9,689.23            | \$2,277.85                 | \$61,126.92           |
| Emily Area Recycling 227                    | \$0.00                   | \$128.35              | \$254.00                   | (\$125.65)            |
| Police Fund 228                             | \$12,127.16              | \$10,017.36           | \$10,000.00                | \$12,144.52           |
| FORFEITURE FUND 229                         | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| General Debt Service (Identify)             | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Debt Service PRI 2007 302                   | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Debt Service GOCIP 2012 303 and 305         | \$45,643.78              | \$29,524.06           | \$45,600.00                | \$29,567.84           |
| Debt Service PRI 2014 304                   | \$38,166.14              | \$26,625.66           | \$43,012.50                | \$21,779.30           |
| Debt Service PRI 2004 305                   | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Debt Service PRI 2005 306                   | \$0.00                   | \$265.00              | \$0.00                     | \$265.00              |
| Park Acquisition and Development (Optional) | \$48,394.15              | \$11,327.59           | \$55,251.99                | \$4,469.75            |
| CITY HALL CD 406                            | \$30,003.82              | \$27.62               | \$7,424.41                 | \$22,607.03           |
| CEMETERY CD 407                             | \$1,326.47               | \$1,994.31            | \$1,993.09                 | \$1,327.69            |
| SMALL CITIES CD 408                         | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| POLICE DEPART. 409                          | \$3,313.16               | \$1,426.92            | \$1,423.66                 | \$3,316.42            |
| SEWER EQUIP. 410                            | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| EDA CD 412                                  | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| REHAB. PROJ. CD 413                         | \$10,076.19              | \$10.32               | \$0.00                     | \$10,086.51           |
| CAP. PROJ. FIRE CD 414                      | \$5,015.54               | \$5.18                | \$0.00                     | \$5,020.72            |
| CAP PROJ. RD CD 415                         | \$18,601.28              | \$2,866.22            | \$2,847.29                 | \$18,620.21           |
| FUT. CITY DEV. CD 416                       | (\$2,204.61)             | \$1,993.07            | \$1,993.07                 | (\$2,204.61)          |
| SHOP BLDG CD 417                            | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Sewage Collection and Disposal              | \$102,531.58             | \$111,600.75          | \$119,643.82               | \$94,488.51           |
| SEWER 617                                   | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Small Cities Grant 801                      | \$0.00                   | \$0.00                | \$0.00                     | \$0.00                |
| Donor pass thru 851                         | \$0.00                   | \$10,000.00           | \$10,000.00                | \$0.00                |
| <b>Total :</b>                              | <b>\$1,300,494.69</b>    | <b>\$1,210,493.88</b> | <b>\$1,095,341.65</b>      | <b>\$1,415,646.92</b> |

Date of Report : 9/5/2024

## Outstanding Checks

| <u>Date of Check</u> | <u>Check Number</u> | <u>To Whom Paid</u>              | <u>Check Amount</u> |
|----------------------|---------------------|----------------------------------|---------------------|
| 08/07/2024           | 61603               | Payroll Period Ending 08/07/2024 | \$78.50             |
| 08/12/2024           | 61639               | Payroll Period Ending 08/09/2024 | \$34.34             |
| 08/14/2024           | 61650               | Payroll Period Ending 08/14/2024 | \$129.29            |
| 08/14/2024           | 61652               | Payroll Period Ending 08/14/2024 | \$140.00            |
| 08/14/2024           | 61667               | Diane Gooley                     | \$37.52             |
| 08/21/2024           | 61673               | St. Cloud State University       | \$225.00            |
| 08/28/2024           | 61686               | Wex Bank                         | \$1,328.67          |
| 08/28/2024           | 61687               | AUTO VALUE                       | \$69.58             |
| 08/28/2024           | 61688               | Verizon                          | \$104.00            |
| 08/28/2024           | 61689               | Colonial Life                    | \$76.72             |
| 08/28/2024           | 61690               | Canon Financial Services, Inc.   | \$148.93            |
| 08/28/2024           | 61691               | Tri-County Septic Inspection     | \$35.00             |
| 08/28/2024           | 61692               | EAST SIDE OIL COMPANIES, INC.    | \$86.00             |
| 08/28/2024           | 61693               | AFLAC                            | \$396.36            |
| 08/28/2024           | 61682               | Payroll Period Ending 08/28/2024 | \$1,628.57          |
|                      |                     | <b>Total</b>                     | <b>\$4,518.48</b>   |

Schedule 8 - Investment Activity

For the period: 8/1/2024 To 8/31/2024

| Investment Type              | Description                              | Beginning Balance | Date       | Deposits        | Withdrawals | Ending Balance    |
|------------------------------|------------------------------------------|-------------------|------------|-----------------|-------------|-------------------|
| Money Market/Bonds           | MMMF/Municipal Bonds:Varying Maturities, | 401,941.13        | 08/01/2024 |                 |             |                   |
|                              |                                          |                   | 08/31/2024 | 1.25            |             | 401,942.38        |
|                              |                                          |                   | 08/31/2024 | 0.44            |             | 401,942.82        |
|                              |                                          |                   | 08/31/2024 | 0.77            |             | 401,943.59        |
|                              |                                          |                   | 08/31/2024 | 0.39            |             | 401,943.98        |
|                              |                                          |                   | 08/31/2024 | 0.28            |             | 401,944.26        |
|                              |                                          |                   | 08/31/2024 | 0.55            |             | 401,944.81        |
|                              |                                          |                   | 08/31/2024 | 0.39            |             | 401,945.20        |
|                              |                                          |                   | 08/31/2024 | 0.11            |             | 401,945.31        |
|                              |                                          |                   | 08/31/2024 | 833.31          |             | 402,778.62        |
|                              |                                          |                   | 08/31/2024 | 289.84          |             | 403,068.46        |
|                              |                                          |                   | 08/31/2024 | 507.22          |             | 403,575.68        |
|                              |                                          |                   | 08/31/2024 | 253.61          |             | 403,829.29        |
|                              |                                          |                   | 08/31/2024 | 181.15          |             | 404,010.44        |
|                              |                                          |                   | 08/31/2024 | 362.30          |             | 404,372.74        |
|                              |                                          |                   | 08/31/2024 | 253.61          |             | 404,626.35        |
|                              |                                          |                   | 08/31/2024 | 72.46           |             | 404,698.81        |
|                              |                                          |                   | 08/31/2024 | 273.87          |             | 404,972.68        |
|                              |                                          |                   | 08/31/2024 | 95.26           |             | 405,067.94        |
|                              |                                          |                   | 08/31/2024 | 166.71          |             | 405,234.65        |
|                              |                                          |                   | 08/31/2024 | 83.36           |             | 405,318.01        |
|                              |                                          |                   | 08/31/2024 | 59.54           |             | 405,377.55        |
|                              |                                          |                   | 08/31/2024 | 119.08          |             | 405,496.63        |
|                              |                                          |                   | 08/31/2024 | 83.36           |             | 405,579.99        |
|                              |                                          |                   | 08/31/2024 | 23.82           |             | 405,603.81        |
| <b>Total</b>                 |                                          |                   |            | <b>3,662.68</b> | <b>0.00</b> | <b>405,603.81</b> |
| <b>Total All Investments</b> |                                          |                   |            | <b>3,662.68</b> | <b>0.00</b> | <b>405,603.81</b> |

Bond Earned  
Interest  
Deposited in  
MMDA12

|                                                  | Bbalance      | Re-<br>Investments | Interest    | Gain/Loss  | Ebalance      |
|--------------------------------------------------|---------------|--------------------|-------------|------------|---------------|
| Cash/Dreyfus Tr Money Market Deposit Account     | \$ 5,707.01   | \$ (4,739.36)      | \$ 4.18     | \$ -       | \$ 971.83     |
| <b>Money Market Total</b>                        | \$ 5,707.01   | \$ (4,739.36)      | \$ 4.18     | \$ -       | \$ 971.83     |
| <b>MMMF Investments</b>                          |               |                    |             |            |               |
| <b>Muni Bonds/CDs/Treasury Bill</b>              |               |                    |             |            |               |
| 13203GS4 Cambria County PA                       | \$ 14,999.25  | \$ (15,259.50)     | \$ 259.50   | \$ 0.75    | \$ -          |
| 952347WQ1 West Contra Costa CA                   | \$ 75,002.25  | \$ (77,458.13)     | \$ 2,458.13 | \$ (2.25)  | \$ (0.00)     |
| 509262FD8 Lake Cnty ILL Cmnty Unit Sch Bds       | \$ 19,919.20  |                    | \$ 34.60    | \$         | \$ 19,953.80  |
| 3130AV3M2 Federal Home Ln Bks Cons               | \$ 59,926.20  |                    | \$ 96.60    | \$         | \$ 60,022.80  |
| 82669GGH1 Signature Bk New York NY CD            | \$ 144,530.20 |                    | \$ 203.00   | \$         | \$ 144,733.20 |
| 938828DC1 Washington Fed Bk Seattle CD           | \$ 33,933.02  |                    | \$ 45.90    | \$         | \$ 33,978.92  |
| 60416TJ41 MN St Hsg Fin Agcy Taxable Residential | \$ 39,924.00  |                    | \$ 50.00    | \$         | \$ 39,974.00  |
| 912797JUZ US Treasury Bill                       | \$ 8,000.00   | \$ (8,000.00)      | \$ 35.87    | \$ (35.87) | \$ -          |
| TSRYS642901 US Treasury Bill                     | \$ -          | \$ 105,456.99      | \$ 512.27   | \$         | \$ 105,969.26 |
| <b>Municipal Bonds/CDs/Treas. Bill Total</b>     | \$ 396,234.12 | \$ 4,739.36        | \$ 2,753.60 | \$ 905.00  | \$ 404,631.98 |
| <b>TOTAL INVESTMENTS</b>                         | \$ 401,941.13 | \$ -               | \$ 2,757.68 | \$ 905.00  | \$ 405,603.81 |

*Balanced  
9-5-24 et*

\$ 4,739.36 \$ 2,753.50 \$ 905.00

|                                 | Original<br>Investment | Beginning<br>Balance | MMMF Reinvest | MMMF Interest | MMMF<br>Gain/Loss | Muni Bonds<br>Reinvest | Muni Bonds<br>Interest | Muni Bonds<br>Gain/Loss | Ending Balance | Market Value<br>Totals |
|---------------------------------|------------------------|----------------------|---------------|---------------|-------------------|------------------------|------------------------|-------------------------|----------------|------------------------|
| 100 General Fund                | \$ 115,000.00          | \$ 121,640.10        | \$ (1,434.28) | \$ 1.25       | \$ -              | \$ 1,434.28            | \$ 833.31              | \$ 273.87               | \$ 122,748.53  | \$ 122,748.53          |
| 226 1st Resp. Equipment Fund    | \$ 40,000.00           | \$ 42,309.60         | \$ (498.88)   | \$ 0.44       | \$ -              | \$ 498.88              | \$ 289.84              | \$ 95.26                | \$ 42,695.14   | \$ 42,695.14           |
| 404 Park Acquisition and Dev't  | \$ 70,000.00           | \$ 74,041.80         | \$ (873.04)   | \$ 0.77       | \$ -              | \$ 873.04              | \$ 507.22              | \$ 166.71               | \$ 74,716.50   | \$ 74,716.50           |
| 407 Cemetery                    | \$ 35,000.00           | \$ 37,020.88         | \$ (436.52)   | \$ 0.39       | \$ -              | \$ 436.52              | \$ 253.61              | \$ 83.36                | \$ 37,358.24   | \$ 37,358.24           |
| 409 Police Department           | \$ 25,000.00           | \$ 26,443.48         | \$ (311.80)   | \$ 0.28       | \$ -              | \$ 311.80              | \$ 181.15              | \$ 59.54                | \$ 26,684.45   | \$ 26,684.45           |
| 415 Capital Project Roads       | \$ 50,000.00           | \$ 52,886.99         | \$ (623.60)   | \$ 0.55       | \$ -              | \$ 623.60              | \$ 362.30              | \$ 119.08               | \$ 53,368.92   | \$ 53,368.92           |
| 416 Future City Development     | \$ 35,000.00           | \$ 37,020.88         | \$ (436.52)   | \$ 0.39       | \$ -              | \$ 436.52              | \$ 253.61              | \$ 83.36                | \$ 37,358.24   | \$ 37,358.24           |
| 602 Sewage Collection and Disp. | \$ 10,000.00           | \$ 10,577.40         | \$ (124.72)   | \$ 0.11       | \$ -              | \$ 124.72              | \$ 72.46               | \$ 23.82                | \$ 10,673.79   | \$ 10,673.79           |
| <b>Total</b>                    | \$ 380,000.00          | \$ 401,941.13        | \$ (4,739.36) | \$ 4.18       | \$ -              | \$ 4,739.36            | \$ 2,753.50            | \$ 905.00               | \$ 405,603.81  | \$ 405,603.81          |

Fund Name: All Funds  
 Date Range: 08/01/2024 To 08/31/2024

| <u>Date</u> | <u>Remitter</u>          | <u>Receipt #</u> | <u>Description</u>                  | <u>Deposit ID</u> | <u>Void Account Name</u>                         | <u>F-A-P</u>             | <u>Total</u>                               |
|-------------|--------------------------|------------------|-------------------------------------|-------------------|--------------------------------------------------|--------------------------|--------------------------------------------|
| 08/01/2024  | Lakes Area Title         | 13511            | Inv. 24-31 Assessment Search        | (08/06/2024) -    | N Assessment Searches                            | 100-34107-               | \$ 25.00<br>\$ <b>25.00</b>                |
| 08/01/2024  | Cygnature Title Services | 13512            | SSTS Permit Fee - Inv. 24-40        | (08/06/2024) -    | N Building Permits (Excludes surcharge)          | 100-32210-               | \$ 260.00<br>\$ <b>260.00</b>              |
| 08/01/2024  | UTILITY BILLING          | 13513            | Sewer Charges                       | (08/06/2024) -    | N Rate Class I                                   | 602-37210-               | \$ 1,869.34<br>\$ <b>1,869.34</b>          |
| 08/01/2024  | UTILITY BILLING          | 13515            | Sewer Charges                       | (08/06/2024) -    | N Rate Class I                                   | 602-37210-               | \$ 176.22<br>\$ <b>176.22</b>              |
| 08/01/2024  | Millianne Miglieri       | 13516            | Cremation Burial - Leonard Miglieri | (08/06/2024) -    | N Cemetery -Grave openings                       | 100-34941-               | \$ 300.00<br>\$ <b>300.00</b>              |
| 08/01/2024  | Bryce Butcher            | 13517            | Candidate Filing Fee                | (08/06/2024) -    | N Candidate Filing Fee                           | 100-34111-               | \$ 2.00<br>\$ <b>2.00</b>                  |
| 08/01/2024  | Tracy Jones              | 13518            | Candidate Filing Fee                | (08/06/2024) -    | N Candidate Filing Fee                           | 100-34111-               | \$ 2.00<br>\$ <b>2.00</b>                  |
| 08/01/2024  | Gerhart Hanson           | 13519            | Candidate Filing Fee                | (08/06/2024) -    | N Candidate Filing Fee                           | 100-34111-               | \$ 2.00<br>\$ <b>2.00</b>                  |
| 08/02/2024  | Dan Brennan              | 13520            | Candidate Filing Fee                | (08/06/2024) -    | N Candidate Filing Fee                           | 100-34111-               | \$ 2.00<br>\$ <b>2.00</b>                  |
| 08/02/2024  | UTILITY BILLING          | 13521            | Sewer Charges                       | (08/06/2024) -    | N Rate Class I                                   | 602-37210-               | \$ 800.18<br>\$ <b>800.18</b>              |
| 08/02/2024  | UTILITY BILLING          | 13522            | Sewer Charges                       | (08/06/2024) -    | N Rate Class I Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 514.32<br>\$ 111.68<br>\$ <b>626.00</b> |

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

| Date       | Remitter                        | Receipt # | Description                              | Deposit ID     | Void Account Name                       | F-A-P        | Total       |
|------------|---------------------------------|-----------|------------------------------------------|----------------|-----------------------------------------|--------------|-------------|
| 08/02/2024 | UTILITY BILLING                 | 13523*    | Sewer Charges - ACH                      | (08/01/2024) - | N Rate Class I                          | 602-37210-   | \$ 343.98   |
|            |                                 |           |                                          |                | Penalties and Forfeited Discounts       | 602-37260-   | \$ 25.86    |
|            |                                 |           |                                          |                |                                         |              | \$ 369.84   |
| 08/02/2024 | UTILITY BILLING                 | 13527     | Sewer Charges                            | (08/06/2024) - | N Rate Class I                          | 602-37210-   | \$ 176.22   |
|            |                                 |           |                                          |                |                                         |              | \$ 176.22   |
| 08/06/2024 | Jon Stern                       | 13528*    | Small Cities Revolving Loan              | (08/08/2024) - | N State MIF Business Loans COVID-19     | 204-36203-15 | \$ 167.51   |
|            |                                 |           |                                          |                |                                         |              | \$ 167.51   |
| 08/06/2024 | Dan Johnson and Heather Mitlyng | 13529*    | Small Cities Revolving Loan - Inv. 24-37 | (08/08/2024) - | N State MIF Business Loans COVID-19     | 204-36203-15 | \$ 724.06   |
|            |                                 |           |                                          |                |                                         |              | \$ 724.06   |
| 08/06/2024 | Verizon Wireless                | 13530     | Monthly Cell Tower Lease Payment         | (08/08/2024) - | N Verizon Rental                        | 100-34951-   | \$ 1,100.00 |
|            |                                 |           |                                          |                |                                         |              | \$ 1,100.00 |
| 08/06/2024 | Atlas Abstract and Title        | 13531     | Inv. 24-39 Assessment Search             | (08/08/2024) - | N Assessment Searches                   | 100-34107-   | \$ 25.00    |
|            |                                 |           |                                          |                |                                         |              | \$ 25.00    |
| 08/06/2024 | William Pestello                | 13532     | SSTS Permit                              | (08/08/2024) - | N Building Permits (Excludes surcharge) | 100-32210-   | \$ 260.00   |
|            |                                 |           |                                          |                |                                         |              | \$ 260.00   |
| 08/06/2024 | William Pestello                | 13533     | Land Use Permit                          | (08/08/2024) - | N Building Permits (Excludes surcharge) | 100-32210-   | \$ 450.00   |
|            |                                 |           |                                          |                |                                         |              | \$ 450.00   |
| 08/07/2024 | Natasha McMahon                 | 13534     | Land Use Permit                          | (08/08/2024) - | N Building Permits (Excludes surcharge) | 100-32210-   | \$ 75.00    |
|            |                                 |           |                                          |                |                                         |              | \$ 75.00    |
| 08/07/2024 | Milan Messerli                  | 13535     | Land Use Permit                          | (08/08/2024) - | N Building Permits (Excludes surcharge) | 100-32210-   | \$ 75.00    |
|            |                                 |           |                                          |                |                                         |              | \$ 75.00    |
| 08/08/2024 | Dan Fran Barrett                | 13536*    | Small Cities Revolving Loan              | (08/08/2024) - | N State MIF Business Loans COVID-19     | 204-36203-15 | \$ 167.51   |



Fund Name: All Funds

Date Range: 01/2024 To 08/31/2024

| Date       | Remitter                     | Receipt # | Description                                                 | Deposit ID     | Void | Account Name                                   | F-A-P                    | Total                              |
|------------|------------------------------|-----------|-------------------------------------------------------------|----------------|------|------------------------------------------------|--------------------------|------------------------------------|
| 08/08/2024 | Kira Floisand                | 13537     | Inv. 24-36 First Response Unit Training Reimbursement - ACH | (08/13/2024) - | N    | Refunds                                        | 100-36240-               | \$ 167.51                          |
| 08/08/2024 | Roger Lund                   | 13538     | Candidate Filing Fee                                        | (08/12/2024) - | N    | Candidate Filing Fee                           | 100-34111-               | \$ 50.00                           |
| 08/09/2024 | Brenny Family Funeral Chapel | 13539     | Cremation Burial - Owen W. Daly                             | (08/12/2024) - | N    | Cemetery -Grave openings                       | 100-34941-               | \$ 150.00                          |
| 08/09/2024 | UTILITY BILLING              | 13540     | Sewer Charges                                               | (08/12/2024) - | N    | Rate Class I Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 176.22<br>\$ 17.62<br>\$ 193.84 |
| 08/09/2024 | UTILITY BILLING              | 13541*    | Sewer Charges - ACH                                         | (08/07/2024) - | N    | Rate Class I                                   | 602-37210-               | \$ 176.22<br>\$ 176.22             |
| 08/12/2024 | Crow Wing County             | 13542     | Court Fines                                                 | (08/12/2024) - | N    | Court Fines                                    | 100-35101-               | \$ 53.32<br>\$ 53.32               |
| 08/12/2024 | Fred Frodesen                | 13543     | Camper Permit X2                                            | (08/19/2024) - | N    | Building Permits (Excludes surcharge)          | 100-32210-               | \$ 50.00                           |
| 08/12/2024 | Kevin Merrell                | 13544     | Inv. 24-44 Land Use Permit                                  | (08/19/2024) - | N    | Building Permits (Excludes surcharge)          | 100-32210-               | \$ 150.00                          |
| 08/13/2024 | Brent Nolby                  | 13545     | Candidate Filing Fee                                        | (08/19/2024) - | N    | Candidate Filing Fee                           | 100-34111-               | \$ 2.00<br>\$ 2.00                 |
| 08/14/2024 | Adam LaBorde                 | 13546     | 2 Cremation Burials and Monument Staking Fee                | (08/19/2024) - | N    | Cemetery -Grave openings                       | 100-34941-               | \$ 650.00                          |
| 08/16/2024 | Gary Hanson                  | 13547     | Copies                                                      | (08/19/2024) - | N    | Copies/Faxes                                   | 100-34112-               | \$ 21.00                           |

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

| <u>Date</u> | <u>Remitter</u>                    | <u>Receipt #</u> | <u>Description</u>                                       | <u>Deposit ID</u> | <u>Void Account Name</u>                           | <u>F-A-P</u>             | <u>Total</u>                            |
|-------------|------------------------------------|------------------|----------------------------------------------------------|-------------------|----------------------------------------------------|--------------------------|-----------------------------------------|
| 08/19/2024  | Emily Fire Relief Association      | 13548            | Res. 24-32 Donation - First Response Unit Equipment Fund | (08/20/2024) -    | N Contributions and Donations from Private Sources | 226-36230-               | \$ 21.00                                |
| 08/19/2024  | Emily Firemen's Relief Association | 13549            | Res. 24-33 - Library Book Sale                           | (08/20/2024) -    | N Contributions and Donations from Private Sources | 211-36230-               | \$ 801.25                               |
| 08/19/2024  | Emily Firemen's Relief Association | 13550            | Res. 24-36 - Firemen's Equipment Fund                    | (08/20/2024) -    | N Contributions and Donations from Private Sources | 225-36230-               | \$ 446.25                               |
| 08/19/2024  | Emily Firemen's Relief Association | 13551            | Res. 24-37 - Park Fund - Pickleball Fund                 | (08/20/2024) -    | N Contributions and Donations from Private Sources | 404-36230-24             | \$ 1,000.00                             |
| 08/19/2024  | Lakes Area Title                   | 13552            | Inv. 24-42 - Assessment Search                           | (08/20/2024) -    | N Assessment Searches                              | 100-34107-               | \$ 25.00                                |
| 08/19/2024  | Cygnature Title Solutions          | 13553            | Inv. 24-45 - Assessment Search                           | (08/20/2024) -    | N Assessment Searches                              | 100-34107-               | \$ 25.00                                |
| 08/19/2024  | Lakes Area Title                   | 13554            | Inv. 24-34 - Assessment Search                           | (08/20/2024) -    | N Assessment Searches                              | 100-34107-               | \$ 25.00                                |
| 08/19/2024  | David Steward                      | 13555            | Land Use Permit 24-66                                    | (08/20/2024) -    | N Building Permits (Excludes surcharge)            | 100-32210-               | \$ 400.00                               |
| 08/20/2024  | Anna Battistini                    | 13556            | Copies X6                                                | (08/20/2024) -    | N Copies/Faxes                                     | 100-34112-               | \$ 400.00                               |
| 08/20/2024  | UTILITY BILLING                    | 13557            | Sewer Charges                                            | (08/20/2024) -    | N Rate Class I Penalties and Forfeited Discounts   | 602-37210-<br>602-37260- | \$ 1.50<br>\$ 1.50                      |
|             |                                    |                  |                                                          |                   |                                                    |                          | \$ 1,938.24<br>\$ 193.82<br>\$ 2,132.06 |

Fund Name: All Funds

Date Range: /01/2024 To 08/31/2024

| <u>Date</u> | <u>Remitter</u>    | <u>Receipt #</u> | <u>Description</u>                       | <u>Deposit ID</u> | <u>Void Account Name</u>                            | <u>F-A-P</u>             | <u>Total</u>                              |
|-------------|--------------------|------------------|------------------------------------------|-------------------|-----------------------------------------------------|--------------------------|-------------------------------------------|
| 08/20/2024  | UTILITY BILLING    | 13558*           | Sewer Charges - ACH                      | (08/15/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 248.48<br>\$ 24.85<br>\$ <b>273.33</b> |
| 08/20/2024  | UTILITY BILLING    | 13559*           | Sewer Charges - ACH                      | (08/19/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 352.44<br>\$ 35.24<br>\$ <b>387.68</b> |
| 08/21/2024  | Kathy Breault      | 13560            | Fax                                      | (08/26/2024) -    | N Copies/Faxes                                      | 100-34112-               | \$ 1.00<br>\$ <b>1.00</b>                 |
| 08/21/2024  | David Moe          | 13561            | Land Use Permit 24-65 - ACH              | (08/26/2024) -    | N Building Permits (Excludes<br>surcharge)          | 100-32210-               | \$ 75.00<br>\$ <b>75.00</b>               |
| 08/21/2024  | James Reed         | 13562            | Transfer of Cemetery Plots               | (08/26/2024) -    | N Cemetery -Sale of lots                            | 100-34942-               | \$ 15.00<br>\$ <b>15.00</b>               |
| 08/22/2024  | UTILITY BILLING    | 13563            | Sewer Charges                            | (08/26/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 99.86<br>\$ 9.99<br>\$ <b>109.85</b>   |
| 08/26/2024  | Susan Ball         | 13564            | Inv. 24-46 Assessment Search             | (08/28/2024) -    | N Assessment Searches                               | 100-34107-               | \$ 25.00<br>\$ <b>25.00</b>               |
| 08/27/2024  | Samantha Nelson    | 13565            | Land Use Permit - Fence                  | (08/28/2024) -    | N Building Permits (Excludes<br>surcharge)          | 100-32210-               | \$ 60.00<br>\$ <b>60.00</b>               |
| 08/27/2024  | Sandra Wgeishofski | 13566            | City Rental - Gymnasium -<br>Baby Shower | (08/28/2024) -    | N City/Town Hall Rent                               | 100-34101-               | \$ 100.00<br>\$ <b>100.00</b>             |
| 08/27/2024  | Jay Linn           | 13567            | Land Use Permit                          | (08/28/2024) -    | N Building Permits (Excludes<br>surcharge)          | 100-32210-               | \$ 400.00<br>\$ <b>400.00</b>             |
| 08/28/2024  | Curtis Burrough    | 13568            | Septic Permit                            | (08/29/2024) -    | N Building Permits (Excludes<br>surcharge)          | 100-32210-               | \$ 260.00<br>\$ <b>260.00</b>             |

Fund Name: All Funds

Date Range: 08/01/2024 To 08/31/2024

| Date       | Remitter              | Receipt # | Description                                                      | Deposit ID     | Void | Account Name                                   | F-A-P                | Total                              |
|------------|-----------------------|-----------|------------------------------------------------------------------|----------------|------|------------------------------------------------|----------------------|------------------------------------|
| 08/28/2024 | Lakes Area Title      | 13569     | Assessment Search Inv. 24-35                                     | (08/29/2024) - | N    | Assessment Searches                            | 100-34107-           | \$ 260.00                          |
| 08/28/2024 | UTILITY BILLING       | 13570     | Sewer Charges                                                    | (08/29/2024) - | N    | Rate Class I Penalties and Forfeited Discounts | 602-37210-602-37260- | \$ 19.23<br>\$ 1.92<br>\$ 21.15    |
| 08/28/2024 | UTILITY BILLING       | 13571*    | Sewer Charges - ACH                                              | (08/28/2024) - | N    | Rate Class I Penalties and Forfeited Discounts | 602-37210-602-37260- | \$ 117.48<br>\$ 11.75<br>\$ 129.23 |
| 08/29/2024 | Coleman Construction  | 13573     | Septic and Land Use Permit Fees                                  | (08/29/2024) - | N    | Building Permits (Excludes surcharge)          | 100-32210-           | \$ 710.00                          |
| 08/29/2024 | Marletta Knutson      | 13574     | Fax                                                              | (08/29/2024) - | N    | Copies/Faxes                                   | 100-34112-           | \$ 1.00<br>\$ 1.00                 |
| 08/30/2024 | Chet Bodin            | 13572     | Application for Permit to Connect to Public Sewer - Garage - ACH | (08/30/2024) - | N    | Connection/Reconnection Fees                   | 602-37250-           | \$ 50.00                           |
| 08/30/2024 | Crow Wing County      | 13575     | Tax Forfeited Settlement                                         | (08/30/2024) - | N    | Forfeited Tax Sale Apportionments              | 100-31920-           | \$ 3,325.70<br>\$ 3,325.70         |
| 08/31/2024 | PINE RIVER STATE BANK | 13584     | Int CR Checking                                                  | (08/31/2024) - | N    | Interest Earning                               | 100-36210-           | \$ 120.41                          |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 201-36210-           | \$ 18.17                           |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 204-36210-           | \$ 2.90                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 206-36210-           | \$ 0.77                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 211-36210-           | \$ 0.19                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 225-36210-           | \$ 12.18                           |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 226-36210-           | \$ 8.31                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 228-36210-           | \$ 1.74                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 303-36210-           | \$ 4.06                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 304-36210-           | \$ 2.90                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 404-36210-           | \$ 0.58                            |
|            |                       |           |                                                                  |                |      | Interest Earning                               | 406-36210-           | \$ 3.09                            |

Fund Name: All Funds

Date Range: /01/2024 To 08/31/2024

| <u>Date</u> | <u>Remitter</u> | <u>Receipt #</u> | <u>Description</u>                              | <u>Deposit ID</u> | <u>Void Account Name</u>   | <u>F-A-P</u> | <u>Total</u>        |
|-------------|-----------------|------------------|-------------------------------------------------|-------------------|----------------------------|--------------|---------------------|
| 08/31/2024  | Pershing        | 13586            | Int CR MMMF and Muni Bonds/CDs/Treasury Bills   | (08/31/2024) -    | Interest Earning           | 100-36210-   | \$ 1.25             |
|             |                 |                  |                                                 |                   | Interest Earning           | 100-36210-   | \$ 833.31           |
|             |                 |                  |                                                 |                   | Interest Earning           | 226-36210-   | \$ 289.84           |
|             |                 |                  |                                                 |                   | Interest Earning           | 226-36210-   | \$ 0.44             |
|             |                 |                  |                                                 |                   | Interest Earning           | 404-36210-   | \$ 0.77             |
|             |                 |                  |                                                 |                   | Interest Earning           | 404-36210-   | \$ 507.22           |
|             |                 |                  |                                                 |                   | Interest Earning           | 407-36210-   | \$ 253.61           |
|             |                 |                  |                                                 |                   | Interest Earning           | 407-36210-   | \$ 0.39             |
|             |                 |                  |                                                 |                   | Interest Earning           | 409-36210-   | \$ 0.28             |
|             |                 |                  |                                                 |                   | Interest Earning           | 409-36210-   | \$ 181.15           |
|             |                 |                  |                                                 |                   | Interest Earning           | 415-36210-   | \$ 362.30           |
|             |                 |                  |                                                 |                   | Interest Earning           | 415-36210-   | \$ 0.55             |
|             |                 |                  |                                                 |                   | Interest Earning           | 416-36210-   | \$ 0.39             |
|             |                 |                  |                                                 |                   | Interest Earning           | 416-36210-   | \$ 253.61           |
|             |                 |                  |                                                 |                   | Interest Earning           | 602-36210-   | \$ 72.46            |
|             |                 |                  |                                                 |                   | Interest Earning           | 602-36210-   | \$ 0.11             |
|             |                 |                  |                                                 |                   |                            |              | <b>\$ 2,757.68</b>  |
| 08/31/2024  | Pershing        | 13587            | Unrealized Gain - Muni Bonds/CDs/Treasury Bills | (08/31/2024) -    | Unrealized Investment Gain | 100-39103-   | \$ 273.87           |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 226-39103-   | \$ 95.26            |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 404-39103-   | \$ 166.71           |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 407-39103-   | \$ 83.36            |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 409-39103-   | \$ 59.54            |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 415-39103-   | \$ 119.08           |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 416-39103-   | \$ 83.36            |
|             |                 |                  |                                                 |                   | Unrealized Investment Gain | 602-39103-   | \$ 23.82            |
|             |                 |                  |                                                 |                   |                            |              | <b>\$ 905.00</b>    |
|             |                 |                  |                                                 |                   |                            |              | <b>\$ 28,834.21</b> |

Total for Selected Receipts

Date Range : 9/5/2024 To 9/10/2024

| <u>Date</u> | <u>Vendor</u>            | <u>Description</u>                                                                                                 | <u>Claim #</u> | <u>Total</u> | <u>Account #</u>                                                                                                                                               | <u>Account Name</u>                                                                                                                                                   | <u>Detail</u>                                                                                      |
|-------------|--------------------------|--------------------------------------------------------------------------------------------------------------------|----------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 09/10/2024  | EMILY ACE HARDWARE       | Inv. 8/31: Shop Materis/Repr<br>prMaint, FireSmtITIs, CemR<br>epr<br>Maint, StreetsRepMaint,<br>HallRepMaint/SmtIT | 71461          | \$675.40     | 100-43110-215-<br>100-42220-240-<br>100-43110-221-<br>100-49010-221-<br>100-43121-221-<br>100-41941-221-<br>100-41941-240-                                     | Maintenance-Shop<br>Fire Fighting<br>Maintenance-Shop<br>Cemetery<br>Paved Streets<br>City Hall<br>City Hall                                                          | \$115.72<br>\$359.84<br>\$23.21<br>\$20.44<br>\$13.36<br>\$89.65<br>\$53.18                        |
| 09/10/2024  | MFSCB                    | FD Recertification -<br>J. Friesner, P. Redding, P. Ye<br>tzer                                                     | 71462          | \$78.75      | 100-42240-308-                                                                                                                                                 | Fire Training                                                                                                                                                         | \$78.75                                                                                            |
| 09/10/2024  | Elan Financial Services  | Aug24: ClerkPost/Softwar<br>e/Train/Travel, SewerPost<br>RdSmtTools, ShopOffcSup<br>p/Train, HallSmtITIs           | 71463          | \$1,081.39   | 100-41425-322-<br>602-49490-322-<br>100-43126-240-<br>100-41425-309-<br>100-41425-331-<br>100-43110-201-<br>100-41941-240-<br>100-41425-308-<br>100-43110-308- | Clerk<br>Sewer Utilities - Administration<br>and General<br>Road and Bridge Equipment<br>Clerk<br>Clerk<br>Maintenance-Shop<br>City Hall<br>Clerk<br>Maintenance-Shop | \$292.00<br>\$1.47<br>\$217.34<br>\$47.88<br>\$127.61<br>\$71.41<br>\$83.68<br>\$150.00<br>\$90.00 |
| 09/10/2024  | The Office Shop, Inc.    | 9/1/24 Statement for<br>Inv. 332754-0 - Canon<br>Contract Charges                                                  | 71464          | \$637.17     | 100-41425-413-                                                                                                                                                 | Clerk                                                                                                                                                                 | \$637.17                                                                                           |
| 09/10/2024  | Outdoor Specialties, LLC | Inv. 7048 Pickleball<br>Courts Painting and<br>Installation of Nets                                                | 71465*         | \$13,653.00  | 404-45202-404-                                                                                                                                                 | Park Areas                                                                                                                                                            | \$13,653.00                                                                                        |

Date Range : 9/5/2024 To 9/10/2024

| <u>Date</u> | <u>Vendor</u>                   | <u>Description</u>                                                                              | <u>Claim #</u> | <u>Total</u> | <u>Account #</u>                 | <u>Account Name</u>                                         | <u>Detail</u>        |
|-------------|---------------------------------|-------------------------------------------------------------------------------------------------|----------------|--------------|----------------------------------|-------------------------------------------------------------|----------------------|
| 09/10/2024  | LAKE COUNTRY FOODS              | Statement dated 9-2-24<br>account #2480                                                         | 71466          | \$95.01      | 100-43126-212-                   | Road and Bridge Equipment                                   | \$95.01              |
| 09/10/2024  | Tri-County Septic<br>Inspection | 9-5 Inv:<br>SepticDesRev:41120Loon<br>Trail                                                     | 71467          | \$35.00      | 100-41910-310-                   | Planning and Zoning                                         | \$35.00              |
| 09/10/2024  | GOPHER STATE<br>ONE-CALL        | Inv. 4080382 - Locates                                                                          | 71468          | \$2.70       | 602-49490-385-                   | Sewer Utilities - Administration<br>and General             | \$2.70               |
| 09/10/2024  | Banyon Data Systems             | Banyon Utility Billing and<br>Cemetery Program<br>Support - Inv. 00165569 -<br>Contract EM10906 | 71469          | \$1,135.00   | 100-49010-309-<br>602-49490-309- | Cemetery<br>Sewer Utilities - Administration<br>and General | \$295.00<br>\$840.00 |
| 09/10/2024  | Sourcewell                      | Planning and Zoning<br>Services for July - Inv.<br>INV00003382                                  | 71470          | \$1,787.50   | 100-41910-311-                   | Planning and Zoning                                         | \$1,787.50           |
| 09/10/2024  | Vestis                          | Inv:2530312820,253031<br>2819:City Hall and Fire<br>Hall Rugs and Towels                        | 71471          | \$212.91     | 100-42280-418-<br>100-41941-418- | Fire Stations and Buildings<br>City Hall                    | \$50.58<br>\$162.33  |
| 09/10/2024  | F.I.R.E.                        | Inv. 7018 - Auto<br>Extrication Training                                                        | 71472          | \$650.00     | 100-42240-308-                   | Fire Training                                               | \$650.00             |

Date Range : 9/5/2024 To 9/10/2024

|             |               |                    |                |              |                  |                     |               |
|-------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|             |               |                    |                | \$20,043.83  |                  |                     | \$20,043.83   |

Total For Selected Claims

|                       |  |                                |  |  |  |      |
|-----------------------|--|--------------------------------|--|--|--|------|
| Andrew D Hemphill     |  | City Council/Town Board        |  |  |  | Date |
| Bryce L Butcher       |  | City Council/Town Board        |  |  |  | Date |
| GERHART L. HANSON, JR |  | City Council/Town Board        |  |  |  | Date |
| Gregory A Koch        |  | City Council/Town Board        |  |  |  | Date |
| TRACY ALLEN JONES     |  | City Council/Town Board, Mayor |  |  |  | Date |



For the payroll period ending: 09/10/2024

| <u>Account #</u> | <u>Employee #</u> | <u>Employee Name</u>          | <u>Amount</u>     |
|------------------|-------------------|-------------------------------|-------------------|
| 100-43110-103    | 323               | Butcher, Bryce L              | 300.14            |
|                  | 428               | HANSON, JR, GERHART L.        | 300.14            |
|                  | 922               | Hemphill, Andrew D            | 300.14            |
|                  | 724               | Koch, Gregory A               | 300.14            |
|                  |                   | <b>Account Total</b>          | <b>1,200.56</b>   |
| 100-41310-103    | 643               | JONES, TRACY ALLEN            | 461.75            |
|                  |                   | <b>Account Total</b>          | <b>461.75</b>     |
| 100-42501-103    | 451               | Foster, Brian D               | 34.34             |
|                  |                   | <b>Account Total</b>          | <b>34.34</b>      |
| 100-45187-103    | 623               | Davis, Jane M                 | 210.87            |
|                  |                   | <b>Account Total</b>          | <b>210.87</b>     |
| 100-43110-101    |                   | Unallocated (Due to rounding) | \$0.00            |
|                  |                   | <b>Total For Period</b>       | <b>\$1,907.52</b> |

|                       |                                |      |
|-----------------------|--------------------------------|------|
| Andrew D Hemphill     | City Council/Town Board        | Date |
| Bryce L Butcher       | City Council/Town Board        | Date |
| GERHART L. HANSON, JR | City Council/Town Board        | Date |
| Gregory A Koch        | City Council/Town Board        | Date |
| TRACY ALLEN JONES     | City Council/Town Board, Mayor | Date |

Date Range : 8/29/2024 To 9/4/2024

| <u>Date</u> | <u>Vendor</u>                          | <u>Description</u>                                                                                      | <u>Claim #</u> | <u>Total</u> | <u>Account #</u>                                                                                         | <u>Account Name</u>                                                                           | <u>Detail</u>                                                     |
|-------------|----------------------------------------|---------------------------------------------------------------------------------------------------------|----------------|--------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| 09/04/2024  | Tremolo Communications                 | City phone service - 9/1/2024 invoices                                                                  | 71455          | \$834.36     | 100-41941-321-<br>100-41910-321-<br>100-41425-321-<br>100-41425-321-<br>100-42210-321-<br>100-43110-321- | City Hall<br>Planning and Zoning<br>Clerk<br>Clerk<br>Fire Administration<br>Maintenance-Shop | \$38.99<br>\$46.50<br>\$38.99<br>\$455.94<br>\$147.83<br>\$106.11 |
| 09/04/2024  | I.U.O.E. LOCAL 49<br>FRINGE BENEFIT FU | Health Insurance<br>October 2024                                                                        | 71456          | \$5,900.00   | 100-41425-101-<br>100-41425-131-<br>100-43110-101-<br>100-43110-131-                                     | Clerk<br>Clerk<br>Maintenance-Shop<br>Maintenance-Shop                                        | \$612.50<br>\$2,337.50<br>\$612.50<br>\$2,337.50                  |
| 09/04/2024  | CULLIGAN                               | Invs:150X10061448-9,15<br>OX01470830-2<br>-HallSoftener<br>EquipRental/Salt/ShopW<br>aterRental/bottles | 71457          | \$191.11     | 100-41941-416-<br>100-43110-416-                                                                         | City Hall<br>Maintenance-Shop                                                                 | \$115.00<br>\$76.11                                               |
| 09/04/2024  | CROSBY-IRONTON<br>COURIER              | Invs.7-31,8-7,8-22-Canna<br>bisMora,Election,Fire/<br>Rescue,PZ,RdVacation                              | 71458          | \$377.75     | 100-41130-351-<br>100-41410-351-<br>100-43122-351-                                                       | Ordinances and Proceedings<br>Elections<br>Unpaved Streets                                    | \$241.07<br>\$96.08<br>\$40.60                                    |
| 09/04/2024  | Quality Fabricating                    | Inv. 304412 - Fire Truck -<br>Cone Holders                                                              | 71459          | \$230.54     | 225-42220-550-                                                                                           | Fire Fighting                                                                                 | \$230.54                                                          |
| 09/04/2024  | Pioneer Research<br>Corporation        | Inv. 265479 Shop -<br>Cleaning Supplies                                                                 | 71460          | \$572.84     | 100-43110-211-                                                                                           | Maintenance-Shop                                                                              | \$572.84                                                          |

Date Range : 8/29/2024 To 9/4/2024

|             |               |                    |                |              |                  |                     |               |
|-------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|             |               |                    |                | \$8,106.60   |                  |                     | \$8,106.60    |

Total For Selected Claims

|                       |                                |  |  |  |  |      |
|-----------------------|--------------------------------|--|--|--|--|------|
| Andrew D Hemphill     | City Council/Town Board        |  |  |  |  | Date |
| Bryce I Butcher       | City Council/Town Board        |  |  |  |  | Date |
| GERHART L. HANSON, JR | City Council/Town Board        |  |  |  |  | Date |
| Gregory A Koch        | City Council/Town Board        |  |  |  |  | Date |
| TRACY ALLEN JONES     | City Council/Town Board, Mayor |  |  |  |  | Date |

For the payroll period ending: 09/04/2024

| <u>Account #</u>        | <u>Employee #</u> | <u>Employee Name</u>          | <u>Amount</u>  |
|-------------------------|-------------------|-------------------------------|----------------|
| 100-45202-115           | 724               | Koch, Gregory A               | .2             |
|                         | 931               | Murnane, Wesley J             | 32.32          |
|                         | 924               | Rheaume, Patrick T            | 32.32          |
| <b>Account Total</b>    |                   |                               | <b>96.96</b>   |
|                         |                   |                               |                |
| 100-43110-101           |                   |                               |                |
|                         |                   | Unallocated (Due to rounding) | \$0.00         |
| <b>Total For Period</b> |                   |                               | <b>\$96.96</b> |

|                              |                                       |             |
|------------------------------|---------------------------------------|-------------|
| <b>Andrew D Hemphill</b>     | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>Bryce L Butcher</b>       | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>GERHART L. HANSON, JR</b> | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>Gregory A Koch</b>        | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>TRACY ALLEN JONES</b>     | <b>City Council/Town Board, Mayor</b> | <b>Date</b> |

For the payroll period ending: 09/04/2024

| <u>Account #</u> | <u>Employee #</u> | <u>Employee Name</u>          | <u>Amount</u>   |
|------------------|-------------------|-------------------------------|-----------------|
| 100-43110-114    | 916               | Bartel, Lynda C               | 78.50           |
|                  | 926               | Hughes, Faye A                | 78.50           |
|                  | 722               | JOHNSON, DAVID P              | 78.50           |
|                  | 930               | Mosman, Mark D                | 78.50           |
|                  | 924               | Rheaume, Patrick T            | 78.50           |
|                  | 87                | Vukelich, Denise L            | 78.50           |
|                  |                   | <b>Account Total</b>          | <b>471.00</b>   |
| 100-43110-101    |                   |                               |                 |
|                  |                   | Unallocated (Due to rounding) | \$0.00          |
|                  |                   | <b>Total For Period</b>       | <b>\$471.00</b> |

|                            |                                       |             |
|----------------------------|---------------------------------------|-------------|
| <b>Andrew D Hemphill</b>   | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>Bryce L Butcher</b>     | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>CHART L. HANSON, JR</b> | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>Gregory A Koch</b>      | <b>City Council/Town Board</b>        | <b>Date</b> |
| <b>TRACY ALLEN JONES</b>   | <b>City Council/Town Board, Mayor</b> | <b>Date</b> |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| Date       | Vendor                           | Check #      | Description                    | Void | Account Name                                 | F-A-O-P        | Total              |
|------------|----------------------------------|--------------|--------------------------------|------|----------------------------------------------|----------------|--------------------|
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61644        | Regular Payroll - 7-31 to 8-13 | N    | Planning and Zoning                          | 100-41910-103- | \$ 989.25          |
|            | <b>Total For Check</b>           | <b>61644</b> |                                |      |                                              |                | <b>\$ 989.25</b>   |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61645        | Regular Payroll - 7-31 to 8-13 | N    | City Hall                                    | 100-41941-101- | \$ 359.48          |
|            |                                  | 61645        |                                |      | Maintenance-Shop                             | 100-43110-101- | \$ 359.48          |
|            |                                  | 61645        |                                |      |                                              | 100-43110-101- | \$ 0.01            |
|            |                                  | 61645        |                                |      | Paved Streets                                | 100-43121-101- | \$ 675.39          |
|            |                                  | 61645        |                                |      | Waste (Refuse) Disposal                      | 100-43240-101- | \$ 105.30          |
|            |                                  | 61645        |                                |      | Park Areas                                   | 100-45202-101- | \$ 19.97           |
|            |                                  | 61645        |                                |      | Cemetery                                     | 100-49010-101- | \$ 295.94          |
|            | <b>Total For Check</b>           | <b>61645</b> |                                |      |                                              |                | <b>\$ 1,815.57</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61646        | Regular Payroll - 7-31 to 8-13 | N    | Elections                                    | 100-41410-101- | \$ 295.52          |
|            |                                  | 61646        |                                |      | Clerk                                        | 100-41425-101- | \$ 1,484.73        |
|            | <b>Total For Check</b>           | <b>61646</b> |                                |      |                                              |                | <b>\$ 1,780.25</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61647        | Regular Payroll - 7-31 to 8-13 | N    | City Hall                                    | 100-41941-103- | \$ 91.93           |
|            |                                  | 61647        |                                |      | Maintenance-Shop                             | 100-43110-101- | \$ (0.01)          |
|            |                                  | 61647        |                                |      |                                              | 100-43110-103- | \$ 121.27          |
|            |                                  | 61647        |                                |      | Paved Streets                                | 100-43121-103- | \$ 214.18          |
|            |                                  | 61647        |                                |      | Park Areas                                   | 100-45202-103- | \$ 290.46          |
|            |                                  | 61647        |                                |      | Cemetery                                     | 100-49010-103- | \$ 260.14          |
|            | <b>Total For Check</b>           | <b>61647</b> |                                |      |                                              |                | <b>\$ 977.97</b>   |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61648        | Regular Payroll - 7-31 to 8-13 | N    | Elections                                    | 100-41410-101- | \$ 182.98          |
|            |                                  | 61648        |                                |      | Clerk                                        | 100-41425-101- | \$ 845.83          |
|            |                                  | 61648        |                                |      | Sewer Utilities - Administration and General | 602-49490-101- | \$ 121.98          |
|            | <b>Total For Check</b>           | <b>61648</b> |                                |      |                                              |                | <b>\$ 1,150.79</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61649        | Regular Payroll - 7-31 to 8-13 | N    | City Hall                                    | 100-41941-101- | \$ 275.93          |
|            |                                  | 61649        |                                |      | Maintenance-Shop                             | 100-43110-101- | \$ 374.37          |
|            |                                  | 61649        |                                |      |                                              | 100-43110-101- | \$ 0.01            |
|            |                                  | 61649        |                                |      | Paved Streets                                | 100-43121-101- | \$ 550.25          |
|            |                                  | 61649        |                                |      | Waste (Refuse) Disposal                      | 100-43240-101- | \$ 137.16          |
|            |                                  | 61649        |                                |      | Cemetery                                     | 100-49010-101- | \$ 275.93          |
|            | <b>Total For Check</b>           | <b>61649</b> |                                |      |                                              |                | <b>\$ 1,613.65</b> |

Fund Name: All Funds

Date Range: 13/2024 To 08/31/2024

| Date       | Vendor                           | Check #      | Description                        | Void | Account Name                                 | F-A-O-P        | Total            |
|------------|----------------------------------|--------------|------------------------------------|------|----------------------------------------------|----------------|------------------|
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61650        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 129.29        |
|            | <b>Total For Check</b>           | <b>61650</b> |                                    |      |                                              |                | <b>\$ 129.29</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61651        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 122.22        |
|            | <b>Total For Check</b>           | <b>61651</b> |                                    |      |                                              |                | <b>\$ 122.22</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61652        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 140.00        |
|            | <b>Total For Check</b>           | <b>61652</b> |                                    |      |                                              |                | <b>\$ 140.00</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61653        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 96.48         |
|            | <b>Total For Check</b>           | <b>61653</b> |                                    |      |                                              |                | <b>\$ 96.48</b>  |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61654        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 129.29        |
|            | <b>Total For Check</b>           | <b>61654</b> |                                    |      |                                              |                | <b>\$ 129.29</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61655        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 239.18        |
|            | <b>Total For Check</b>           | <b>61655</b> |                                    |      |                                              |                | <b>\$ 239.18</b> |
| 08/14/2024 | Payroll Period Ending 08/14/2024 | 61656        | Election Judge - Primary Election  | N    | Elections                                    | 100-41410-118- | \$ 45.91         |
|            | <b>Total For Check</b>           | <b>61656</b> |                                    |      |                                              |                | <b>\$ 45.91</b>  |
| 08/14/2024 | A W Research Laboratories        | 61657        | Sewer Sample Testing - Inv. #64767 | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-315- | \$ 713.00        |
|            | <b>Total For Check</b>           | <b>61657</b> |                                    |      |                                              |                | <b>\$ 713.00</b> |
| 08/14/2024 | CROW WING POWER                  | 61658        | Monthly - 8-7-24 Invoices          | N    | City Hall                                    | 100-41941-381- | \$ 508.08        |
|            |                                  | 61658        |                                    |      |                                              | 100-41941-381- | \$ 41.22         |
|            |                                  | 61658        | Fire Stations and Buildings        |      |                                              | 100-42280-381- | \$ 142.49        |
|            |                                  | 61658        | Maintenance-Shop                   |      |                                              | 100-43110-381- | \$ 61.17         |
|            |                                  | 61658        |                                    |      |                                              | 100-43110-381- | \$ 33.27         |
|            |                                  | 61658        | Street Lighting                    |      |                                              | 100-43110-381- | \$ 139.57        |
|            |                                  | 61658        | Park Areas                         |      |                                              | 100-43160-381- | \$ 291.00        |
|            |                                  | 61658        |                                    |      |                                              | 100-45202-381- | \$ 85.45         |
|            |                                  | 61658        |                                    |      |                                              | 100-45202-381- | \$ 29.50         |
|            |                                  | 61658        | Cemetery                           |      |                                              | 100-49010-381- | \$ 44.71         |

**Fund Name:** All Funds  
**Date Range:** 08/13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u>                | <u>Check #</u>         | <u>Description</u>               | <u>Void</u> | <u>Account Name</u>                   | <u>F-A-O-P</u> | <u>Total</u>       |
|-------------|------------------------------|------------------------|----------------------------------|-------------|---------------------------------------|----------------|--------------------|
|             |                              | 61658                  |                                  |             | Sewer Utilities - Sewer Lift Stations | 602-49470-381- | \$ 40.25           |
|             |                              | 61658                  |                                  |             |                                       | 602-49470-381- | \$ 39.97           |
|             |                              | 61658                  |                                  |             |                                       | 602-49470-381- | \$ 61.58           |
|             |                              | <b>61658</b>           |                                  |             |                                       |                | <b>\$ 1,518.26</b> |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | Tri-County Septic Inspection | 61659                  | 8-9 Inv: SepticDesRev: Pestello  | N           | Planning and Zoning                   | 100-41910-310- | \$ 35.00           |
|             |                              | <b>61659</b>           |                                  |             |                                       |                | <b>\$ 35.00</b>    |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | CROSBY-IRONTON COURIER       | 61660                  | 7-31 Invoice - Library Book Sale | N           | Library                               | 100-45187-352- | \$ 71.60           |
|             |                              | <b>61660</b>           | X2                               |             |                                       |                | <b>\$ 71.60</b>    |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | GREAT PLAINS FIRE            | 61661                  | Inv. 8412: Fire Hose X 2         | N           | Fire Fighting                         | 225-42220-550- | \$ 324.76          |
|             |                              | <b>61661</b>           |                                  |             |                                       |                | <b>\$ 324.76</b>   |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | GAMMELLO - PEARSON, PLLC     | 61662*                 | 101239,101240,101241,101242,     | N           | Ordinances and Proceedings            | 100-41130-304- | \$ 104.00          |
|             |                              | 61662*                 | 101243,101244:PZ,SewerColln,F    |             |                                       |                |                    |
|             |                              | 61662*                 | ireRescueOrd,PubSafAid,Cannab    |             |                                       |                |                    |
|             |                              | 61662*                 | isOr                             |             |                                       |                |                    |
|             |                              | 61662*                 |                                  |             |                                       |                |                    |
|             |                              | 61662*                 |                                  |             |                                       |                |                    |
|             |                              | <b>61662*</b>          |                                  |             |                                       |                | <b>\$ 143.00</b>   |
|             |                              | <b>61662</b>           |                                  |             |                                       |                | <b>\$ 975.00</b>   |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | CARI JOHNSON                 | 61663                  | Mileage: Election Training and   | N           | Elections                             | 100-41410-331- | \$ 119.93          |
|             |                              | <b>61663</b>           | Primary Election                 |             |                                       |                | <b>\$ 119.93</b>   |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | Dave Johnson                 | 61664                  | Election Judge Training          | N           | Elections                             | 100-41410-331- | \$ 37.52           |
|             |                              | <b>61664</b>           |                                  |             |                                       |                | <b>\$ 37.52</b>    |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | Jane Davis                   | 61665                  | Election Judge Training Mileage  | N           | Elections                             | 100-41410-331- | \$ 49.98           |
|             |                              | <b>61665</b>           |                                  |             |                                       |                | <b>\$ 49.98</b>    |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | Gregory Koch                 | 61666                  | Mileage Reimbursement -          | N           | Elections                             | 100-41410-331- | \$ 107.20          |
|             |                              | <b>61666</b>           | Election Judge Training          |             |                                       |                | <b>\$ 107.20</b>   |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |
| 08/14/2024  | Diane Gooley                 | 61667                  | Election Judge Training          | N           | Elections                             | 100-41410-331- | \$ 37.52           |
|             |                              | <b>61667</b>           |                                  |             |                                       |                | <b>\$ 37.52</b>    |
|             |                              | <b>Total For Check</b> |                                  |             |                                       |                |                    |



Fund Name: All Funds

Date Range: 13/2024 To 08/31/2024

Date Vendor

Check #

Description

Void Account Name

F-A-O-P

Total

Total For Check

\$ 37.52

08/14/2024 Midway Ford Company

61669\*

Inv. 135863 - 2024 Ford F250 Maintenance Truck

100-43126-550-

\$ 7,800.00

61669\*

201-43126-550-

\$ 6,652.20

61669\*

206-43126-550-

\$ 37,183.00

Total For Check

\$ 51,635.20

08/16/2024 FEDERAL WITHHOLDING/ON LINE

330818

Federal Withholding - 8/14/24

100-41110-103-

\$ 130.04

Payroll

Council/Town Board

330818

100-41110-122-

\$ 105.40

330818

100-41110-135-

\$ 24.64

330818

Mayor

100-41310-103-

\$ 45.90

330818

100-41310-122-

\$ 37.20

330818

100-41310-135-

\$ 8.70

330818

Elections

100-41410-101-

\$ 50.33

330818

100-41410-118-

\$ 68.83

330818

100-41410-122-

\$ 55.78

330818

100-41410-122-

\$ 40.79

330818

100-41410-135-

\$ 9.54

330818

100-41410-135-

\$ 13.05

330818

100-41410-171-

\$ 20.00

330818

100-41410-171-

\$ 35.37

330818

Clerk

100-41425-101-

\$ 245.25

330818

100-41425-101-

\$ 198.76

330818

100-41425-122-

\$ 46.49

330818

100-41425-135-

\$ 175.60

330818

100-41910-103-

\$ 91.57

330818

Planning and Zoning

100-41910-114-

\$ 26.00

330818

100-41910-122-

\$ 21.08

330818

100-41910-122-

\$ 74.21

330818

100-41910-135-

\$ 17.36

330818

100-41910-135-

\$ 4.92

330818

100-41910-171-

\$ 25.00

330818

100-41941-101-

\$ 65.56

330818

100-41941-103-

\$ 8.28

330818

100-41941-122-

\$ 6.71

330818

100-41941-122-

\$ 53.13

330818

100-41941-135-

\$ 12.43

330818

100-41941-135-

\$ 1.57

330818

100-41941-171-

\$ 52.18

330818

100-41941-171-

\$ 5.82

330818

100-42501-103-

\$ 3.06

Civil Defense Expenditures

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u>     | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|---------------|--------------------|-------------|-------------------------|----------------|--------------|
| 330818      |               |                    |             |                         | 100-42501-122- | 2.48         |
| 330818      |               |                    |             |                         | 100-42501-135- | 0.58         |
| 330818      |               |                    |             | Maintenance-Shop        | 100-43110-101- | 75.29        |
| 330818      |               |                    |             |                         | 100-43110-103- | 10.93        |
| 330818      |               |                    |             |                         | 100-43110-122- | 8.86         |
| 330818      |               |                    |             |                         | 100-43110-122- | 61.04        |
| 330818      |               |                    |             |                         | 100-43110-135- | 14.25        |
| 330818      |               |                    |             |                         | 100-43110-135- | 2.07         |
| 330818      |               |                    |             |                         | 100-43110-171- | 7.68         |
| 330818      |               |                    |             |                         | 100-43110-171- | 56.27        |
| 330818      |               |                    |             | Paved Streets           | 100-43121-101- | 126.32       |
| 330818      |               |                    |             |                         | 100-43121-103- | 19.30        |
| 330818      |               |                    |             |                         | 100-43121-122- | 15.64        |
| 330818      |               |                    |             |                         | 100-43121-122- | 102.37       |
| 330818      |               |                    |             |                         | 100-43121-135- | 23.95        |
| 330818      |               |                    |             |                         | 100-43121-135- | 3.66         |
| 330818      |               |                    |             |                         | 100-43121-171- | 13.56        |
| 330818      |               |                    |             |                         | 100-43121-171- | 99.34        |
| 330818      |               |                    |             | Waste (Refuse) Disposal | 100-43240-101- | 24.77        |
| 330818      |               |                    |             |                         | 100-43240-122- | 20.07        |
| 330818      |               |                    |             |                         | 100-43240-135- | 4.70         |
| 330818      |               |                    |             |                         | 100-43240-171- | 17.61        |
| 330818      |               |                    |             | Library                 | 100-45187-103- | 19.13        |
| 330818      |               |                    |             |                         | 100-45187-122- | 15.50        |
| 330818      |               |                    |             |                         | 100-45187-135- | 3.63         |
| 330818      |               |                    |             |                         | 100-45187-171- | 20.00        |
| 330818      |               |                    |             | Park Areas              | 100-45202-101- | 2.12         |
| 330818      |               |                    |             |                         | 100-45202-103- | 26.17        |
| 330818      |               |                    |             |                         | 100-45202-122- | 21.21        |
| 330818      |               |                    |             |                         | 100-45202-122- | 1.72         |
| 330818      |               |                    |             |                         | 100-45202-135- | 0.40         |
| 330818      |               |                    |             |                         | 100-45202-135- | 4.96         |
| 330818      |               |                    |             |                         | 100-45202-171- | 18.39        |
| 330818      |               |                    |             |                         | 100-45202-171- | 2.26         |
| 330818      |               |                    |             | Cemetery                | 100-49010-101- | 58.79        |
| 330818      |               |                    |             |                         | 100-49010-103- | 23.44        |
| 330818      |               |                    |             |                         | 100-49010-122- | 19.00        |
| 330818      |               |                    |             |                         | 100-49010-122- | 47.64        |
| 330818      |               |                    |             |                         | 100-49010-135- | 11.15        |
| 330818      |               |                    |             |                         | 100-49010-135- | 4.44         |
| 330818      |               |                    |             |                         | 100-49010-171- | 16.47        |
| 330818      |               |                    |             |                         | 100-49010-171- | 44.97        |

Fund Name: All Funds

Date Range: 13/2024 To 08/31/2024

Date Vendor

| Date       | Vendor                           | Check #       | Description                                                                                | Void | Account Name                                 | F-A-O-P        | Total              |
|------------|----------------------------------|---------------|--------------------------------------------------------------------------------------------|------|----------------------------------------------|----------------|--------------------|
|            |                                  | 330818        |                                                                                            |      | Sewer Utilities - Administration and General | 602-49490-101- | \$ 12.70           |
|            |                                  | 330818        |                                                                                            |      |                                              | 602-49490-122- | \$ 10.29           |
|            |                                  | 330818        |                                                                                            |      |                                              | 602-49490-135- | \$ 2.41            |
|            |                                  | 330818        |                                                                                            |      |                                              | 602-49490-171- | \$ 3.46            |
|            |                                  | <b>330818</b> |                                                                                            |      |                                              |                | <b>\$ 2,881.54</b> |
| 08/19/2024 | FEDERAL WITHHOLDING/ON LINE      | 330819*       | Federal Withholding - 8/14/24 Payroll                                                      | N    | Elections                                    | 100-41410-171- | \$ 5.56            |
|            |                                  | 330819*       |                                                                                            |      | Clerk                                        | 100-41410-171- | \$ 35.00           |
|            |                                  | 330819*       |                                                                                            |      | Sewer Utilities - Administration and General | 100-41425-171- | \$ 25.73           |
|            |                                  | 330819*       |                                                                                            |      |                                              | 602-49490-171- | \$ 3.71            |
|            |                                  | <b>330819</b> |                                                                                            |      |                                              |                | <b>\$ 70.00</b>    |
| 08/21/2024 | MINNESOTA REVENUE                | 330821        | State Withholding - 8/14/24 Payroll                                                        | N    | Council/Town Board                           | 100-41110-172- | \$ 2.79            |
|            |                                  | 330821        |                                                                                            |      | Elections                                    | 100-41410-172- | \$ 23.31           |
|            |                                  | 330821        |                                                                                            |      | Clerk                                        | 100-41425-172- | \$ 114.00          |
|            |                                  | 330821        |                                                                                            |      | Planning and Zoning                          | 100-41910-172- | \$ 13.37           |
|            |                                  | 330821        |                                                                                            |      | City Hall                                    | 100-41941-172- | \$ 39.53           |
|            |                                  | 330821        |                                                                                            |      | Maintenance-Shop                             | 100-43110-172- | \$ 45.12           |
|            |                                  | 330821        |                                                                                            |      | Paved Streets                                | 100-43121-172- | \$ 76.86           |
|            |                                  | 330821        |                                                                                            |      | Waste (Refuse) Disposal                      | 100-43240-172- | \$ 13.71           |
|            |                                  | 330821        |                                                                                            |      | Park Areas                                   | 100-45202-172- | \$ 8.43            |
|            |                                  | 330821        |                                                                                            |      | Cemetery                                     | 100-49010-172- | \$ 39.48           |
|            |                                  | 330821        |                                                                                            |      | Sewer Utilities - Administration and General | 602-49490-172- | \$ 5.17            |
|            |                                  | <b>330821</b> |                                                                                            |      |                                              |                | <b>\$ 381.77</b>   |
| 08/21/2024 | Up North Electric Inc            | 61670         | Inv. 1443 - City Hall - Hallway outlets(TV/Security)Clerk's Office move electricalnew door | N    | City Hall                                    | 100-41941-221- | \$ 140.00          |
|            |                                  | 61670         |                                                                                            |      |                                              | 100-41941-404- | \$ 550.00          |
|            |                                  | <b>61670</b>  |                                                                                            |      |                                              |                | <b>\$ 690.00</b>   |
| 08/21/2024 | Econo Signs, LLC.                | 61671         | Inv. 10-991208 - Multiple Street Signs and Crosswalk Signs                                 | N    | Traffic Engineering Expenditures             | 100-42601-226- | \$ 1,056.04        |
|            |                                  | <b>61671</b>  |                                                                                            |      |                                              |                | <b>\$ 1,056.04</b> |
| 08/21/2024 | Minnesota Life Insurance Company | 61672         | September 2024 Life Ins - Billing Date 8-15-24 - Policy #0023198                           | N    | Clerk                                        | 100-41425-101- | \$ 28.50           |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| Date       | Vendor                         | Check #      | Description                                                                     | Void | Account Name                                 | F-A-O-P        | Total              |
|------------|--------------------------------|--------------|---------------------------------------------------------------------------------|------|----------------------------------------------|----------------|--------------------|
|            |                                | 61672        |                                                                                 |      |                                              | 100-41425-133- | \$ 11.90           |
|            |                                | 61672        |                                                                                 |      | Maintenance-Shop                             | 100-43110-133- | \$ 11.90           |
|            |                                | <b>61672</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 52.30</b>    |
| 08/21/2024 | St. Cloud State University     | 61673        | 2024 MCFOA Clerks Advanced Academy                                              | N    | Clerk                                        | 100-41425-308- | \$ 225.00          |
|            |                                | <b>61673</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 225.00</b>   |
| 08/21/2024 | CUYUNA REGIONAL MEDICAL CENTER | 61674*       | Guarantor #80002493 - Preemployment Physical/Drug/Alcohol Test                  | N    | Other Protection-1st Response                | 100-42860-306- | \$ 188.00          |
|            |                                | <b>61674</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 188.00</b>   |
| 08/21/2024 | Tri-County Septic Inspection   | 61675        | 8-15,8-20 Invs: Septicinspns:19478Blueln,4051 9SH6 - SepDesRev:44250RooseveltDr | N    | Planning and Zoning                          | 100-41910-310- | \$ 435.00          |
|            |                                | <b>61675</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 435.00</b>   |
| 08/21/2024 | PEOPLESERVICE, INC.            | 61676        | Inv. PS-INV105317 - September 2024 Wastewater Operating Services                | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-407- | \$ 2,150.00        |
|            |                                | <b>61676</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 2,150.00</b> |
| 08/21/2024 | VICTOR LUNDEEN COMPANY         | 61677        | Inv. 461456 - Clerk's Envelopes for Checks                                      | N    | Clerk                                        | 100-41425-201- | \$ 102.56          |
|            |                                | <b>61677</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 102.56</b>   |
| 08/21/2024 | S.E.H.                         | 61678        | Inv. 471693 - Roosevelt Drive Bridge Prelim Engineering                         | N    | Bridges, Viaducts and Grade Separations      | 100-43130-303- | \$ 2,999.64        |
|            |                                | <b>61678</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 2,999.64</b> |
| 08/21/2024 | Team Laboratory Chemical, LLC  | 61679        | Inv0042801: Weed Killer and Road Patch                                          | N    | Paved Streets                                | 100-43121-224- | \$ 499.75          |
|            |                                | 61679        |                                                                                 |      | Park Areas                                   | 100-45202-225- | \$ 173.58          |
|            |                                | 61679        |                                                                                 |      | Cemetery                                     | 100-49010-225- | \$ 173.58          |
|            |                                | 61679        |                                                                                 |      | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-225- | \$ 173.59          |
|            |                                | <b>61679</b> | <b>Total For Check</b>                                                          |      |                                              |                | <b>\$ 1,020.50</b> |
| 08/22/2024 | PERA                           | 330820       | Retirement contributions - 8/14/24 Payroll                                      | N    | Elections                                    | 100-41410-101- | \$ 47.26           |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

Date Vendor

| Check #       | Description                    | Void | Account Name                                 | F-A-O-P        | Total              |
|---------------|--------------------------------|------|----------------------------------------------|----------------|--------------------|
| 330820        |                                |      |                                              | 100-41410-118- | \$ 13.43           |
| 330820        |                                |      |                                              | 100-41410-121- | \$ 15.49           |
| 330820        |                                |      |                                              | 100-41410-121- | \$ 54.53           |
| 330820        |                                |      | Clerk                                        | 100-41425-101- | \$ 230.13          |
| 330820        |                                |      |                                              | 100-41425-121- | \$ 265.53          |
| 330820        |                                |      | Planning and Zoning                          | 100-41910-103- | \$ 77.81           |
| 330820        |                                |      | City Hall                                    | 100-41910-121- | \$ 89.78           |
| 330820        |                                |      |                                              | 100-41941-101- | \$ 60.08           |
| 330820        |                                |      | Civil Defense Expenditures                   | 100-41941-121- | \$ 69.33           |
| 330820        |                                |      |                                              | 100-42501-103- | \$ 2.60            |
| 330820        |                                |      | Maintenance-Shop                             | 100-42501-121- | \$ 3.00            |
| 330820        |                                |      |                                              | 100-43110-101- | \$ 69.03           |
| 330820        |                                |      | Paved Streets                                | 100-43110-121- | \$ 79.64           |
| 330820        |                                |      | Waste (Refuse) Disposal                      | 100-43121-101- | \$ 115.77          |
| 330820        |                                |      |                                              | 100-43121-121- | \$ 133.58          |
| 330820        |                                |      | Park Areas                                   | 100-43240-101- | \$ 22.71           |
| 330820        |                                |      | Cemetery                                     | 100-43240-121- | \$ 26.21           |
| 330820        |                                |      | Sewer Utilities - Administration and General | 100-45202-101- | \$ 1.94            |
| 330820        |                                |      |                                              | 100-45202-121- | \$ 2.24            |
| 330820        |                                |      |                                              | 100-49010-101- | \$ 53.90           |
| 330820        |                                |      |                                              | 100-49010-121- | \$ 62.19           |
| 330820        |                                |      |                                              | 602-49490-101- | \$ 12.22           |
| 330820        |                                |      |                                              | 602-49490-121- | \$ 14.10           |
| <b>330820</b> |                                |      |                                              |                | <b>\$ 1,522.50</b> |
| 61680         | Regular Payroll - 8-14 to 8-27 | N    | Clerk                                        | 100-41425-103- | \$ 86.53           |
| 61680         |                                |      | Planning and Zoning                          | 100-41910-103- | \$ 885.75          |
| <b>61680</b>  |                                |      |                                              |                | <b>\$ 972.28</b>   |
| 61681         | Regular Payroll - 8-14 to 8-27 | N    | City Hall                                    | 100-41941-101- | \$ 246.80          |
| 61681         |                                |      | Maintenance-Shop                             | 100-43110-101- | \$ 289.05          |
| 61681         |                                |      | Paved Streets                                | 100-43110-101- | \$ 0.01            |
| 61681         |                                |      | Waste (Refuse) Disposal                      | 100-43121-101- | \$ 721.79          |
| 61681         |                                |      | Cemetery                                     | 100-43240-101- | \$ 103.11          |
| 61681         |                                |      | Sewer Utilities - Sanitary Sewer Maintenance | 100-49010-101- | \$ 60.85           |
| 61681         |                                |      |                                              | 602-49450-101- | \$ 268.77          |
| <b>61681</b>  |                                |      |                                              |                | <b>\$ 1,690.38</b> |
| 61682         | Regular Payroll - 8-14 to 8-27 | N    | Clerk                                        | 100-41425-101- | \$ 1,628.57        |
| <b>61682</b>  |                                |      |                                              |                | <b>\$ 1,628.57</b> |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| Date                         | Vendor                           | Check # | Description                                       | Void | Account Name                                 | F-A-O-P        | Total       |
|------------------------------|----------------------------------|---------|---------------------------------------------------|------|----------------------------------------------|----------------|-------------|
| 08/28/2024                   | Payroll Period Ending 08/28/2024 | 61683   | Regular Payroll - 8-14 to 8-27                    | N    | City Hall                                    | 100-41941-103- | \$ 64.90    |
|                              |                                  | 61683   |                                                   |      | Maintenance-Shop                             | 100-43110-101- | \$ (0.01)   |
|                              |                                  | 61683   |                                                   |      |                                              | 100-43110-103- | \$ 123.11   |
|                              |                                  | 61683   |                                                   |      | Paved Streets                                | 100-43121-103- | \$ 184.19   |
|                              |                                  | 61683   |                                                   |      | Waste (Refuse) Disposal                      | 100-43240-103- | \$ 61.08    |
|                              |                                  | 61683   |                                                   |      | Park Areas                                   | 100-45202-103- | \$ 275.80   |
|                              |                                  | 61683   |                                                   |      | Cemetery                                     | 100-49010-103- | \$ 91.62    |
|                              |                                  | 61683   |                                                   |      | Sewer Utilities - Sanitary Sewer             | 602-49450-103- | \$ 153.65   |
|                              |                                  | 61683   |                                                   |      | Maintenance                                  |                | \$ 954.34   |
| <b>Total For Check 61683</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | Payroll Period Ending 08/28/2024 | 61684   | Regular Payroll - 8-14 to 8-27                    | N    | Clerk                                        | 100-41425-101- | \$ 838.60   |
|                              |                                  | 61684   |                                                   |      | Sewer Utilities - Administration and General | 602-49490-101- | \$ 102.59   |
| <b>Total For Check 61684</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | Payroll Period Ending 08/28/2024 | 61685   | Regular Payroll - 8-14 to 8-27                    | N    | City Hall                                    | 100-41941-101- | \$ 235.59   |
|                              |                                  | 61685   |                                                   |      | Maintenance-Shop                             | 100-43110-101- | \$ 374.37   |
|                              |                                  | 61685   |                                                   |      |                                              | 100-43110-101- | \$ (0.01)   |
|                              |                                  | 61685   |                                                   |      | Paved Streets                                | 100-43121-101- | \$ 530.89   |
|                              |                                  | 61685   |                                                   |      | Waste (Refuse) Disposal                      | 100-43240-101- | \$ 59.71    |
|                              |                                  | 61685   |                                                   |      | Park Areas                                   | 100-45202-101- | \$ 38.73    |
|                              |                                  | 61685   |                                                   |      | Cemetery                                     | 100-49010-101- | \$ 117.80   |
|                              |                                  | 61685   |                                                   |      | Sewer Utilities - Sanitary Sewer             | 602-49450-101- | \$ 256.57   |
|                              |                                  | 61685   |                                                   |      | Maintenance                                  |                | \$ 1,613.65 |
| <b>Total For Check 61685</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | Wex Bank                         | 61686   | Inv. 98953291 - Fuel - Road Equip, Fire, 1st Resp | N    | Fire Fighting                                | 100-42220-212- | \$ 39.86    |
|                              |                                  | 61686   |                                                   |      | Other Protection-1st Response                | 100-42860-212- | \$ 39.86    |
|                              |                                  | 61686   |                                                   |      | Road and Bridge Equipment                    | 100-43126-212- | \$ 1,248.95 |
| <b>Total For Check 61686</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | AUTO VALUE                       | 61687   | 8/25/24 Statement:Ford Trucks Maint/Repair Supp   | N    | Road and Bridge Equipment                    | 100-43126-221- | \$ 69.58    |
| <b>Total For Check 61687</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | Verizon                          | 61688   | Shop - Inv. #9971397436                           | N    | Maintenance-Shop                             | 100-43110-321- | \$ 104.00   |
| <b>Total For Check 61688</b> |                                  |         |                                                   |      |                                              |                |             |
| 08/28/2024                   | Colonial Life                    | 61689   | Employee paid insurance - Inv # 47086730805074    | N    | Clerk                                        | 100-41425-101- | \$ 76.72    |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| Date       | Vendor                         | Check #                      | Description                                    | Void | Account Name              | F-A-O-P        | Total         |
|------------|--------------------------------|------------------------------|------------------------------------------------|------|---------------------------|----------------|---------------|
| 08/28/2024 | Canon Financial Services, Inc. | 61690                        | COPIER LEASE- 8/21/24 Inv. #34561337           | N    | Clerk                     | 100-41425-413- | 148.93        |
|            |                                | <b>Total For Check 61690</b> |                                                |      |                           |                | <b>148.93</b> |
| 08/28/2024 | Tri-County Septic Inspection   | 61691                        | 8-26 Inv: SepticDesRev:40350LittlePineRi verRd | N    | Planning and Zoning       | 100-41910-310- | 35.00         |
|            |                                | <b>Total For Check 61691</b> |                                                |      |                           |                | <b>35.00</b>  |
| 08/28/2024 | EAST SIDE OIL COMPANIES, INC.  | 61692                        | Filters and Anti-freeze - Inv. R113024         | N    | Waste (Refuse) Collection | 227-43230-384- | 86.00         |
|            |                                | <b>Total For Check 61692</b> |                                                |      |                           |                | <b>86.00</b>  |
| 08/28/2024 | AFLAC                          | 61693                        | Monthly employee ins coverage Inv. #76078      | N    | Clerk                     | 100-41425-101- | 281.80        |
|            |                                | 61693                        |                                                |      | Maintenance-Shop          | 100-43110-101- | 114.56        |
|            |                                | <b>Total For Check 61693</b> |                                                |      |                           |                | <b>396.36</b> |
| 08/30/2024 | FEDERAL WITHHOLDING/ON LINE    | 330822                       | Federal Withholding - 8/28/24 Payroll          | N    | Clerk                     | 100-41425-101- | 258.58        |
|            |                                | 330822                       |                                                |      |                           | 100-41425-103- | 8.01          |
|            |                                | 330822                       |                                                |      |                           | 100-41425-122- | 6.49          |
|            |                                | 330822                       |                                                |      |                           | 100-41425-122- | 209.57        |
|            |                                | 330822                       |                                                |      |                           | 100-41425-135- | 49.01         |
|            |                                | 330822                       |                                                |      |                           | 100-41425-135- | 1.52          |
|            |                                | 330822                       |                                                |      |                           | 100-41425-171- | 2.23          |
|            |                                | 330822                       |                                                |      |                           | 100-41425-171- | 193.19        |
|            |                                | 330822                       |                                                |      | Planning and Zoning       | 100-41910-103- | 81.95         |
|            |                                | 330822                       |                                                |      |                           | 100-41910-122- | 66.42         |
|            |                                | 330822                       |                                                |      |                           | 100-41910-135- | 15.53         |
|            |                                | 330822                       |                                                |      |                           | 100-41910-171- | 22.78         |
|            |                                | 330822                       |                                                |      | City Hall                 | 100-41941-101- | 49.46         |
|            |                                | 330822                       |                                                |      |                           | 100-41941-103- | 5.83          |
|            |                                | 330822                       |                                                |      |                           | 100-41941-122- | 4.72          |
|            |                                | 330822                       |                                                |      |                           | 100-41941-122- | 40.09         |
|            |                                | 330822                       |                                                |      |                           | 100-41941-135- | 9.37          |
|            |                                | 330822                       |                                                |      |                           | 100-41941-135- | 1.11          |
|            |                                | 330822                       |                                                |      |                           | 100-41941-171- | 3.95          |
|            |                                | 330822                       |                                                |      |                           | 100-41941-171- | 36.80         |
|            |                                | 330822                       |                                                |      | Maintenance-Shop          | 100-43110-101- | 67.64         |
|            |                                | 330822                       |                                                |      |                           | 100-43110-103- | 11.06         |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u> | <u>Description</u>                           | <u>Check #</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|---------------|----------------------------------------------|----------------|-------------|---------------------|----------------|--------------|
|             |               |                                              | 330822         |             |                     | 100-43110-122- | 8.96         |
|             |               |                                              | 330822         |             |                     | 100-43110-122- | 54.83        |
|             |               |                                              | 330822         |             |                     | 100-43110-135- | 12.81        |
|             |               |                                              | 330822         |             |                     | 100-43110-135- | 2.10         |
|             |               |                                              | 330822         |             |                     | 100-43110-171- | 7.50         |
|             |               |                                              | 330822         |             |                     | 100-43110-171- | 47.18        |
|             |               | Paved Streets                                | 330822         |             |                     | 100-43121-101- | 129.06       |
|             |               |                                              | 330822         |             |                     | 100-43121-103- | 16.55        |
|             |               |                                              | 330822         |             |                     | 100-43121-122- | 13.41        |
|             |               |                                              | 330822         |             |                     | 100-43121-122- | 104.60       |
|             |               |                                              | 330822         |             |                     | 100-43121-135- | 24.46        |
|             |               |                                              | 330822         |             |                     | 100-43121-135- | 3.14         |
|             |               |                                              | 330822         |             |                     | 100-43121-171- | 11.22        |
|             |               |                                              | 330822         |             |                     | 100-43121-171- | 101.08       |
|             |               | Waste (Refuse) Disposal                      | 330822         |             |                     | 100-43240-101- | 16.84        |
|             |               |                                              | 330822         |             |                     | 100-43240-103- | 5.49         |
|             |               |                                              | 330822         |             |                     | 100-43240-122- | 4.45         |
|             |               |                                              | 330822         |             |                     | 100-43240-122- | 13.65        |
|             |               |                                              | 330822         |             |                     | 100-43240-135- | 3.19         |
|             |               |                                              | 330822         |             |                     | 100-43240-135- | 1.04         |
|             |               |                                              | 330822         |             |                     | 100-43240-171- | 3.72         |
|             |               |                                              | 330822         |             |                     | 100-43240-171- | 13.77        |
|             |               | Park Areas                                   | 330822         |             |                     | 100-45202-101- | 3.83         |
|             |               |                                              | 330822         |             |                     | 100-45202-103- | 24.78        |
|             |               |                                              | 330822         |             |                     | 100-45202-122- | 20.08        |
|             |               |                                              | 330822         |             |                     | 100-45202-122- | 3.10         |
|             |               |                                              | 330822         |             |                     | 100-45202-135- | 0.73         |
|             |               |                                              | 330822         |             |                     | 100-45202-135- | 4.70         |
|             |               |                                              | 330822         |             |                     | 100-45202-171- | 16.81        |
|             |               |                                              | 330822         |             |                     | 100-45202-171- | 1.60         |
|             |               | Cemetery                                     | 330822         |             |                     | 100-49010-101- | 18.09        |
|             |               |                                              | 330822         |             |                     | 100-49010-103- | 8.23         |
|             |               |                                              | 330822         |             |                     | 100-49010-122- | 6.67         |
|             |               |                                              | 330822         |             |                     | 100-49010-122- | 14.66        |
|             |               |                                              | 330822         |             |                     | 100-49010-135- | 3.43         |
|             |               |                                              | 330822         |             |                     | 100-49010-135- | 1.56         |
|             |               |                                              | 330822         |             |                     | 100-49010-171- | 5.58         |
|             |               |                                              | 330822         |             |                     | 100-49010-171- | 11.54        |
|             |               | Sewer Utilities - Sanitary Sewer Maintenance | 330822         |             |                     | 602-49450-101- | 53.87        |
|             |               |                                              | 330822         |             |                     | 602-49450-103- | 13.80        |
|             |               |                                              | 330822         |             |                     | 602-49450-122- | 11.18        |
|             |               |                                              | 330822         |             |                     | 602-49450-122- | 43.66        |



Fund Name: All Funds

Date Range: /13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u>      | <u>Check #</u> | <u>Description</u>              | <u>Void</u> | <u>Account Name</u>                          | <u>F-A-O-P</u> | <u>Total</u>       |
|-------------|--------------------|----------------|---------------------------------|-------------|----------------------------------------------|----------------|--------------------|
|             |                    | 330822         |                                 |             |                                              | 602-49450-135- | \$ 10.21           |
|             |                    | 330822         |                                 |             |                                              | 602-49450-135- | \$ 2.62            |
|             |                    | 330822         |                                 |             |                                              | 602-49450-171- | \$ 9.36            |
|             |                    | 330822         |                                 |             |                                              | 602-49450-171- | \$ 40.08           |
|             |                    | 330822         |                                 |             | Sewer Utilities - Administration and General | 602-49490-101- | \$ 10.61           |
|             |                    | 330822         |                                 |             |                                              | 602-49490-122- | \$ 8.60            |
|             |                    | 330822         |                                 |             |                                              | 602-49490-135- | \$ 2.01            |
|             |                    | 330822         |                                 |             |                                              | 602-49490-171- | \$ 4.39            |
|             |                    | <b>330822</b>  | <b>Total For Check</b>          |             |                                              |                | <b>\$ 2,100.14</b> |
| 08/31/2024  | Money Market/Bonds | IAD3045        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 100-49350-800- | \$ 1.25            |
|             |                    | <b>IAD3045</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 1.25</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3046        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 226-49350-800- | \$ 0.44            |
|             |                    | <b>IAD3046</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.44</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3047        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 404-49350-800- | \$ 0.77            |
|             |                    | <b>IAD3047</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.77</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3048        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 407-49350-800- | \$ 0.39            |
|             |                    | <b>IAD3048</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.39</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3049        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 409-49350-800- | \$ 0.28            |
|             |                    | <b>IAD3049</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.28</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3050        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 415-49350-800- | \$ 0.55            |
|             |                    | <b>IAD3050</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.55</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3051        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 416-49350-800- | \$ 0.39            |
|             |                    | <b>IAD3051</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.39</b>     |
| 08/31/2024  | Money Market/Bonds | IAD3052        | Deposit Into Money Market/Bonds | N           | Purchase of Investments                      | 602-49350-800- | \$ 0.11            |
|             |                    | <b>IAD3052</b> | <b>Total For Check</b>          |             |                                              |                | <b>\$ 0.11</b>     |

Fund Name: All Funds

Date Range: 08/13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u>          | <u>Check #</u> | <u>Description</u>              | <u>Void</u> | <u>Account Name</u>     | <u>F-A-O-P</u>  | <u>Total</u>     |
|-------------|------------------------|----------------|---------------------------------|-------------|-------------------------|-----------------|------------------|
| 08/31/2024  | Money Market/Bonds     | IAD3053        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 100-493350-800- | \$ 833.31        |
|             | <b>Total For Check</b> | <b>IAD3053</b> |                                 |             |                         |                 | <b>\$ 833.31</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3054        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 226-493350-800- | \$ 289.84        |
|             | <b>Total For Check</b> | <b>IAD3054</b> |                                 |             |                         |                 | <b>\$ 289.84</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3055        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 404-493350-800- | \$ 507.22        |
|             | <b>Total For Check</b> | <b>IAD3055</b> |                                 |             |                         |                 | <b>\$ 507.22</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3056        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 407-493350-800- | \$ 253.61        |
|             | <b>Total For Check</b> | <b>IAD3056</b> |                                 |             |                         |                 | <b>\$ 253.61</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3057        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 409-493350-800- | \$ 181.15        |
|             | <b>Total For Check</b> | <b>IAD3057</b> |                                 |             |                         |                 | <b>\$ 181.15</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3058        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 415-493350-800- | \$ 362.30        |
|             | <b>Total For Check</b> | <b>IAD3058</b> |                                 |             |                         |                 | <b>\$ 362.30</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3059        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 416-493350-800- | \$ 253.61        |
|             | <b>Total For Check</b> | <b>IAD3059</b> |                                 |             |                         |                 | <b>\$ 253.61</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3060        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 602-493350-800- | \$ 72.46         |
|             | <b>Total For Check</b> | <b>IAD3060</b> |                                 |             |                         |                 | <b>\$ 72.46</b>  |
| 08/31/2024  | Money Market/Bonds     | IAD3061        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 100-493350-800- | \$ 273.87        |
|             | <b>Total For Check</b> | <b>IAD3061</b> |                                 |             |                         |                 | <b>\$ 273.87</b> |
| 08/31/2024  | Money Market/Bonds     | IAD3062        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 226-493350-800- | \$ 95.26         |
|             | <b>Total For Check</b> | <b>IAD3062</b> |                                 |             |                         |                 | <b>\$ 95.26</b>  |
| 08/31/2024  | Money Market/Bonds     | IAD3063        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 404-493350-800- | \$ 166.71        |

Fund Name: All Funds

Date Range: 13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u>      | <u>Total For Check</u>           | <u>Check #</u> | <u>Description</u>              | <u>Void</u> | <u>Account Name</u>     | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|--------------------|----------------------------------|----------------|---------------------------------|-------------|-------------------------|----------------|--------------|
| 08/31/2024  | Money Market/Bonds |                                  | IAD3063        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 407-49350-800- | \$ 166.71    |
|             |                    | <b>Total For Check</b>           | <b>IAD3064</b> |                                 |             |                         |                | \$ 83.36     |
| 08/31/2024  | Money Market/Bonds |                                  | IAD3065        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 409-49350-800- | \$ 59.54     |
|             |                    | <b>Total For Check</b>           | <b>IAD3065</b> |                                 |             |                         |                | \$ 59.54     |
| 08/31/2024  | Money Market/Bonds |                                  | IAD3066        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 415-49350-800- | \$ 119.08    |
|             |                    | <b>Total For Check</b>           | <b>IAD3066</b> |                                 |             |                         |                | \$ 119.08    |
| 08/31/2024  | Money Market/Bonds |                                  | IAD3067        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 416-49350-800- | \$ 83.36     |
|             |                    | <b>Total For Check</b>           | <b>IAD3067</b> |                                 |             |                         |                | \$ 83.36     |
| 08/31/2024  | Money Market/Bonds |                                  | IAD3068        | Deposit Into Money Market/Bonds | N           | Purchase of Investments | 602-49350-800- | \$ 23.82     |
|             |                    | <b>Total For Check</b>           | <b>IAD3068</b> |                                 |             |                         |                | \$ 23.82     |
|             |                    | <b>Total For Selected Checks</b> |                |                                 |             |                         |                | \$ 23.82     |
|             |                    |                                  |                |                                 |             |                         |                | \$ 94,438.16 |

8/31/2024

## General Fund

|                                               | <u>Budget</u>     | <u>Actual</u>     | <u>Va.</u>          |
|-----------------------------------------------|-------------------|-------------------|---------------------|
| <b>Receipts:</b>                              |                   |                   |                     |
| Current Ad Valorem Taxes                      | 917,872.57        | 721,009.84        | (196,862.73)        |
| Delinquent Ad Valorem Taxes                   | 9,333.32          | 12,864.93         | 3,531.61            |
| Mobile Home Tax                               | 16.67             | 0.00              | (16.67)             |
| Fiscal Disparities                            | 966.67            | 5,499.91          | 4,533.24            |
| <b>Total Acct 310</b>                         | <b>928,189.23</b> | <b>739,374.68</b> | <b>(188,814.55)</b> |
| Franchise Taxes                               | 0.00              | 844.11            | 844.11              |
| Severed Mineral Tax                           | 152.00            | 231.11            | 79.11               |
| <b>Total Acct 318</b>                         | <b>152.00</b>     | <b>1,075.22</b>   | <b>923.22</b>       |
| Penalties and Interest on Ad valorem Taxes    | 1,333.33          | 310.23            | (1,023.10)          |
| Forfeited Tax Sale Apportionments             | 3,600.00          | 3,325.70          | (274.30)            |
| Principal on Special Assessments              | 333.33            | 0.00              | (333.33)            |
| Penalties and Interest on Special Assessments | 3.33              | 0.00              | (3.33)              |
| <b>Total Acct 319</b>                         | <b>5,269.99</b>   | <b>3,635.93</b>   | <b>(1,634.06)</b>   |
| Licenses & Permits                            | 66.67             | 0.00              | (66.67)             |
| Alcoholic Beverages                           | 3,980.00          | 75.00             | (3,905.00)          |
| Rental Dwelling License                       | 2,466.66          | 1,000.00          | (1,466.66)          |
| Right-of-Way Management                       | 0.00              | 0.00              | 0.00                |
| <b>Total Acct 321</b>                         | <b>6,513.33</b>   | <b>1,075.00</b>   | <b>(5,438.33)</b>   |
| Building Permits (Excludes surcharge)         | 17,333.32         | 15,405.00         | (1,928.32)          |
| Animal Licenses                               | 13.33             | 5.00              | (8.33)              |
| <b>Total Acct 322</b>                         | <b>17,346.65</b>  | <b>15,410.00</b>  | <b>(1,936.65)</b>   |
| Federal Payments in Lieu of Taxes             | 2.67              | 0.00              | (2.67)              |
| <b>Total Acct 331</b>                         | <b>2.67</b>       | <b>0.00</b>       | <b>(2.67)</b>       |
| Homestead and Agricultural Credit Aid (HACA)  | 21,799.98         | 0.00              | (21,799.98)         |
| Police Training Reimbursement                 | 0.00              | 0.00              | 0.00                |
| State Emergency Management Aid                | 14,666.65         | 21,114.82         | 6,448.17            |
| Agricultural Market Value Credit              | 383.33            | 0.00              | (383.33)            |
| Fire Training Reimbursement                   | 1,666.67          | 2,400.00          | 733.33              |
| PNP Election Reimbursement                    | 0.00              | 1,023.83          | 1,023.83            |
| State Fire Aid                                | 10,399.99         | 0.00              | (10,399.99)         |
| Supp. Fire State Aid                          | 1,866.66          | 2,000.00          | 133.34              |
| State Police Aid                              | 0.00              | 0.00              | 0.00                |
| <b>Total Acct 334</b>                         | <b>50,783.28</b>  | <b>26,538.65</b>  | <b>(24,244.63)</b>  |
| Other County Grants and Aids                  | 0.00              | 1,229.31          | 1,229.31            |
| Grants & Aids from Other LGUs                 | 24,999.98         | 50,073.98         | 25,074.00           |
| <b>Total Acct 336</b>                         | <b>24,999.98</b>  | <b>51,303.29</b>  | <b>26,303.31</b>    |
| City/Town Hall Rent                           | 483.33            | 1,010.00          | 526.67              |
| Zoning and Subdivision Fees                   | 2,333.33          | 1,500.00          | (833.33)            |
| Assessment Searches                           | 800.00            | 725.00            | (75.00)             |
| Candidate Filing Fee                          | 9.33              | 12.00             | 2.67                |
| Copies/Faxes                                  | 40.00             | 37.25             | (2.75)              |
| <b>Total Acct 341</b>                         | <b>3,665.99</b>   | <b>3,284.25</b>   | <b>(381.74)</b>     |
| Special Police Services                       | 0.00              | 0.00              | 0.00                |
| Special Fire Protection Services              | 35,401.30         | 44,720.53         | 9,319.23            |
| First Responder Charges                       | 3,866.66          | 4,599.45          | 732.79              |
| <b>Total Acct 342</b>                         | <b>39,267.96</b>  | <b>49,319.98</b>  | <b>10,052.02</b>    |
| Street, Sidewalk and Curb Repair Fees         | 0.00              | 478.18            | 478.18              |
| Sale of Culverts                              | 666.67            | 620.80            | (45.87)             |
| Road Vacation/Cartway Fees                    | 0.00              | 4,108.00          | 4,108.00            |
| Contractor Water Use                          | 66.67             | 0.00              | (66.67)             |
| Sale of Lockers                               | 0.00              | 130.00            | 130.00              |
| <b>Total Acct 343</b>                         | <b>733.34</b>     | <b>5,336.98</b>   | <b>4,603.64</b>     |
| Refuse Collection Charges                     | 0.00              | 0.00              | 0.00                |

8/31/2024

## General Fund

|                                                  | <u>Budget</u>       | <u>Actual</u>     | <u>Variance</u>     |
|--------------------------------------------------|---------------------|-------------------|---------------------|
| <b>Receipts:</b>                                 |                     |                   |                     |
| <b>Total Acct 344</b>                            | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         |
| Cemetery Revenues                                | 333.33              | 500.00            | 166.67              |
| Cemetery -Grave openings                         | 3,000.00            | 2,950.00          | (50.00)             |
| Cemetery -Sale of lots                           | 7,733.33            | 660.00            | (7,073.33)          |
| Misc. Rents                                      | 6.67                | 1.00              | (5.67)              |
| Verizon Rental                                   | 8,799.99            | 8,800.00          | 0.01                |
| <b>Total Acct 349</b>                            | <b>19,873.32</b>    | <b>12,911.00</b>  | <b>(6,962.32)</b>   |
| Court Fines                                      | 433.33              | 403.43            | (29.90)             |
| Administrative Fines (Penalties)                 | 1,000.00            | 687.50            | (312.50)            |
| <b>Total Acct 351</b>                            | <b>1,433.33</b>     | <b>1,090.93</b>   | <b>(342.40)</b>     |
| Interest Earning                                 | 3,866.66            | 5,190.45          | 1,323.79            |
| Contributions and Donations from Private Sources | 0.00                | 0.00              | 0.00                |
| Refunds                                          | 9,666.66            | 1,770.06          | (7,896.60)          |
| <b>Total Acct 362</b>                            | <b>13,533.32</b>    | <b>6,960.51</b>   | <b>(6,572.81)</b>   |
| <b>Total Revenues</b>                            | <b>1,111,764.39</b> | <b>917,316.42</b> | <b>(194,447.97)</b> |
| <b>Other Financing Sources:</b>                  |                     |                   |                     |
| Unrealized Investment Gain                       | 866.67              | 992.94            | 126.27              |
| <b>Total Acct 391</b>                            | <b>866.67</b>       | <b>992.94</b>     | <b>126.27</b>       |
| Capital Contributions                            | 0.00                | 0.00              | 0.00                |
| <b>Total Acct 397</b>                            | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         |
| Sale of Investment                               | 13,333.32           | 1,050.05          | (12,283.27)         |
| <b>Total Acct 399</b>                            | <b>13,333.32</b>    | <b>1,050.05</b>   | <b>(12,283.27)</b>  |
| <b>Total Other Financing Sources</b>             | <b>14,199.99</b>    | <b>2,042.99</b>   | <b>(12,157.00)</b>  |

8/31/2024

## General Fund

|                                         | <u>Budget</u>     | <u>Actual</u>     | <u>Variance</u>   |
|-----------------------------------------|-------------------|-------------------|-------------------|
| <b>Disbursements:</b>                   |                   |                   |                   |
| Council/Town Board                      | 14,676.67         | 12,433.53         | 2,243.14          |
| Ordinances and Proceedings              | 4,300.01          | 1,928.54          | 2,371.47          |
| <b>Total Acct 411</b>                   | <b>18,976.68</b>  | <b>14,362.07</b>  | <b>4,614.61</b>   |
| Mayor                                   | 5,703.33          | 4,628.96          | 1,074.37          |
| <b>Total Acct 413</b>                   | <b>5,703.33</b>   | <b>4,628.96</b>   | <b>1,074.37</b>   |
| Elections                               | 6,301.33          | 4,596.32          | 1,705.01          |
| Clerk                                   | 135,356.54        | 121,749.38        | 13,607.16         |
| <b>Total Acct 414</b>                   | <b>141,657.87</b> | <b>126,345.70</b> | <b>15,312.17</b>  |
| Internal Auditing                       | 9,230.00          | 13,852.12         | (4,622.12)        |
| <b>Total Acct 415</b>                   | <b>9,230.00</b>   | <b>13,852.12</b>  | <b>(4,622.12)</b> |
| Planning and Zoning                     | 43,779.96         | 34,732.02         | 9,047.94          |
| General Government Buildings and Plant  | 1,713.33          | 2,338.00          | (624.67)          |
| City Hall                               | 60,826.63         | 51,377.36         | 9,449.27          |
| <b>Total Acct 419</b>                   | <b>106,319.92</b> | <b>88,447.38</b>  | <b>17,872.54</b>  |
| Police Administration                   | 6,766.67          | 9,089.00          | (2,322.33)        |
| Patrol                                  | 1,333.33          | 1,056.05          | 277.28            |
| Police Training                         | 0.00              | 0.00              | 0.00              |
| <b>Total Acct 421</b>                   | <b>8,100.00</b>   | <b>10,145.05</b>  | <b>(2,045.05)</b> |
| Fire Administration                     | 59,520.59         | 65,503.67         | (5,983.08)        |
| Fire Fighting                           | 86,815.93         | 21,265.72         | 65,550.21         |
| Fire Training                           | 8,892.01          | 3,706.99          | 5,185.02          |
| Fire Stations and Buildings             | 13,646.66         | 13,870.99         | (224.33)          |
| <b>Total Acct 422</b>                   | <b>168,875.19</b> | <b>104,347.37</b> | <b>64,527.82</b>  |
| Building Inspections Administration     | 1,666.66          | 1,950.00          | (283.34)          |
| Rental Inspections                      | 1,466.67          | 2,700.00          | (1,233.33)        |
| <b>Total Acct 424</b>                   | <b>3,133.33</b>   | <b>4,650.00</b>   | <b>(1,516.67)</b> |
| Civil Defense Expenditures              | 766.00            | 353.48            | 412.52            |
| <b>Total Acct 425</b>                   | <b>766.00</b>     | <b>353.48</b>     | <b>412.52</b>     |
| Traffic Engineering Expenditures        | 12,799.99         | 1,446.05          | 11,353.94         |
| <b>Total Acct 426</b>                   | <b>12,799.99</b>  | <b>1,446.05</b>   | <b>11,353.94</b>  |
| Other Protection-1st Response           | 23,116.64         | 4,014.48          | 19,102.16         |
| <b>Total Acct 428</b>                   | <b>23,116.64</b>  | <b>4,014.48</b>   | <b>19,102.16</b>  |
| Maintenance-Shop                        | 85,583.24         | 80,616.28         | 4,966.96          |
| Paved Streets                           | 108,256.49        | 42,729.67         | 65,526.82         |
| Unpaved Streets                         | 10,833.32         | 13,251.25         | (2,417.93)        |
| Ice and Snow Removal                    | 3,333.33          | 0.00              | 3,333.33          |
| Road and Bridge Equipment               | 148,929.26        | 155,617.51        | (6,688.25)        |
| Bridges, Viaducts and Grade Separations | 63,533.27         | 5,999.28          | 57,533.99         |
| Street Lighting                         | 2,466.66          | 2,328.00          | 138.66            |
| <b>Total Acct 431</b>                   | <b>422,935.57</b> | <b>300,541.99</b> | <b>122,393.58</b> |
| Waste (Refuse) Disposal                 | 9,016.65          | 6,322.75          | 2,693.90          |
| <b>Total Acct 432</b>                   | <b>9,016.65</b>   | <b>6,322.75</b>   | <b>2,693.90</b>   |
| Historical Society                      | 66.67             | 100.00            | (33.33)           |
| <b>Total Acct 450</b>                   | <b>66.67</b>      | <b>100.00</b>     | <b>(33.33)</b>    |
| Library                                 | 4,026.66          | 2,369.62          | 1,657.04          |
| <b>Total Acct 451</b>                   | <b>4,026.66</b>   | <b>2,369.62</b>   | <b>1,657.04</b>   |
| Park Areas                              | 17,766.64         | 14,970.59         | 2,796.05          |
| <b>Total Acct 452</b>                   | <b>17,766.64</b>  | <b>14,970.59</b>  | <b>2,796.05</b>   |
| Water Resources                         | 666.67            | 1,000.00          | (333.33)          |
| Emily Waters                            | 11,643.33         | 0.00              | 11,643.33         |

8/31/2024

General Fund

|                                                     | <u>Budget</u>     | <u>Actual</u>     | <u>Variance</u>   |
|-----------------------------------------------------|-------------------|-------------------|-------------------|
| <b>Disbursements:</b>                               |                   |                   |                   |
| <b>Total Acct 461</b>                               | <b>12,310.00</b>  | <b>1,000.00</b>   | <b>11,310.00</b>  |
| Economic Development and Assistance                 | 849.32            | 0.00              | 849.32            |
| <b>Total Acct 465</b>                               | <b>849.32</b>     | <b>0.00</b>       | <b>849.32</b>     |
| Food Shelf                                          | 166.67            | 250.00            | (83.33)           |
| Cemetery                                            | 13,266.67         | 10,470.68         | 2,795.99          |
| <b>Total Acct 490</b>                               | <b>13,433.34</b>  | <b>10,720.68</b>  | <b>2,712.66</b>   |
| <b>Total Disbursements</b>                          | <b>979,083.80</b> | <b>708,618.29</b> | <b>270,465.51</b> |
| <b>Other Financing Uses:</b>                        |                   |                   |                   |
| Unrealized Investment Loss                          | 4,000.00          | 1,050.05          | 2,949.95          |
| Purchase of Investments                             | 33,999.97         | 6,158.27          | 27,841.70         |
| <b>Total Acct 493</b>                               | <b>37,999.97</b>  | <b>7,208.32</b>   | <b>30,791.65</b>  |
| <b>Total Other Financing Uses</b>                   | <b>37,999.97</b>  | <b>7,208.32</b>   | <b>30,791.65</b>  |
| <b>Beginning Cash Balance</b>                       |                   | <b>677,672.47</b> |                   |
| <b>Total Receipts and Other Financing Sources</b>   |                   | <b>919,359.41</b> |                   |
| <b>Total Disbursements and Other Financing Uses</b> |                   | <b>715,826.61</b> |                   |
| <b>Cash Balance as of 08/31/2024</b>                |                   | <b>881,205.27</b> |                   |

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 08/01/2024 To 08/31/2024

| <u>Date</u> | <u>Remitter</u> | <u>Receipt #</u> | <u>Description</u>  | <u>Deposit ID</u> | <u>Void</u> | <u>Account Name</u>               | <u>F-A-P</u> | <u>Total</u>       |
|-------------|-----------------|------------------|---------------------|-------------------|-------------|-----------------------------------|--------------|--------------------|
| 08/01/2024  | UTILITY BILLING | 13513            | Sewer Charges       | (08/06/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 1,869.34        |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 1,869.34</b> |
| 08/01/2024  | UTILITY BILLING | 13515            | Sewer Charges       | (08/06/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 176.22          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 176.22</b>   |
| 08/02/2024  | UTILITY BILLING | 13521            | Sewer Charges       | (08/06/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 800.18          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 800.18</b>   |
| 08/02/2024  | UTILITY BILLING | 13522            | Sewer Charges       | (08/06/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 514.32          |
|             |                 |                  |                     |                   |             | Penalties and Forfeited Discounts | 602-37260-   | \$ 111.68          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 626.00</b>   |
| 08/02/2024  | UTILITY BILLING | 13523*           | Sewer Charges - ACH | (08/01/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 343.98          |
|             |                 |                  |                     |                   |             | Penalties and Forfeited Discounts | 602-37260-   | \$ 25.86           |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 369.84</b>   |
| 08/02/2024  | UTILITY BILLING | 13527            | Sewer Charges       | (08/06/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 176.22          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 176.22</b>   |
| 08/09/2024  | UTILITY BILLING | 13540            | Sewer Charges       | (08/12/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 176.22          |
|             |                 |                  |                     |                   |             | Penalties and Forfeited Discounts | 602-37260-   | \$ 17.62           |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 193.84</b>   |
| 08/09/2024  | UTILITY BILLING | 13541*           | Sewer Charges - ACH | (08/07/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 176.22          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 176.22</b>   |
| 08/20/2024  | UTILITY BILLING | 13557            | Sewer Charges       | (08/20/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 1,938.24        |
|             |                 |                  |                     |                   |             | Penalties and Forfeited Discounts | 602-37260-   | \$ 193.82          |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 2,132.06</b> |
| 08/20/2024  | UTILITY BILLING | 13558*           | Sewer Charges - ACH | (08/15/2024) -    | N           | Rate Class I                      | 602-37210-   | \$ 248.48          |
|             |                 |                  |                     |                   |             | Penalties and Forfeited Discounts | 602-37260-   | \$ 24.85           |
|             |                 |                  |                     |                   |             |                                   |              | <b>\$ 273.33</b>   |



**Fund Name: 602 - Sewage Collection and Disposal**

**Date Range: 01/2024 To 08/31/2024**

| <u>Date</u>                        | <u>Remitter</u>       | <u>Receipt #</u> | <u>Description</u>                                                     | <u>Deposit ID</u> | <u>Void Account Name</u>                            | <u>F-A-P</u>             | <u>Total</u>                              |
|------------------------------------|-----------------------|------------------|------------------------------------------------------------------------|-------------------|-----------------------------------------------------|--------------------------|-------------------------------------------|
| 08/20/2024                         | UTILITY BILLING       | 13559*           | Sewer Charges - ACH                                                    | (08/19/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 352.44<br>\$ 35.24<br><b>\$ 387.68</b> |
| 08/22/2024                         | UTILITY BILLING       | 13563            | Sewer Charges                                                          | (08/26/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 99.86<br>\$ 9.99<br><b>\$ 109.85</b>   |
| 08/28/2024                         | UTILITY BILLING       | 13570            | Sewer Charges                                                          | (08/29/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 19.23<br>\$ 1.92<br><b>\$ 21.15</b>    |
| 08/28/2024                         | UTILITY BILLING       | 13571*           | Sewer Charges - ACH                                                    | (08/28/2024) -    | N Rate Class I<br>Penalties and Forfeited Discounts | 602-37210-<br>602-37260- | \$ 117.48<br>\$ 11.75<br><b>\$ 129.23</b> |
| 08/30/2024                         | Chet Bodin            | 13572            | Application for Permit to<br>Connect to Public Sewer -<br>Garage - ACH | (08/30/2024) -    | N Connection/Reconnection Fees                      | 602-37250-               | \$ 50.00                                  |
| 08/31/2024                         | PINE RIVER STATE BANK | 13584            | Int CR Checking                                                        | (08/31/2024) -    | N Interest Earning                                  | 602-36210-               | \$ 12.76<br><b>\$ 12.76</b>               |
| 08/31/2024                         | Pershing              | 13586            | Int CR MIMMF and Muni<br>Bonds/CDs/Treasury Bills                      | (08/31/2024) -    | N Interest Earning<br>Interest Earning              | 602-36210-<br>602-36210- | \$ 0.11<br>\$ 72.46<br><b>\$ 72.57</b>    |
| 08/31/2024                         | Pershing              | 13587            | Unrealized Gain - Muni<br>Bonds/CDs/Treasury Bills                     | (08/31/2024) -    | N Unrealized Investment Gain                        | 602-39103-               | \$ 23.82                                  |
| <b>Total for Selected Receipts</b> |                       |                  |                                                                        |                   |                                                     |                          | <b>\$ 23.82</b><br><b>\$ 7,600.31</b>     |

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 08/13/2024 To 08/31/2024

| <u>Date</u>                   | <u>Vendor</u>                    | <u>Check #</u> | <u>Description</u>                                                                           | <u>Void</u> | <u>Account Name</u>                          | <u>F-A-O-P</u> | <u>Total</u>       |
|-------------------------------|----------------------------------|----------------|----------------------------------------------------------------------------------------------|-------------|----------------------------------------------|----------------|--------------------|
| 08/14/2024                    | Payroll Period Ending 08/14/2024 | 61648          | Regular Payroll - 7-31 to 8-13                                                               | N           | Sewer Utilities - Administration and General | 602-49490-101- | \$ 121.98          |
| <b>Total For Check 61648</b>  |                                  |                |                                                                                              |             |                                              |                | <b>\$ 121.98</b>   |
| 08/14/2024                    | A W Research Laboratories        | 61657          | Sewer Sample Testing - Inv. #64767                                                           | N           | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-315- | \$ 713.00          |
| <b>Total For Check 61657</b>  |                                  |                |                                                                                              |             |                                              |                | <b>\$ 713.00</b>   |
| 08/14/2024                    | CROW WING POWER                  | 61658          | Monthly - 8-7-24 Invoices                                                                    | N           | Sewer Utilities - Sewer Lift Stations        | 602-49470-381- | \$ 40.25           |
|                               |                                  | 61658          |                                                                                              |             |                                              | 602-49470-381- | \$ 39.97           |
|                               |                                  | 61658          |                                                                                              |             |                                              | 602-49470-381- | \$ 61.58           |
| <b>Total For Check 61658</b>  |                                  |                |                                                                                              |             |                                              |                | <b>\$ 141.80</b>   |
| 08/14/2024                    | GAMMELLO - PEARSON, PLLC         | 61662*         | 101239,101240,101241,101242, 101243,101244:PZ,SewerColln,F ireRescueOrd,PubSafAid,CannabisOr | N           | Sewer Utilities - Administration and General | 602-49490-304- | \$ 143.00          |
| <b>Total For Check 61662</b>  |                                  |                |                                                                                              |             |                                              |                | <b>\$ 143.00</b>   |
| 08/16/2024                    | FEDERAL WITHHOLDING/ON LINE      | 330818         | Federal Withholding - 8/14/24                                                                | N           | Sewer Utilities - Administration and General | 602-49490-101- | \$ 12.70           |
|                               |                                  | 330818         |                                                                                              |             |                                              | 602-49490-122- | \$ 10.29           |
|                               |                                  | 330818         |                                                                                              |             |                                              | 602-49490-135- | \$ 2.41            |
|                               |                                  | 330818         |                                                                                              |             |                                              | 602-49490-171- | \$ 3.46            |
| <b>Total For Check 330818</b> |                                  |                |                                                                                              |             |                                              |                | <b>\$ 28.86</b>    |
| 08/19/2024                    | FEDERAL WITHHOLDING/ON LINE      | 330819*        | Federal Withholding - 8/14/24                                                                | N           | Sewer Utilities - Administration and General | 602-49490-171- | \$ 3.71            |
| <b>Total For Check 330819</b> |                                  |                |                                                                                              |             |                                              |                | <b>\$ 3.71</b>     |
| 08/21/2024                    | MINNESOTA REVENUE                | 330821         | State Withholding - 8/14/24                                                                  | N           | Sewer Utilities - Administration and General | 602-49490-172- | \$ 5.17            |
| <b>Total For Check 330821</b> |                                  |                |                                                                                              |             |                                              |                | <b>\$ 5.17</b>     |
| 08/21/2024                    | PEOPLESERVICE, INC.              | 61676          | Inv. PS-INV/105317 - September 2024 Wastewater Operating Services                            | N           | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-407- | \$ 2,150.00        |
| <b>Total For Check 61676</b>  |                                  |                |                                                                                              |             |                                              |                | <b>\$ 2,150.00</b> |

Fund Name: 502 - Sewage Collection and Disposal

Date Range: 8/13/2024 To 08/31/2024

| Date                          | Vendor                           | Check # | Description                                | Void | Account Name                                 | F-A-O-P        | Total            |
|-------------------------------|----------------------------------|---------|--------------------------------------------|------|----------------------------------------------|----------------|------------------|
| 08/21/2024                    | Team Laboratory Chemical, LLC    | 61679   | Inv0042801: Weed Killer and Road Patch     | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-225- | \$ 173.59        |
| <b>Total For Check 61679</b>  |                                  |         |                                            |      |                                              |                | <b>\$ 173.59</b> |
| 08/22/2024                    | PERA                             | 330820  | Retirement contributions - 8/14/24 Payroll | N    | Sewer Utilities - Administration and General | 602-49490-101- | \$ 12.22         |
|                               |                                  | 330820  |                                            |      |                                              | 602-49490-121- | \$ 14.10         |
| <b>Total For Check 330820</b> |                                  |         |                                            |      |                                              |                | <b>\$ 26.32</b>  |
| 08/28/2024                    | Payroll Period Ending 08/28/2024 | 61681   | Regular Payroll - 8-14 to 8-27             | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-101- | \$ 268.77        |
| <b>Total For Check 61681</b>  |                                  |         |                                            |      |                                              |                | <b>\$ 268.77</b> |
| 08/28/2024                    | Payroll Period Ending 08/28/2024 | 61683   | Regular Payroll - 8-14 to 8-27             | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-103- | \$ 153.65        |
| <b>Total For Check 61683</b>  |                                  |         |                                            |      |                                              |                | <b>\$ 153.65</b> |
| 08/28/2024                    | Payroll Period Ending 08/28/2024 | 61684   | Regular Payroll - 8-14 to 8-27             | N    | Sewer Utilities - Administration and General | 602-49490-101- | \$ 102.59        |
| <b>Total For Check 61684</b>  |                                  |         |                                            |      |                                              |                | <b>\$ 102.59</b> |
| 08/28/2024                    | Payroll Period Ending 08/28/2024 | 61685   | Regular Payroll - 8-14 to 8-27             | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-101- | \$ 256.57        |
| <b>Total For Check 61685</b>  |                                  |         |                                            |      |                                              |                | <b>\$ 256.57</b> |
| 08/30/2024                    | FEDERAL WITHHOLDING/ON LINE      | 330822  | Federal Withholding - 8/28/24 Payroll      | N    | Sewer Utilities - Sanitary Sewer Maintenance | 602-49450-101- | \$ 53.87         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-103- | \$ 13.80         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-122- | \$ 11.18         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-122- | \$ 43.66         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-135- | \$ 10.21         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-135- | \$ 2.62          |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-171- | \$ 9.36          |
|                               |                                  | 330822  |                                            |      |                                              | 602-49450-171- | \$ 40.08         |
|                               |                                  | 330822  |                                            |      |                                              | 602-49490-101- | \$ 10.61         |
| <b>Total For Check 330822</b> |                                  |         |                                            |      |                                              |                | <b>\$ 210.39</b> |
| 08/31/2024                    | Money Market/Bonds               | IAD3052 | Deposit Into Money Market/Bonds            | N    | Purchase of Investments                      | 602-49350-800- | \$ 0.11          |

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 08/13/2024 To 08/31/2024

| <u>Date</u> | <u>Vendor</u>      | <u>Total For Check</u>           | <u>Check #</u> | <u>Description</u>                 | <u>Void</u> | <u>Account Name</u>     | <u>F-A-O-P</u> | <u>Total</u>       |
|-------------|--------------------|----------------------------------|----------------|------------------------------------|-------------|-------------------------|----------------|--------------------|
| 08/31/2024  | Money Market/Bonds | IAD3052                          | IAD3060        | Deposit Into Money<br>Market/Bonds | N           | Purchase of Investments | 602-49350-800- | \$ 72.46           |
|             |                    | <b>Total For Check</b>           | <b>IAD3060</b> |                                    |             |                         |                | <b>\$ 72.46</b>    |
| 08/31/2024  | Money Market/Bonds | IAD3068                          | IAD3068        | Deposit Into Money<br>Market/Bonds | N           | Purchase of Investments | 602-49350-800- | \$ 23.82           |
|             |                    | <b>Total For Check</b>           | <b>IAD3068</b> |                                    |             |                         |                | <b>\$ 23.82</b>    |
|             |                    | <b>Total For Selected Checks</b> |                |                                    |             |                         |                | <b>\$ 4,595.79</b> |

8/31/2024

Sewage Collection and Disposal

|                                               | <u>Budget</u>     | <u>Actual</u>     | <u>Variance</u>    |
|-----------------------------------------------|-------------------|-------------------|--------------------|
| <b>Receipts:</b>                              |                   |                   |                    |
| Current Ad Valorem Taxes                      | 57,608.28         | 50,591.32         | (7,016.96)         |
| Delinquent Ad Valorem Taxes                   | 533.33            | 719.05            | 185.72             |
| Mobile Home Tax                               | 1.33              | 0.00              | (1.33)             |
| Fiscal Disparities                            | 53.33             | 366.53            | 313.20             |
| <b>Total Acct 310</b>                         | <b>58,196.27</b>  | <b>51,676.90</b>  | <b>(6,519.37)</b>  |
| Severed Mineral Tax                           | 8.00              | 16.45             | 8.45               |
| <b>Total Acct 318</b>                         | <b>8.00</b>       | <b>16.45</b>      | <b>8.45</b>        |
| Principal on Special Assessments              | 2,500.00          | 2,124.50          | (375.50)           |
| Penalties and Interest on Special Assessments | 150.00            | 0.00              | (150.00)           |
| <b>Total Acct 319</b>                         | <b>2,650.00</b>   | <b>2,124.50</b>   | <b>(525.50)</b>    |
| Licenses & Permits                            | 83.33             | 0.00              | (83.33)            |
| Public Utilities                              | 83.33             | 0.00              | (83.33)            |
| <b>Total Acct 321</b>                         | <b>166.66</b>     | <b>0.00</b>       | <b>(166.66)</b>    |
| Homestead and Agricultural Credit Aid (HACA)  | 1,500.00          | 0.00              | (1,500.00)         |
| <b>Total Acct 334</b>                         | <b>1,500.00</b>   | <b>0.00</b>       | <b>(1,500.00)</b>  |
| Interest Earning                              | 380.00            | 449.50            | 69.50              |
| <b>Total Acct 362</b>                         | <b>380.00</b>     | <b>449.50</b>     | <b>69.50</b>       |
| Rate Class I                                  | 53,999.95         | 55,967.46         | 1,967.51           |
| Connection/Reconnection Fees                  | 1,333.33          | 50.00             | (1,283.33)         |
| Penalties and Forfeited Discounts             | 666.67            | 888.28            | 221.61             |
| Hauled Wastewater Fees                        | 300.00            | 250.00            | (50.00)            |
| <b>Total Acct 372</b>                         | <b>56,299.95</b>  | <b>57,155.74</b>  | <b>855.79</b>      |
| <b>Total Revenues</b>                         | <b>119,200.88</b> | <b>111,423.09</b> | <b>(7,777.79)</b>  |
| <b>Other Financing Sources:</b>               |                   |                   |                    |
| Unrealized Investment Gain                    | 83.33             | 86.35             | 3.02               |
| <b>Total Acct 391</b>                         | <b>83.33</b>      | <b>86.35</b>      | <b>3.02</b>        |
| Sale of Investment                            | 100.00            | 91.31             | (8.69)             |
| <b>Total Acct 399</b>                         | <b>100.00</b>     | <b>91.31</b>      | <b>(8.69)</b>      |
| <b>Total Other Financing Sources</b>          | <b>183.33</b>     | <b>177.66</b>     | <b>(5.67)</b>      |
| <b>Disbursements:</b>                         |                   |                   |                    |
| Bond Principal                                | 39,999.96         | 60,000.00         | (20,000.04)        |
| <b>Total Acct 471</b>                         | <b>39,999.96</b>  | <b>60,000.00</b>  | <b>(20,000.04)</b> |
| Interest - Bonds                              | 17,024.98         | 25,537.50         | (8,512.52)         |
| <b>Total Acct 472</b>                         | <b>17,024.98</b>  | <b>25,537.50</b>  | <b>(8,512.52)</b>  |
| Fiscal Agent's Fees                           | 316.67            | 575.00            | (258.33)           |
| <b>Total Acct 475</b>                         | <b>316.67</b>     | <b>575.00</b>     | <b>(258.33)</b>    |
| Sewer Utilities - Sanitary Sewer Maintenance  | 35,485.97         | 24,589.79         | 10,896.18          |
| Sewer Utilities - Sanitary Sewer Cleaning     | 0.00              | 0.00              | 0.00               |
| Sewer Utilities - Sewer Lift Stations         | 19,566.65         | 1,849.08          | 17,717.57          |
| Sewer Utilities - Administration and General  | 6,416.67          | 6,522.99          | (106.32)           |
| <b>Total Acct 494</b>                         | <b>61,469.29</b>  | <b>32,961.86</b>  | <b>28,507.43</b>   |
| <b>Total Disbursements</b>                    | <b>118,810.90</b> | <b>119,074.36</b> | <b>(263.46)</b>    |

8/31/2024

## Sewage Collection and Disposal

|                                                     | <u>Budget</u> | <u>Actual</u>     | <u>Var</u>  |
|-----------------------------------------------------|---------------|-------------------|-------------|
| <b>Other Financing Uses:</b>                        |               |                   |             |
| Unrealized Investment Loss                          | 106.67        | 91.31             | 15.36       |
| Purchase of Investments                             | 466.67        | 478.15            | (11.48)     |
| <b>Total Acct 493</b>                               | <u>573.34</u> | <u>569.46</u>     | <u>3.88</u> |
| <b>Total Other Financing Uses</b>                   | <u>573.34</u> | <u>569.46</u>     | <u>3.88</u> |
| <b>Beginning Cash Balance</b>                       |               | <b>102,531.58</b> |             |
| <b>Total Receipts and Other Financing Sources</b>   |               | <b>111,600.75</b> |             |
| <b>Total Disbursements and Other Financing Uses</b> |               | <u>119,643.82</u> |             |
| <b>Cash Balance as of 08/31/2024</b>                |               | <b>94,488.51</b>  |             |

Request Placement on Agenda  
City of Emily  
Emily, MN 56447

RECEIVED  
AUG 30 2024

BY: .....

**Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.**

Name of person making request STEVE HUDSON COTARIU

Subject for consideration School Board Candidate  
Self introduction and brief discussion  
of my platform

Regular Council Meeting Date September 10, 2024

Or other meeting date \_\_\_\_\_

Will you attend the meeting?  YES or NO

If NO, will you have representation & who? \_\_\_\_\_

Are you making a monetary request? YES or  NO

If YES, please explain (include all bids with City of Emily on bid) \_\_\_\_\_

Will you have presentation material or other information for distribution? YES or  NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

**I understand that my time is limited to 5 minutes:**

**I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:**

Steve S Cotariu August 30, 2024  
Signature Date

STEVE Hudson Cotariu 218 656 0006  
Print name Phone (in case of meeting cancellation)

Request Placement on Agenda  
City of Emily  
Emily, MN 56447

**Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.**

Name of person making request: Jan Mosman

Subject for consideration: Emily Lake Groups and Emily Waters Committee update and request for funding.

Regular Council Meeting Date 9/10/2024

Or other meeting date \_\_\_\_\_

Will you attend the meeting? YES or NO - Yes!

If NO, will you have representation & who? Bob Eddy will be presenting the powerpoint slides

Are you making a monetary request? YES or NO - Yes

If YES, please explain (include all bids with City of Emily on bid): Emily Lakes and Rivers Fund

Will you have presentation material or other information for distribution? YES or NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

**I understand that my time is limited to 5 minutes:**

**I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:**

Jan Heinig Mosman  
Signature

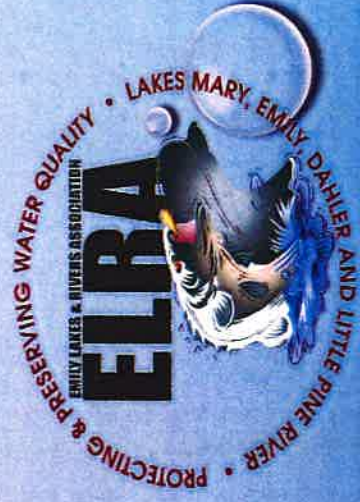
September 4, 2024  
Date

Jan (612)419-1787  
Print name Phone (in case of meeting cancellation)



# Emily Waters and Lake Associations – Update

September 10, 2024



RLID

# Mission Statement - Emily Waters and Lake Associations

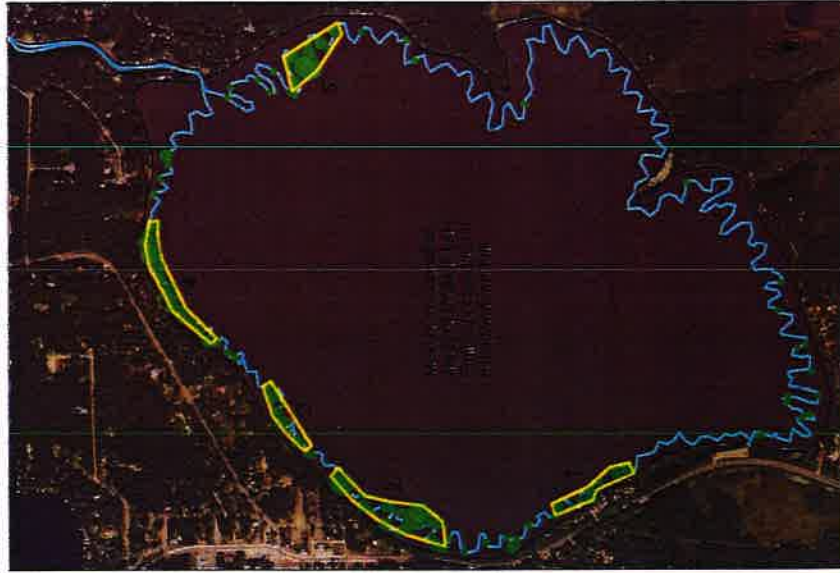
- **Preserve and Protect the Lakes and the Watershed**
  - We are all in this together
  - Water is fundamental to all forms of life
  - Lakes are a public amenity for all to enjoy
  - Maintain or Improve Water Quality
- AIS Management
  - **Monitor and Treat**
  - **Educate our members about AIS**
- **Design, Organize, and fund educational programs** designed to promote a healthy balance between recreational use of lakes and protection of the lakes as a natural resource
- **Aid, advise, and assist** municipal, county, and state policymakers in making decisions and taking actions that impact the lakes and the watersheds
- *Consistent with Lake Associations Mission Statements*

## 2024 Update – Items of Consequence

- Water Quality Testing & Lake Level Monitoring Continues through September
- Launch Site Enhancements
  - Decontamination Unit deployed at Roosevelt Launch site (Thursday – Sunday)
  - Additional Launch Site inspector hours added
- Youth Boating Training conducted in July
- Lake Association Annual Meetings conducted
- Multiple newsletters and communications distributed
- 12 months of Enbridge Water Testing completed
  - Solid Baseline created – No issues found
  - Future testing twice a year
- AIS Status
  - Significant expansion of Eurasian Watermilfoil (EWM) the last two years.
  - Weather events have provided perfect growing scenarios in 2023 and 2024

# Eurasian Watermilfoil Locations – Emily & Mary Lakes

Lake Emily (#18-0203)  
Eurasian Watermilfoil Delineation: 2024



**Surveyed Path**  
 Surveyed Path  
**Proposed Plots**  
 Proposed Plots  
**EWM Density**  
 1  
 2  
 3

| Plot | Acres | Mean Depth (ft) | Mean Density (1-3) |
|------|-------|-----------------|--------------------|
| 1    | 3.2   | 4.4             | 1.8                |
| 2    | 7.4   | 4.3             | 1.8                |
| 3    | 2.9   | 4.4             | 1.5                |
| 4    | 4.8   | 3.7             | 1.9                |
| 5    | 4.6   | 3.9             | 1.7                |

**Total 23.7 acres**

Much of the northern portion of the identified treatment plots were mixed with waterlilies. The DNR will not allow treatment in lily beds. Accordingly, we recommend exploring options for a fall treatment in these areas to prevent harm to the lilies. You should discuss this with your DNR AIS Specialist and your applicator.

Surveyed: August 21, 2024  
 Surveyor: JA Johnson  
 Method: Visual, Lake, Sonar  
 Certified Lake Manager  
[www.freshwater.com](http://www.freshwater.com)

**freshwater**  
 1307 E. CENTRAL BLVD  
 CHICAGO, ILL. 60605  
 (773) 485-8949  
[www.freshwater.com](http://www.freshwater.com)

Lake Mary (#18-0185)  
Eurasian Watermilfoil Delineation: 2024



**Surveyed Path**  
 Surveyed Path  
**Proposed Plots**  
 Proposed Plots  
**EWM Density**  
 1  
 2  
 3

| Plot | Acres | Mean Depth (ft) | Mean Density (1-3) |
|------|-------|-----------------|--------------------|
| 6*   | 1.2   | 4.4             | 1.5                |

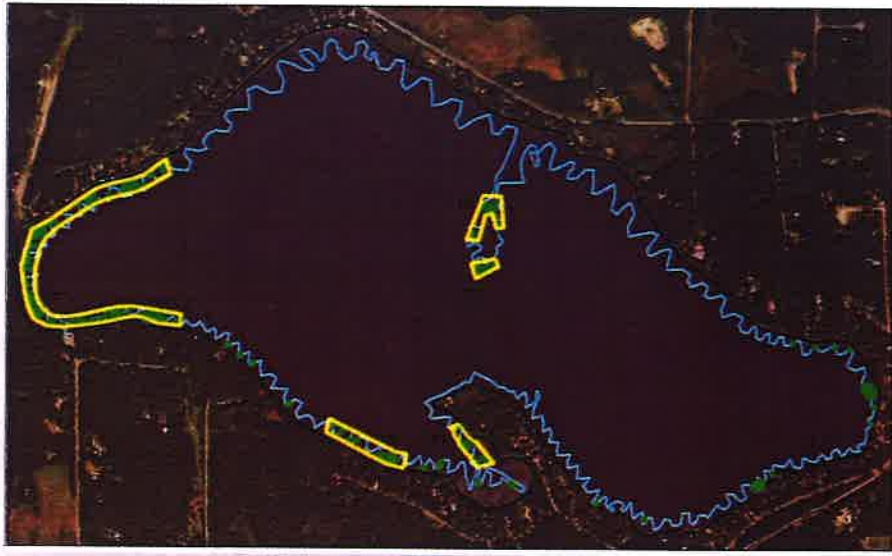
Plot numbering continued from Lake Emily

Surveyed: August 21, 2024  
 Surveyor: JA Johnson  
 Method: Visual, Lake, Sonar  
 Certified Lake Manager  
[www.freshwater.com](http://www.freshwater.com)

\* A portion of the identified treatment plot had waterlilies present. The DNR will not allow treatment in actively growing lily beds. Accordingly, we recommend exploring options for a fall treatment to prevent harm to the lilies. You should discuss this with your DNR AIS Specialist and your applicator.

**freshwater**  
 1307 E. CENTRAL BLVD  
 CHICAGO, ILL. 60605  
 (773) 485-8949  
[www.freshwater.com](http://www.freshwater.com)

# Eurasian Watermilfoil Locations – Ruth Lake



— Surveyed Path  
  Management Plots  
**EWM Density**  
• 1  
• 2  
• 3

| Plot | Area (acres) | Mean Depth (ft) | Mean EWM Density (1-3) |
|------|--------------|-----------------|------------------------|
| 1    | 12.2         | 5.8             | 1.3                    |
| 2    | 3.2          | 6.1             | 1.3                    |
| 3    | 1.7          | 5.5             | 1.2                    |
| 4*   | 0.8          | 5.8             | 1.3                    |
| 5*   | 2.2          | 5.2             | 1.3                    |

**Total 20.1 acres**

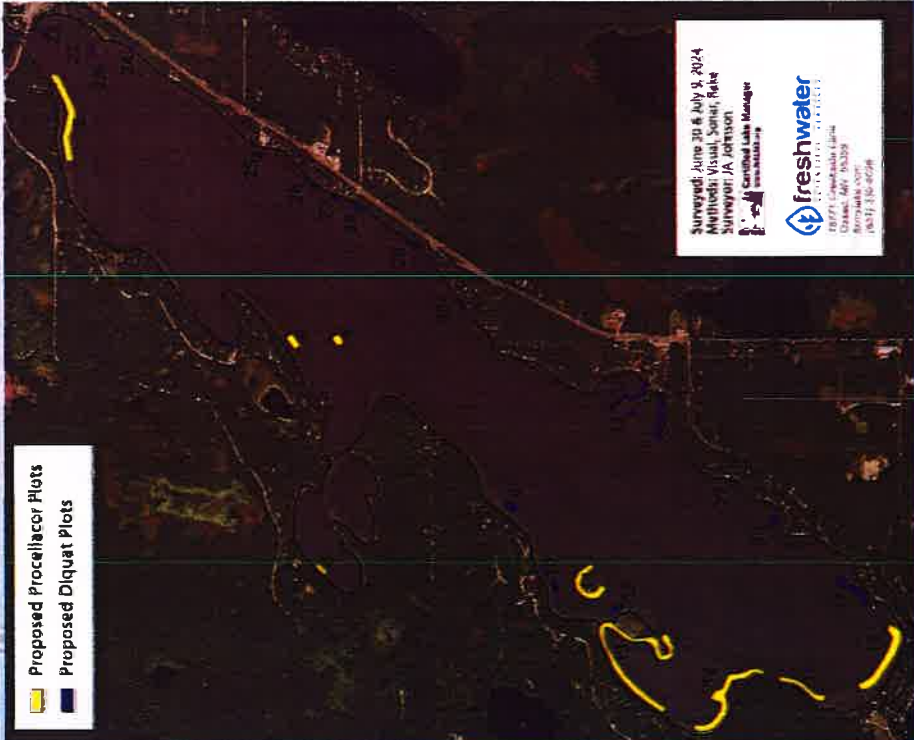
\* Plots 4 and 5 are adjacent to beds of bulrush. We recommend discussing a fall treatment with your applicator to help protect these valuable native plants.

Surveyed: July 10, 2024  
 Surveyor: A. Johnson  
 Methods: Visual, Lake, Sonar  



  
 FRESHWATER SERVICES  
 13271 Lakeside Lane, Ledy  
 Dixon, IL 62521  
 618.746.8000  
 618.746.8000

# Eurasian Watermilfoil Locations – Roosevelt Lake



Proposed Procellarox Plots  
Proposed Diquat Plots

Surveyed: June 30 & July 9, 2024  
Methods: Visual, Sonar, Rake  
Surveyor: JA Johnson  
Certified Lake Manager  
freshwater  
18771 Lakeside Lane  
Greensboro, NC 27409  
(833) 456-0708

| Plot          | Area (acres)       | Mean Depth (ft) | Mean EWM Density (1-3) |
|---------------|--------------------|-----------------|------------------------|
| 5             | 4.10               | 7.6             | 2.0                    |
| 6             | 0.67               | 8.7             | 2.3                    |
| 7             | 0.47               | 7.2             | 1.5                    |
| 8             | 0.35               | 8.6             | 1.5                    |
| 11            | 2.30               | 6.5             | 2.2                    |
| 13            | 7.13               | 4.7             | 2.0                    |
| 14            | 4.73               | 5.9             | 2.2                    |
| 15            | 1.64               | 8.3             | 2.3                    |
| 16            | 4.43               | 8.8             | 1.7                    |
| 9             | 0.81               | 6.6             | 2.5                    |
| 10            | 0.45               | 5.2             | 2.0                    |
| 12            | 0.71               | 6.1             | 2.3                    |
| 17            | 1.91               | 7.1             | 2.0                    |
| 18            | 1.90               | 5.8             | 1.9                    |
| 19            | 1.71               | 5.9             | 1.8                    |
| 20            | 0.18               | 6.7             | 2.0                    |
| 21            | 0.20               | 6.1             | 2.5                    |
| 22            | 0.31               | 6.6             | 2.5                    |
| 23            | 0.19               | 5.9             | 2.0                    |
| 24            | 0.21               | 5.7             | 2.0                    |
| 25            | 0.34               | 5.6             | 1.0                    |
| 26            | 0.51               | 6.2             | 1.8                    |
| 27            | 0.34               | 5.6             | 2.0                    |
| 28            | 0.51               | 5.2             | 1.5                    |
| 29            | 0.54               | 5.7             | 2.3                    |
| 30            | 0.39               | 6.4             | 1.5                    |
| 31            | 0.27               | 5.9             | 2.0                    |
| 32            | 0.24               | 5.6             | 2.0                    |
| 33            | 0.47               | 5.7             | 2.0                    |
| <b>Total</b>  | <b>37.91 acres</b> |                 |                        |
| <b>Auxin</b>  | <b>26.72 acres</b> |                 |                        |
| <b>Diquat</b> | <b>12.19 acres</b> |                 |                        |



Proposed EWM Plots

| Plot         | Area (acres)      | Mean Depth (ft) | Mean EWM Density (1-3) |
|--------------|-------------------|-----------------|------------------------|
| 1            | 0.10              | 8.2             | 1.0                    |
| 2            | 0.39              | 6.9             | 2.0                    |
| 3            | 0.25              | 9.2             | 2.0                    |
| 4            | 0.19              | 8.2             | 1.7                    |
| <b>Total</b> | <b>0.93 acres</b> |                 |                        |

Given that these are newly identified sites and still very localized, we recommend treating these sites aggressively with a systemic herbicide (procellacor).

Surveyed: June 30 & July 9, 2024  
Methods: Visual, Sonar, Rake  
Surveyor: JA Johnson  
Certified Lake Manager

freshwater  
18771 Lakeside Lane  
Greensboro, NC 27409  
(833) 456-0708



## Pro-active Steps taken to Address Cost Increases

- Lake Associations increased membership fees by 100%
- Flexible donations categories structured and implemented accounting for an additional \$26,000
- LID increased assessment from \$125 to \$200
- Significant communications to all members about ALS situation and funding shortfalls
- Many cost cutting measures implemented



# Request for Further Support

- **Why are we here:**
  - Lakes are a public amenity for all to enjoy
  - Lakes drive significant business for the community
  - Lakeshore property owners can not absorb the increases by themselves
- **Funding Request for AIS and Launch Site Support**
  - We are requesting an increase to \$30,000 per year starting in 2025.
  - We are also requesting any additional funds that can be made available in 2024.

# Questions/Comments



Request Placement on Agenda  
City of Emily  
Emily, MN 56447

RECEIVED  
SEP 05 2024

BY: .....

**Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.**

Name of person making request Jamie Skjeveland

Subject for consideration School referendum information  
Jamie Skjeveland & Mike Domin from  
Crosby-Ironton Schools

Regular Council Meeting Date Sept 10, 2024

Or other meeting date \_\_\_\_\_

Will you attend the meeting?  YES or NO

If NO, will you have representation & who? \_\_\_\_\_

Are you making a monetary request? YES or  NO

If YES, please explain (include all bids with City of Emily on bid) \_\_\_\_\_

Will you have presentation material or other information for distribution?  YES or NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

**I understand that my time is limited to 5 minutes:**

**I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:**

Jamie Skjeveland 9/5/24  
Signature Date

Jamie Skjeveland 218-839-8800  
Print name Phone (in case of meeting cancellation)





# Crosby-Ironton Schools

NOVEMBER 2024 REFERENDUM



## Our Commitment to Our Students and Our Community

At Crosby-Ironton School District, we have something truly special. We prepare students for lifelong success from early childhood through high school, providing:

- **Quality education**
- **State-of-the-art facilities**
- **Engaging programming**
- **Cutting-edge technology**
- **Outstanding extracurricular activities**

We work to ensure that all our students get the individual attention they need to be ready for a successful future.





# Understanding Our Challenges

In Minnesota, school districts budget from a complex pool of resources.

The State of Minnesota provides a majority of funding to all public K-12 schools, but this funding formula **lags behind the rising costs of education and does not account for inflation.**

Many of the increasing costs of education are mandated but unfunded by the state – so the **gap between what our students need and what funding can support is growing.**

The state has never promised to fully fund our educational needs—local investment has always been part of the equation.

**That's why over 70% of Minnesota school districts use local funding though operating levies to support their schools.**

RangerNationStrongFoundation.org



# Understanding Our Challenges

**Our district is currently operating in a deficit.**

- We have been facing increasing financial pressures for almost a decade.
- Last year, we asked voters to consider an operating levy to support our schools. It failed by 35 votes.
- As a result, we cut \$718,000 from our 2024-2025 operating budget. These cuts:
  - Increased class sizes in kindergarten and second grade.
  - Reduced academic and social-emotional support in our elementary school.
  - Cut back on extracurricular activities.
  - Limited supplies and services that support student learning.

RangerNationStrongFoundation.org







## A \$1 Million Deficit...and Growing



- The district has worked hard to balance the budget and minimize impacts on students and staff. But **our financial pressures are getting worse**, and our deficit is growing.
- **We currently face a \$1 million deficit for 2025-2026**, which is expected to grow to over \$1.5 million within the next 10 years.
- Without additional funding, we will be **forced to make deeper cuts** that will have a larger impact on student learning.

RangerNationStrongFoundation.org



## The Ranger Nation, Strong Foundation Plan

Crosby-Ironton School District is asking district residents to consider a **10-year, \$1.5 million operating levy** to stabilize our budget, enhance educational programs, retain and attract staff, cover essential operational costs and support extracurricular activities.

What is an operating referendum?

An operating referendum is a vote by the community to approve additional funding for the day-to-day operations of our schools.

RangerNationStrongFoundation.org







## Investing in Our Students and the Future of Our Schools

**If voters approve the operating levy this November, the district would use funding to:**

- **Stabilize Our Budget:** Ensure we can fund our district's day-to-day operations and provide a quality education to students.
- **Maintain Class Sizes:** Ensure we can keep class sizes manageable to allow for more personalized attention and support for each student.
- **Support All School Employees:** Provide competitive salaries and professional development opportunities to attract and retain talented educators and support staff.

RangerNationStrongFoundation.org



## Investing in Our Students and the Future of Our Schools

- **Enhance Educational Programs:** Invest in curriculum development, and educational resources and supplies that enrich learning experiences for our students.
- **Support Extracurricular Activities:** Continue to offer a wide range of opportunities that contribute to a well-rounded education, such as sports, service action leadership team, student council, prom committee, yearbook committee and more.
- **Cover Operational Costs:** Cover essential expenses such as transportation, utilities, and maintenance to keep our schools cleaned, disinfected, sanitized, safe and functional.

RangerNationStrongFoundation.org





## What if the Referendum Doesn't Pass?

If voters reject the referendum, the school board will be forced to make deeper cuts to our budget.

Cuts to close the \$1 million deficit in the 2025-2026 school year could lead to:

- Increased class sizes across all grade levels as staff reductions take effect.
- Reduced vocational and technical education and fewer classes that prepare students for college.
- Reduced academic and mental health support for students.
- Reduced programming and extracurricular opportunities for students of all ages.
- Delayed investments in curriculum, technology and resources that support student learning.

RangerNationStrongFoundation.org



## The Tax Impact

If approved by voters, a home valued at \$300,000 would see an estimated property tax increase of **\$21 per month**, starting in 2025.

RangerNationStrongFoundation.org





# Voting Information

**Our community helped shape this plan, and residents will have the final say when they cast their ballot on the Ranger Nation, Strong Foundation plan this November.**

- 1. Early Voting By Mail:** Vote by absentee ballot from Friday, Sept. 20, through Monday, Nov. 4.
- 2. Early Voting In Person:** Vote at the Crow Wing County Elections Office from Friday, Sept. 20, through Monday, Nov. 4.
- 3. Vote on Election Day:** Vote at your polling location between 7:00 a.m. and 8:00 p.m. on Tuesday, Nov. 5.

Registered voters in mail ballot precincts will be mailed a ballot to complete and return before Election Day.

**For more information, visit [RangerNationStrongFoundation.org/vote](https://RangerNationStrongFoundation.org/vote)**

[RangerNationStrongFoundation.org](https://RangerNationStrongFoundation.org)



**Where to  
Find More Info**



**[RangerNationStrongFoundation.org](https://RangerNationStrongFoundation.org)**



**@CrosbyLrntonSchools**



**@CISchoolDist**



**[www.ci.k12.mn.us](http://www.ci.k12.mn.us)**



**Superintendent Jamie Skjeveland  
[jskjeveland@ci.k12.mn.us](mailto:jskjeveland@ci.k12.mn.us)**

[RangerNationStrongFoundation.org](https://RangerNationStrongFoundation.org)









# CROSBY-IRONTON SCHOOL DISTRICT

## NOVEMBER 2024 REFERENDUM

As part of the general election on November 5, Crosby-Ironton School District voters will consider an operating levy which, if approved, would provide \$1.5 million annually for the next 10 years to stabilize our budget, maintain class sizes, attract and retain educators and staff, enhance educational programs, and support extracurricular activities.

[Learn more: RangerNationStrongFoundation.org](http://RangerNationStrongFoundation.org)

### OUR FINANCIAL CHALLENGES

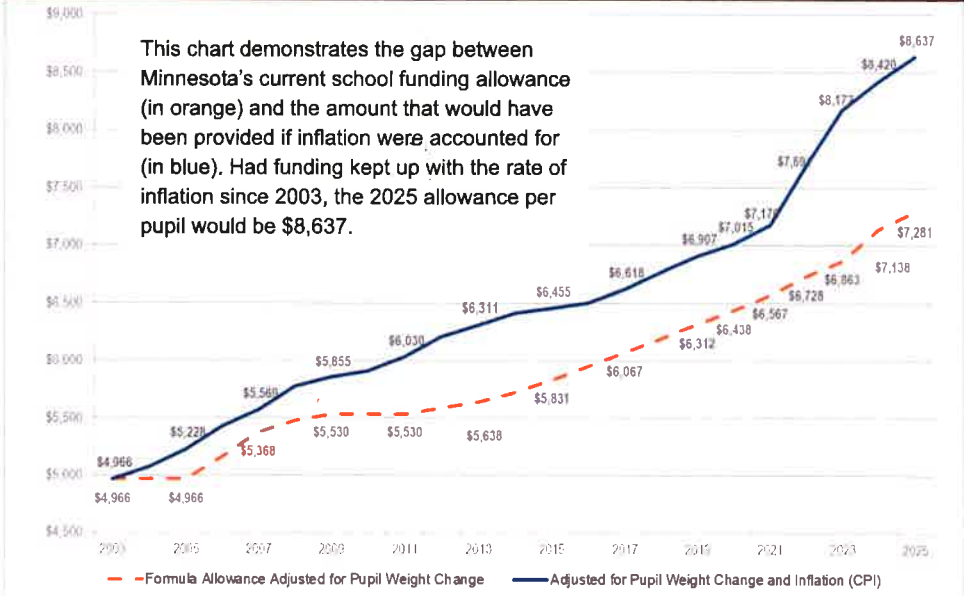
The Crosby-Ironton School District has worked hard to balance its budget over the past decade and minimize the impact of increasing financial challenges on students. Despite cutting \$718,000 from our operating budget this year, we face a growing deficit that threatens our ability to provide a high-quality education.

- **State funding has not kept pace with inflation or the educational needs of our students.** Today, districts across the state are getting comparatively less funding than 20 years ago. The state’s funding formula has not kept pace with the rising costs of education or the rate of inflation. The amount of funding our district receives from the state does not support the needs of our students, leaving the district to manage a budget deficit for nearly a decade.
- **Over 70% of school districts in Minnesota rely on voter-approved operating levies to provide additional funding for schools.** Our district does not have an operating levy. Last year, district voters rejected a proposed operating levy by 35 votes. As a result, we cut \$718,000 from our operating budget. These cuts increased class sizes in kindergarten and second grade, cut back on extracurricular activities, and limited supplies and services that support student learning.
- **Our district has managed costs carefully to avoid deep budget cuts but is currently operating in a deficit.** We face a \$1 million deficit, which is expected to grow to over \$1.5 million within the next 10 years. Without additional funding, our district won’t be able to maintain class sizes, staffing levels, curriculum, programming and activities.



### General Education Formula Allowance 2003-25

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: Ehlers Public Finance Advisors

# THE RANGER NATION, STRONG FOUNDATION PLAN

Crosby-Ironton School District is committed to providing a safe, nurturing and challenging learning environment for every student. That is why we are putting forward the **Ranger Nation, Strong Foundation** plan that seeks an operating levy to eliminate the district's budget shortfall and provide financial stability. If approved by voters this November, the additional funding would be used to:

- **Maintain Class Sizes:** Keep class sizes manageable to allow for more personalized attention and support for each student.
- **Support School Employees:** Provide competitive salaries and professional development opportunities to attract and retain quality educators and staff
- **Enhance Educational Programs:** Invest in curriculum development, educational resources, support services and supplies that enrich the student learning experience.
- **Support Extracurricular Activities:** Continue to offer a wide range of activities that contribute to a well-rounded education.
- **Cover Operational Costs:** Cover essential expenses such as transportation, utilities, and maintenance to keep our schools clean, safe and functional.

## THE TAX IMPACT

If approved by voters, a home valued at \$300,000 would see an estimated property tax increase of \$21 per month, starting in 2025.

## HOW TO VOTE

Our community helped shape this plan, and residents will have the final say when they cast their ballot on the **Ranger Nation, Strong Foundation** plan this November.

- **Election Day is Tuesday, November 5.**
- **Early voting via absentee ballot starts Friday, September 20.**

### THERE ARE THREE WAYS TO VOTE



**Early Voting By Mail:** District residents can vote early by absentee ballot starting Friday, September 20, through Monday, November 4.



**Early Voting In Person:** Early voting via absentee ballot is also available at the Crow Wing County Elections Office starting Friday, September 20, through Monday, November 4.



**Vote on Election Day:** Residents can vote at their polling location between 7:00 a.m. and 8:00 p.m. on Tuesday, November 5.

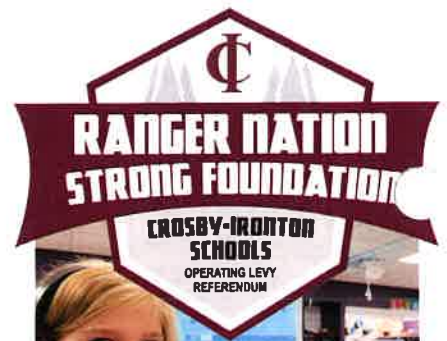
Registered voters in mail ballot precincts will be mailed a ballot to complete and return before Election Day.

For more information on voting, visit [RangerNationStrongFoundation.org](https://RangerNationStrongFoundation.org)



**Learn more:** Scan this QR Code for more information about the proposed plan, cost and tax impact.

*Prepared and paid for by the Crosby-Ironton School District, 711 Poplar Street, Crosby, MN 56441. This publication is not circulated on behalf of any candidate or ballot question.*



**PRELIMINARY INFORMATION - FOR DISCUSSION ONLY**

**Crosby-Ironton School District, ISD 182**  
**Analysis of Tax Impact for Potential Referendum Levy**  
**May 1, 2024**

|                                                                          |
|--------------------------------------------------------------------------|
| <b>Additional Referendum Revenue</b><br><b>\$1,500.00 Per Pupil Unit</b> |
|--------------------------------------------------------------------------|

| Year Taxes are Payable                                                                                     | 2025               |
|------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Est. Adjusted Pupil Units (APU)</b>                                                                     | <b>1,051.00</b>    |
| <b>Estimated Increase in Operating Referendum Revenue</b>                                                  | <b>\$1,576,500</b> |
| <b>Estimated Net Increase in Total Revenue</b><br><b>(Including Estimated Reduction in Equity Revenue)</b> | <b>\$1,503,600</b> |

| Type of Property    | Estimated Market Value | Estimated Taxes for Referendum Only* |         |
|---------------------|------------------------|--------------------------------------|---------|
|                     |                        | Annual                               | Monthly |
|                     | \$100,000              | \$82                                 | \$7     |
|                     | 125,000                | 103                                  | 9       |
|                     | 150,000                | 124                                  | 10      |
|                     | 175,000                | 144                                  | 12      |
|                     | 200,000                | 165                                  | 14      |
|                     | 225,000                | 185                                  | 15      |
|                     | 250,000                | 206                                  | 17      |
| Residential         | 300,000                | 247                                  | 21      |
| Homesteads,         | 350,000                | 288                                  | 24      |
| Apartments,         | 400,000                | 329                                  | 27      |
| and Commercial-     | 450,000                | 371                                  | 31      |
| Industrial Property | 500,000                | 412                                  | 34      |
|                     | 600,000                | 494                                  | 41      |
|                     | 700,000                | 576                                  | 48      |
|                     | 800,000                | 659                                  | 55      |
|                     | 900,000                | 741                                  | 62      |
|                     | 1,000,000              | 824                                  | 69      |
|                     | 1,250,000              | 1,029                                | 86      |
|                     | 1,500,000              | 1,235                                | 103     |
|                     | 2,000,000              | 1,647                                | 137     |

\* The amounts in the table are based on school district taxes for the referendum levy only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the Minnesota Homestead Credit Refund ("Circuit Breaker") program. Owners of homestead property may qualify for a refund, based on their income and total property taxes. This may decrease the net effect of the referendum levy for those property owners.

**NOTE: Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre. Seasonal recreational residential property (i.e., cabins) will pay no taxes for the proposed referendum.**



REPORT FOR EMILY CITY COUNCIL MEETING  
SEPTEMBER 10TH, 2024

EMILY VOLUNTEER FIRE DEPARTMENT

- We had 14 members at our last meeting
- 3 fire calls since the last meeting
- Checked all equipment / SCBA,s
- We have one member that will attend school in September
- We had car rescue drill with the First Responders

Respectfully submitted,



Chad Genz  
Chief - Emily Fire Dept.



10/5/24

PROCESSED  
10/05/24  
BT:.....



Santander Leasing LLC  
P.O. Box 847387  
Boston, MA 02284-7387  
631-531-0600  
cevfc@santander.us

### INVOICE

City of Emily  
Christa Andrews  
PO Box 68 39811 State Hwy 6  
Emily MN 56447

Invoice Number: 12302910  
Invoice Date: 08/21/2024  
Payment Due Date: 10/05/2024  
Total Amount Due: \$34,664.96

| CONTRACT                                                                                                                      | INVOICE DESCRIPTION                                                                 | DUE DATE            | AMOUNT      |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------|-------------|
| 004-0003233-000                                                                                                               | PO# 1FVACYCY2GHHT0460<br>Payment Due<br><br>4222D-602 32491.23<br>4222D-612 2173.13 | 10/05/2024          | 34,664.96   |
| PAGE 1 OF 1                                                                                                                   |                                                                                     |                     |             |
| Please note that any change in your payment amount may be due to a change in the sales tax for your city, county and/or state |                                                                                     | TOTAL LATE CHARGES: | \$0.00      |
|                                                                                                                               |                                                                                     | TOTAL AMOUNT DUE:   | \$34,664.96 |

**To ensure proper credit, you must return this portion along with your check payable to:**

Santander Leasing LLC  
P.O. Box 847387  
Boston, MA 02284-7387

Invoice Number: 12302910  
Invoice Date: 08/21/2024  
Payment Due Date: 10/05/2024  
Total Amount Due: \$34,664.96

**Write Address Change Below:**

City of Emily  
Christa Andrews  
PO Box 68 39811 State Hwy 6  
Emily MN 56447

G163 7160828 293075 0821 0 000046 000002 002/002



3 Huntington Quadrangle Suite 101N  
Melville, NY 11747-4616

inv4-03-000004

G163 7160828 293075 0821 0 000046 000001 001/002

CITY OF EMILY  
CHRISTA ANDREWS  
PO BOX 68  
39811 STATE HWY 6  
EMILY MN 56447-0068





**MAIN BANK**  
215 S. Seth Child Road  
Manhattan, Kansas 66502-3089  
785.323.1111  
fax 785.323.1112

**EAST BANK**  
210 Tuttle Creek Blvd.  
Manhattan, Kansas 66502-6064  
785.323.4200  
fax 785.323.4201

Member FDIC

10/1/24

RECEIVED  
AUG 1 2 2024

BY: .....

CITY OF EMILY  
ATTN: ACCOUNTS PAYABLE  
PO BOX 68  
EMILY, MN 56447

08/02/2024

42220-602 20,287.41 prin.  
42220-612 24,612.59 int.

**COMMUNITY LEASING PARTNERS**  
A DIVISION OF COMMUNITY FIRST NATIONAL BANK

**LEASE PAYMENT NOTICE**

LEASE NUMBER: 83437  
DATE PAYMENT DUE: 10/01/2024  
REGULAR PAYMENT AMOUNT DUE: \$44,900.00  
LATE CHARGE: \$0.00  
TOTAL PAYMENT DUE: \$44,900.00  
COLLATERAL: 2024 KENWORTH (VIN 2NK5HJ8X3RM353918)

*Contact Community Leasing Partners for all of your future leasing needs.*

*We finance all types of essential equipment, fire trucks, ambulances, police cars, road graders & much more!*

888.777.7850  
[www.clpusa.net](http://www.clpusa.net)

**\* PLEASE RETURN THIS PORTION WITH YOUR PAYMENT\***

CITY OF EMILY  
PO BOX 68  
EMILY, MN 56447

LEASE NUMBER: 83437  
DATE PAYMENT DUE: 10/01/2024  
TOTAL PAYMENT AMOUNT DUE: **\$44,900.00**  
REGULAR PAYMENT T/C: 373  
AMOUNT ENCLOSED \$ \_\_\_\_\_

COMMUNITY FIRST NATIONAL BANK  
215 SOUTH SETH CHILD RD  
MANHATTAN, KS 66502

**\*\* THIS STATEMENT CANNOT BE USED AS A PAYOFF  
FOR A PAYOFF PLEASE CONTACT OUR OFFICE \*\***



**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION NO. 24-43**

**RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

| <u>Name of Donor</u>               | <u>Amount</u> |
|------------------------------------|---------------|
| Emily Firemen's Relief Association | \$ 10,000.00  |

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

| <u>Donation Number</u> | <u>Terms or Conditions</u> |
|------------------------|----------------------------|
| 24-43                  | Firemen's Equipment Fund   |

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

1. The following donations are accepted and shall be used as follows: \$10,000.00 to the firemen's equipment fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September 2024.

---

Tracy Jones, Mayor

ATTEST:

---

Cari Johnson, City Clerk/Treasurer

# LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

## ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

|                                           |                                 |
|-------------------------------------------|---------------------------------|
| Organization Name: EMILY FIRE RELIEF ASSN | License Number: 02215           |
| Address: PO BOX 163                       | City/State/Zip: EMILY, MN 56447 |

1. Amount of proposed lawful purpose expenditure: \$10,000.00
2. Check one expenditure category:
- A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
  - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
  - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
  - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
  - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

FIRE EQUIPMENT FUND DONATION

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: [www.pca.state.mn.us](http://www.pca.state.mn.us)

Jon Chmielecki, CEO Emily Fire Relief Assn. 8/28/2024 08/28/24  
 Chief Executive Officer's Signature Date

JOHN E. CHMIELECKI 218 851-7408  
 Print Name Daytime Phone

## GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$10,000.00. Government use of contribution (check one):

- Wildlife**—DNR approves the wildlife management project or activity.
- Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing**—MPCA approves the surface water quality testing project.
- Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

|                                   |                                |
|-----------------------------------|--------------------------------|
| Unit of Government: CITY OF EMILY | Phone: 218 763-2480            |
| Address: PO BOX 68                | City/State/Zip: EMILY MN 56447 |

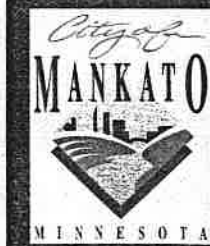
By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature Date  
TRACY JONES MAYOR  
 Print Name Title

**Questions?** Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

# 147th Annual

## MSFDA Conference & Fire School



# SEPTEMBER 20-21, 2024

## Mankato, MN

For more information visit [www.msfd.org](http://www.msfd.org)  
or contact DeeDee at 763-221-9329 or [deedee@msfd.org](mailto:deedee@msfd.org)



# Minnesota State Fire Department Association 147th Annual Conference and Fire School

Mankato, MN September 20-21, 2024

## Registration Form

Please complete this form and mail with payment to:

MSFDA  
28711 Holly Drive NW  
Isanti, MN 55040  
Make checks payable to MSFDA.

**Registration fees: Early Bird - \$250 per firefighter (\$275 if after August 1, 2024)**

**Guests - \$30**

**\*\*\*Firefighter Registration Fee is eligible for MBFTE reimbursement\*\*\***

**Registration Deadline: August 15, 2024**

### Registration Information

Fire Department Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Attendee Information – SELECT CLASS #'S FROM "CLASS DESCRIPTIONS" SECTION ON BACK

Attendee #1 Name: \_\_\_\_\_ Attendee #1 Email: \_\_\_\_\_

Attending Guest Name: \_\_\_\_\_ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection \_\_\_\_\_ Friday PM Selection \_\_\_\_\_ Saturday AM Selection \_\_\_\_\_ Banquet # \_\_\_\_\_

Attendee #2 Name: \_\_\_\_\_ Attendee #2 Email: \_\_\_\_\_

Attending Guest Name: \_\_\_\_\_ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection \_\_\_\_\_ Friday PM Selection \_\_\_\_\_ Saturday AM Selection \_\_\_\_\_ Banquet # \_\_\_\_\_

Attendee #3 Name: \_\_\_\_\_ Attendee #3 Email: \_\_\_\_\_

Attending Guest Name: \_\_\_\_\_ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection \_\_\_\_\_ Friday PM Selection \_\_\_\_\_ Saturday AM Selection \_\_\_\_\_ Banquet # \_\_\_\_\_

Attendee #4 Name: \_\_\_\_\_ Attendee #4 Email: \_\_\_\_\_

Attending Guest Name: \_\_\_\_\_ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection \_\_\_\_\_ Friday PM Selection \_\_\_\_\_ Saturday AM Selection \_\_\_\_\_ Banquet # \_\_\_\_\_



## Minnesota State Fire Department Association 147<sup>th</sup> Annual Conference and Fire School

Mankato, MN September 20-21, 2024

### Conference Schedule

| Thursday, September 19 |                                                                                                                 |
|------------------------|-----------------------------------------------------------------------------------------------------------------|
| 12 pm – 4 pm           | MSFDA Board Meeting                                                                                             |
| 6 pm – 8 pm            | Registration/Welcome Reception – Sponsored by Parr McKnight - <i>Ellerbe Room</i>                               |
| Friday, September 20   |                                                                                                                 |
| 7 am – 7:45 am         | Breakfast for conference attendees – <i>Banquet Hall</i>                                                        |
| 7:45 am – 8 am         | Conference Welcome – <i>Banquet Hall</i>                                                                        |
| 7 am – 1 pm            | Registration – <i>Banquet Hall Lobby</i>                                                                        |
| 8 am – 12 pm           | Educational Classes – <i>Breakout Rooms</i>                                                                     |
| 9 am – 11 am           | Vendor Set Up – <i>Grand Hall</i>                                                                               |
| 11 am – 7 pm           | Vendor Show – <i>Grand Hall</i>                                                                                 |
| 12 pm – 1 pm           | Lunch for conference attendees in vendor show area – <i>Grand Hall</i> - Sponsored by Schmidt & Salita Law Team |
| 1 pm – 5 pm            | Educational Classes - <i>Breakout Rooms</i>                                                                     |
| 5:30 pm – 7 pm         | Vendor Reception – <i>Grand Hall</i>                                                                            |
| 7 pm – 9 pm            | Hospitality Event – <i>Loose Moose Saloon</i> – Sponsored by MnFIRE                                             |
| Saturday, September 21 |                                                                                                                 |
| 7 am – 7:45 am         | Breakfast for conference attendees – <i>Banquet Hall</i>                                                        |
| 10 am – 2 pm           | Guest Activity and Luncheon – <i>Ellerbe Room</i>                                                               |
| 8 am – 12 pm           | Educational Classes – <i>Breakout Rooms</i>                                                                     |
| 9 am – 12 pm           | VFBA Board Meeting – <i>Room 279B</i>                                                                           |
| 12:15 pm – 2 pm        | Lunch for conference attendees/MSFDA General Meeting – <i>Banquet Hall</i>                                      |
| 4 pm – 5 pm            | Memorial Service – <i>Banquet Hall</i>                                                                          |
| 5:30 pm – 6 pm         | Social – <i>Ellerbe Room</i>                                                                                    |
| 6 pm – 8 pm            | Conference Banquet – <i>Banquet Hall</i>                                                                        |
| 8 pm – 11:30 pm        | MSFDA Pub Crawl – Sponsored by Brunton Architects & Engineers                                                   |

Friday, September 20, 2024 - Morning Class Descriptions 8 am – 12 pm

Classes #1-6 (pick 1)

**1. First Arriving Engine Company (Task Force 1):** It's in your first due. You're first arriving. It's game on. As the boss, you expect a stellar performance from your crew. Firefighters stretch, get the kinks out and get water on the fire quickly. A fast knockdown if the engine operator does his magic. That's what it should look like. However, for some it is wishful thinking. Executing the fundamentals and having a good boss will make the difference. Want to excel as the first arriving engine? Expect nothing less. This program will help you get to the next level.

**2. Barn Fires: What's Inside? (Task Force 1):** Barns have been used to house farm animals and hay. However, today that is not the case. They may be used as venues for weddings, converted into residential dwellings or used as a base of operations for clandestine drug manufacturing. Because of their size, contents, and location, when they burn, they do it with reckless abandon. Gain an understanding of building construction, fire flow estimations, strategy and tactics, to help improve overall fireground operations at a barn fire.

**3. Customer Service in Today's Fire & EMS Delivery (Task Force 1):** Fire and EMS delivery is a business. Your customer is the person who calls 911. They are experiencing an emergency and need your help. How you treat them and deliver services becomes part of your organization's reputation. Often an organization's culture has hardened its members. It makes them callous to everyone often taking it out on the customer. Learn how to deliver world class customer service from your fire and EMS organization.

**4. Investment Wisdom for Relief Association Trustees (Parr McKnight):** The Parr McKnight Wealth Management Group has over 30 years of experience serving the unique needs of over 100 fire relief associations in MN. New and experienced trustees can gain valuable knowledge and insight from their perspective and approach. The majority of the class will cover topics including investment basics, understanding your fiduciary responsibilities, how to develop and implement your investment policy statement, investing psychology, and a first-hand analysis of your benefit level and strategies for working with your city to consistently and responsibly raise it over time. Parr McKnight will wrap up the class by discussing personal retirement planning topics including how to prepare for retirement, funding retirement, and pension basics.

**5. We're the State, and We're Here to Help (Minnesota State Fire Marshal Division):** From our dedicated State Emergency Response Teams to our thorough investigations and extensive MFIRS data, the Minnesota Department of Public Safety State Fire Marshal (SFM) division is committed to supporting the fire service and communities in Minnesota. Want to learn about the capabilities and see the varieties of tools and instrumentation a State Hazmat Team carries? Want to hear more about how our investigators determine a fire's cause and origin? How can your department leverage data to make your community safer? If you have wondered how we can support your department, this is the session for you.

**6. Understanding the ISO Process (Verisk):** You have had your ISO evaluation completed and have the results or you are about to prepare for your first time. Now what? Not only will this course give an overview of the grading schedule, we will also talk about Auto Aid vs Mutual Aid adding Hauled Water to your evaluation, access to MITIGATE and more. You will gain understanding of ways to improve the PPC score for your community, prepare for an evaluation and learn more about the ISO process.

**\*This class is recommended for Fire Officers.**

Friday, September 20, 2024 - Afternoon Class Descriptions 1 pm – 5 pm

Classes #7-12 (pick 1)

**7. Flashovers, Backdrafts and Other Bad Stuff (Task Force 1):** The fireground is dangerous. From the start of the fire to extinguishment, we will review what causes fire to grow, spread and eventually be extinguished. Flashovers, backdrafts, smoke explosions are just some bad things you may encounter. Learn what you are up against and how to improve overall fireground safety.

**8. Rural Fireground Operations (Task Force 1):** Rural is the environment for a large chunk of the country with no hydrants on street corners, narrow two or single lane roads. If they are paved if you're lucky. Water supply challenges, longer responses and access issues can be expected. With all that said, don't throw in the towel. Lose the rural, defeatist attitude. With good leadership, clear response guidelines and well-trained officers and firefighters, successful and effective rural operations are possible.

**9. Light Staffed Engine and Truck Companies (Task Force 1):** Staffed with two or three 3 personnel can be discouraging and challenging but that is real-world for many! However, by focusing on incident priorities, making some subtle operational changes with each company, results can be astounding!

**10. Fire Investigation for Firefighters – (Minnesota State Fire Marshal Division):** This class will give you a basic overview of how a fire investigator works toward establishing the origin and cause of a fire. The class will include basic principles of investigations along with ways firefighters can help the fire chief or investigator preserve a scene as best as possible. This class will include real-life examples and stories that will expand your knowledge of the science behind investigations.

**11. Office of the State Auditor Relief Association Training (OSA):** The Office of the State Auditor's training will cover important topics to help relief association trustees be successful in administering their pension plans. The topics will include how to avoid common compliance issues that could result in a delay of your fire state aid and learn about new laws that affect your relief association that were passed in recent legislative sessions. There will also be an opportunity for a Q and A with our Pension Division staff, who will be ready to answer your questions including how municipal contributions are determined, how to change benefit levels, and questions about your bylaws. Additionally, staff with the Minnesota Department of Revenue will be in attendance and provide an overview of fire state aid programs.

**12. LivingWorks safeTALK (MnFIRE):** The statistics are well-known: Police, paramedics and firefighters are at a higher risk of dying by suicide than the average citizen. LivingWorks suicide prevention training adds a layer of support, within workplace and social networks, which can help first responders with practice and appropriate action plans to help keep their peers and the community safer from suicide. LivingWorks safeTALK is a four-hour training that equips firefighters to be more alert to someone thinking of suicide and better able to connect them with further help.

Classes #13-18 (pick 1)

**13. Managing Risks (Task Force 1):** This presentation will share insights on how to manage risks in your organization. It will urge the participants to do an introspection of their own organization. From emergency operations to station management, the challenge is to “what if” this happens in your organization encouraging a hard look at eliminating or minimizing risk. Sound operating guidelines, good business practices, fireground operations and training are a large part of risk management.

**14. Incident Commander (Task Force 1):** The incident commander is the ultimate decision-making authority on the fireground. While he may be a Fire Chief, at other times he may be a company officer or even a firefighter. This individual is responsible for making strategic decisions and ensuring adequate resources are available to support tactical actions. In this presentation we will talk about span of control, strategy, tactics, fireground accountability, safety, and sound command practices.

**15. Fixing Fireground Dysfunction (Task Force 1):** Many fireground operations are chaotic, dysfunctional, and dangerous. Often an attempt to fix the problem is throwing a lot of resources at it hoping it will get better. Why the dysfunction? It can be lack of training. For others it is lack of standardization. Perhaps it's a lack of leadership and direction. In this presentation, we will share sound strategies and best practices to help fix your dysfunctional fireground.

**16. Traffic Incident Management (Chief Judy Thill):** Many firefighters feel more unsafe working along a roadway than they do going into a burning building! All public safety personnel, not just firefighters, as well as their vehicles, continue to get struck at scenes at an alarming rate. In addition to being hit at the scene, first responders have also been killed traveling to emergency calls. Learn what to look out for when responding to and working at scenes, along with how to best communicate, coordinate and cooperate with other responders. The goal is to make sure everyone, including the traveling public, has the opportunity to go home when the call is done. **\*LEO can earn 3 POST credits for this class.**

**17. Modern-Day Recruiter Class (Capstone):** Recruiting new candidates for your department requires a plan and new techniques to attract them to your purpose. Retaining your current firefighters requires a plan too. This class will assist you in better understanding new practices for attracting, hiring, onboarding, training, and retaining firefighters. You will learn about finding your target market, using social media, interviewing, establishing Explorer programs, and more.

**18. Relief Trustee Basics (Ed Hoffman - MSFDA/Doug Anderson – PERA):** This class is for the new Relief Trustee or an existing Trustee that wants to learn more about Relief Associations. The topics covered will include: what is a relief association, the responsibilities of the association and its trustees, the different types of relief associations in MN, an overview of the laws that apply to relief's, investment options and bylaws. A representative from PERA will be available to discuss the Statewide Volunteer Firefighters (SVF) Plan. **\*Bring your Association Bylaws and Records**

Minnesota Fire Service Certification Board Offerings



The Minnesota Fire Service Certification Board will be holding the following sessions during the MSFDA Conference:

**19. NFPA 1031 Fire Inspector I Written and Skills Test – Saturday, September 21 – 8 am – noon:** The written exam is made up of 100 multiple-choice questions. A score of 70% must be achieved in order to receive certification. The skills exam consists of the candidate demonstrating proficiency in at least 8 (eight) categories selected at random from the requirements in the NFPA 1031 standard. **The cost is \$126.00, which is in addition to the conference cost. Candidates are responsible for course completion and review prior to the conference. Please contact MFSCB directly at (866) 566-0911 if you would like to be included on the exam roster.**

**Fire Inspector I Certification Exam**

100 Question written exam and 8 skills.

Candidates will need MN 2020 Fire Code Book and IDs.

Candidates are responsible for course completion and review prior to the conference.

Cost is \$126.00.

**20. Written Retests - Saturday, September 21 – 8 am – noon:** Written retests for all levels will be available at the conference. **Please contact MFSCB at (866) 566-0911 if you would like to be added to the roster.**

For more information on specific examinations go to [www.mfscb.org](http://www.mfscb.org) and “Certifications Offered.”

Enjoy your stay in Mankato at area hotels with exclusive MSFDA Conference rates beginning at just \$119 per night. Book your reservations soon! ***Be sure to mention Minnesota State Fire Department Association or MSFDA to receive the discounted rate.***

AMERICINN

(507) 345-8011

ARCH & CABLE

(507) 479-1015

COUNTRY INN & SUITES

(507) 388-8555

COURTYARD BY MARRIOTT

(507) 388-1234

FAIRFIELD INN & SUITES

(507) 386-1220

HILTON GARDEN INN

(507) 344-1111

HOLIDAY INN EXPRESS & SUITES

(507) 388-1880

THE ALEXANDER

(507) 479-1015





# Monthly Report

09/06/2024

|                 | August | Cary | Krista | Mark | LeAnn | Nick | Connie | Terri | Fawn | Cindy | Kaitlin | Tabby |
|-----------------|--------|------|--------|------|-------|------|--------|-------|------|-------|---------|-------|
| Calls           | 14     | 9    | 4      | 3    | 5     | 4    | 3      | 6     | 5    | 9     | 0       | 1     |
| Meeting         | 1      | 1    | 1      | 1    | 1     | 0    | 1      | 1     | 1    | 1     | 0       | 1     |
| Trainings       | 3      | 3    | 3      | 2    | 2     | 1    | 2      | 2     | 2    | 3     | 0       | 3     |
| Quarterly       | 1      | 0    | 0      | 1    | 1     | 0    | 0      | 1     | 0    | 1     | 0       | 0     |
| Year call Total | 89     | 47   | 35     | 15   | 30    | 26   | 23     | 16    | 43   | 53    | 4       | 1     |

Our meeting was held on September 3rd. With all but 2 in attendance. In the month of August, we had 14 calls, and 3 Trainings, our normal 2, the training with the fire department and a quarterly education in Crosby. We did the softball tournament fund raiser on August 10th. We had a sign up for the softball tournament. Fire Relief donated \$520.00 to the first responders for doing this. We also received a \$1000.00 donation from a family that we helped often. Sarah and Kaiser have passed their classes and will be ready to respond by the end of the month. We went through supplies and equipment; made a list of things we needed and got them ordered. We reviewed our months calls and adjourned at 19:17.

Emily First Response Chief

Cary LeBlanc

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION NO. 24-39**

**RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

| <u>Name of Donor</u>               | <u>Amount</u> |
|------------------------------------|---------------|
| Emily Firemen's Relief Association | \$520.40      |

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

| <u>Donation Number</u> | <u>Terms or Conditions</u>         |
|------------------------|------------------------------------|
| 24-39                  | First Response Unit Equipment Fund |

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

1. The following donations are accepted and shall be used as follows: \$520.40 to the First Response Unit equipment fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September 2024.

---

Tracy Jones, Mayor

ATTEST: \_\_\_\_\_  
Cari Johnson, City Clerk/Treasurer

2024 Softball Tournament - August  
First Responders

Sales and Tips 1,270.76

Expenses:

Dollar General 83.8 Reimbursement for supplies to Kari

Sams Club 86.96 Reimbursement for supplies to Kari

MN Joint UW Assoc 125 Insurance

Dahlheimer Beverage 538.4

Subtotal 750.36

Net Income 520.4

Bank Deposit 1,100

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION NO. 24-42**

**RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

| <u>Name of Donor</u> | <u>Amount</u> |
|----------------------|---------------|
| Anonymous Donor      | \$1,000.00    |

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

| <u>Donation Number</u> | <u>Terms or Conditions</u>         |
|------------------------|------------------------------------|
| 24-42                  | First Response Unit Equipment Fund |

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

1. The following donations are accepted and shall be used as follows: \$1,000.00 to the First Response Unit equipment fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September 2024.

---

Tracy Jones, Mayor

ATTEST:

---

Cari Johnson, City Clerk/Treasurer

Date: August 21, 2024

To: City of Emily

From: Leland Bundy, Operator

O & M Report: July 2024

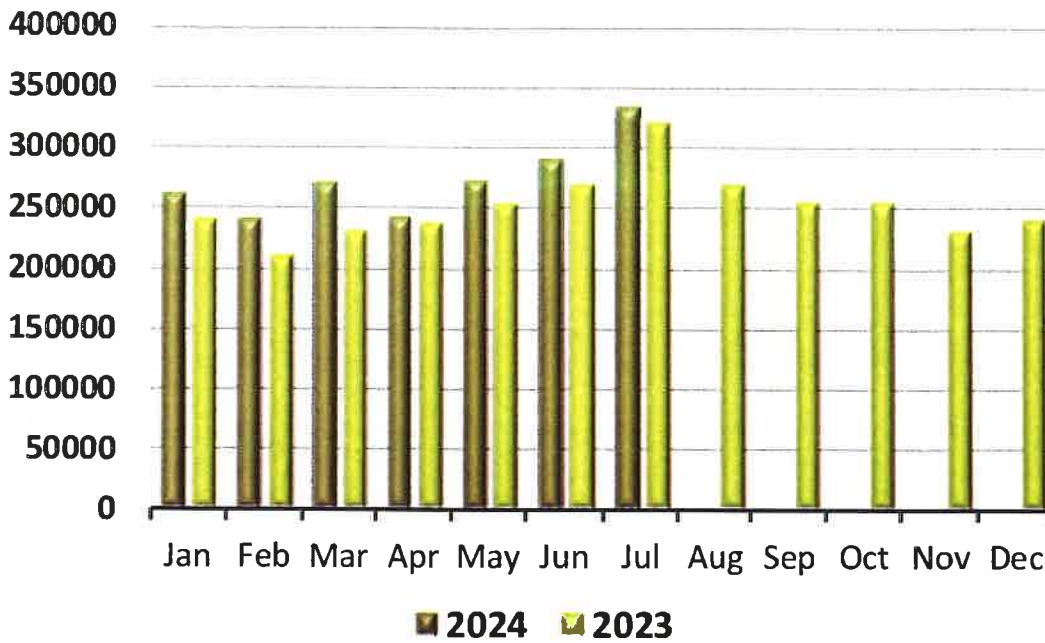
### **Wastewater Operation & Maintenance**

---

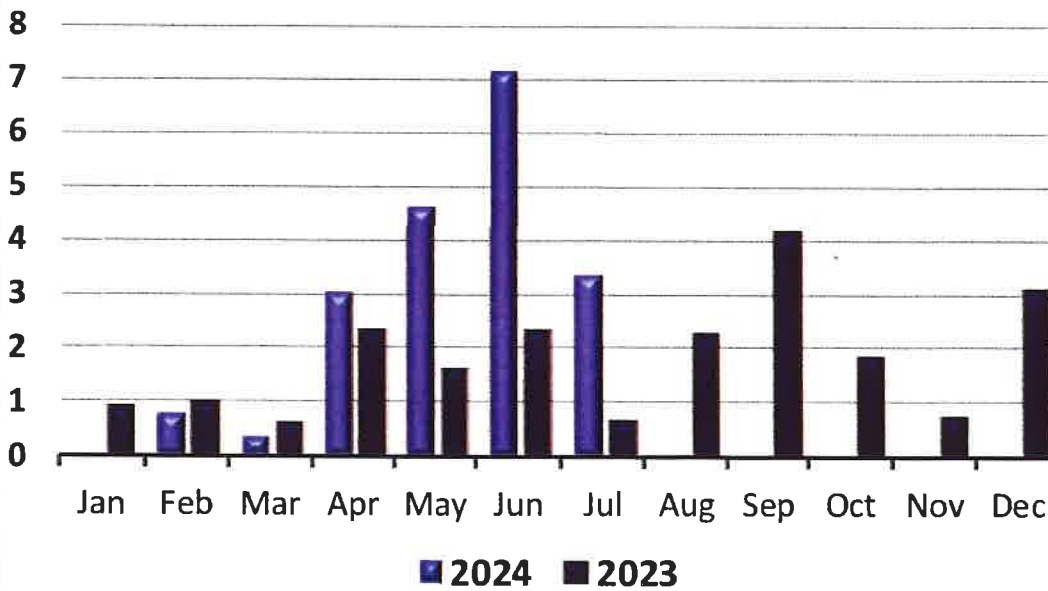
- Lift Station Maintenance checks were performed weekly on-site, and daily via the internet. Daily flow numbers are recorded and used for MPCA monthly operations reports.
- Lift Station TRM timers are recorded onsite weekly to verify pump efficiency.
- Pond discharge of 726,980 gallons this month and we will finish the pond discharges in August.
- All monthly reports to the MPCA have been submitted to the MPCA on time. The facility is operating as designed or better.
- All the repair parts have been ordered and have been delivered for the RIB distribution lines. We will plan with Brian for a date to do the work.
- Quarterly well sampling was completed. Effluent sample (4 hr. Composite) was collected and delivered to AW Research for analysis. I failed to let the lab know I needed to have the sample tested for Chloride.

|                                      |         | July-24 | June-24 | July-23 |
|--------------------------------------|---------|---------|---------|---------|
| <b>Wastewater</b>                    |         |         |         |         |
| <b>CBOD</b>                          |         |         |         |         |
| CBOD Influent                        | mg/L    | 0       | 193     | 0       |
| CBOD Effluent                        | mg/L    | 0       | 0       | 0       |
| <b>TSS</b>                           |         |         |         |         |
| TSS Influent                         | mg/L    | 0       | 79      | 0       |
| TSS Effluent                         | mg/L    | 0       | 0       | 0       |
| <b>pH</b>                            |         |         |         |         |
| pH Influent Maximum                  | SU      | 0       | 7       | 0       |
| pH Effluent Maximum                  | SU      | 0       | 0       | 0       |
| pH Effluent Minimum                  | SU      | 0       | 0       | 0       |
| <b>Nitrogen Ammonia</b>              |         |         |         |         |
| Nitrite Plus Nitrate, Total Effluent | mg/L    | 1.00    | 0.00    | 0.00    |
| Nitrogen, Ammonia, Total Effluent    | mg/L    | 0       | 0       | 0       |
| Nitrogen, Kjeldahl, Total Effluent   | mg/L    | 2.33    | 0.00    | 0.00    |
| <b>Chloride</b>                      |         |         |         |         |
| Chloride, Total Effluent             | mg/L    | 0       | 382     | 0       |
| <b>Influent Flow</b>                 |         |         |         |         |
| Influent Flow Monthly Average        | gallons | 10,778  | 9,683   | 10,383  |
| Influent Flow Monthly Maximum        | gallons | 17,239  | 12,550  | 13,071  |
| Influent Flow Monthly Total          | gallons | 334,146 | 290,518 | 321,900 |
| Precipitation Monthly Total          | invches | 3       | 7       | 1       |
| <b>Effluent Flow</b>                 |         |         |         |         |
| Effluent Flow Average Total          | gallons | 90,825  | 0       | 0       |
| Effluent Flow Monthly Total          | gallons | 726,980 | 0       | 0       |
| Effluent Flow Year to Date Total     | gallons | 726,980 | 0       | 0       |

**Total Influent Flow to Pond - In Gallons**



**Total Monthly Precipitation - In Inches**



**SERVICE INFORMATION**

**Service ID:** 460132  
**Service Type:** Submit DMR  
**Created On:** 08/15/2024



# Minnesota Pollution Control Agency

## Discharge Monitoring Report Form

Agency Interest  
83904 - Emily WWTP

Permit Number  
MN0067628

Monitoring Period  
07/01/2024 - 07/31/2024

Station Information: MONI0000000005 - GW 001 (Groundwater)  
 No Discharge/No Flow for Monitoring Period

| Parameter                                                            | Quantity    |                                    |                                    | Quality |         |                                     | Frequency of Analysis      | Sample Type                   | Exception |
|----------------------------------------------------------------------|-------------|------------------------------------|------------------------------------|---------|---------|-------------------------------------|----------------------------|-------------------------------|-----------|
|                                                                      | Average     | Maximum                            | Units                              | Minimum | Average | Maximum                             |                            |                               |           |
| Chloride, Total<br>00940 Modification # 0                            | Result***** | *****                              | *****                              | *****   | *****   | <.1                                 | once per month             | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | once per month             | Grab                          |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 Modification # 0 | Result***** | 1258.55                            | ft                                 | *****   | *****   | *****                               | once per month             | Measurement,<br>Instantaneous |           |
|                                                                      | Limit ***** | REPORT<br>instantaneous<br>maximum | ft                                 | *****   | *****   | *****                               | once per month             | Measurement,<br>Instantaneous |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630 Modification # 0         | Result***** | *****                              | *****                              | *****   | *****   | .611                                | once per month             | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | once per month             | Grab                          |           |
| Nitrogen, Ammonia, Total (as N)<br>00610 Modification # 0            | Result***** | *****                              | *****                              | *****   | *****   | <.1                                 | once per month             | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | once per month             | Grab                          |           |
| Nitrogen, Kjeldahl, Total<br>00625 Modification # 0                  | Result***** | *****                              | *****                              | *****   | *****   | <.2                                 | once per month             | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | once per month             | Grab                          |           |
| pH<br>00400 Modification # 0                                         | Result***** | *****                              | *****                              | 6.7     | *****   | 6.7                                 | once per month             | Grab                          |           |
|                                                                      | Limit ***** | *****                              | REPORT<br>instantaneous<br>minimum | *****   | *****   | REPORT<br>instantaneous maximum     | once per month             | Grab                          |           |
| Specific Conductance<br>00095 Modification # 0                       | Result***** | *****                              | *****                              | *****   | *****   | 206                                 | umhos/cm<br>once per month | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>instantaneous maximum     | umhos/cm<br>once per month | Grab                          |           |
| Temperature, Water (C)<br>00010 Modification # 0                     | Result***** | *****                              | *****                              | *****   | *****   | 23                                  | degrees<br>once per month  | Grab                          |           |
|                                                                      | Limit ***** | *****                              | *****                              | *****   | *****   | REPORT<br>instantaneous maximum     | degrees<br>once per month  | Grab                          |           |

Comment : 00400, 00095, & 00010 completed at lab

Station Information: MONI0000000006 - GW 002 (Groundwater)  
 No Discharge/No Flow for Monitoring Period

| Parameter                                                            | Quantity     |                                 |       | Quality                         |         |         | Frequency of Analysis                    | Sample Type                   | Exception |
|----------------------------------------------------------------------|--------------|---------------------------------|-------|---------------------------------|---------|---------|------------------------------------------|-------------------------------|-----------|
|                                                                      | Average      | Maximum                         | Units | Minimum                         | Average | Maximum |                                          |                               |           |
| Chloride, Total<br>00940 Modification # 0                            | Result ***** | *****                           | ***** | *****                           | *****   | *****   | 8.61<br>once per month                   | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | REPORT<br>calendar month maximum         | Grab                          |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 Modification # 0 | Result ***** | 1263.45                         | ft    | *****                           | *****   | *****   | *****                                    | Measurement,<br>Instantaneous |           |
|                                                                      | Limit *****  | REPORT<br>instantaneous maximum | ***** | *****                           | *****   | *****   | *****                                    | Instantaneous                 |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630 Modification # 0         | Result ***** | *****                           | ***** | *****                           | *****   | *****   | .239<br>REPORT<br>calendar month maximum | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | <.1<br>REPORT<br>calendar month maximum  | Grab                          |           |
| Nitrogen, Ammonia, Total (as N)<br>00610 Modification # 0            | Result ***** | *****                           | ***** | *****                           | *****   | *****   | <.2<br>REPORT<br>calendar month maximum  | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | REPORT<br>calendar month maximum         | Grab                          |           |
| Nitrogen, Kjeldahl, Total<br>00625 Modification # 0                  | Result ***** | *****                           | ***** | *****                           | *****   | *****   | 7.2<br>REPORT<br>instantaneous maximum   | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | REPORT<br>instantaneous maximum          | Grab                          |           |
| pH<br>00400 Modification # 0                                         | Result ***** | *****                           | ***** | 7.2                             | *****   | *****   | *****                                    | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | REPORT<br>instantaneous minimum | *****   | *****   | *****                                    | Grab                          |           |
| Specific Conductance<br>00095 Modification # 0                       | Result ***** | *****                           | ***** | *****                           | *****   | *****   | 263<br>REPORT<br>instantaneous maximum   | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | *****                                    | Grab                          |           |
| Temperature, Water (C)<br>00010 Modification # 0                     | Result ***** | *****                           | ***** | *****                           | *****   | *****   | 23<br>REPORT<br>instantaneous maximum    | Grab                          |           |
|                                                                      | Limit *****  | *****                           | ***** | *****                           | *****   | *****   | *****                                    | Grab                          |           |

Comment : 00400, 00095, 00010 done at lab

Station Information: MONI0000000001 - GW 003 (Groundwater)  
No Discharge/No Flow for Monitoring Period

| Parameter                                                            | Quantity    |         |       | Quality |         |         | Frequency of Analysis | Sample Type           | Exception      |                               |
|----------------------------------------------------------------------|-------------|---------|-------|---------|---------|---------|-----------------------|-----------------------|----------------|-------------------------------|
|                                                                      | Average     | Maximum | Units | Minimum | Average | Maximum |                       |                       |                | Units                         |
| Chloride, Total<br>00940 Modification # 0                            | Result***** | *****   | ***** | *****   | *****   | *****   | 2.56                  | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | mg/L                  | once per month | Grab                          |
| Elevation of GW Relative to Mean Sea Level<br>71993 Modification # 0 | Result***** | 1256.24 | ft    | *****   | *****   | *****   | calendar month        | *****                 | once per month | Measurement,<br>Instantaneous |
|                                                                      | Limit ***** | REPORT  | ft    | *****   | *****   | *****   | maximum               | *****                 | once per month | Measurement,<br>Instantaneous |
| Nitrite Plus Nitrate, Total (as N)<br>00630 Modification # 0         | Result***** | *****   | ***** | *****   | *****   | *****   | 488                   | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | mg/L                  | once per month | Grab                          |
| Nitrogen, Ammonia, Total (as N)<br>00510 Modification # 0            | Result***** | *****   | ***** | *****   | *****   | *****   | calendar month        | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | maximum               | mg/L                  | once per month | Grab                          |
| Nitrogen, Kjeldahl, Total<br>00625 Modification # 0                  | Result***** | *****   | ***** | *****   | *****   | *****   | <.1                   | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | mg/L                  | once per month | Grab                          |
| pH<br>00400 Modification # 0                                         | Result***** | *****   | ***** | *****   | *****   | *****   | calendar month        | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | maximum               | mg/L                  | once per month | Grab                          |
| Specific Conductance<br>00095 Modification # 0                       | Result***** | *****   | ***** | *****   | *****   | *****   | <.2                   | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | mg/L                  | once per month | Grab                          |
| Temperature, Water (C)<br>00010 Modification # 0                     | Result***** | *****   | ***** | *****   | *****   | *****   | calendar month        | mg/L                  | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | maximum               | SU                    | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | 6.7                   | SU                    | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | SU                    | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | instantaneous         | instantaneous maximum | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | minimum               | instantaneous maximum | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | *****                 | umhos/cm              | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | 243                   | umhos/cm              | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | umhos/cm              | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | instantaneous maximum | umhos/cm              | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | 24                    | degrees C             | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | REPORT                | degrees C             | once per month | Grab                          |
|                                                                      | Limit ***** | *****   | ***** | *****   | *****   | *****   | instantaneous maximum | degrees C             | once per month | Grab                          |

Comment : 00095, 00400, & 00010 Samples completed at lab

Station Information: MONI0000000002 - GW 004 (Groundwater)

No Discharge/No Flow for Monitoring Period

| Parameter                                                            | Quantity     |                                    |        | Quality                            |         |         | Frequency of Analysis               | Sample Type | Exception      |                               |
|----------------------------------------------------------------------|--------------|------------------------------------|--------|------------------------------------|---------|---------|-------------------------------------|-------------|----------------|-------------------------------|
|                                                                      | Average      | Maximum                            | Units  | Minimum                            | Average | Maximum |                                     |             |                | Units                         |
|                                                                      | Result       | Limit                              | Result | Limit                              | Result  | Limit   |                                     |             |                | Units                         |
| Chloride, Total<br>00940 Modification # 0                            | Result ***** | *****                              | *****  | *****                              | *****   | *****   | 44                                  | mg/L        | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | mg/L        | once per month | Grab                          |
| Elevation of GW Relative to Mean Sea Level<br>71993 Modification # 0 | Result ***** | 1266.31                            | ft     | *****                              | *****   | *****   | *****                               | *****       | once per month | Measurement,<br>Instantaneous |
|                                                                      | Limit *****  | REPORT<br>instantaneous<br>maximum | ft     | *****                              | *****   | *****   | *****                               | *****       | once per month | Measurement,<br>Instantaneous |
| Nitrite Plus Nitrate, Total (as N)<br>00630 Modification # 0         | Result ***** | *****                              | *****  | *****                              | *****   | *****   | .717                                | mg/L        | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | mg/L        | once per month | Grab                          |
| Nitrogen, Ammonia, Total (as N)<br>00610 Modification # 0            | Result ***** | *****                              | *****  | *****                              | *****   | *****   | <1                                  | mg/L        | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | mg/L        | once per month | Grab                          |
| Nitrogen, Kjeldahl, Total<br>00625 Modification # 0                  | Result ***** | *****                              | *****  | *****                              | *****   | *****   | <2                                  | mg/L        | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>calendar month<br>maximum | mg/L        | once per month | Grab                          |
| pH<br>00400 Modification # 0                                         | Result ***** | *****                              | *****  | *****                              | *****   | *****   | 6.9                                 | SU          | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | REPORT<br>instantaneous<br>minimum | *****   | *****   | REPORT<br>instantaneous<br>maximum  | SU          | once per month | Grab                          |
| Specific Conductance<br>00095 Modification # 0                       | Result ***** | *****                              | *****  | *****                              | *****   | *****   | 473                                 | umhos/cm    | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>instantaneous<br>maximum  | umhos/cm    | once per month | Grab                          |
| Temperature, Water (C)<br>00010 Modification # 0                     | Result ***** | *****                              | *****  | *****                              | *****   | *****   | 24                                  | degrees     | once per month | Grab                          |
|                                                                      | Limit *****  | *****                              | *****  | *****                              | *****   | *****   | REPORT<br>instantaneous<br>maximum  | degrees     | once per month | Grab                          |

Comment : 00400, 00095, & 00010 Were all done in the lab, not on site. Battery leaked in meter.

**Station Information:** MONI0000000003 - WS 001 (Waste Stream)

L | No Discharge/No Flow for Monitoring Period

| Parameter                               | Quantity     |                                |        | Quality |                                  |         | Frequency of Analysis | Sample Type  | Exception               |       |
|-----------------------------------------|--------------|--------------------------------|--------|---------|----------------------------------|---------|-----------------------|--------------|-------------------------|-------|
|                                         | Average      | Maximum                        | Units  | Minimum | Average                          | Maximum |                       |              |                         | Units |
|                                         | Result       | Limit                          | Result | Limit   | Result                           | Limit   |                       |              |                         | Units |
| Flow<br>50050 Modification # 0          | Result ***** | .334                           | Mgal   | *****   | .017                             | *****   | mgd                   | once per day | Measurement, Continuous |       |
|                                         | Limit *****  | REPORT<br>calendar month total | Mgal   | *****   | REPORT<br>calendar month maximum | *****   | mgd                   | once per day | Measurement, Continuous |       |
| Precipitation<br>00193 Modification # 0 | Result ***** | 4.65                           | in     | *****   | *****                            | *****   | *****                 | once per day | Measurement             |       |
|                                         | Limit *****  | REPORT<br>calendar month total | in     | *****   | *****                            | *****   | *****                 | once per day | Measurement             |       |

Comment :

**Station Information:** MONI0000000004 - WS 002 (Waste Stream)

L | No Discharge/No Flow for Monitoring Period

| Parameter                                                    | Quantity                               |         |       | Quality |                                              |                                              | Sample Type | Frequency of Analysis | Exception                  |       |
|--------------------------------------------------------------|----------------------------------------|---------|-------|---------|----------------------------------------------|----------------------------------------------|-------------|-----------------------|----------------------------|-------|
|                                                              | Average                                | Maximum | Units | Minimum | Average                                      | Maximum                                      |             |                       |                            | Units |
|                                                              | Result                                 |         |       |         |                                              |                                              |             |                       |                            |       |
| Chloride, Total<br>00940 Modification # 0                    | *****                                  | *****   | ***** | *****   | REPORT<br>calendar month<br>average<br>***** | *****                                        | mg/L        | once per month        | 4-Hour Flow Composite      |       |
| Flow<br>50050 Modification # 0                               | 0.81<br>calendar year to date<br>total |         | Mgal  | *****   | *****                                        | *****                                        | *****       | once per month        | Calculation                |       |
| Flow<br>50050 Modification # 0                               | .81                                    |         | Mgal  | *****   | .03                                          | .09                                          | mgd         | once per day          | Measurement,<br>Continuous |       |
| Nitrite Plus Nitrate, Total (as N)<br>00630 Modification # 0 | REPORT<br>calendar month total         |         | Mgal  | *****   | REPORT<br>calendar month<br>average<br>.998  | REPORT<br>calendar month<br>maximum<br>***** | mgd         | once per day          | Measurement,<br>Continuous |       |
| Nitrogen, Ammonia, Total (as N)<br>00610 Modification # 0    | *****                                  | *****   | ***** | *****   | REPORT<br>calendar month<br>average<br>.467  | *****                                        | mg/L        | once per month        | 4-Hour Flow Composite      |       |
| Nitrogen, Kjeldahl, Total<br>00625 Modification # 0          | *****                                  | *****   | ***** | *****   | REPORT<br>calendar month<br>average<br>2.33  | *****                                        | mg/L        | once per month        | 4-Hour Flow Composite      |       |
| pH<br>00400 Modification # 0                                 | *****                                  | *****   | ***** | *****   | REPORT<br>calendar month<br>average<br>***** | 7.5                                          | SU          | once per month        | Grab                       |       |
| Solids, Total Suspended (TSS)<br>00530 Modification # 0      | *****                                  | *****   | ***** | *****   | 5                                            | REPORT<br>calendar month<br>maximum<br>***** | mg/L        | once per month        | 4-Hour Flow Composite      |       |
|                                                              | *****                                  | *****   | ***** | *****   | REPORT<br>calendar month<br>average          | *****                                        | mg/L        | once per month        | 4-Hour Flow Composite      |       |

Comment: No test on Chloride from sample

**Attachment Upload**

| Attachment Type   | Uploaded Filename          |
|-------------------|----------------------------|
| Pond Observations | Pond Observations 7-24.xls |

**Electronic Signature**

**Signator:** Leland Bundy  
**Signator ID:** LBOPERATIONSPECIALTIES2  
**Challenge/Response Question:** What was the first name of your best friend in elementary school?  
**Challenge/Response Answer:** \*\*\*\*\*  
**eSignature PIN:** \*\*\*\*\*  
**Date/Time of eSignature:** 08/15/2024 13:43

The Minnesota Pollution Control Agency (MPCA) has electronic filing standards for reports or other data submittal. In order to file electronically, I certify and acknowledge that:

- I am the e-Services account holder;
- I am the authorized representative for the entity associated with my electronic signature credential;
- I submitted a signed original Subscriber Agreement to the MPCA and received authorization for electronic document submittal;
- I am in compliance with all terms in my Subscriber Agreement;
- This attestation is true to the best of my knowledge;
- I may be subject to civil or administrative enforcement and penalties for noncompliance with regulatory reporting requirements for the entity I represent; and
- I may be subject to criminal liability for falsification of the data submitted for that entity.

**DMR Signatory:** Leland Bundy  
**Date:** 08/15/2024

**Submission**

**Date/Time of Submission:** 08-15-2024 01:43:53 PM

FACILITY NAME/ADDRESS:  
Emily WWTP  
Yost Rd  
Emily, MN 56447

WASTEWATER TREATMENT  
DISCHARGE MONITORING REPORT

PERMITEE  
NAME/ADDRESS:  
Emily city of  
21236 2nd St  
Emily, MN 56447

|            |              |          |
|------------|--------------|----------|
| PERMIT #   | LIMIT STATUS | FORMER # |
| MND0067628 |              |          |

| MONITORING PERIOD |             |
|-------------------|-------------|
| YEAR(MO)DAY       | YEAR(MO)DAY |
| 2024-07-01        | 2024-07-31  |

STATION INFORMATION:  
GW 001 (Groundwater Monitoring Well #1)  
Groundwater

No Discharge/No Flow  
(Enter 'x' if no discharge/no flow occurred for this station):

| PARAMETER                                           | QUANTITY |         | UNITS | CONCENTRATION |                               | UNITS     | FREQUENCY OF ANALYSIS | SAMPLE TYPE                | Exception |
|-----------------------------------------------------|----------|---------|-------|---------------|-------------------------------|-----------|-----------------------|----------------------------|-----------|
|                                                     | VALUE    | PERMIT  |       | VALUE         | PERMIT                        |           |                       |                            |           |
| Chloride, Total<br>00540                            | *****    | *****   |       | *****         | <.1                           | mg/L      | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | REPORT calendar month maximum |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Measurement, instantaneous |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 | *****    | 1256.55 | ft    | *****         | *****                         |           | once per month        | Measurement, instantaneous |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Measurement, instantaneous |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Measurement, instantaneous |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630         | *****    | *****   |       | *****         | .611                          | mg/L      | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
| Nitrogen, Ammonia, Total (as N)<br>00610            | *****    | *****   |       | *****         | <.1                           | mg/L      | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
| Nitrogen, Kjeldahl, Total<br>00625                  | *****    | *****   |       | *****         | <.2                           | mg/L      | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
| pH<br>00400                                         | *****    | *****   |       | 6.7           | 6.7                           | SU        | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
| Specific Conductance<br>00095                       | *****    | *****   |       | *****         | 206                           | umho/cm   | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
| Temperature, Water (C)<br>00010                     | *****    | *****   |       | *****         | 23                            | degrees C | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |
|                                                     | *****    | *****   |       | *****         | *****                         |           | once per month        | Grab                       |           |

00400, 00095, & 00010 completed at lab

COMMENTS:

PERMITEE  
 NAME/ADDRESS:  
 Emily city of  
 21236 2nd St  
 Emily, MN 56447

WASTEWATER TREATMENT  
 DISCHARGE MONITORING REPORT

|            |              |          |
|------------|--------------|----------|
| PERMIT #   | LIMIT STATUS | FORMER # |
| MIN0057628 |              |          |

|                   |             |
|-------------------|-------------|
| MONITORING PERIOD |             |
| YEAR MO DAY       | YEAR MO DAY |
| 2024-07-01        | 2024-07-31  |
| FROM:             | TO:         |

FACILITY NAME/ADDRESS:  
 Emily WWTP  
 Yost Rd  
 Emily, MN 56447

STATION INFORMATION:  
 GW 002 (Groundwater Monitoring Well #2)  
 Groundwater

No Discharge/No Flow  
 (Enter 'x' if no discharge/no flow occurred for this station):

| PARAMETER                                           | QUANTITY                |                         |                         | UNITS | CONCENTRATION           |                         |                         | UNITS     | FREQUENCY OF ANALYSIS | SAMPLE TYPE                | Exception |
|-----------------------------------------------------|-------------------------|-------------------------|-------------------------|-------|-------------------------|-------------------------|-------------------------|-----------|-----------------------|----------------------------|-----------|
|                                                     | SAMPLE VALUE PERMIT REQ | SAMPLE VALUE PERMIT REQ | SAMPLE VALUE PERMIT REQ |       | SAMPLE VALUE PERMIT REQ | SAMPLE VALUE PERMIT REQ | SAMPLE VALUE PERMIT REQ |           |                       |                            |           |
| Chloride, Total<br>00940                            | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | mg/L      | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Measurement, Instantaneous |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Measurement, Instantaneous |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Measurement, Instantaneous |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Measurement, Instantaneous |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630         | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | mg/L      | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
| Nitrogen, Ammonia, Total (as N)<br>00610            | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | mg/L      | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
| Nitrogen, Kjeldahl, Total<br>00625                  | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | mg/L      | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
| pH<br>00400                                         | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | SU        | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
| Specific Conductance<br>00995                       | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | umhos/cm  | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
| Temperature, Water (C)<br>00010                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   | degrees C | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |
|                                                     | *****                   | *****                   | *****                   | ***** | *****                   | *****                   | *****                   |           | once per month        | Grab                       |           |

00480\_00095\_00010 done at lab

COMMENTS:



PERMITEE  
 NAME/ADDRESS:  
 Emily city of  
 21236 2nd St  
 Emily, MN 56447

WASTEWATER TREATMENT  
 DISCHARGE MONITORING REPORT

|            |              |          |
|------------|--------------|----------|
| PERMIT #   | LIMIT STATUS | FORMER # |
| MIN0067628 |              |          |

|                   |                 |
|-------------------|-----------------|
| MONITORING PERIOD |                 |
| YEAR   MO   DAY   | YEAR   MO   DAY |
| 2024-07-01        | 2024-07-31      |

FACILITY NAME/ADDRESS:  
 Emily WWTP  
 Yost Rd  
 Emily, MN 56447

STATION INFORMATION:  
 GW 003 (Groundwater Monitoring Well #3)  
 Groundwater

No Discharge/No Flow  
 (Enter 'x' if no discharge/no flow occurred for this station):

| PARAMETER                                           | QUANTITY     |         | UNITS | CONCENTRATION |                               | UNITS     | FREQUENCY OF ANALYSIS | SAMPLE TYPE                | Exception |
|-----------------------------------------------------|--------------|---------|-------|---------------|-------------------------------|-----------|-----------------------|----------------------------|-----------|
|                                                     | VALUE        | PERMIT  |       | VALUE         | PERMIT                        |           |                       |                            |           |
| Chloride, Total<br>00940                            | SAMPLE VALUE | *****   | ***** | *****         | 2.56                          | mg/L      | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT calendar month maximum |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 | SAMPLE VALUE | 1258.24 | ft    | *****         | *****                         |           | once per month        | Measurement, Instantaneous |           |
|                                                     | PERMIT       | *****   |       | *****         | *****                         |           | once per month        | Measurement, Instantaneous |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630         | SAMPLE VALUE | *****   | ***** | *****         | 488                           | mg/L      | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT calendar month maximum |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Nitrogen, Ammonia, Total (as N)<br>00510            | SAMPLE VALUE | *****   | ***** | *****         | <1                            | mg/L      | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT calendar month maximum |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Nitrogen, Kjeldahl, Total<br>00625                  | SAMPLE VALUE | *****   | ***** | *****         | <2                            | mg/L      | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT calendar month maximum |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| pH<br>00400                                         | SAMPLE VALUE | *****   | ***** | 6.7           | 6.7                           | SU        | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT Instantaneous minimum  |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Specific Conductance<br>00095                       | SAMPLE VALUE | *****   | ***** | *****         | 243                           | umhos/cm  | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT Instantaneous maximum  |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |
| Temperature, Water (C)<br>00010                     | SAMPLE VALUE | *****   | ***** | *****         | 24                            | degrees C | once per month        | Grab                       |           |
|                                                     | PERMIT       | *****   | ***** | *****         | REPORT Instantaneous maximum  |           | once per month        | Grab                       |           |
|                                                     | REQ          |         |       |               |                               |           |                       |                            |           |

COMMENTS: 00095, 00400, & 00010 Samples completed at lab

FACILITY NAME/ADDRESS:  
Emily WWTP  
Yost Rd  
Emily, MN 56447

STATION INFORMATION:  
GW 004 (Groundwater Monitoring Well #4)  
Groundwater

No Discharge/No Flow  
(Enter 'x' if no discharge/no flow occurred for this station):

PERMITEE  
NAME/ADDRESS:  
Emily city of  
21236 2nd St  
Emily, MN 56447

WASTEWATER TREATMENT  
DISCHARGE MONITORING REPORT

|           |              |          |
|-----------|--------------|----------|
| PERMIT #  | LIMIT STATUS | FORMER # |
| MN0057628 |              |          |

|                   |             |
|-------------------|-------------|
| MONITORING PERIOD |             |
| YEAR MO DAY       | YEAR MO DAY |
| 2024-07-01        | 2024-07-31  |
| FROM:             | TO:         |

| PARAMETER                                           | QUANTITY            |         | UNITS | CONCENTRATION       |                               | UNITS     | FREQUENCY OF ANALYSIS | SAMPLE TYPE                | Exception |
|-----------------------------------------------------|---------------------|---------|-------|---------------------|-------------------------------|-----------|-----------------------|----------------------------|-----------|
|                                                     | SAMPLE VALUE PERMIT | REQ     |       | SAMPLE VALUE PERMIT | REQ                           |           |                       |                            |           |
| Chloride, Total<br>00940                            | *****               | *****   |       | *****               | 44                            | mg/L      | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT calendar month maximum |           |                       |                            |           |
| Elevation of GW Relative to Mean Sea Level<br>71993 | *****               | 1266.31 | ft    | *****               | *****                         |           | once per month        | Measurement, Instantaneous |           |
|                                                     | *****               | *****   |       | *****               | REPORT instantaneous maximum  |           |                       |                            |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630         | *****               | *****   |       | *****               | .717                          | mg/L      | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT calendar month maximum |           |                       |                            |           |
| Nitrogen, Ammonia, Total (as N)<br>00620            | *****               | *****   |       | *****               | < 1                           | mg/L      | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT calendar month maximum |           |                       |                            |           |
| Nitrogen, Kjeldahl, Total<br>00625                  | *****               | *****   |       | *****               | < 2                           | mg/L      | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT calendar month maximum |           |                       |                            |           |
| pH<br>00400                                         | *****               | *****   |       | 6.9                 | 6.9                           | SU        | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT instantaneous minimum  |           |                       |                            |           |
| Specific Conductance<br>00995                       | *****               | *****   |       | *****               | 473                           | umhos/cm  | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT instantaneous maximum  |           |                       |                            |           |
| Temperature, Water (C)<br>00020                     | *****               | *****   |       | *****               | 24                            | degrees C | once per month        | Grab                       |           |
|                                                     | *****               | *****   |       | *****               | REPORT instantaneous maximum  |           |                       |                            |           |

00400, 00995, & 00020 Were all done in the lab, not on site. Battery soaked in meter.

COMMENTS:

FACILITY NAME/ADDRESS:  
Emily WWTP  
Yost Rd  
Emily, MN 56447

STATION INFORMATION:  
WS 001 (Influent Waste Stream)  
Waste Stream

No Discharge/No Flow  
(Enter 'x' if no discharge/no flow occurred for this station):

WASTEWATER TREATMENT  
DISCHARGE MONITORING REPORT

PERMITEE  
NAME/ADDRESS:  
Emily city of  
21236 2nd St  
Emily, MN 56447

|           |              |          |
|-----------|--------------|----------|
| PERMIT #  | LIMIT STATUS | FORMER # |
| MN0067628 |              |          |

|                   |             |
|-------------------|-------------|
| MONITORING PERIOD |             |
| YEAR MO DAY       | YEAR MO DAY |
| 2024-07-01        | 2024-07-31  |

FROM: TO:

| PARAMETER              | QUANTITY                |                             | UNITS | CONCENTRATION                 |                               | UNITS | FREQUENCY OF ANALYSIS | SAMPLE TYPE             | Exception |
|------------------------|-------------------------|-----------------------------|-------|-------------------------------|-------------------------------|-------|-----------------------|-------------------------|-----------|
|                        | SAMPLE VALUE PERMIT REQ | REPORT calendar month total |       | REPORT calendar month average | REPORT calendar month maximum |       |                       |                         |           |
| Flow<br>50050          | *****                   | .334                        | Mgal  | *****                         | .011                          | mgd   | once per day          | Measurement, Continuous |           |
|                        | *****                   | *****                       |       | *****                         | *****                         |       |                       |                         |           |
|                        | *****                   | *****                       |       | *****                         | *****                         |       |                       |                         |           |
| Precipitation<br>00195 | *****                   | 4.65                        | in    | *****                         | *****                         |       | once per day          | Measurement             |           |
|                        | *****                   | *****                       |       | *****                         | *****                         |       |                       |                         |           |
|                        | *****                   | *****                       |       | *****                         | *****                         |       |                       |                         |           |

COMMENTS:

FACILITY NAME/ADDRESS:  
Emily WWTP  
Yost Rd  
Emily, MN 56447

STATION INFORMATION:  
WS 002 (Effluent to RIBS)  
Waste Stream

No Discharge/No Flow  
(Enter 'x' if no discharge/no flow occurred for this station):

WASTEWATER TREATMENT  
DISCHARGE MONITORING REPORT

PERMITEE  
NAME/ADDRESS:  
Emily city of  
21236 2nd St  
Emily, MN 56447

|           |              |          |
|-----------|--------------|----------|
| PERMIT #  | LIMIT STATUS | FORMER # |
| MIN067628 |              |          |

|                   |             |
|-------------------|-------------|
| MONITORING PERIOD |             |
| YEAR/MO/DAY       | YEAR/MO/DAY |
| 2024-07-01        | 2024-07-31  |

FROM: TO:

| PARAMETER                                   | QUANTITY            |       |                                       | UNITS | CONCENTRATION                 |       |       | UNITS | FREQUENCY OF ANALYSIS | SAMPLE TYPE             | Exception |
|---------------------------------------------|---------------------|-------|---------------------------------------|-------|-------------------------------|-------|-------|-------|-----------------------|-------------------------|-----------|
|                                             | SAMPLE VALUE PERMIT | REQ   | REQ                                   |       | SAMPLE VALUE PERMIT           | REQ   | REQ   |       |                       |                         |           |
| Chloride, Total<br>00940                    | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | mg/L  | once per month        | 4-Hour Flow Composite   |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | ***** | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | 0.81                                  |       | *****                         | ***** | ***** |       |                       |                         |           |
| Flow<br>50050                               | SAMPLE VALUE PERMIT | ***** | 15.184<br>calendar year to date total | Mgal  | *****                         | ***** | ***** | mgd   | once per month        | Calculation             |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | ***** | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | .81                                   |       | *****                         | ***** | ***** |       |                       |                         |           |
| Nitrite Plus Nitrate, Total (as N)<br>00630 | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | mgd   | once per day          | Measurement, Continuous |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | ***** | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | .998                                  |       | *****                         | ***** | ***** |       |                       |                         |           |
| Nitrogen, Ammonia, Total (as N)<br>00610    | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | mg/L  | once per month        | 4-Hour Flow Composite   |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | ***** | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | .467                                  |       | *****                         | ***** | ***** |       |                       |                         |           |
| Nitrogen, Kjeldahl, Total<br>00625          | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | mg/L  | once per month        | 4-Hour Flow Composite   |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | ***** | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | 2.33                                  |       | *****                         | ***** | ***** |       |                       |                         |           |
| PH<br>00400                                 | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | SU    | once per month        | Grab                    |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month minimum | 7.5   | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | *****                                 |       | *****                         | ***** | ***** |       |                       |                         |           |
| Solids, Total Suspended (TSS)<br>00530      | SAMPLE VALUE PERMIT | ***** | *****                                 | Mgal  | *****                         | ***** | ***** | mg/L  | once per month        | 4-Hour Flow Composite   |           |
|                                             | REQ                 | ***** | *****                                 |       | REPORT calendar month average | 5     | ***** |       |                       |                         |           |
|                                             | SAMPLE VALUE PERMIT | ***** | *****                                 |       | *****                         | ***** | ***** |       |                       |                         |           |

No test on Chloride from sample

COMMENTS:



# Pond Weekly Observations Form

## Wastewater Program

Doc Type: Discharge Monitoring Reports

Instructions: This form must be filled out and submitted electronically with the Discharge Monitoring Reports.

Facility name: Emily Wastewater treatment Facility      Permit number: MN0067628  
 Month: July      Year: 2024

| Type of Pond<br>(Aerated, Primary, Secondary, etc.) | Pond: Primary 1 |          |           |           |           | Pond: Primary 2 |          |           |           |           | Pond: Secondary 1 |          |           |           |           |
|-----------------------------------------------------|-----------------|----------|-----------|-----------|-----------|-----------------|----------|-----------|-----------|-----------|-------------------|----------|-----------|-----------|-----------|
|                                                     | 1st             | 2nd      | 3rd       | 4th       | 5th       | 1st             | 2nd      | 3rd       | 4th       | 5th       | 1st               | 2nd      | 3rd       | 4th       | 5th       |
| 1. Date of observation (mm/dd/yyyy):                | 7/2/2024        | 7/9/2024 | 7/16/2024 | 7/23/2024 | 7/30/2024 | 7/2/2024        | 7/9/2024 | 7/16/2024 | 7/23/2024 | 7/30/2024 | 7/2/2024          | 7/9/2024 | 7/16/2024 | 7/23/2024 | 7/30/2024 |
| 2. Odor (Yes or No):                                | no              | no       | no        | no        | no        | no              | no       | no        | no        | no        | no                | no       | no        | no        | no        |
| 3. Aquatic plants (% of coverage, type):            | 0%              | 0%       | 0%        | 5%        | 5%        | 40%             | 100%     | 50%       | 50%       | 70%       | 15%               | 100%     | 50%       | 50%       | 50%       |
| 4. Floating mats (% of coverage, type):             | no              | no       | no        | no        | no        | no              | no       | no        | no        | no        | no                | no       | no        | no        | no        |
| 5. Water depth (inches):                            | 52              | 52       | 50        | 45        | 36        | 52              | 52       | 50        | 45        | 36        | 36                | 36       | 45        | 32        | 32        |
| 6. Muskrats, rodents, etc. (Yes or No):             | no              | no       | no        | no        | no        | no              | no       | no        | no        | no        | no                | no       | no        | no        | no        |
| 7. Dike condition (Erosion, etc.):                  | ok              | ok       | ok        | ok        | ok        | ok              | ok       | ok        | ok        | ok        | ok                | ok       | ok        | ok        | ok        |
| 8. Ice cover (% of coverage):                       | 0%              | 0%       | 0%        | 0%        | 0%        | 0%              | 0%       | 0%        | 0%        | 0%        | 0%                | 0%       | 0%        | 0%        | 0%        |

Comments:

Transferred, 14" to pond 3 - Discharged to North RIB 7", Discharged to West RIB 7"





39811 State Highway 6  
PO Box 68  
Emily, MN 56447  
218-763-2480  
zoning@emily.net

September 4, 2024

Mayor and City Council  
City of Emily

**RE: City of Emily Planning and Zoning Report**

Mayor and City Council:

The end of the summer has been quite busy. Again, the staff, Land Use Ordinance Subcommittee and Planning Commission are a treat for me to work with. All of them are bright, active, and quite knowledgeable of the issues, and it keeps me on my toes. They are a big assist, and in fact they lead, as we see our way through some interesting issues.

In the day to day office work we have had a flurry of applications, thankfully most of them have not needed additional action, such as CUPs or Variances. Many are run of the mill new construction or expansion, but a few have made us take out our thinking caps and work with the citizens to adjust plans to work within the requirements.

Again, this month, for the Planning Commission (and Land Use Ordinance Subcommittee) the chief item of discussion was the Cannabis Business Ordinance. Last night the Planning Commission called for a Public Hearing in October, and the City Council should see an actionable Cannabis Ordinance either at your October meeting, or the November meeting. Many hours of work have been put into this endeavor.

As we get towards winter, Sue and I are compiling a list of items we see in the code that we think may need further discussion, refection or research as the world continues to change, and as we have time over the winter we will bring those items to the Planning Commission for review and discussion.

If you have any questions or concerns, please feel free to contact me at 320-841-1793 or by email at [steve.jones@sourcewell-mn.gov](mailto:steve.jones@sourcewell-mn.gov).

Again, thank you for letting me be part of a great community.

Sincerely,

Steve Jones  
Senior Community Development Administrator,  
Sourcewell

# 2024 Permits--Emily Planning and Zoning

| NUMBER | Recd      | Appvrd    | RE CODE  | LAST                   | FIRST          | ADDRESS                 | TYPE            | DESCRIPTION                                                                             | FEE      | DISTRICT | Project Completed Y/N |
|--------|-----------|-----------|----------|------------------------|----------------|-------------------------|-----------------|-----------------------------------------------------------------------------------------|----------|----------|-----------------------|
| 24-01  | 1/3/2024  | 2/13/2023 | 21090613 | Red's Storage LLC      |                | 42623 State HWY 6       | CUP             | Six Total Storage Buildings                                                             | \$500.00 | HMU      | CUP Completed         |
| 24-02  | 1/10/2024 | 3/6/2024  | 21270656 | Emily Wesleyan Chpruch | Jason Gressman | 40141 State HWY 6       | Outdoor Market  | Outdoor Market May-September 2024; Saturdays only- Various dates                        | \$75.00  | DMU      | NA/Outdoor Market     |
| 24-03  | 1/22/2024 | 1/23/2024 | 21030519 | Proctor                | Todd           | 21438 Evening Star Lane | Camper Permit   | Annual Camper Permit                                                                    | \$25.00  | RP       |                       |
| 24-04  | 2/5/2024  | 2/6/2024  | 21270771 | Kellogg                | James          | 21498 Ruth Lake Drive   | Land Use Permit | Construct a 16'X25' (400 SqFt) addition to dwelling                                     | \$150.00 | SR       |                       |
| 24-05  | 2/12/2024 | 2/12/2024 | 21170564 | Kloss Homes            | James Field    | 19478 Blue Ln E         | Land Use Permit | Construct a 40'X30' (1,200 SqFt) New Dwelling                                           | \$450.00 | SR       |                       |
| 24-06  | 2/12/2024 | 3/6/2024  | 21150522 | Bute                   | Jeffrey        | 42144 State HWY 6       | Land Use Permit | Construct a 52'X62' (3,224 SqFt) New Dwelling with 60'X60' (3,600 SqFt) Attached garage | \$550.00 | HMU      |                       |
| 24-07  | 2/20/2024 | 2/20/2024 | 21170564 | Kloss Homes            | James Field    | 19478 Blue Ln E         | SSTS            | Install a Pressure Bed/Trench Septic System; Type 1, 600 GPD, 2250 Gallon Tank          | \$260.00 | SR       |                       |
| 24-08  | 2/20/2024 | 2/20/2024 | 21250500 | Swinehart              | Michael        | 23372 North Shore Drive | Land Use Permit | Construct a 30'X60' (1,800 SqFt) Addition to existing accessory structure               | \$400.00 | NIR      |                       |
| 24-09  | 2/20/2024 | 2/20/2024 | 21090613 | Red's Storage LLC      |                | 43623 State Hwy 6       | Land Use Permit | Construct a 48'X150' (7,200 SqFt) Commerical Storage Building                           | \$600.00 | HMU      | Project Completed Y/N |



|               |             |               |                |                                  |                                 |                                              |                        |                                                                                    |            |                 |                              |
|---------------|-------------|---------------|----------------|----------------------------------|---------------------------------|----------------------------------------------|------------------------|------------------------------------------------------------------------------------|------------|-----------------|------------------------------|
| 24-10         | 3/4/2024    | 3/6/2024      | 21090551       | St. Martin                       | Mike & Amy                      | 20152 Cleanwater Dr.                         | Land Use Permit        | Construct a 36'X36' (1,296 SqFt) Dwelling with 36'X36'(1,296 SqFt)attached garage. | \$550.00   | SR              |                              |
| 24-11         | 3/12/2024   | 3/19/2024     | 21340895       | Bemis                            | Richard                         | 39892 Lake St                                | Land Use Permit        | Paver Patio with Firepit 452 SqFt                                                  | \$150.00   | SR              |                              |
| 24-12         | 3/13/2024   | 3/19/2024     | 21170537       | Rief                             | Mike & Bridget                  | 19289 Blue Lane E                            | Land Use Permit        | Construct a 40'X60' (2,400 SqFt) Accessory Structure                               | \$400.00   | NR              |                              |
| 24-13         | 3/13/2024   | 3/19/2024     | 21170565       | Slye                             | Brad & Sharon                   | 42887 Blue Lane W<br>23252 South Shore Drive | Land Use Permit        | Construct a 60'X104' (6,240 SqFt) Accessory Structure                              | \$400.00   | NR              |                              |
| 24-14         | 3/18/2024   | 3/19/2024     | 21250526       | Adamsheck                        | Jeff                            |                                              | Land Use Permit        | Construct a 14'X24' (336 SqFt) Patio                                               | \$150.00   | SR              |                              |
| 24-15         | 3/15/2024   | 3/19/2024     | 21150522       | Bute                             | Jeffrey                         | 42144 State HWY 6                            | SSTS Permit            | Install a Pressure Bed/Trench Septic System; Type 1, 600 GPD, 1500 Gallon Tank     | \$260.00   | HMU             | Denied over the 50' limit.   |
| 24-16         | 4/4/2024    | 4/9/2024      | 21080563       | Rief                             | Mike                            | 19632 Blue Lake Road                         | Land Use Permit        | Ice Ridge Repair                                                                   | \$60.00    | SR              |                              |
| 24-18         | 04/08/24    | 4/9/2024      | 21260526       | DiGiovanni                       | Nathan                          | 40340 E Emily Dr.                            | Land Use Permit        | (288 SqFt) deck attached to existing home                                          | \$150.00   | NR              |                              |
| 24-19         | 4/9/2024    | 4/9/2024      | 21270692       | Barrett                          | Dan                             | 20962 County Rd 1                            | Land Use Permit        | Install a wooden privacy fence                                                     | \$60.00    | DMU             |                              |
| 24-20         | 4/9/2024    | 4/9/2024      | 21280505       | Roden                            | Pam                             | 40025 Eve green Dr.                          | Land Use Permit        | Construct a 10'X12' (120 SqFt) Accessory Structure                                 | \$75.00    | NR              | Yes 7/30/2024                |
| 24-21         | 4/11/2024   | 4/15/2024     | 21250531       | ABRA Landscaping-<br>Corey Ledin | Carlson,<br>Peter &<br>Patricia | 23122 S Shore Drive                          | Land Use Permit        | Patio 12'X45' & Retaining Wall repair                                              | \$60.00    | SR              |                              |
| 24-22         | 4/11/2024   | 4/12/2024     | 21080587       | Patnode                          | Loren                           | 19590 Blue Lake Rd                           | Land Use Permit        | Ice Ridge Repair                                                                   | \$60.00    | SR              |                              |
| 24-23         | 4/22/2024   | 4/22/2024     | 21260571       | Ronayne                          | Brian                           | 40107 E Emily Dr                             | Camper Land Use Permit | Annual Camper Permit                                                               | \$25.00    | SR              | NA                           |
| 24-24         | 4/29/2024   | 4/30/2024     | 21340894       | Anderson                         | Mike & Robyn                    | 39870 Lake St                                | Land Use Permit        | Installing stairs to the lake                                                      | \$60.00    | SR              |                              |
| 24-25         | 5/6/2024    | 5/14/2024     | 21220538       | Carlton<br>Construction          | Brosch Family<br>Cabin          | 41987 Birchwood Dr                           | Land Use Permit        | Construct a 30'X30' (900 SqFt) Accessory Structure                                 | \$250.00   | SR              |                              |
| <b>NUMBER</b> | <b>Recd</b> | <b>Apprvd</b> | <b>RE CODE</b> | <b>LAST</b>                      | <b>FIRST</b>                    | <b>ADDRESS</b>                               | <b>TYPE</b>            | <b>DESCRIPTION</b>                                                                 | <b>FEE</b> | <b>DISTRICT</b> | <b>Project Completed Y/N</b> |

|               |             |               |                |                           |                  |                                      |                 |                                                                                                              |            |                 |                              |
|---------------|-------------|---------------|----------------|---------------------------|------------------|--------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------|------------|-----------------|------------------------------|
| 24-26         | 5/6/2024    | 5/14/2024     | 21250524       | Porter                    | Robert & Dionne  | 23280 S Shore Dr                     | Land Use Permit | Remove existing boardwalk and replace with a new 5'X85 boardwalk                                             | \$60.00    | SR              |                              |
| 24-27         | 5/8/2024    | 5/9/2024      | 21030564       | Lerach                    | Steve            | 21527 S Smokey Hollow Rd             | SSTS Permit     | Install a Type I Pressure Bed/Trench Pump Design; 300 GPD, 1,500 Tank System                                 | \$260.00   | SR              | YES-6/3/2023<br>Greg Kossan  |
| 24-28         | 5/6/2024    | 5/7/2024      | 21260585       | Fahrendorff               | Mark & Sue       | 40449 E Emily Dr                     | Land Use Permit | Construct a 9'X13' (117 SqFt) addition to existing deck.                                                     | \$75.00    | SR              |                              |
| 24-29         | 5/16/2024   | 5/22/2024     | 21030530       | Christian                 | Eric             | 44764 Twilight Ct, Oulling, MN 56662 | Land Use Permit | Construct a 30'X48' (1,440 SqFt) accessory structure                                                         | \$400.00   | RP              |                              |
| <b>NUMBER</b> | <b>Recd</b> | <b>Apprvd</b> | <b>RE CODE</b> | <b>LAST</b>               | <b>FIRST</b>     | <b>ADDRESS</b>                       | <b>TYPE</b>     | <b>DESCRIPTION</b>                                                                                           | <b>FEE</b> | <b>DISTRICT</b> | <b>Project Completed Y/N</b> |
| 24-30         | 5/20/2024   | 5/22/2024     | 21080566       | Diana D. Thomas Trust     | Mary T. Hanson   | 19604 Blue Lake Rd                   | Land Use Permit | Ice Ridge Repair                                                                                             | \$60.00    | SR              |                              |
| 24-31         | 5/21/2024   | 5/22/2024     | 21170518       | Krumwiede                 | Kevin & Valetta  | 42865 Mirale Lake Dr                 | Land Use Permit | Construct 3 decks- Covered Deck 8'X26' (208 SqFt); Entry Deck 8'X8' (64 SqFt); Patio Deck 10'X12' (120 SqFt) | \$150.00   | NR              |                              |
| 24-32         | 5/23/2024   | 5/28/2024     | 21190537       | Shermock                  | Arno             | 41153 Woodpecker Point Rd            | Land Use Permit | Construct a 50'X40' (2,000 SqFt) Accessory Structure                                                         | \$400.00   | SR              |                              |
| 24-33         | 5/29/2024   | 6/4/2024      | 21190521       | Barto                     | Derek and Sarah  | 41299 Woodpecker Point Rd            | Land Use Permit | Construct a 32'X32' (1,024 SqFt) and 48'X30' (1,440 SqFt) Accessory Structures                               | \$400.00   | SR              |                              |
| 24-34         | 5/30/2024   | 6/4/2024      | 21030519       | Excelsior Homes West, LLC | Todd Proctor     | 21438 Evening Star Lane              | Land Use Permit | Construct a New Dwelling 27.66'X60' ( 1,660 SqFt)                                                            | \$450.00   | RP              |                              |
| 24-35         | 5/31/2024   | 6/4/2024      | 21220560       | Backyard Reflections      | Michael Smithson | 21930 County Rd 1                    | Land Use Permit | Grade & Fill- Extend Rip Rap 16'                                                                             | \$100.00   | SR              |                              |
| 24-36         | 6/4/2024    | 6/25/2024     | 21090536       | Maitzen                   | Paul             | 20038 Blue Lake Rd                   | Land Use Permit | Ice Ridge Repair                                                                                             | \$60.00    | SR              |                              |
| 24-37         | 6/4/2024    | 7/16/2024     | 21260603       | Little Pine Construction  | Penny Allen      | 22760 South Shore Dr                 | Land Use Permit | Construct a 25'X10' (250 SqFt) 3 season porch                                                                | \$150.00   | SR              |                              |
| 24-38         | 6/4/2024    | 6/18/2024     | 21260571       | Ronayne                   | Brian            | 40107 E Emily Dr                     | Land Use Permit | Construct a 8'X8' (64 SqFt) Accessory Structure                                                              | \$75.00    | SR              |                              |

|       |           |           |          |                       |                  |                      |                 |                                                                                                    |          |     |                              |
|-------|-----------|-----------|----------|-----------------------|------------------|----------------------|-----------------|----------------------------------------------------------------------------------------------------|----------|-----|------------------------------|
| 24-39 | 6/17/2024 | 6/8/2024  | 21260521 | Nelson                | Devin            | 22357 S Shore Dr     | Land Use Permit | Construct a 8'X14' (112 SqFt) Accessory Structure                                                  | \$75.00  | NR  |                              |
| 24-40 | 6/18/2024 | 6/25/2024 | 21260550 | Frodesen              | Linda            | 21843 Whitetail Dr   | SSTS            | Install a Type I Trench/Pressure Bed Design system, 375 GPD, 1,500 Gallon Tank with 2 compartments | \$260.00 | NR  |                              |
| 24-41 | 6/18/2024 | 6/18/2024 | 21330618 | Hagemann              | Mark             | 20203 County Rd 1    | SSTS            | Install a Type I Trench/Pressure Bed Design system, 450 GPD, 1,500 Gallon Tank with 2 compartments | \$260.00 | RP  | YES 7-22-2024<br>GK          |
| 24-42 | 6/21/2024 | 6/24/2024 | 21260548 | Billmeyer             | Brian            | 21549 Cty Rd 1       | Camper Permit   | Annual Camper Permit                                                                               | \$25.00  | NR  |                              |
| 24-43 | 6/24/2024 | 6/25/2024 | 21170588 | Kovalik               | David & Patricia | 42779 Blue Lane West | Land Use Permit | Construct a 30'X40' (1,200 SqFt) Accessory Structure                                               | \$400.00 | NR  |                              |
| 24-44 | 6/24/2024 | 6/25/2024 | 2170687  | Emily Wesleyan Chruch | Bruce Hille      | 40141 State Hwy 6    | Land Use Permit | Construct a 15'X28' (420 SqFt) Accessory Structure                                                 | \$150.00 | HMU |                              |
| 24-45 | 6/24/2024 | 6/25/2024 | 21190516 | Becklund              | Thomas & JoAnn   | 17786 Emerald Lane   | Land Use Permit | Construct a 748 SqFt Deck. Tear down existing deck and replace                                     | \$250.00 | SR  |                              |
| 24-46 | 6/25/2024 | 6/25/2024 | 21170577 | Beaman                | James            | 42922 Blue Lane W    | Land Use Permit | Construct a 28' X 42' (1,163 SqFt) Attached garage                                                 | \$250.00 | SR  |                              |
| 24-47 | 6/25/2024 | 6/27/2024 | 21270575 | Barkman               | Martha           | 40489 Pinewood Drive | SSTS Permit     | Install a Type I Trench Pressure Bed System, 450 GPD, 1,500 Gallons 2 compartment tank             | \$260.00 | SR  | YES-7/11/2024<br>Greg Kossan |
| 24-48 | 7/1/2024  | 7/9/2024  | 21330566 | LPS Construction      | Tawnya Bonsante  | 20568 Dahler Ave     | Land Use Permit | Construct a new dwelling 36'X28' (1,088 SqFt) with 24'X26' (624 SqFt) attached garage              | \$450.00 | SR  |                              |

|               |             |               |                |                  |                  |                    |                          |                                                                                                                                |            |                                        |                              |
|---------------|-------------|---------------|----------------|------------------|------------------|--------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------|------------------------------|
| 24-49         | 7/2/2024    | 7/3/2024      | 21250567       | Haarman          | Janet            | 23671 N Shore Dr   | SSTS Permit              | Install a Type 1 Trench/Pressure Bed System UPGRADE, 300 GPD, 1,000 Gallons tank ( existing tank 1,350 gallon) 2 compartment   | \$260.00   | SR                                     | YES-7/17/2024<br>GK          |
| 24-50         | 7/2/2024    | 7/3/2024      | 21220543       | Battistini       | Anna             | 41456 Poplar Dr    | Land Use Permit          | Install a 144' fence, 6' high                                                                                                  | \$60.00    | SR                                     |                              |
| 24-51         | 7/11/2024   | 7/15/2024     | 21330566       | LPS Construction | Tawnya Bonsante  | 20566 Dahler Ave   | SSTS Permit              | Install a Type 1 Mound Design Septic System; GPD 450; 1,500 Gallon tank                                                        | \$260.00   | SR                                     |                              |
| 24-52         | 7/11/2024   | 7/16/2024     | 21260522       | Jorgensen        | Mike & Laurie    | 22357 S Shore Dr   | Land Use Permit          | Construct a 40'X80'(3,200 SqFt) Pole Shed Dwelling with 40'X50' (2,400 SqFt) Living Quarters                                   | \$550.00   | NR                                     |                              |
| 24-53         | 7/15/2024   | 7/16/2024     | 21270745       | Butcher          | Bryce            | 40519 HWY 6        | SSTS                     | Install-Upgrade a Type 1 Trench/Pressure Bed Design, 750 GPD, 2,750 Tank. (Existing Tank 1,250 ; New Tank 1,500)               | \$260.00   | Commerical Transition-Light Industrial |                              |
| 24-54         | 7/17/2024   | 7/30/2024     | 21090537       | Langefelds       | David & Michelle | 20026 Blue Lake Rd | Land Use Permit          | Construct a 17'X16' (272 SqFt) Addition to existing deck for 3 season porch; construct a 8'X16' (128 SqFt) accessory structure | \$150.00   | SR                                     |                              |
| 24-55         | 7/22/2024   | 7/22/2024     | 21330571       | Rocky Road LLC   | Ryan Erickson    | 20637 Dahler Ave   | Camper Permit- Long Term | Long Term Placement of Camper                                                                                                  | \$200.00   | SR                                     |                              |
| <b>NUMBER</b> | <b>Recd</b> | <b>Appyid</b> | <b>RE CODE</b> | <b>LAST</b>      | <b>FIRST</b>     | <b>ADDRESS</b>     | <b>TYPE</b>              | <b>DESCRIPTION</b>                                                                                                             | <b>FEE</b> | <b>DISTRICT</b>                        | <b>Project Completed Y/N</b> |
| 24-56         | 7/11/2024   | 7/24/2024     | 21260522       | Jorgensen        | Mike & Laurie    | 22257 S Shore Dr   | SSTS Permit              | Install a Type 1 Mound Design Septic System; GPD 600; 1,500 Gallon tank ( 2 compartments)                                      | \$260.00   | NR                                     | YES 7/24/2024<br>GK          |

|       |           |           |          |          |              |                     |                 |                                                                                    |          |      |
|-------|-----------|-----------|----------|----------|--------------|---------------------|-----------------|------------------------------------------------------------------------------------|----------|------|
| 24-57 | 7/30/2024 | 8/6/2024  | 21340888 | Merrell  | Kevin        | 39949 White Pine St | Land Use Permit | Construct a 24'X16' (384 SqFt) Accessory Structure                                 | \$150.00 | DTMU |
| 24-58 | 8/5/2024  | 8/5/2024  | 21250539 | Quilling | Jason        | 22910 S Shore Dr    | SSTS Permit     | Install a Type III Mound Septic System; GPD 300; 1,500 NEW gallon tank             | \$260.00 | SR   |
| 24-59 | 8/6/2024  | 8/12/2024 | 21030540 | Pestello | William      | XXXX Twilight Ct    | SSTS Permit     | Install a Type 1 Mound Septic System; GPD 450; 1000 Gallon tank                    | \$260.00 | RP   |
| 24-60 | 8/6/2024  | 8/6/2024  | 21030540 | Pestello | William      | XXXX Twilight Ct    | Land Use Permit | Construct a new dwelling 1,700 total SqFt (1.5 Story Home)                         | \$450.00 | RP   |
| 24-61 | 8/7/2024  | 8/7/2024  | 21300511 | McMahon  | Natasha      | 40470 Sandhill Dr   | Land Use Permit | Construct a 8'X8' (64 SqFt) Deck                                                   | \$75.00  | SR   |
| 24-62 | 8/7/2024  | 8/7/2024  | 21330583 | Messeri  | Milan        | XXXX Dahler Ave     | Land Use Permit | Construct a 10'X15' (150 SqFt) Accessory Structure                                 | \$75.00  | SR   |
| 24-63 | 8/12/2024 | 8/27/2024 | 21270519 | Bodin    | Chet         | 40249 Eagle Ct      | Land Use Permit | Construct a 24'X30' (720 SqFt) Accessory Structure with living quarters            | \$250.00 | SR   |
| 24-64 | 8/12/2024 | 8/12/2024 | 21260550 | Frodesen | Fred         | 21843 Whitetail Dr  | Camper Permit   | Annual Camper Permit for 2 campers/RV on lot                                       | \$50.00  | NR   |
| 24-65 | 8/19/2024 | 8/20/2024 | 21100501 | Moe      | David        | 43818 State HWY 6   | Land Use Permit | Construct a 4'X6' (24 SqFt) Porch                                                  | \$75.00  | SR   |
| 24-66 | 8/19/2024 | 8/26/2024 | 21240509 | Steward  | David        | 23187 County Rd 1   | Land Use Permit | construct a 36'X32'(1,152 SqFt)Accessory Structure with a 9'X32 (288 SqFt) Lean to | \$400.00 | RP   |
| 24-67 | 8/27/2024 | 8/27/2024 | 21230562 | Nelson   | Samantha     | 22342 County Rd 1   | Land Use Permit | Construct a 5' Chain link fence                                                    | \$60.00  | NR   |
| 24-68 | 8/27/2024 | 8/27/2024 | 21250578 | Linn     | Jay & Teresa | 23054 N Shore Drive | Land Use Permit | Construct a dwelling addition                                                      | \$400.00 | NR   |



**clerk@emily.net**

---

**From:** John P <johnca7018@gmail.com>  
**Sent:** Wednesday, August 28, 2024 7:23 AM  
**To:** clerk@emily.net  
**Cc:** Pennie Plesnicar  
**Subject:** Re: City Purchase of Property Proposal

Hello Cari,

My name is John Plesnicar. I am the son of Pennie Plesnicar who I have copied in this email in regard to the below. I'm assisting my mother with this transaction. My mother will agree to the offer of \$3,000 per lot plus closing and attorney costs as noted below. One piece to this I want to point out. My father, Andrew Plesnicar, who is listed as the owner of the property passed away May 12, 2024. His passing is what started the movement on contacting the city of Emily. I noticed the name Andrew Plesnicar on the documents for signing. Now that you have that information, what do you need from Pennie Plesnicar in order to move forward? We can email you electronic or send you physical copies of the death certificate for Andrew Plesnicar if that is necessary. Will you need death certificates to change the documents? Please let us know your thoughts and any questions you have for us.

Thank You.

John

John Plesnicar

----- Forwarded message -----

**From:** <clerk@emily.net>  
**Date:** Mon, Aug 26, 2024, 5:19 PM  
**Subject:** City Purchase of Property Proposal  
**To:** <andypennie61@gmail.com>

Pennie,

The Emily City Council considered your offer of selling two lots to the City of Emily, PIDs 21340552 and 21340553. The Council made the decision to offer \$3,000 per lot plus closing and attorney costs. See attached Resolution No. 24-35 for additional information. Let me know if the terms are acceptable.

Also attached is a proposed Purchase Agreement. Please review the Purchase Agreement and let me know if you have any questions.

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION NO. 24-35, AMENDED**

**A RESOLUTION APPROVING THE PURCHASE OF PROPERTY  
WITHIN THE CITY LIMITS OF THE CITY OF EMILY**

**WHEREAS**, The City Council has been approached by a property owner about the possible acquisition of their property within the City Limits of Emily; and,

**WHEREAS**, State Statutes and City Ordinance allow for the acquisition of property; and,

**WHEREAS**, the property ID's for the proposed lot acquisition are Crow Wing County Parcels #21340552 and #21340553, owned by Andrew Plesnicar (deceased) and Pennie Plesnicar, Otsego, MI, also described as Lot 18 and Lot 19, Block 11, City of Emily.

**WHEREAS**, the City Council makes the following findings and conditions of approval:

- 1) The City Council has reviewed the price and found it to be fairly priced and compatible with the County Estimated Market Value for 2024 (\$6,000 total price plus closing/attorney costs).
- 2) The property is attached to or surrounded by other city owned property and can be used or combined by the city for present and future uses.
- 3) The City Council finds that the property is compatible with the Comprehensive Plan and there are no Comprehensive Plan restrictions, conditions or requirements. The Planning Commission has reviewed the sale and also finds it compatible with the Comprehensive Plan.
- 4) The City Clerk is authorized to proceed forward with the purchase if the following conditions are met:
  - a) The City Attorney will draft a Purchase Agreement and send it to the property owner for approval.
  - b) A death certificate is provided for Andrew Plesnicar.
  - c) Once the Purchase Agreement is completed and approved by all parties, the City Attorney or their designee will undertake a successful title search to ensure proper ownership of the lots, that no taxes are owed (or that they will be paid before the sale is completed), that there are no liens against the property, and that the City will have clear title to the property.
  - d) A title company will undertake and complete the closing on the property.



**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

The City of Emily City Clerk is herewith directed and authorized to take the appropriate actions as listed to complete the property acquisition.

Passed by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September, 2024.

---

Tracy Jones  
Mayor

Attested:

---

Cari Johnson, MCMC  
City Clerk/Treasurer

RECEIVED OF the City of Emily, (hereinafter "Buyer") the sum of Five Hundred and No/100 Dollars (\$500.00) by CHECK CASH NOTE as earnest money to be deposited upon acceptance, in the trust account of Seller's attorney, unless otherwise agreed to in writing, but to be returned to Buyer if Purchase Agreement is not accepted by Sellers. Said earnest money is part payment for the purchase of property located at:

Street Address: N/A, Emily, MN 56447

in the City of Emily, County of Crow Wing, State of Minnesota, for the purchase of vacant land, situated in Crow Wing County, State of Minnesota and legally described as follows:

Crow Wing County Parcel Numbers: 21340552 and 21340553

**Lots 18 and 19, Block 11; in Emily – Platted from Northwest Quarter of Northwest Quarter (NW1/4 of NW1/4), Section 34, Township 138, Range 26**

Including all fixtures, if any, INCLUDING EXCLUDING all emblements within the property at the time of this Purchase Agreement, if any, and INCLUDING EXCLUDING the following personal property:

N/A

all of which property Sellers (~~Andrew and Pennie Plesnicar~~) have this day agreed to sell to Buyer for the sum of Six Thousand and 00/100 Dollars (\$6,000.00), which Buyer agrees to pay in the following manner:

1. Cash of at least one hundred percent (100%) of the sale price, which includes the earnest money, PLUS: N/A

The date of closing shall be on or before October 15, 2024, subject to the title examination process.

This Purchase Agreement IS IS NOT subject to a *Contingency Addendum* for sale of Buyers' property. (If answer is IS, see attached *Addendum*.) (If answer is IS NOT, the closing of Buyers' property, if any, may still affect the Buyer's ability to obtain financing, if financing is applicable.)

This Purchase Agreement IS IS NOT subject to cancellation of a previously written purchase agreement dated \_\_\_\_\_, 20\_\_\_. (If answer is IS, said cancellation shall be obtained no later than \_\_\_\_\_, 20\_\_\_. If said cancellation is not obtained by said date, this Purchase Agreement is canceled. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded to Buyer.)

**SPECIAL CONTINGENCIES:** There are no special contingencies contained in this Agreement.

**SPECIAL DISCLOSURES:** Sellers disclose, to the best of Sellers' knowledge, that the property described in this Purchase Agreement consists of approximately 0  ACRES  SQUARE FEET and is currently zoned Downtown Mixed Use.

Seller discloses, to the best of Sellers' knowledge, that the property  IS  IS NOT in a designated flood plain area.

Sellers disclose, to the best of Sellers' knowledge, that the property  DOES  DOES NOT currently receive preferential tax treatment (e.g. Green Acres).

**ENVIRONMENTAL CONCERNS:** To the best of Sellers' knowledge there are no hazardous substances or underground storage tanks, except where herein noted.

**PLEASE NOTE:** Buyer may incur additional charges improving the property, including, but not limited to, hookup and/or access charges; municipal charges, costs for sewer access, stubbing access, water access, park dedication, road access, curb cuts, utility connection and connecting fees; and tree planting charges.

SELLERS CERTIFY TO THE BEST OF SELLERS' KNOWLEDGE, WHETHER ANY OF THE FOLLOWING PRESENTLY EXIST WITHIN THE PROPERTY:

|                                                  |                                                                     |
|--------------------------------------------------|---------------------------------------------------------------------|
| Connection to public water?                      | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Connection to public sewer?                      | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Connection to private water system off property? | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| Connection to electric utility?                  | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |

**PRIVATE SEWER SYSTEM**

SELLERS CERTIFY THAT SELLERS  DO  DO NOT KNOW OF A PRIVATE SEWER SYSTEM ON OR SERVING THE PROPERTY. (If answer is DOES, see *Private Sewer System Disclosure Statement*.)

**PRIVATE WELL**

SELLERS CERTIFY THAT SELLERS  DO  DO NOT KNOW OF A WELL ON OR SERVING THE PROPERTY. (If answer is DOES, see *Well Disclosure Statement*.)

THIS PURCHASE AGREEMENT  IS  IS NOT SUBJECT TO A PRIVATE SEWER AND WELL INSPECTION CONTINGENCY ADDENDUM. (If answer is IS, see attached *Addendum*.)

**IF A WELL OR SEPTIC SYSTEM EXISTS ON THE PROPERTY, BUYER HAS RECEIVED A WELL DISCLOSURE STATEMENT AND/OR A PRIVATE SEWER SYSTEM DISCLOSURE STATEMENT.**

BUYER  HAS  HAS NOT RECEIVED A VACANT LAND DISCLOSURE STATEMENT OR A SELLERS' DISCLOSURE ALTERNATIVES FORM.

Buyer acknowledges that no oral representations have been made regarding the property. Buyer relies solely on Sellers' written disclosure forms or a written report prepared by an independent third-party inspector that has been provided to Buyer.

**BUYER HAS RECEIVED INSPECTION REPORTS, IF REQUIRED BY MUNICIPALITY.**

**BUYER HAS THE RIGHT TO A WALK-THROUGH REVIEW OF THE PROPERTY PRIOR TO CLOSING TO ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE DATE OF THIS PURCHASE AGREEMENT. SELLERS AGREE TO NOTIFY BUYER IMMEDIATELY IN WRITING OF ANY SUBSTANTIVE CHANGES FROM ANY PRIOR REPRESENTATIONS REGARDING THE PROPERTY.**

**DEED/MARKETABLE TITLE:** Upon performance by Buyer, Sellers shall deliver a  Warranty Deed or  Other: \_\_\_\_\_ Deed joined in by spouse, if any, conveying marketable title, subject to

- (a) building and zoning laws, ordinances, state and federal regulations;
- (b) restrictions relating to use or improvement of the property without effective forfeiture provisions;
- (c) reservation of any mineral rights by the State of Minnesota;
- (d) utility and drainage easements which do not interfere with existing improvements;
- (e) rights of tenants as follows (unless specified, not subject to tenancies: \_\_\_\_\_)

BUYER SHALL PAY  SELLERS SHALL PAY on the date of closing any deferred real estate taxes (e.g. Green Acres) or special assessments, payment of which is required as a result of the closing of this sale.

BUYER AND SELLERS SHALL PRORATE AS OF THE DATE OF CLOSING  SELLERS SHALL PAY ON DATE OF CLOSING all installments of special assessments certified for payment, with the real estate taxes due and payable in the year of closing.

BUYER SHALL ASSUME  SELLERS SHALL PAY on date of closing all other special assessments levied as of the date of this Purchase Agreement.

BUYER SHALL ASSUME  SELLERS SHALL PROVIDE FOR PAYMENT OF special assessments pending as of the date of this Purchase Agreement for improvements that have been ordered by any assessing authorities. (Sellers' provision for payment shall be by payment into escrow of two (2) times the estimated amount of the assessments or less, as required by Buyer's lender.)

Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of which is not otherwise herein provided.

As of the date of this Purchase Agreement, Sellers represent that Sellers  HAVE  HAVE NOT received a notice regarding any new improvement project from any assessing authorities, the costs of which project may be assessed against the property. Any such notice received by Sellers after the date of this Purchase Agreement and before closing shall be provided to Buyer immediately. If such notice is issued after the date of this Purchase Agreement and on or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide for the payment of or assume the special assessments. In the absence of such agreement, either party may declare this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled, Buyer and Sellers shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded to Buyers.

Buyer shall pay, PRORATED FROM DAY OF CLOSING 12ths OF ALL NO real estate taxes due and payable in the year 2024.

Sellers shall pay, PRORATED FROM DAY OF CLOSING 12ths OF ALL NO real estate taxes due and payable in the year 2024. If the closing date is changed, the real estate taxes paid shall, if prorated, be adjusted to the new closing date.

Buyer shall pay real estate taxes due and payable in the year following closing and thereafter, the payment of which is not otherwise herein provided. No representations are made concerning the amount of subsequent real estate taxes.

**POSSESSION:** Sellers shall deliver possession of the property no later than October 15, 2024.

**TITLE AND EXAMINATION:** Within a reasonable time period after acceptance of this Purchase Agreement, Sellers shall provide:

Title evidence, which shall include proper searches covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments to Buyer or Buyer's designated title service provider and a Commitment for an owner's policy of title insurance on a current ALTA form issued by an insurer licensed to write title insurance in Minnesota as selected by Buyer. Sellers shall be responsible for the title search and the exam costs related to the commitment. Buyer shall be responsible for all additional costs related to the issuance of the title insurance policy, including but not limited to the premium, Buyer's name search and plat drawing, if any. Sellers shall surrender a copy of any owner's title insurance policy and abstract of title, if in Sellers' possession or control, for this property to Buyer or Buyer's designated title service provider.

Sellers shall use Sellers' best efforts to provide marketable title by the date of closing. In the event that Sellers have not provided marketable title by the date of closing, Sellers shall have an additional 30 days to make title marketable or, in the alternative, Buyers may waive title defects by written notice to Sellers. In addition to the 30-day extension, Buyer and Sellers may by mutual agreement further extend the closing date. Lacking such extension, either party may declare this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled, Buyer and Sellers shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded to Buyer.

**SUBDIVISION OF LAND:** If this sale constitutes or requires a subdivision of land owned by Sellers, Sellers shall pay all subdivision expenses and obtain all necessary governmental approvals. This provision deals with the necessity of subdividing land to complete the sale of the property described herein in contrast to the subdivision provision herein which deals with the future development plans of Buyer. Sellers warrant the legal description of the real property to be conveyed has been or shall be approved for recording as of the date of closing. Sellers warrant that there is a right of access to the property from a public right of way. These warranties shall survive the delivery of the deed or contract for deed.

Sellers warrant that prior to the closing, payment in full will have been made for all labor, materials,

machinery, fixtures or tools furnished within the 120 days immediately preceding the closing. Sellers warrant that Sellers has not received any notice from any governmental authority as to condemnation proceedings or violation of any law, ordinance or regulation. If the property is subject to restrictive covenants, Sellers warrant that Sellers have not received any notice from any person or authority as to a breach of the covenants. Any such notices received by Sellers shall be provided to Buyer immediately.

Sellers agree to allow Buyer reasonable access to the property for performance of any surveys, inspections or tests or for water, sewer, gas or electrical service hookup as agreed to herein. Buyer shall restore the premises to the same condition it was in prior to the surveys, inspections or tests and pay for any restoration costs relative thereto.

**RISK OF LOSS:** If there is any loss or damage to the property between the date hereof and the date of closing for any reason, including fire, vandalism, flood, earthquake or act of God, the risk of loss shall be on Sellers. If the property is destroyed or substantially damaged before the closing date, this Purchase Agreement is canceled, at Buyer's option, by written notice to Sellers or licensee representing or assisting Sellers. If Buyer cancels this Purchase Agreement, Buyer and Sellers shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded to Buyer.

**TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

**ENTIRE AGREEMENT:** This Purchase Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between Buyer and Sellers and supersedes any other written or oral agreements between Buyer and Sellers. This Purchase Agreement can be modified or canceled only in writing signed by Buyer and Sellers or by operation of law. All monetary sums are deemed to be United States currency for purposes of this Purchase Agreement. **Buyer or Sellers may be required to pay certain closing costs, which may effectively increase the cash outlay at closing or reduce the proceeds from the sale.**

**ACCEPTANCE:** To be binding, this Purchase Agreement must be fully executed by both parties and a copy must be delivered.

**DEFAULT:** If Buyer defaults in any of the agreements hereunder, Sellers may terminate this Purchase Agreement under the provisions of MN Statute 559.21. If either Buyer or Sellers defaults in any of the agreements hereunder or there exists an unfulfilled condition after the date specified for fulfillment, either party may cancel the Purchase Agreement under MN Statute 559.217, Subd. 3. Whenever it is provided herein that the Purchase Agreement is canceled, said language shall be deemed a provision authorizing a Declaratory Cancellation under MN Statute 559.217, Subd.4.

If this Purchase Agreement is not canceled or terminated as provided hereunder, Buyer or Sellers may seek actual damages for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to specific performance, such action must be commenced within six (6) months after such right of action arises.

**NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding predatory offender registry and persons registered with the predatory offender registry under MN Statute 243.166 may be obtained by contacting the local law enforcement offices in the community where the property is located or the Minnesota Department of

Corrections at 651/642-0200, or from the Department of Corrections web site at [www.corr.state.mn.us](http://www.corr.state.mn.us).

**OTHER:**

Other addenda may be attached which are made a part of this Purchase Agreement.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>I, the owner of the property, accept this Purchase Agreement and authorize the listing broker to withdraw said property from the market, unless instructed otherwise in writing.</p> <p><b>I have reviewed all pages of this Purchase Agreement.</b></p> <p><input type="checkbox"/> If checked, this Agreement is subject to attached <i>Counteroffer Addendum</i>.</p> <p>X _____<br/>(Seller's Signature) (Date)</p> <p>Andrew Plesnicar<br/>_____<br/>(Printed Name)</p> <p>Married<br/>_____<br/>(Marital Status)</p> <p>X _____<br/>(Seller's Signature) (Date)</p> <p>Pennie Plesnicar<br/>_____<br/>(Printed Name)</p> <p>Married<br/>_____<br/>(Marital Status)</p> | <p>I agree to purchase the property for the price and on the terms and conditions set forth above.</p> <p><b>I have reviewed all pages of this Purchase Agreement.</b></p> <p><b>CITY OF EMILY</b></p> <p>X _____<br/>(Buyer's Signature) (Date)</p> <p>Tracy Jones, Mayor<br/>_____<br/>(Printed Name)</p> <p>_____<br/>(Marital Status)</p> <p>X _____<br/>(Buyer's Signature) (Date)</p> <p>_____<br/>(Printed Name)</p> <p>_____<br/>(Marital Status)</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

FINAL ACCEPTANCE DATE \_\_\_\_\_, 2024

THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).  
IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE  
PROFESSIONAL.

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION NO. 24-22**

**A RESOLUTION ADOPTING MODIFIED CONDITIONS FOR EXISTING FINAL PLAT  
(APPLICATION NUMBER 09-3327) FROM 2009 ON BEHALF OF NORTHERN  
LIGHTS OVER ROOSEVELT LAKE HOMEOWNER'S ASSOCIATION**

**WHEREAS**, on May 14, 2024 the Emily City Council reviewed an application to modify the original conditions for an existing final plat (application number 09-3327) that regulated the docking storage location and parking on the West side of State Highway 6 on behalf of: Northern Lights Over Roosevelt Lake Homeowner's Association, on the following property:

Legal Description: Northern Lights Over Roosevelt Lake Plat

Section 9- Township 138 -Range 26.

And,

**WHEREAS**, the Planning Commission has considered the applicant's request at a duly noticed Public Hearing which took place on May 7, 2024, and has recommended approval to the City Council; and,

**Original Findings of Fact:**

1. The applicant has complied with the conditions of the preliminary plat approval.
  - a. the applicant has submitted an exhibit of passive recreation facilities. the planning commission has accepted the drawing and its implementation has been included in the development agreement.
  - b. section 3.1, subpart e of the declarations indicates that all trails and walkways shall be constructed of wood chips or similar material.
  - c. section 3.1, subpart f of the declarations establishes the 50-foot vegetative buffer in outlot a and prohibits the clearing of live trees or brush in this buffer.
  - d. section 3.1, subpart g of the declarations prohibits vegetation removal in outlot a as pr the preliminary plat.
  - e. section 3.1, subpart h of the declarations restricts impacts to the ice ridge.
  - f. the applicant has submitted a plan for development on the west side of highway 6. the planning commission has accepted the plan.
  - g. section 2.12 of the declarations restrict the use of docking areas on roosevelt lake to lot owners.
  - h. section 2.12 of the declarations indicate that docks are to be removed annually.
  - i. section 2.12 of the declarations provides a mechanism agreeable to the planning commission for allocating rights to the mooring slips.
  - j. the applicant has prepared a stormwater pollution prevention plan. the plan has been reviewed and accepted by the planning commission.
  - k. the applicant has submitted a road plan that has been reviewed by the city engineer. the engineer's concerns have been resolved.
  - l. the portion of smokey hollow road that is owned by the applicant is being dedicated to the public as part of the subdivision.



- m. section 7.5 of the association documents limit the impervious coverage for each lot to that of the underlying zoning district.
  - n. the swimming area and boardwalk have been eliminated from the submitted plans.
  - o. section 2.12 of the declarations indicates that docks and lifts are to be stored off site or east of highway 6.
  - p. section 2.12 of the declarations limits the number of boat slips to 16 and requires the establishment of a key card system.
  - q. section 2.12 of the declarations requires the establishment of a no wake zone around the docking facility.
  - r. section 2.12 of the declarations prohibits all recreational facilities on the west side of highway 6, with the exception of the 16 mooring slips.
  - s. section 2.12 calls for property owners purchasing a mooring slip to receive information regarding best practices for safely crossing the highway.
  - t. the applicant has coordinated improvements with mn/dot, which is requiring a \$10,000 security deposit to ensure the improvements are completed.
  - u. crooked lake township has indicated that smokey hollow road is to have aggregate surfacing material added by the developer within the existing road section.
  - v. section xx of the development agreement indicates that nothing will be burned in the preparation of the lots.
2. The final plat is in agreement with the approved preliminary plat.
  3. The city attorney has completed review of the title work and found it to be acceptable.
  4. There are no public improvements required on the property. the only public improvements are to highway 6, which are being handled by mn/dot.
  5. A plat check by an independent land surveyor has been completed.
  6. A financial security of \$5,000 will be provided for security on the construction of the lights and the erection of signs in the drop off area.

**Original Conditions with Modifications as highlighted:**

- 1) To augment the existing submittals, the applicant shall provide an exhibit of passive recreation facilities within the development. This exhibit shall include the trails and shoreline recreation facilities submitted in previous drawings. Once this drawing has been accepted by the Planning Commission, the improvements shown will be used during the preparation of the development agreement.
- 2) Trails and walkways shall be constructed of wood chips or similar material so as to not increase the runoff from the trail surface.
- 3) The association documents will provide for a 50-foot vegetative buffer in Outlot A as depicted on the preliminary plat. Clearing of live trees or brush within this buffer shall be prohibited.

- 4) The association documents shall indicate that all buffers within Outlot A and lying between Highway 6 and Smokey Hollow Road will be maintained in their natural condition with no vegetative removal except for trails and forest management purposes. No clear cutting will be allowed.
- 5) The historic ice ridges shall not be damaged or diminished during the development process or in subsequent use of the property. This requirement, as well as the importance of the ice ridge in maintaining water quality, shall be clearly stated within the association documents.
- 6) The applicant shall submit a detailed plan for the improvements to the west side of Highway 6. Specifically identified must be:
  - a. Clearing limits,
  - b. Approach locations,
  - c. Wetland buffer areas,
  - d. Docking facilities, and
  - e. Mechanisms for erosion control during construction.

The plan shall be in a form acceptable to the Planning Commission prior to application for final plat.
- 7) Association documents shall restrict the use of the docking areas on Roosevelt Lake solely for the use of lot owners.
- 8) Association documents shall reflect that all docks are to be seasonal (not permanent) and thus must be removed annually.
- 9) OMIT
- 10) Association documents shall provide a mechanism, agreeable to the Planning Commission, for allocating rights to the mooring slips.
- 11) The applicant shall prepare and provide to the City a stormwater pollution prevention plan for the entire development that is acceptable to the Planning Commission.
- 12) Roads within the subdivision shall be built to minimum City standards, but can remain privately maintained. Approvals from the Road Committee are required.
- 13) That portion of Smokey Hollow Road that lies within this development and is 33-feet south of the centerline of the roadway shall be dedicated to the public, if a 66-foot corridor is not already dedicated for this roadway.
- 14) Association documents shall indicate that the impervious coverage allowed on each lot shall be limited to the impervious coverage limitation of the underlying zoning district.
- 15) Eliminate the swimming area and the boardwalk from the plan.
- 16) Docks and lifts shall be allowed to be stored off on-site on the shoreline and walking path each year with efforts made to store the docks out of clear view from the lake.
- 17) Lifts shall be professionally removed by the Association property owners and moved for storage to their place of residence in the Northern Lights Over Roosevelt Lake development.
- 18) The number of boat slips will be limited to 16. To further control access to the docking facility, a lock or key-card system will be established to provide access to only those that have purchased one of the slips.
- 19) A no wake zone shall be established around the proposed docking facility.

- 20) All proposed recreational facilities on the west side of Highway 6, except for the 16 mooring slips, are prohibited.
- 21) Property owners that purchase mooring slips shall receive information regarding best practices for safely crossing the highway.
- 22) The City will require that the developer continue to coordinate with Mn/DOT and that Mn/DOT's recommendations be implemented, including:
- a. The north approach/drop off area will be allowed as outlined by MnDOT in their letters dated April 3, 2024 and April 19, 2024, attached as Exhibit A.
  - b. A northbound right turn lane and a southbound bypass lane must be constructed on TH 6 at the Smokey Hollow Road intersection.
  - c. Lighting and signs shall be installed as per Mn/DOT guidance.
  - d. Roadway and safety appurtenances will be installed as per Mn/DOT guidance.
  - e. Drainage patterns need to be perpetuated and erosion/ sediment controlled. A drainage plan must be submitted to Mn/DOT for review.
  - f. No drainage ponds will be allowed in the right of way.
  - g. There will be no net increase in development drainage to the highway right of way.
  - h. Proposed development signs must be located outside of the right of way.
  - i. No fences or structures are allowed in the right of way.
  - j. No excavation or grade changes are allowed in the right of way.
  - k. All Mn/DOT permits must be obtained.
- ~~23) Day parking for ATVs, UTVs, and golf carts shall be allowed 42 feet from the nearest white line on State Highway 6 and no closer than 75 feet from the lakeshore.~~
- ~~24) Automobiles and trucks may be used for drop off and pick up. Drop-off and pick up shall be allowed with motorized vehicles only.~~
- ~~25) No day parking shall be allowed for automobiles and trucks. Automobiles and trucks are not allowed to park at any time.~~
- ~~26) No overnight parking shall be allowed for any type of vehicle.~~
- 27) All costs of compliance with Mn/DOT conditions shall be paid for by the developer.
- 28) The City of Emily will require, subject to acceptance by Crooked Lake Township within 90 days of preliminary plat approval, that the developer improve Smokey Hollow Road to Crooked Lake Township's standards up to the second entrance to the development. If Crooked Lake Township does not accept the improvements, no improvements to Smokey Hollow Road will be required.
- 29) The developer shall not burn anything related to its construction activities in preparing the platted lots for sale, including such things as the construction of the roads, parks, trails, and clearing of potential home sites by the Developer. The Developer, however, may haul, chip or bury it.
- 30) The shoreline is to remain in its natural state. No clearing allowed.
- 31) Efforts shall be made to limit water flow down the walking path to avoid runoff and erosion.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

The application to modify the original conditions of the existing Northern Lights Over Roosevelt Lake Final Plat to regulate the docking storage location and parking on the West side of State Highway 6 is hereby approved, subject to the above listed conditions.

Passed by the City Council of Emily, Minnesota this 14<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Tracy Jones  
Mayor

Attested:

\_\_\_\_\_  
Cari Johnson, MCMC  
City Clerk/Treasurer

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION 24-44**

**RESOLUTION VACATING A PUBLIC ROAD CARTWAY**

**WHEREAS**, the City Council of the City of Emily, Crow Wing County, Minnesota received a petition requesting the vacation of the following described public road cartway pursuant to Minn. Stat. § 412.851:

See attached **EXHIBIT A**

**WHEREAS**, the request has been made by Dennis and Bridget Honsa, who own parcels abutting a public road cartway, to vacate the cartway established on PID 21090521 and 21090603. The cartway was made public as part of a cartway process;

**WHEREAS**, PID 21090521 is in the Roosevelt's Sunset Hills plat, according to the plat on file and of record in the office of the County Recorder, Crow Wing County, Minnesota and attached as **EXHIBIT B**;

**WHEREAS**, the cartway was established over PID 21090521 and 21090603 in July 2012 to provide access between the Honsa's residence, PID 21090521, and the Honsa's landlocked property, PID 21090602. See attached survey as **EXHIBIT C**;

**WHEREAS**, in 2020 Dennis and Bridget Honsa purchased PID 21090603 and now own all properties involved in the established cartway;

**WHEREAS**, proper notice of the application to vacate has been made and given to those persons who own land adjacent to the cartway which the applicant seeks to vacate;

**WHEREAS**, the City Council of the City of Emily determines that the cartway which is sought to be vacated is useless for the purpose for which it was laid out;

**WHEREAS**, the City Council determines that the vacation of the cartway which is sought to be vacated is consistent with the public interest;

**WHEREAS**, the City Council of the City of Emily determines that no affected land owners will be damaged by the vacation of the cartway;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Emily, Crow Wing County, Minnesota hereby vacates a city cartway as described on the attached **EXHIBIT A**.

Adopted this 10<sup>th</sup> day of September, 2024 by \_\_\_-fifths vote:

**CITY OF EMILY**

Dated: \_\_\_\_\_, 2024 \_\_\_\_\_

By: Tracy Jones  
Its: Mayor

Attest:

Dated: \_\_\_\_\_, 2024 \_\_\_\_\_

By: Cari Johnson  
Its: City Clerk

State of Minnesota            }  
                                          } ss  
County of Crow Wing         }

I, Cari Johnson, City Clerk of the City of Emily, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the City Council of said City with the original record thereof on file with the City Clerk, as stated in the minutes of the proceedings of said Council at a public hearing held on the 10<sup>th</sup> day of September, 2024, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said Council at said hearing.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name  
Emily City Clerk

# EXHIBIT A

## EXHIBIT A LEGAL DESCRIPTION OF CARTWAY

THAT PART OF GOVERNMENT LOT 6, SECTION 9, TOWNSHIP 138, RANGE 26, CROW WING COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 5, BLOCK 2, ROOSEVELT'S SUNSET HILLS ACCORDING TO THE PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER, CROW WING COUNTY, MINNESOTA, THE POINT OF BEGINNING; THENCE SOUTH 24 DEGREES 42 MINUTES 31 SECONDS EAST ASSUMED BEARING ALONG THE NORTHEASTERLY LINE OF SAID LOT 5 A DISTANCE OF 197.84 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5; THENCE SOUTH 43 DEGREES 10 MINUTES 21 SECONDS EAST A DISTANCE OF 343.52 FEET TO THE NORTHWEST CORNER OF THE FOLLOWING DESCRIBED PARCEL "A":

THAT PART OF GOVERNMENT LOT 6, SECTION 9, TOWNSHIP 138, RANGE 26, CROW WING, COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF IS DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 6; THENCE WEST ASSUMED BEARING ALONG THE SOUTH LINE OF SAID GOVERNMENT LOT 6 A DISTANCE OF 466.69 FEET; THENCE NORTH A DISTANCE OF 466.69 FEET; THENCE EAST A DISTANCE OF 466.69 FEET; THENCE SOUTH A DISTANCE OF 466.69 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.

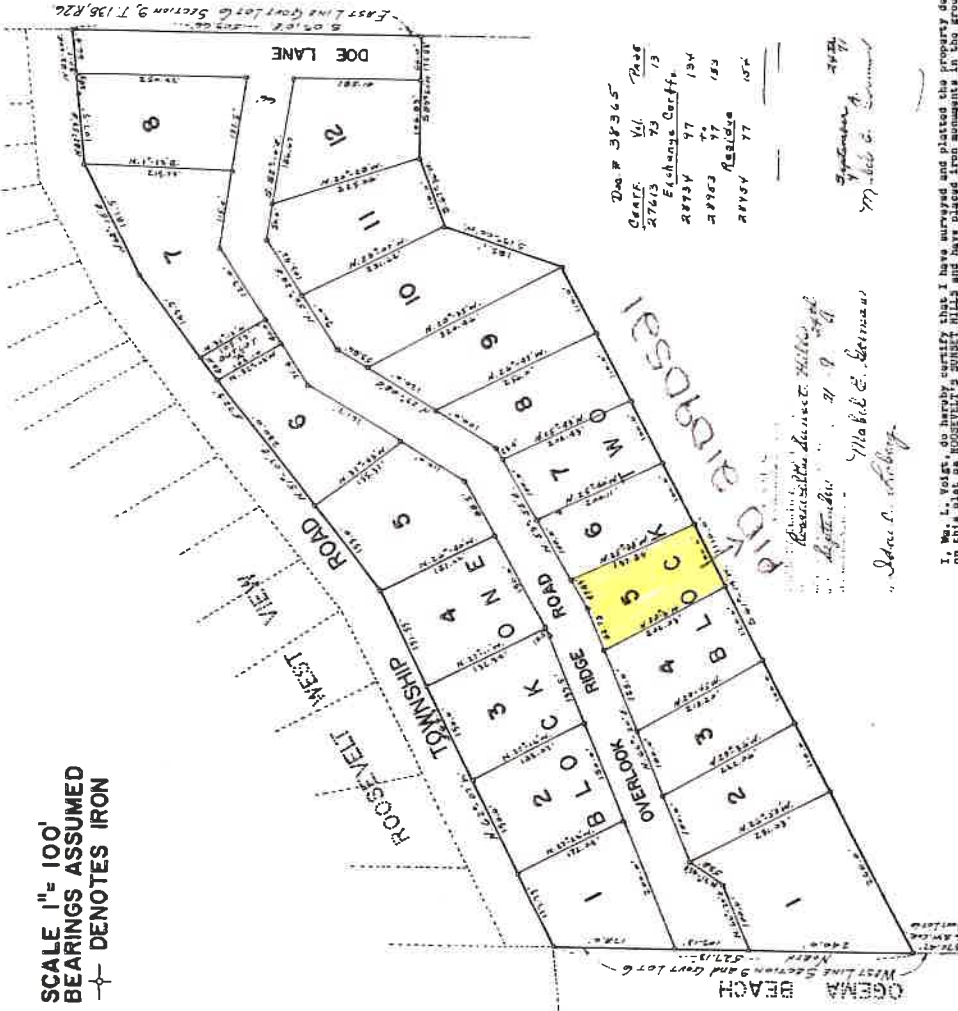
THENCE SOUTH 00 DEGREES 43 MINUTES 18 SECONDS WEST ALONG THE WEST LINE OF SAID PARCEL "A" A DISTANCE OF 47.60 FEET; THENCE NORTH 43 DEGREES 10 MINUTES 21 SECONDS WEST A DISTANCE OF 386.85 FEET TO THE SOUTHERLY LINE OF SAID LOT 5; THENCE NORTH 24 DEGREES 42 MINUTES 31 SECONDS WEST TO THE NORTHERLY LINE OF SAID LOT 5; THENCE NORTH 60 DEGREES 49 MINUTES, 28 SECONDS EAST ASSUMED BEARING ALONG THE NORTHERLY LINE OF SAID LOT 5 TO THE POINT OF BEGINNING AND THERE TERMINATING.

# EXHIBIT B



# ROOSEVELT'S SUNSET HILLS

SCALE 1" = 100'  
BEARINGS ASSUMED  
DENOTES IRON



W.L. VOIGT, SURVEYOR  
AITKIN, MINNESOTA

KNOW ALL MEN BY THESE PRESENTS: That IVAN G. HANSON and HARLEEN J. HANSON, his wife, for and on behalf of the FIRST NATIONAL BANK OF CHISHOLM, a United States Corporation, mortgagee of the following described property situated in the County of Crow Wing, State of Minnesota, to wit: the East 1/2 of Section 9, Township 9N, Range 10W, containing 53.70 acres, more or less, and the Southeast corner of said Lot 6, thence North along said West line 577.11 feet to the Southwest corner of said Lot 6, thence North 82° 59' East, 127.5 feet; thence North 83° 20' East, 181.5 feet; thence North 82° 59' East, 107.5 feet; thence North 83° 20' East, 90.7 feet; thence North 82° 59' East, 109.66 feet; thence North 83° 20' East, 110.0 feet; thence South 89° 50' West, 172.43 feet; thence South 67° 20' West, 110.0 feet; thence South 19° 20' West, 185.1 feet; thence South 81° 21' West, 110.0 feet to the point of beginning, and the same to be surveyed and plotted as shown on the plat of the SUNSET HILLS, LANE as shown on the annexed plat, containing 16.4 Acres.

In witness whereof said IVAN G. HANSON and HARLEEN J. HANSON, his wife, have hereunto set their hands and seals this 16th day of September, 1973, A.D.

In Presence of:  
 Elaine Jordan  
 as Secretary  
 Elaine Jordan  
 as to  
 FIRST NATIONAL BANK OF CROSSBY

State of Minnesota  
 County of Crow Wing, Minn.  
 On this 16th day of September, 1973, A.D. before me as Notary Public, within and for said County and State, personally appeared Elaine Jordan and Elaine Jordan, the persons named in the foregoing instrument, and who executed the foregoing instrument, and they acknowledged that they executed the same as their own free act and deed.

Notary Public  
 My Commission expires 10/16/1973

I, W.L. Voigt, do hereby certify that I have surveyed and plotted the property described on this plat as ROOSEVELT'S SUNSET HILLS and have placed iron monuments at the corners and along the boundaries of the lots as shown, that all distances are correctly shown in feet and decimals of a foot, that the outside boundary lines are correctly designated and that there are no wet lands, easements, public highways or roads laid out or traveled except as shown.

W.L. Voigt  
 Notary Public  
 My Commission expires 10/16/1973

State of Minnesota  
 County of Crow Wing, Minn.  
 On this 15th day of September, 1973, A.D. before me as Notary Public, within and for said County and State, personally appeared Elaine Jordan and Elaine Jordan, the persons named in the foregoing instrument, and they acknowledged that they executed the same as their own free act and deed.

Notary Public  
 My Commission expires 10/16/1973

I, Einar H. Anderson, Auditor for Crow Wing County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the years prior to 1973, A.D.

The foregoing plat of ROOSEVELT'S SUNSET HILLS was approved and accepted by the Village Council of Emily, Crow Wing County, Minnesota, at a regular meeting thereof held this 15th day of September, 1973, A.D.

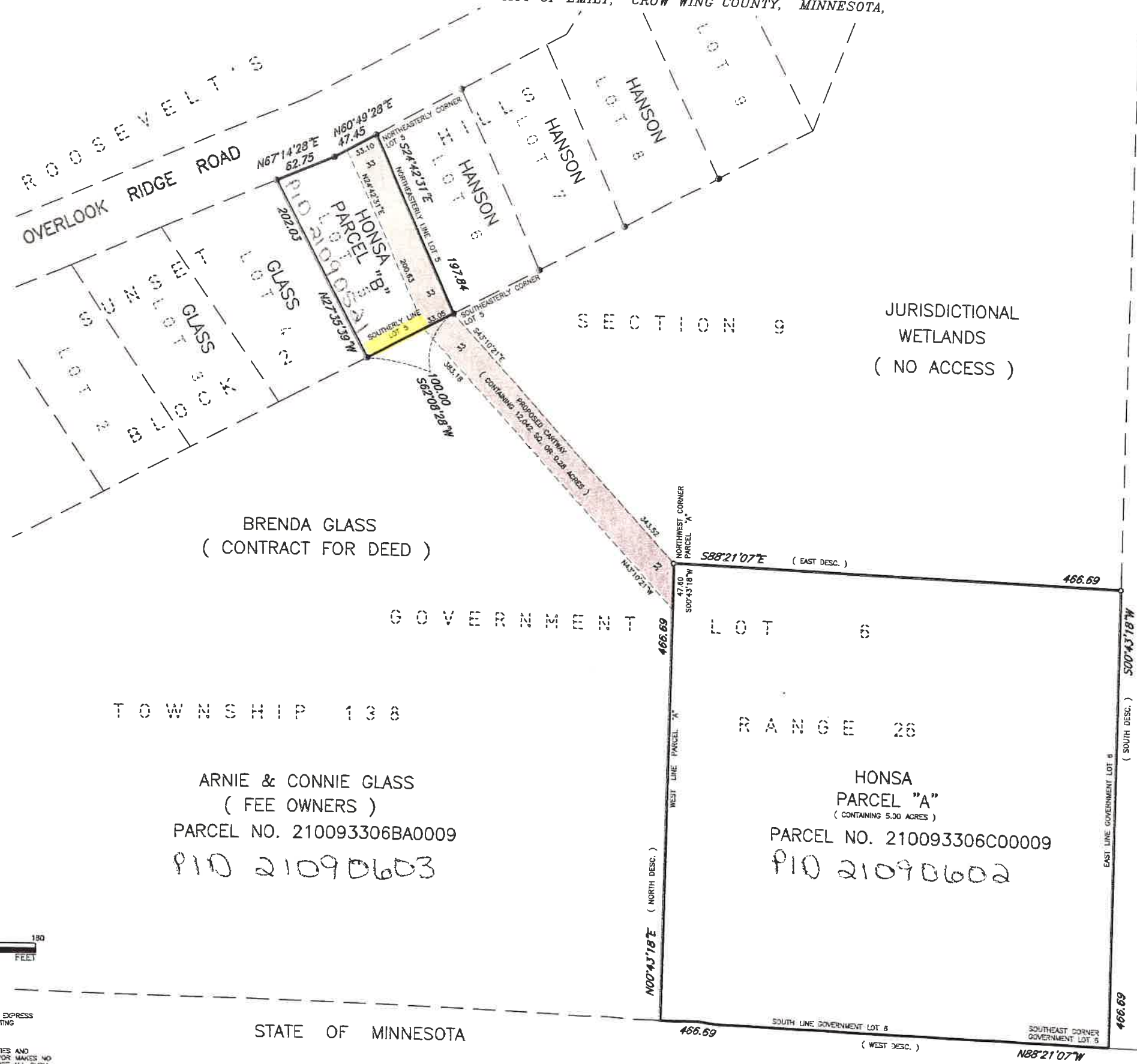
VILLAGE COUNCIL OF EMILY  
 CROW WING COUNTY, MINNESOTA  
 By: Einar H. Anderson, Village Clerk  
 By: [Signature], Village Clerk

# EXHIBIT C

**LEGEND**

- ⊙ FIRE HYDRANT
  - ⊙ WATER VALVE
  - ⊙ MANHOLE
  - ⊙ CATCH BASIN
  - ⊙ POWERPOLE
  - ⊙ LIGHT POLE
  - ⊙ GUY
  - ⊙ TRANSFORMER
  - ⊙ ELECTRIC METER
  - ⊙ TV PEDESTAL
  - ⊙ TELEPHONE PEDESTAL
  - ⊙ AIR CONDITIONER
  - ⊙ HAND HOLE
  - ⊙ SEMAPHORE
  - ⊙ GAS METER
  - ⊙ SANITARY SEWER
  - ⊙ STORM SEWER
  - ⊙ WATERMAIN
  - ⊙ UNDERGROUND GAS MAIN
  - ⊙ UNDERGROUND TELEPHONE
  - ⊙ UNDERGROUND ELECTRIC
  - ⊙ UNDERGROUND CABLE TV
  - ⊙ OVERHEAD UTILITY LINES
  - ⊙ IRON MONUMENT FOUND
  - ⊙ IRON PIPE MONUMENT SET
  - ⊙ EXISTING SPOT ELEVATION
  - ⊙ SOIL BORING
  - ⊙ SIGN
  - ⊙ DECIDUOUS TREE
  - ⊙ CONIFEROUS TREE
  - ⊙ DENOTES TREE AND BRUSH LIMITS
  - ⊙ DENOTES FLARED END SECTION
  - ⊙ DENOTES FRENCH DRAIN
  - ⊙ CURB STOP
  - ⊙ CLEAN OUT
  - ⊙ BUSH
  - ⊙ BARBECUE GRILL
  - ⊙ AUTO SPRINKLER
  - ⊙ BASKETBALL HOOP
  - ⊙ BENCH
  - ⊙ WATER SPOUT
  - ⊙ TRENCH DRAIN
  - ⊙ TRAFFIC CONTROL PANEL
  - ⊙ STORM DEGRATER
  - ⊙ SATELLITE DISH
  - ⊙ TELEPHONE
  - ⊙ ELECTRIC PEDESTAL
  - ⊙ FLAG POLE
  - ⊙ GROUND LITE
  - ⊙ MAILBOX
  - ⊙ ROOF DRAIN
  - ⊙ TRANSMISSION TOWER
  - ⊙ VENT PIPE
  - ⊙ WELL
- 
- E — DENOTES ELEC. LINE
  - X — DENOTES FENCE LINE
  - FO — DENOTES FIBER OPTIC
  - G — DENOTES GAS LINE
  - S — DENOTES SANITARY SEWER
  - ST — DENOTES STORM SEWER
  - T — DENOTES TELEPHONE LINE
  - TV — DENOTES TV LINE
  - JU — DENOTES OVERHEAD UTL.
  - W — DENOTES WATERMAIN
  - ⊙ DENOTES WETLAND
  - ⊙ DENOTES TREELINE
  - ⊙ DENOTES RAIL ROAD

**BOUNDARY SURVEY & CARTWAY EXHIBIT FOR: DENNIS HONSA**  
CITY OF EMILY, CROW WING COUNTY, MINNESOTA,



**LEGAL DESCRIPTION**  
**PARCEL "A"**

THAT PART OF GOVERNMENT LOT 6, SECTION 9, TOWNSHIP 138, RANGE 26, CROW WING COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF IS DESCRIBED AS FOLLOWS:  
BEGINNING AT THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 6; THENCE WEST ASSUMED BEARING ALONG THE SOUTH LINE OF SAID GOVERNMENT LOT 6 A DISTANCE OF 466.69 FEET; THENCE NORTH A DISTANCE OF 466.69 FEET; THENCE EAST A DISTANCE OF 466.69 FEET; THENCE SOUTH A DISTANCE OF 466.69 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.  
CONTAINING 217,800 SQUARE FEET OR 5.0 ACRES

**PROPOSED LEGAL DESCRIPTION**  
**33' CARTWAY EASEMENT**

THAT PART OF GOVERNMENT LOT 6, SECTION 9, TOWNSHIP 138, RANGE 26, CROW WING COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF AND THAT PART OF LOT 5, BLOCK 2, ROOSEVELT'S SUNSET HILLS ACCORDING TO THE PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER, CROW WING COUNTY, MINNESOTA IS DESCRIBED AS FOLLOWS:  
BEGINNING AT THE NORTHEASTERLY CORNER OF LOT 5, BLOCK 2, ROOSEVELT'S SUNSET HILLS ACCORDING TO THE PLAT ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER, CROW WING COUNTY, MINNESOTA; THENCE SOUTH 24 DEGREES 42 MINUTES 31 SECONDS EAST ASSUMED BEARING ALONG THE NORTHEASTERLY LINE OF SAID LOT 5 A DISTANCE OF 197.84 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 5; THENCE SOUTH 43 DEGREES 10 MINUTES 21 SECONDS EAST A DISTANCE OF 343.52 FEET TO THE NORTHWEST CORNER OF THE FOLLOWING DESCRIBED PARCEL "A" AS DESCRIBED IN CERTIFICATE OF TITLE NUMBER 90705;  
THAT PART OF GOVERNMENT LOT 6, SECTION 9, TOWNSHIP 138, RANGE 26, CROW WING COUNTY, MINNESOTA ACCORDING TO THE GOVERNMENT SURVEY THEREOF IS DESCRIBED AS FOLLOWS:  
BEGINNING AT THE SOUTHEAST CORNER OF SAID GOVERNMENT LOT 6; THENCE NORTH 88 DEGREES 21 MINUTES 07 SECONDS WEST (WEST PER CERTIFICATE) ASSUMED BEARING ALONG THE SOUTH LINE OF SAID GOVERNMENT LOT 6 A DISTANCE OF 466.69 FEET; THENCE NORTH 00 DEGREES 43 MINUTES 18 SECONDS EAST (NORTH PER CERTIFICATE) PARALLEL WITH THE EAST LINE OF SAID GOVERNMENT LOT 6 A DISTANCE OF 466.69 FEET; THENCE SOUTH 89 DEGREES 21 MINUTES 07 SECONDS EAST (EAST PER CERTIFICATE) PARALLEL WITH THE SOUTH LINE OF SAID GOVERNMENT LOT 6 A DISTANCE OF 466.69 FEET TO THE EAST LINE OF SAID GOVERNMENT LOT 6; THENCE SOUTH 00 DEGREES 43 MINUTES 18 SECONDS WEST (SOUTH PER CERTIFICATE) A DISTANCE OF 466.69 FEET TO THE POINT OF BEGINNING AND THERE TERMINATING.  
THENCE SOUTH 00 DEGREES 43 MINUTES 18 SECONDS WEST ALONG THE WEST LINE OF SAID PARCEL "A" AS DESCRIBED IN CERTIFICATE OF TITLE NUMBER 90705 A DISTANCE OF 47.60 FEET; THENCE NORTH 43 DEGREES 10 MINUTES 21 SECONDS WEST A DISTANCE OF 383.18 FEET; THENCE NORTH 24 DEGREES 42 MINUTES 31 SECONDS EAST A DISTANCE OF 33.10 FEET; THENCE SOUTH 89 DEGREES 21 MINUTES 07 SECONDS EAST ALONG A LINE 33.00 FEET SOUTH-WESTERLY AND PARALLEL TO THE NORTHEASTERLY LINE OF SAID LOT 5 A DISTANCE OF 200.63 FEET TO THE NORTHERLY LINE OF SAID LOT 5; THENCE NORTH 60 DEGREES 49 MINUTES 28 SECONDS EAST ALONG THE NORTHERLY LINE OF SAID LOT 5 TO THE NORTHEASTERLY CORNER OF SAID LOT 5 AND THE POINT OF BEGINNING AND THERE TERMINATING.

JURISDICTIONAL  
WETLANDS  
( NO ACCESS )

BRENDA GLASS  
( CONTRACT FOR DEED )

ARNIE & CONNIE GLASS  
( FEE OWNERS )  
PARCEL NO. 210093306BA0009  
PID 21090603

HONSA  
PARCEL "A"  
( CONTAINING 5.00 ACRES )  
PARCEL NO. 210093306C00009  
PID 21090602

**SURVEYOR NOTES:**

1 ACRE = 43560 SQUARE FEET  
5 ACRES = 217,800 SQUARE FEET  
THE SQUARE ROOT OF 217,800 SQUARE IS 466.69004756.  
THE PROPERTY IS A PARALLELOGRAM WITH SIDES THAT MEASURE 466.69 FEET.  
BY STATE STATUTES, CASE LAW AND MINNESOTA SOCIETY OF PROFESSIONAL SURVEYORS (M.S.P.S.) RECOMMENDED GUIDE LINES AND PROCEDURES, LAND SURVEYORS MEASUREMENTS AND DIMENSIONS ARE MADE TO THE NEAREST ONE HUNDREDTH OF A FOOT. SQUARE FOOTAGE IS SHOWN TO THE NEAREST WHOLE FOOT AND ACREAGE IS SHOWN TO THE NEAREST ONE HUNDREDTH OF AN ACRE.

**CERTIFICATION:**

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

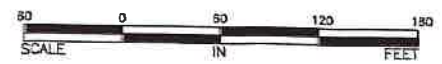
SIGNED THE 7th OF NOVEMBER, 2011.

*Dennis M. Honsa*

DENNIS M. HONSA  
MINNESOTA LICENSE No. 22440  
FOR BDM CONSULTING ENGINEERS AND SURVEYORS

REVISED: 2012-01-17 REMOVE SUMMARY, ADD SURVEYORS NOTE  
2012-03-07 EXTEND CARTWAY ACROSS HONSA PROPERTY PER CITY ATTORNEY

JOB NO: 353 008 S



ALTERATIONS TO THIS DRAWING ARE PROHIBITED WITHOUT THE EXPRESS WRITTEN PERMISSION OF BDM. COPYRIGHT 2011, BDM CONSULTING ENGINEERS AND SURVEYORS, P.L.C.

THIS SURVEY REFLECTS ABOVE GROUND INDICATIONS OF UTILITIES AND INFORMATION AVAILABLE FROM AS-BUILT DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED UNDERGROUND UTILITIES.

**BDM**

**CONSULTING ENGINEERS & SURVEYORS**

SOUTH OFFICE:  
80 PLATO BOULEVARD EAST, SUITE 140, ST. PAUL, MN (612) 548-5140  
NORTH OFFICE:  
11043-183RD CIRCLE NW, STE. A, ELK RIVER, MN (651) 334-8413



**PETITION TO VACATE CARTWAY ESTABLISHED OVER PID 21090603 AND 21090521**

Dennis and Bridget Honsa who own a residence at 19849 Overlook Ridge Road are petitioning the City of Emily to vacate a cartway that was established over PID 21090603 and PIN 21090521 in July 2012 to provide access between their residence, PID 21090521, to their landlocked property, PID 21090602. Dennis and Bridget Honsa purchased PID 21090603 in 2020 so the cartway is no longer necessary.

The below signatures of all property owners in which the cartway touches indicate that they are in favor of having the cartway vacated.

Dennis Honsa

Bridget Honsa

Dennis Honsa

Bridget Honsa

Dated: 8-6-24

**clerk@emily.net**

---

**From:** Daria Graupman <Daria.Graupman@crowwing.gov>  
**Sent:** Tuesday, August 27, 2024 3:15 PM  
**To:** clerk@emily.net  
**Cc:** Andy Hemphill; 'Bryce Butcher'; maintenancesup@cityofemily.com; Rob Hall  
**Subject:** RE: Future County Highway Project

Cari,

We try to avoid doing the design for roads that are not on our system, so we do not take work away from consulting firms and because we usually do not have the time. If we have to do the design, we would charge 8% of your construction amount.

If we do the inspection, we would charge 7% of your construction amount and another 3% for having us bid the project with our project.

Please let me know if you have any more questions.

Thank you,

**Daria Graupman, EIT**  
**Staff Engineer**

Office: (218) 824-1110  
Direct: (218) 822-2680

[www.crowwing.gov](http://www.crowwing.gov)

Crow Wing County Highway Department  
16589 CR 142  
Brainerd, MN 56401

We value your opinion, please let us know how we are doing by taking our [Customer Service Survey](#).



**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.

This e-mail and any attachment is intended to be read only by the intended recipient. This e-mail may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this e-mail or any attachments is strictly prohibited, and you should refrain from reading this e-mail or examining any attachments. If you received this e-mail in error, please notify the sender immediately and delete this e-mail and any attachments. Thank you.

**From:** clerk@emily.net <clerk@emily.net>  
**Sent:** Friday, August 23, 2024 10:44 AM  
**To:** Daria Graupman <Daria.Graupman@crowwing.gov>  
**Cc:** Andy Hemphill <andy.hemphill@hotmail.com>; 'Bryce Butcher' <b.butcher428@gmail.com>;

**clerk@emily.net**

---

**From:** Daria Graupman <Daria.Graupman@crowwing.gov>  
**Sent:** Wednesday, August 28, 2024 7:24 AM  
**To:** clerk@emily.net  
**Cc:** Rob Hall  
**Subject:** RE: Future County Highway Project

Good morning Cari,

They do not have to connect to our roads. They can be anywhere in the city of Emily.

Thank you,

**Daria Graupman, EIT**  
**Staff Engineer**

Office: (218) 824-1110  
Direct: (218) 822-2680

[www.crowwing.gov](http://www.crowwing.gov)

Crow Wing County Highway Department  
16589 CR 142  
Brainerd, MN 56401

Value your opinion, please let us know how we are doing by taking our [Customer Service Survey](#).



**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.

This e-mail and any attachment is intended to be read only by the intended recipient. This e-mail may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this e-mail or any attachments is strictly prohibited, and you should refrain from reading this e-mail or examining any attachments. If you received this e-mail in error, please notify the sender immediately and delete this e-mail and any attachments. Thank you.

**From:** clerk@emily.net <clerk@emily.net>  
**Sent:** Tuesday, August 27, 2024 4:33 PM  
**To:** Daria Graupman <Daria.Graupman@crowwing.gov>  
**Subject:** RE: Future County Highway Project

**This message was sent from outside your organization. Please proceed with caution.**

ria,

One other question that came up: Do the roads the City would like resurfaced have to connect to CR1? Emily is 36 square miles, so many roads do not.



RECEIVED  
BY:.....

September 6, 2024

RE: Emily, Minnesota  
2025 Street Project  
*Proposal for Design and Construction*  
SEH No. P-EMILY-180851 14.00

Cari Johnson  
City Clerk  
City of Emily  
PO Box 68  
Emily, MN 56447

Dear Cari:

Short Elliott Hendrickson Inc. (SEH®) is pleased to provide this proposal for professional services relating to the 2025 Street Project in Emily, MN. Please review our proposal letter and if acceptable we will provide an agreement for execution referencing this letter.

**Project Understanding:**

Crow Wing County is planning a mill and overlay project on CSAH 1 including the segment of the highway within Emily city limits west of Highway 6. The City of Emily (Client) is considering making resurfacing improvements to City streets to extend pavement life and improve ride quality. The road segments chosen would be bid as part of the county project with the intent to benefit from lower bid prices on the larger project. It is understood that the City's current overall budget for this project is approximately \$102,500. It is envisioned this budget could be used to mill and overlay a shorter street segment or reconstruct short patches of failed roadway. The council may allocate additional funds when setting their budget this fall which could increase the project scope. SEH will meet with the road commission and city staff to determine which segments to address.

**Scope:** SEH will complete the following tasks:

**Task 1 – Project Scoping, Coordination, Management and Administration:**

SEH will coordinate with the Road Committee, City Staff and Crow Wing County Staff to the deliver the project. This task will include the following throughout the project:

- Project Management / Administration / Accounting
- One Meeting with Road Committee Member(s) to finalize selected road segments
- Coordination with Crow Wing County Staff
- Attend Council Meetings to Present Plans and Bid Results (up to 2 meetings, 1 virtual, 1 in person)
- Project Closeout

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 416 South 6th Street, Suite 101, Brainerd, MN 56401-3540

218.855.1700 | 866.852.8880 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



**Task 2 – Prepare Plans and Specifications:**

SEH will prepare plan sheets and special provision specification sections as required for the City's project elements to be included in Crow Wing County's public bid package. This task will include:

- Prepare typical sections and road treatment options
- Produce plan sheets
- Estimate quantities
- Provide City-project specific special provision language as necessary to the County for inclusion in the County's specifications
- Support the County answer bidding questions and issue addenda as necessary.

**Task 3 – Construction Services:**

SEH will support the County with documenting construction conformance with the plans and specifications for the City's portion of the project. This will include:

- Construction administration including resident coordination, contractor coordination, documenting construction quantities and support the County to prepare any required change orders.
- Construction observation including periodic site visits by a Resident Project Representative (RPR) during construction (up to 40 RPR hours).

**Assumptions**

- SEH is not producing a stand-alone set of plans and specifications, rather SEH will prepare plan sheets and specification sections to be included in the County's overall plans and specifications (Contract Documents).
- Crow Wing County will open and tabulate bids
- Crow Wing County will process pay applications to the contractor.
- SEH's scope is based on the current budget of approximately \$102,500.

**Exclusions:**

- Surveying – topographic, boundary.
- Detailed research of existing right of way limits.
- Geotechnical exploring, evaluation, testing, engineering.
- Environmental site assessments (ESA).
- Chapter 429 Assessment Process
- Construction staking
- Scope increases due to increased budget
- Meetings not listed above.

**Deliverables:**

- Task 2: Construction Plan Sheets, Special Provisions– electronic PDF.
- Task 3: Change Orders - electronic PDF.

**Schedule:**

We anticipate completing plans and specifications by the end of 2024 for incorporation into the County's bid package. Construction is planned for 2025.

**Payment:**

The fee is hourly estimated to be \$20,000.00 including expenses and equipment.

Additional Services requested by Client not included in the scope above will be provided on an hourly basis including direct expenses. If requested, an estimate of the fee can be provided ahead of completing the work.

Your budgetary limitations for construction of the Project should be provided to us in writing at an early date. We will endeavor to work within those limitations. Where appropriate, if the estimated cost exceeds the budget, we will either request an adjustment in the budget or suggest a revision in the extent or quality of the Project to assist in bringing construction cost back within the budget. We do not guarantee that our opinions of probable construction cost will not differ materially from negotiated prices or bids. If you wish greater

Cari Johnson  
September 6, 2024  
Page 3

assurance as to probable construction cost or if you wish formal estimates, an independent cost estimator should be employed.

Thank you for the opportunity to provide a proposal. Please contact me at [avoit@sehinc.com](mailto:avoit@sehinc.com) or 218.821.0085 to discuss.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Alex Voit, PE  
Project Engineer  
(Lic. MN)

ajv

Attachment

c: Jeff Ledin, SEH  
Scott Hedlund, SEH

x:\ae\emily\common\proposals\2025 street project\2024.09.04 | city proposal 2025 street project v2.docx

## MAINTENANCE REPORT

9/10/2024

- Mowing ditches
- Cutting trees
- Dump clean up
- Sewer pond work
- Picking up garbage from bears
- General maintenance
- Would like to get more class 5 made

Brian Foster  
Maintenance Supervisor







**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION NO. 24-40**

**RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

| <u>Name of Donor</u>                | <u>Amount</u> |
|-------------------------------------|---------------|
| Emily Outing Fifty Lakes Area Lions | \$2,200.00    |

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

| <u>Donation Number</u> | <u>Terms or Conditions</u>  |
|------------------------|-----------------------------|
| 24-40                  | Park Fund – Pickleball Fund |

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

1. The following donations are accepted and shall be used as follows: \$2,200.00 to the park fund – pickleball fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Passed by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September, 2024.

\_\_\_\_\_  
Tracy Jones, Mayor

Attested:

\_\_\_\_\_  
Cari Johnson, City Clerk/Treasurer

**CITY OF EMILY  
COUNTY OF CROW WING  
STATE OF MINNESOTA  
RESOLUTION NO. 24-41**

**RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

| <u>Name of Donor</u> | <u>Amount</u> |
|----------------------|---------------|
| Gerhart Hanson, Jr.  | \$300.00      |

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

| <u>Donation Number</u> | <u>Terms or Conditions</u>  |
|------------------------|-----------------------------|
| 24-41                  | Park Fund – Pickleball Fund |

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:**

1. The following donations are accepted and shall be used as follows: \$300.00 to the park fund – pickleball fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Passed by the City Council of Emily, Minnesota this 10<sup>th</sup> day of September, 2024.

\_\_\_\_\_  
Tracy Jones, Mayor

Attested:

\_\_\_\_\_  
Cari Johnson, City Clerk/Treasurer



**404 PARK DEDICATION FUNDS**

**Park Dedication Funds**

\$60,000

Construction of 2 pickleball courts - Total of \$57,271 per quotes. \$40k Park Ded. Funds/\$17,271 donations

| Pickleball Courts |                     | \$40,000                                     |              | Donations Needed |           | \$17,271.00    |             |                 |
|-------------------|---------------------|----------------------------------------------|--------------|------------------|-----------|----------------|-------------|-----------------|
| Date              | Contractor          | Purpose                                      | Amount       | Remaining        | Date      | Donor          | Amount      | Total Remaining |
| 5/22/2024         | Oberg Fence         | 50% Down Payment for Fence Materials         | \$ 5,000.00  | \$ 35,000.00     | 6/17/2024 | Greg Koch      | \$ 300.00   | \$ 16,971.00    |
| 7/9/2024          | Outdoor Specialties | 1/3 Down Payment for Court Painting and Nets | \$ 6,827.00  | \$ 28,173.00     | 7/10/2024 | Outing Chamber | \$ 5,000.00 | \$ 11,971.00    |
| 8/7/2024          | Oberg Fence         | Fencing                                      | \$ 5,694.00  | \$ 22,479.00     | 7/10/2024 | Fire Relief    | \$ 1,000.00 | \$ 10,971.00    |
| 8/7/2024          | Anderson Brothers   | Construction of Pickleball Courts            | \$ 26,096.78 | \$ (3,617.78)    | 8/19/2024 | Fire Relief    | \$ 1,000.00 | \$ 9,971.00     |
|                   |                     | Donations to date                            | \$ 9,800.00  | \$ 6,182.22      |           | Lakers Lions   | \$ 2,200.00 | \$ 7,771.00     |
|                   |                     | Remaining balance (Total \$20,480)           | \$ 13,653.22 | \$ (7,471.00)    |           | Gerhart Hanson | \$ 300.00   | \$ 7,471.00     |
|                   |                     |                                              |              |                  |           | Total          | \$ 9,800.00 |                 |

**Scoreboard**

| Date     | Contractor              | Purpose                   | Amount      | Total       |
|----------|-------------------------|---------------------------|-------------|-------------|
| 4/4/2024 | Varsity Scoreboards     | Scoreboard                | \$ 4,645.00 | \$ 4,645.00 |
| 5/8/2024 | Quality Fabricating     | Posts for Scoreboard      | \$ 1,678.00 | \$ 6,323.00 |
| 6/5/2024 | Northern Lakes Electric | Electrical for Scoreboard | \$ 1,325.00 | \$ 7,648.00 |

**TOTAL REMAINING PARK DEDICATION FUNDS TO DATE**

\$18,534.22

# Emily Parks Commission Minutes

August 21, 2024

## CALL TO ORDER:

---

The meeting was called to order by Chairperson Patrick Rheume at 2:00 pm

### **Roll Call:**

Gary Hanson, Patrick Rheume, Wes Murnane, Greg Koch, Faye Hughes attending on-line

### **Agenda:**

**Motion:** A motion to approve the agenda was made by commissioner Murnane and seconded by Greg Koch. The motion was unanimously approved

### **Meeting Minutes:**

**Motion:** A motion to approve the April 29, 2024 meeting minutes was made by commissioner Murnane and seconded by Greg Koch. The motion was unanimously approved

## PARKS COMMISSION MEMBER APPLICATION:

---

The City of Emily received an application to serve on the Emily Parks Commission from Karen Trenn. The commission discussed the applicant. While none of the Emily Parks commissioners knew Karen Trenn, they found no reason not to accept her application and forward it to Emily City Council for appointment approval.

**Motion:** A motion to accept Karen Trenn's application and forward it to Emily City Council for appointment approval was made by commissioner Koch and seconded by Wes Murnane. The motion was unanimously approved.

## OLD BUSINESS:

---

### **Pickleball Courts:**

Construction of the pickleball courts is nearing completion. The court pad, fence and net posts have been completed. The project has experienced some weather delays, but weather permitting, the courts will be painted and nets put up by the end of August.

Commissioners discussed putting up a single financial donor sign, and signs on each court stating the rules for court usage. The donor sign would be put up on the exterior court fence midway between the 2 courts, and court rules sign would be placed by the entry to each court.

Commissioners also discussed the need for a next up "Peacekeeper." The Peacekeeper is designed to track which player group is up next to play. It is a weather-proof pickleball paddle holder that identifies which player group is next in line to play, thus avoiding confusion and mitigating disagreements. This rack is mounted to the fence on the outside of the court.

**Motion:** A motion to approve 1 donor sign, 2 court rules signs, and 1 NEXTuP Peacekeeper was made by commission Koch and seconded by Wes Murnane. The motion was unanimously approved.

**Ball Field Dugouts:**

Re-siding the ballfield dugouts were approved by City Council. Unfortunately, the Maintenance Department is short-handed as one of the seasonal hires quit. It is unknown if the Maintenance Department crew will be tackling this project this year. The City Council will have to address this. No additional Park Commission action is required at this time.

**Tennis Courts:**

The outdoor tennis courts are unable to be effectively patched or repaired as the cracks in the court surface are too wide. Furthermore, the material that was used to patch the cracks now prevents re-surfacing adhering correctly. Basically, the courts are beyond repair.

Before prioritizing tennis court replacement, the commission would like to monitor how much use the tennis courts receive once the outdoor pickleball courts are open. Some, if not the majority, of tennis courts users were actually playing pickleball rather than tennis.

**Grants Availability:**

The next DNR Outdoor Recreation Grants Program will open in December 2024. The Outdoor Recreation grant is typically a 50/50 funding grant that could be as small as \$10k or as large as \$240k. The commission discussed having our final 2024 Parks Commission meeting in December once the 2025 DNR grant information is released.

Sourcewell also has a number of grant opportunities coming available. The upcoming grant programs are not open at this time, but they include the following:

- Boost Funds
- Match Funds
- Impact Funds
- Cooperative Purchasing
- Internship reimbursement
- Third-Party Services reimbursement
- IEMS Training Reimbursement

**Phase Park & Recreation Development:**

Phase I of the Park & Recreation development was to build 2 outdoor pickleball courts. That phase is nearly complete.

Phase II of the Park & Recreation development was to add a Picnic Shelter, sand volleyball court and a 3<sup>rd</sup> pickleball court

Phase III of the Park & Recreation development was to consider options for shuffleboard courts, and/or a splash pad

During previous commission meetings a bandshell was discussed and rejected as a costly and un-supportable endeavor. It would require a committee and event organizer to find bands and raise funds to pay the bands. Other ideas under consideration include an ice rink, a hockey rink,

and frisbee golf course. Each of these has various impediments that require further investigation.

#### **NEW BUSINESS:**

---

##### **Emily Parks & Recreation Survey:**

The commission discussed collecting information on what Park and Recreation features our citizens would like to see in Emily. As a means for collecting that information, the commission discussed creating a survey.

**Action:** Greg and Patrick will work on drafting a Parks and Recreation survey for review at the next Parks Commission meeting. Patrick took the lead on initiating the draft.

##### **Gym floor repair:**

Emily City Hall gym is a well-used, and great recreational asset to our community. The vinyl gym floor is starting to bubble up where the glue is no-longer holding the flooring down. The Parks Commission discussed budgeting money for repair or replacement of the flooring, however the gym is a City Hall asset and not a Parks and Recreation asset. The City Council is responsible for addressing the gym issues.

#### **BUDGET:**

---

Commission reviewed the 2025 preliminary Parks and Recreation Budget. The budget included an old carry-over line item of \$20k for an Emily City trail. This budget item dates back to when the Cuyuna Mountain Bike trail system was being developed. Commission members agreed that sticking with the Phased Park Plan was more appropriate. The \$20k should be budgeted for Phase II park plan items instead.

**Action:** Patrick took the action to work with the City Clerk to make that 2025 budget adjustment.

#### **NEXT MEETING:**

---

The commissioners agreed to having our next meeting around December, as there will be more information available on grant programs from the DNR and Sourcewell.

**Action:** Patrick took the action to work with the City Clerks to schedule the Park Commission meeting in December.

#### **ADJOURNMENT:**

---

**Motion:** Commissioner Murnane made the motion to adjourn, Greg Koch seconded the motion. The motion passed unanimously at 3:04 pm.

**PURCHASES APPROVED BY COMMISSION:**

Pickleball Court Rules Signs (one for each court): \$59 each.

Pickleball Court Sponsor Sign (one): \$59. Grand Total: \$177



**12" X 18" Custom Oval Top Sign**

SKU: SW12X18H-OVL  
\$59.00

Grade: High Intensity Polyethylene

Size: 12" X 18"

Enter wording: Pickleball Court Rules

Add to cart

SKU: SW12X18H-OVL Category: Custom Signs

| Description | Additional Information | Quantity |
|-------------|------------------------|----------|
|-------------|------------------------|----------|

**Description**

All signs are made of 100% aluminum with high intensity primatic sheeting, with an average lifespan of 10 years. All signs have pre-punched holes ready for quick mounting.

Please send any custom logos, as well as color preferences and wording to: [sales@econosignsllc.com](mailto:sales@econosignsllc.com)

Please reference part number SW12X18H-OVL

**Pickleball Court Rules**

- **These courts are for pickleball use only. All other activities are prohibited.**
- No bicycles, scooters, roller-skates, inline skates, skate boards, allowed on the courts
- No animals, or pets allowed on the courts
- Shoes must have non-marking soles
- No food or beverages other than water allowed on court
- No play on wet courts
- Children 12 and under must be supervised by an adult at all times
- Be respectful to other players and demonstrate good sportsmanship





# PICKLEBALL COURT RULES

**THESE COURTS ARE FOR PICKLEBALL  
USE ONLY. ALL OTHER ACTIVITIES**

**ARE PROHIBITED**

- No bicycles, scooters, roller-skates, inline skates, or skate boards allowed on the courts
- No animals, or pets allowed on the courts
- No food or beverages other than water allowed on court
- No play on wet courts
- Shoes must have non-marking soles
- Children 12 and under must be supervised by an adult at all times
- Be respectful to other players and demonstrate good sportsmanship



# CITY OF EMILY PICKLEBALL COURTS

**DEDICATED SEPTEMBER 4, 2024**

These pickleball courts were developed with the help of the following financial sponsors and individual contributors:

**Outing Emily Chamber of Commerce**

**Lakers Lions Club**

**Emily Firemen's Relief Association**

**Gary Hanson**

**Gregory A Koch**

**THANK YOU TO ALL THE DONORS WHOSE  
GENEROUS CONTRIBUTIONS HELPED MAKE  
THESE COURTS POSSIBLE!**

Pickleball Paddle Rack Rotation System: \$400



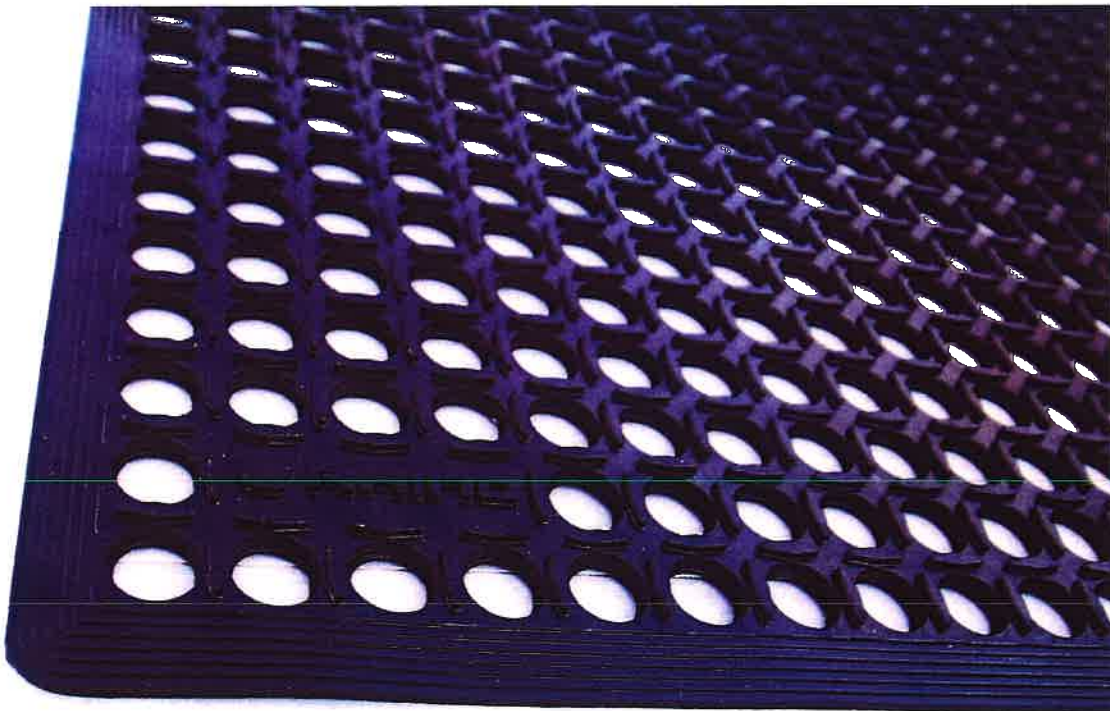
**Made in USA!**

- Mount on **Fence** or **Wall!**
- Place on **Ground** or **Table!**
- **#1** Sold Rack in North America!
- Park & Rec. Departments Preferred Choice!
- Sizes 8, 12, 16, 20, 24, and 16-paddle Split-racks.
- PVC 8 paddle rack comes in 2 colors – Blue/Yellow & Red/White
- One Piece Split-Racks sold separately.
- **Limited Lifetime Warranty!**

Pickleball Outdoor Mats Option A: \$84 each. Total \$168. Recycled Tire Link Mat



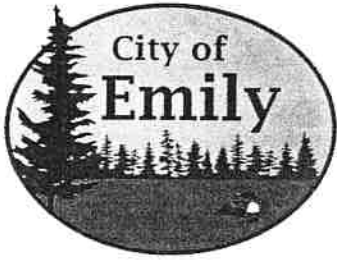
Pickleball Outdoor Mats Option B: \$62 each. Total \$124. Rhino Rubber Anti-Fatigue





Parks budget purchase

|                                        |       |             |
|----------------------------------------|-------|-------------|
| Signs (2 rules signs & 1 sponsor sign) | \$177 | Econo Signs |
| Paddle Rack Rotation System            | \$400 | NextuP      |
| Outdoor mats (2, one for each court)   | \$168 | Amazon      |
| Total:                                 | \$745 |             |



RECEIVED  
JUL 26 2024

BY: .....

For Office Use Only  
Date Rec'd \_\_\_\_\_  
By \_\_\_\_\_

### Application for Appointment Commissions and Committees

Commission or Committee applying for: Parks

Name: Karen Trenn

Street Address: do.

City: Emily State: MN Zip code: 56447

Mailing Address (if different than above): Emily MN 5644

Telephone Number: H( )

E-mail address: \_\_\_\_\_

Emily Resident (circle one)?  YES or NO If yes, how long? 5 years

Are you presently serving on a City Commission or Committee (circle one)? YES or  NO

If yes, please explain \_\_\_\_\_

Have you served on a City Commission or Committee in the past (circle one)? YES or  NO

If yes, please specify which Commission or Committee and the term positions held: \_\_\_\_\_

What do you have to offer to the City of Emily Commission or Committee? \_\_\_\_\_

Team player  
Detailed oriented  
Quick learner

What experience and/or education background do you have that would enhance your effectiveness as a Commission or Committee member? Some College

work experience 18 year with First Bank  
last position MORTGAGE Underwriter. Retired  
9/23

Applicant's Signature: Karen Trenn Date: 7/25/24

Please return to City hall drop box or clerk@emily.net.

**PARKS COMMISSION MEMBERS**

| <u>Member</u>   | <u>Term</u> | <u>Begin Date</u> | <u>End Date</u> |
|-----------------|-------------|-------------------|-----------------|
| Patrick Rheaume | 3 years     | 1/11/2023         | 12/31/2025      |
| Faye Hughes     | 3 years     | 2/14/2024         | 12/31/2026      |
| Wesley Murnane  | 3 years     | 3/14/2024         | 12/31/2026      |
| Gregory Koch    | 3 years     | 4/10/2024         | 12/31/2026      |
| Karen Trenn     | 2 years     | 9/11/2024         | 12/31/2025      |



EMILY LIBRARY BOARD MEETING MINUTES  
August 27, 2024  
Emily City Hall

**Call to Order:** Mikie Walker called the meeting to order at 1:14pm.

**Voting Members Present:** Mikie Walker, Diana Lee, Lori Bussler, Greg Koch  
(City Council Liaison)

**Voting Member Absent:** Jan Mosman

**Also Present:** Jane Davis (Library Director)

**Board Member Terms:** The Board reviewed a list of the current board members and their respective officer titles (if any) and term expiration dates. It was noted that all new terms going forward will be three-year terms, and that a few months before a board member's term expires, he/she needs to reapply at City Hall if he/she wishes to serve another three-year term.

**2024 Book Sale:** Jane reported that the book sale ran for two days (July 19-20) and brought in anonymous donation receipts of \$446.25.

**Homebound Program:** Jane reported that books cannot be delivered directly to homes of homebound seniors due to stringent background checks and other qualifications required for delivery people entering homes. She shared a flyer she created that she distributed to several locations to inform seniors that library materials are available to them if they have someone willing to pick up and return the items for them. The flyer contains the library email address for those interested in making arrangements.

**Purchase of People Counter:** Jane shared information relating to a wireless "people counter" gadget that she would like to purchase in order to track hourly statistics on how many people enter the library. It has infrared technology and the gadget would be affixed to the door jamb of the library door. After discussion, it was agreed that it would be helpful to know how many people use the library and whether there is a pattern for which days and hours are busier than others.

Upon motion made, seconded and unanimously carried, the board approved the purchase of a people counter, similar or identical to what was presented at the meeting, at a cost of approximately \$250.

Greg alerted the Board that Tremolo has grants available (through an application process) that may be helpful to the library for any technology-related items

needed. Jane indicated that the library computer does not need replacing and there are no technology items needed at this time.

**Security Camera for Library:** Greg reported that, under the City of Emily's Proposed Capital Improvement Plan, there is a \$500 line item in the budget for the purchase of a security camera for the library.

**Library Budget:** Jane distributed a copy of her draft of a "2025 Preliminary Budget" for the library, totaling \$6,155. The board reviewed and discussed the budget line by line and agreed to the following changes:

- Reduce "office supplies" from \$450 to \$300
- Eliminate the \$300 "legal fees" category since no need is anticipated, and there is a city attorney that could be called upon if the need arises
- Eliminate the \$60 "dues and subscriptions" category since no need is anticipated
- Total reduction \$510

Upon motion made, seconded and unanimously carried, the board approved the 2025 budget, as amended.

There being no further business, the meeting was adjourned at 2:15pm.

Minutes prepared by: Diana Lee (Acting Secretary)

## CHAPTER 92: ANIMALS

---

### Section

- 92.01 Definitions
- 92.02 Dogs and cats
- 92.03 Wild or exotic non-domesticated animals
- 92.04 Farm animals
- 92.05 Abandonment
- 92.06 Impounding
- 92.07 Commercial kennels, hobby kennels, and/or boarding facilities
- 92.08 Notices
- 92.09 Nuisances
- 92.10 Trespasses
- 92.11 Seizure of animals
- 92.12 Animals presenting a danger to health and safety of city
- 92.13 Diseased animals
- 92.14 Regulation of dangerous dogs
- 92.15 Dangerous animal requirements
- 92.16 Basic care
- 92.17 Interference with officers
- 92.18 Unlawful acts
  
- 92.99 Penalties

### § 92.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ANIMAL.** Any mammal, reptile, amphibian, fish, bird (including all fowl and poultry) or other member commonly accepted as part of the animal kingdom. Animals shall be classified as follows:

- (1) **CAT.** Shall be intended to mean both the male and female of the Felidae species commonly accepted as domesticated household pets.
- (2) **DOG.** Shall be intended to mean both the male and female of the canine species, commonly accepted as domesticated household pets, and other domesticated animals of a dog kind. Any non-domestic animal must meet state guidelines and the owner must receive approval from the City.

(3) **DOMESTIC ANIMALS.** Those animals commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include dogs, cats, caged birds, gerbils, hamsters, guinea pigs, ferrets (if vaccinated against rabies), domesticated rabbits, domesticated rats, fish and non-venomous reptiles or amphibians and other similar animals.

(4) **WILD or EXOTIC NON-DOMESTICATED ANIMALS.** Those animals commonly considered to be naturally wild and not naturally trained or domesticated, or which are commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, such animals shall include:

(a) Any member of the large cat family (family Felidae) including lions, tigers, cougars, bobcats, leopards and jaguars, but excluding commonly accepted domesticated house cats.

(b) Any naturally wild member of the canine family (family Canidae) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.

(c) Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.

(d) Any member or relative of the rodent family including any skunk (whether or not de-scented), raccoon, squirrel, or ferret (unless vaccinated against rabies), but excluding those members otherwise defined as domesticated pets.

(e) Any venomous, or inherently dangerous member of the reptile or amphibian families as well as crocodiles and alligators.

(f) Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this section, including but not limited to bears, deer, monkeys and game fish.

(3) **FARM ANIMALS.** Those animals commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chickens, roosters, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, bees, and other animals associated with a farm, ranch, or stable.

**AT LARGE.** Shall be intended to mean off the premises of the owner and not under the custody and control of the owner or other person, either by restraint, cord, or chain.

**ENFORCEMENT OFFICER or OFFICER.** The Animal Control Officer, members of the Emily Police Department, and/or the city appointed authority for the city who shall enforce the provisions of this section. The duties of the Enforcement Officer are as follows:

(1) Capture, seize and deliver to any designated pound any animal running at large within the city.

(2) Investigate all reported incidents wherein a dog has bitten a person and confirm that said animal is quarantined as required herein.

(3) Such other matters as may be prescribed by the City Council, Police Chief or designee.

**OWNER.** Shall be intended to mean any person or persons, firm, association or corporation owning, keeping, or harboring an animal.

**RESTRAINT.**

(1) Physical confinement such as; by leash, chain, cable, fence, electronic control, or building;

(2) Under competent voice control of a person who is physically present with an animal when that animal is on the property of the owner; or



(3) Under competent voice control when an animal is engaged in a recognized animal activity or form of training requiring that it not be physically confined.

#### § 92.02 DOGS AND CATS.

(A) *Running at large prohibited.* It shall be unlawful for any person, or the parents or the guardians of any such person under 18 years of age, who owns, harbors, or keeps a dog or cat, to allow the dog or cat to run at large. Dogs or cats must be restrained by a responsible person and shall be permitted on streets, sidewalks, trails or on other public land unless the city has posted an area with signs reading "Dogs or Cats Prohibited."

(B) *Animals per residence.* It shall be unlawful for any owner residing on less than two acres to possess or maintain more than three animals, dogs/cats or any combination thereof, over the age of 90 days at his, her or their residence or any single unit of occupancy within city limits.

(C) *License required.*

(1) All dogs/cats over the age of four months kept, harbored, or maintained by their owners in the city, shall be licensed and registered with the city. Animal licenses shall be issued by the city upon payment of the annual license fee. The annual license fee shall be set in the Fee Schedule Ordinance on file in the city offices. The owner shall state, at the time application is made for the license and upon forms provided for such purpose, his or her name and address and the name, breed, color, and sex of each dog/cat owned or kept by him or her. No license shall be granted for a dog/cat which has not been vaccinated against rabies, as provided in this section. Vaccination shall be performed only by a doctor qualified to practice veterinary medicine in the state in which the dog/cat is vaccinated. A veterinarian who vaccinates a dog/cat to be licensed in the city shall complete a certificate of vaccination. One copy shall be issued to the dog/cat owner for affixing to the license application. An applicant for a license for a neutered dog/cat shall sign an affidavit indicating that the dog/cat has been neutered and shall give the date of the operation.

(2) It shall be the duty of each owner of a dog/cat subject to this section to pay to the city the license fee as set forth in the Fee Schedule Ordinance on file in the city offices.

(3) Upon payment of the license fee, the city shall issue to the owner a license certificate and metallic tag for each dog/cat licensed. The tag shall have stamped the number corresponding with the number on the certificate. Every owner shall be required to provide each dog/cat with a collar to which the license tag must be affixed, and shall see that the collar and tag are constantly worn. In case an animal tag is lost or destroyed, a duplicate shall be issued by the city upon the presentation of a receipt showing the payment of the license fee, as set forth in the Fee Schedule Ordinance on file in the city offices, for the then current license year and after payment by the applicant of the fee as set forth in the Fee Schedule Ordinance for issuance of the duplicate license. Animal tags shall not be transferable from one dog/cat to another and no refunds shall be made on any animal license fee or tag because of death of a dog/cat or the owner's leaving the city before the expiration of the license period. It is unlawful to counterfeit or attempt to counterfeit tags provided for herein, or to take from any dog/cat a tag legally placed upon it by its owner with the intention of placing it upon another dog/cat.

(4) The licensing provisions of this division shall not apply to dogs/cats whose owners are non-residents temporarily within the city (not more than 30 days), nor to dogs/cats brought into the city for the purpose of participating in any dog/cat show. Further, this provision shall not apply to "seeing eye" dogs properly trained for the purpose of providing service to persons with disabilities to aid them in going from place to place provided that a certification of assistance training from a recognized school program is submitted with the license application.

(5) The funds received by the city from all animal licenses and metallic tags shall first be used to defray any costs incidental to the enforcement of this section; including, but not restricted to, the costs of licenses, metallic tags, and impounding and maintenance of the dogs/cats.

(6) Any dogs/cats brought into the city must be properly licensed within 30 days of having been moved into the city.

(D) *Cats.* Cats shall be included as controlled by this section insofar as licensing, running-at-large, pickup, impounding, boarding and proof of vaccine is concerned. All other provisions of this section, shall also apply to cats unless otherwise provided.

(E) *Vaccination.*

(1) All dogs and cats kept harbored, maintained, or transported within the city shall be properly immunized by a licensed veterinarian for:

|        |                                                                                              |
|--------|----------------------------------------------------------------------------------------------|
| Rabies | A properly administered vaccine by a licensed veterinarian with a documented expiration date |
|--------|----------------------------------------------------------------------------------------------|

(2) A certificate of vaccination must be kept, on which is stated the date of vaccination, owner's name and address, the animal's name (if applicable), sex, description and weight, the type of vaccine, and the veterinarian's signature. Upon demand made by the Enforcement Officer, the owner shall present for examination the required certificate(s) of vaccination for the animal(s). In cases where certificates are not presented, the owner or keeper of the animal(s) shall have seven days in which to present the certificate(s) to the city. Failure to do so shall be deemed a violation of this section.

(3) Any animal covered by this subdivision found off the owner's premises and not wearing a valid rabies vaccination tag shall be impounded. Any unvaccinated animal that is so impounded may be reclaimed by its owner by payment of the prescribed pound fees and compliance with the rabies vaccination requirement of this section, proof of which shall be furnished to the city within 72 hours of its release from the pound.

Penalty, see § 92.99

**Editor's note:**

*For any fees or costs associated with a licenses, see the ordinance adopting a schedule of fines and fees on file in the city offices.*

**§ 92.03 WILD OR EXOTIC NON-DOMESTICATED ANIMALS.**

It shall be legal for any person to own, possess, or harbor any wild or exotic non-domesticated animal with proper permits within the city limits, but illegal to offer for sale. Any owner of such an animal at the time of adoption of this section shall have 30 days in which to remove the animal from the city after which time the city may impound the animal as provided for in this section. An exception shall be made to this prohibition for animals specifically trained for and actually providing assistance to the handicapped or disabled, and for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, education or training event, or a licensed show or exhibition, and meet state guidelines, including the owner must receive approval from the city.

**§ 92.04 FARM ANIMALS.**

Farm animals shall only be kept in zoning districts if permitted under the city zoning ordinance. An exception shall be made to this Section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

Penalty, see § 92.99

**§ 92.05 ABANDONMENT.**

No person shall abandon any dog/cat or other animal within the boundaries of the city.

Penalty, see § 92.99

#### § 92.06 IMPOUNDING.

(A) *Running at large.* Any animal running at large is hereby declared a public nuisance. The Enforcement Officer may impound any dog or other animal found running at large and shall give notice of the impounding within 24 hours to the owner of such dog or other animal, if known. Except as otherwise provided in this section, it shall be unlawful to kill, destroy, or otherwise cause injury to any animal, including dogs and cats running at large, with the exception of animals being hunted during a lawful hunting season.

#### (B) *Biting animals.*

(1) *Person bitten by animal.* Any animal that has not been inoculated by a current rabies vaccine administered by a licensed veterinarian and which has bitten any person, wherein the skin has been punctured or the services of a doctor are required, may be confined in an appropriate location for a period of not less than ten days, at the expense of the owner. The animal may be released at the end of such time if healthy and free from symptoms of rabies, and by the payment of all costs by the owner. However, if the owner of the animal shall elect immediately upon receipt of notice of need for such confinement by the Officer to voluntarily and immediately confine the animal for the required period of time in a veterinary hospital of the owner's choosing, not outside of the county in which this city is located, and provide immediate proof of such confinement in such manner as may be required, the owner may do so. If, however, the owner has proof of the vaccination by a certificate from a licensed veterinarian, the owner may confine the dog or other animal to the owner's property.

#### (2) *Animal bitten by rabid animal.*

(a) *Unvaccinated animals.* In the case of animals which have not been vaccinated in accordance with this section which have been bitten by a known rabid animal, said animal shall be euthanized upon the written consent of the owner. If the owner is unwilling to have the bitten animal euthanized, strict isolation of the animal in a kennel under veterinarian supervision shall be required. The owner of the animal shall bear the expense of same.

(b) *Vaccinated animals.* If the bitten animal is vaccinated in accordance with the provisions of this section, the animal shall be held as follows:

1. The animal shall immediately be revaccinated and confined at the owner's home for a period of 30 days following revaccination; or

2. If the animal is not immediately revaccinated, the animal shall be confined in strict isolation in a kennel for six months under the supervision of a veterinarian.

3. *Euthanasia.* In either situation noted in this subdivision, if the veterinarian determines that the bitten animal is rabid, said animal shall be euthanized.

(C) *Reclaiming.* All animals conveyed to the impoundment location shall be kept, with humane treatment and sufficient food and water for their comfort, at least seven days after the animal is taken into custody, unless reclaimed sooner by their owners or keepers as provided by this section. In case the owner or keeper shall desire to reclaim the animal from the pound, the following shall be required:

(1) If a dog is unlicensed, payment of a regular license fee and valid certificate of vaccination for rabies is required.

(2) Payment of all fees accumulated including, but not limited to, expenses incurred by the animal shelter, including impound fees, boarding of dog/cat, any necessary veterinary treatment, and rabies vaccination if said dog/cat is not current.

(D) *Unclaimed animals.* At the expiration of the times established in division (C), if the animal has not been reclaimed in accordance with the provisions of this section, the Officer appointed to enforce this section may let any person claim the animal by complying with all provisions in this section, or cause the animal to be destroyed in accordance with the provisions of this section.

#### **§ 92.07 COMMERCIAL KENNELS, HOBBY KENNELS, AND/OR BOARDING FACILITIES.**

(A) *Compliance with Minnesota Statutes.* All commercial kennels, hobby kennels, and/or boarding facilities shall be operated in accordance with Minnesota Statutes.

(B) *Animal boarding facility.* An establishment that houses animals, other than those belonging to the occupant, overnight or over an extended period of time.

(C) *Definition of **KENNEL**.* The keeping of three or more dogs on the same premises, whether owned by the same person or not and for whatever purpose kept, shall constitute a **KENNEL**; except that a fresh litter of pups may be kept for a period of three months before that keeping shall be deemed to be a **KENNEL**.

(D) *Kennel as a nuisance.* Because the keeping of three or more dogs on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of three or more dogs on the premises is hereby declared to be a nuisance and no person shall keep or maintain a kennel within the city.

#### **§ 92.08 NOTICES.**

The City Clerk/Treasurer shall cause a notice to be published in the official newspaper of the city one time prior to June 1 each year.

#### **§ 92.09 NUISANCES.**

(A) *Habitual barking/noise.* It shall be unlawful for any person to keep or harbor a dog that habitually barks, yelps, howls, cries or whimpers so as to unreasonably disturb the peace and quiet of any person in the vicinity. The phrase "unreasonably disturb the peace and quiet" shall include but is not limited to the creation of any noise by a dog that can be heard by any person, including the Enforcement Officer for repeated intervals of at least three minutes with less than one minute of interruption. Such noise must also be audible off of the owner's or caretaker's premises.

(B) *Damage to property.* It shall be unlawful for any person's dog or other animal to damage any lawn, garden, or other property, whether or not the owner has knowledge of the damage. Any animal covered by this division may be impounded as provided in this section or a complaint may be issued by anyone aggrieved by an animal under this subdivision, against the owner of the animal for prosecution under this section.

(C) *Cleaning up litter/feces.* The owner of any animal or person having the custody or control of any animal shall be responsible for cleaning up any feces of the animal and disposing of such feces in a sanitary manner whether on their own property, on the property of others or on public property. The clean-up of feces on the animal owner's property shall not exceed 72 hours from May 1 through October 31 and once per week from November 1 through April 30. The clean-up of feces on the property of others or public property shall be immediate. Any person violating this section shall be punished with a fine as set forth in the Fee Schedule Ordinance on file in the city offices.

(D) *Other.* Any animals kept contrary to this section are subject to impoundment as provided in this section.

Penalty, see § 92.99

#### **§ 92.10 TRESPASSES.**

(A) It is unlawful for any person to herd, drive, or ride any farm animal or domesticated animal over and upon any grass, turf, boulevard, city park, cemetery, garden, or lot without specific permission from the owner of the property.

(B) It is unlawful for any person to permit any farm animal or domesticated animal to go upon any grass, turf, boulevard, cemetery, garden, or lot without the specific permission to do so from the owner of the property.

Penalty, see § 92.99

### **§ 92.11 SEIZURE OF ANIMALS.**

Any Enforcement Officer may enter upon private property and seize any animal provided that the following exists:

(A) There is an identified complainant other than the Enforcement Officer making a contemporaneous complaint about the animal;

(B) The Officer reasonably believes that the animal meets the criteria for cruelty set out in § 92.16; or the criteria for an at large animal set out in § 92.02(A);

(C) The Officer can demonstrate that there has been inhumane treatment of the animal; or that the animal was at large at this address on a prior date;

(D) The Officer has made a reasonable attempt to contact the owner of the property and those attempts have either failed or have been ignored;

(E) The seizure will not involve the forced entry into a private residence. Use of a pass key obtained from a property manager, landlord, innkeeper, or other authorized person to have such key shall not be considered unauthorized entry; and

(F) Written notice of the seizure is left in a conspicuous place if personal contact with the owner of the dog is not possible.

### **§ 92.12 ANIMALS PRESENTING A DANGER TO HEALTH AND SAFETY OF CITY.**

If, in the reasonable belief of any person or Enforcement Officer, an animal presents an immediate danger to the health and safety of any person, or the animal is threatening imminent harm to any person, or the animal is in the process of attacking any person, the Officer may destroy the animal in a proper and humane manner. Otherwise the person or Officer may apprehend the animal and deliver it to the pound for confinement under § 92.06. If the animal is destroyed, a charge as set forth in the Fee Schedule Ordinance on file in the city offices, to dispose of the animal is payable by the owner of the animal. If the animal is found not to be a danger to the health and safety of the city, it may be released to the owner or keeper in accordance with § 92.06(C).

### **§ 92.13 DISEASED ANIMALS.**

(A) *Running at large.* No person shall keep or allow to be kept on his or her premises, or on premises occupied by them, nor permit to run at large in the city, any animal which is diseased so as to be a danger to the health and safety of the city, even though the animal be properly licensed under this section.

(B) *Confinement.* Any animal reasonably suspected of being diseased and presenting a threat to the health and safety of the public, may be apprehended and confined in the pound by the owner or Enforcement Officer. The Officer shall have a qualified veterinarian examine the animal. If the animal is found to be diseased in such a manner so as to be a danger to the health and safety of the city, the Officer shall cause such animal to be painlessly killed and shall properly dispose of the remains. The

owner or keeper of the animal killed under this section shall be liable for all costs of maintaining and disposing of the animal, plus the costs of any veterinarian examinations.

(C) *Release*. If the animal, upon examination, is not found to be diseased within the meaning of this section, the animal shall be released to the owner or keeper free of charge.

#### **§ 92.14 REGULATION OF DANGEROUS DOGS.**

(A) *Definition of DANGEROUS DOG*. The definition of a **DANGEROUS DOG** shall be taken from M.S. §§ 347.50 to 347.56, as those statutes may be amended from time to time, which are hereby adopted and incorporated by reference into the City Code. The Enforcement Officer, or designee, shall have the authority to order the euthanasia of a dangerous dog meeting the criteria established in state statute, subject to the procedure set forth herein.

(B) *Proper enclosure*. Proper enclosure means securely confined indoors or in a securely locked outdoor pen or structure suitable to prevent the dog from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting.

(C) *Unprovoked*. Unprovoked shall mean the condition in which the animal is not purposely excited, stimulated, agitated, or disturbed.

(D) *Procedure/hearing*. The procedure to seize an animal that appears to be dangerous shall be as follows:

(1) Notify the owner, by registered mail that the animal appears to be dangerous. The notice shall specify the dates, times, places and parties or animals bitten. Said notice shall also apprise the owner of the animal that he or she may request a hearing before the City Council by notifying the City Clerk/Treasurer within ten days after the receipt of the notice.

(2) If the owner does not request a hearing within 14 days of said notice, the Enforcement Officer shall immediately take possession of the animal and euthanize the same.

(3) If the owner of the animal requests a hearing as to the dangerous nature of the animal, the City Clerk/Treasurer shall place the matter before the City Council at its next regular meeting. The owner may present evidence in opposition to the designation of the animal as dangerous. The Enforcement Officer shall present evidence to the City Council that supports the determination that the animal is dangerous. Following the hearing, the Council shall make a determination of the facts and issue an order as to whether or not said animal is properly characterized as dangerous. If the Council determines that the animal is dangerous, it will then order the owner to deliver said animal to the Enforcement Officer for the purpose of euthanizing said animal, unless the owner provides an alternative proposal, acceptable to the City Council which may include the permanent removal of the animal from the city limits.

#### ***Editor's note:***

*For any fees or costs associated with a licenses, see the ordinance adopting a schedule of fines and fees on file in the city offices.*

#### **§ 92.15 DANGEROUS ANIMAL REQUIREMENTS.**

(A) *Requirements*. If the City Council does not order the destruction of an animal that has been declared dangerous, the City Council may, as an alternative, order any or all of the following:

(1) That the owner provides and maintain a proper enclosure for the dangerous animal as specified in § 92.13(B);

(2) Post the front and the rear of the premises with clearly visible warning signs, including a warning symbol to inform children, that there is a dangerous animal on the property as specified in M.S. §§ 347.50 to 347.56, as it may be amended from time to time;

(3) Provide and show proof annually of public liability insurance in the minimum amount of \$100,000;

(4) If the animal is a dog and is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or restraint (not to exceed six feet in length) and under the physical restraint of a person 18 years of age or older. The muzzle must be of such design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration; and

(5) The owner must annually license dangerous and potentially dangerous dogs with the city and must license a newly declared dangerous or potentially dangerous dog within 14 days after notice that a dog has been declared dangerous or potentially dangerous. Regardless of any appeal that may be requested, the owner must comply with the requirements of M.S. § 347.52(a) and (c), as it may be amended from time to time regarding proper enclosures and notification to the city upon transfer or death of the dog, until and unless a hearing officer or court of law reverses the declaration.

(6) Any or all additional requirements permitted under M.S. § 347.50 to 347.56, as it may be amended from time to time.

(B) *Seizure.* The Enforcement Officer shall immediately seize any dangerous animal if the owner does not meet any of the above requirements imposed by the City Council within 14 days after the date notice is sent to the owner that the animal is dangerous.

(C) *Reclaiming dangerous animals.* A dangerous animal seized under division (B), above, may be reclaimed by the owner of the animal upon payment of impounding and boarding fees, and presenting proof to Enforcement Officer that each of the requirements under division (A), above, is fulfilled. An animal not reclaimed under this section within 14 days may be disposed of as provided under § 92.06 and the owner is liable to the city for all costs incurred in confining the animal and having the animal destroyed including, but not limited to, reimbursement of all of the city's legal fees and court costs.

(D) *Subsequent offenses.* If an owner of an animal has subsequently violated the provisions under § 92.14 with the same animal, the animal must be seized by the Enforcement Officer. The owner may request a hearing as provided for in § 92.14. If the owner is found to have violated the provisions for which the animal was seized, the Enforcement Officer shall order the animal destroyed in a proper and humane manner and the owner shall pay the costs of confining, impounding and destroying the animal. If the person is found not to have violated the provisions for which the animal was seized, the owner may reclaim the animal under the provisions of § 92.15(C). If the animal is not yet reclaimed by the owner within 14 days after the date the owner is notified that the animal may be reclaimed, the animal may be disposed of as provided under § 92.06 and the owner is liable to the animal control for the costs incurred in confining, impounding and destroying of the animal.

Penalty, see § 92.99

## **§ 92.16 BASIC CARE.**

All animals shall receive from their owners or keepers kind treatment, housing in the winter, and sufficient food and water for their comfort. Any person not treating their pet in such a humane manner will be subject to the penalties provided in this section.

## **§ 92.17 INTERFERENCE WITH OFFICERS.**

No person shall in any manner molest, hinder, or interfere with any person authorized by the Council to capture dogs, cats or other animals and convey them to the pound while engaged in such

operation. Nor shall any unauthorized person break open the pound, or attempt to do so, or take or attempt to take from any agent any animal taken up by him or her in compliance with this section, or in any other manner to interfere with or hinder such officer in the discharge of his or her duties under this section.

Penalty, see § 92.99

#### **§ 92.18 UNLAWFUL ACTS.**

It is unlawful for the owner of any domestic animal to violate the provisions of this section or (1) to own or keep a domestic animal which is dangerous (any animal which has caused injury to persons or property shall be deemed "dangerous"); or (2) to interfere with the Animal Enforcement Officer, any Police Officer, or other city employee, in the performance of their duty to enforce this section; or (3) to allow their domestic animal to frequent school grounds, parks, or public beaches or to chase vehicles, or to molest or annoy any person away from the property of its owner or custodian, or to damage, defile or destroy public or private property.

Penalty, see § 92.99

#### **§ 92.99 PENALTIES.**

Unless otherwise provided herein, violation of this section shall constitute a misdemeanor. Violations of §§ 92.02, 92.08 and 92.16 are petty misdemeanors punishable by a fine of up to \$200.



## **POLICE DEPARTMENT**

### **§ 33.65 POLICE DEPARTMENT CONTINUED.**

(A) A Police Department is hereby continued. The City Council may at any time determine by resolution to discontinue the existence of a Police Department and provide for the enforcement of state laws and city ordinances by other means. The head of the Police Department shall be known as the Chief of Police and the number of additional members of the Police Department, together with their ranks and titles, shall be determined by the City Council by resolution. The compensation to be paid to members of the Police Department shall be as set forth in the Fee Schedule Ordinance as amended from time to time. Members of the Police Department shall be appointed by the City Council. Work schedules of members of the Police Department shall be established by the Chief of Police with the approval of the Council.

(B) All police officers shall meet the minimum standards for licensing as a peace officer as established by the Minnesota Peace Officers Standards and Training Board and have a current and valid peace officer license at the time of appointment. All police officers shall retain this license during their employment as a police officer with the city and will be subject to discharge if the license is suspended, revoked or becomes invalid for any reason. In addition, all police officers must have a valid Minnesota vehicle operator's license and must be insurable as a vehicle driver by the city's automobile insurance carrier.

(Ord., passed - -)

### **§ 33.66 CHIEF OF POLICE.**

The Chief of Police shall have supervision and control of the Police Department and its members. The Chief of Police shall be responsible to the Council for law enforcement and for property of the city used by the Department. The Chief of Police shall be responsible for the proper training and discipline of the members of the Police Department. The Chief of Police shall be responsible for the keeping of adequate records and shall report to the City Council on the needs of the Police Department and its work. Every member of the Police Department is subordinate to the Chief of Police and shall obey the instructions of the Chief of Police and any superior officer. The City Council may designate one of the police officers as Acting Chief, who shall have all the powers and duties of the Chief of Police during the absence or disability of the Chief of Police. The compensation to be paid to the Chief of Police shall be as set forth in the Police Chief Employment Agreement as amended from time to time.

(Ord., passed - -)

### **§ 33.67 DUTIES OF POLICE.**

Members of the Police Department are authorized to enforce the laws applicable to the city, bring violators before the court, and make complaints for offenses coming to their knowledge. Members of the Police Department are authorized to serve processes on behalf of the city and shall serve those notices as may be required by the City Council or other authority. When the city is not a party to the proceedings involved in the process or notice, the officer shall collect the same fees as provided by law. All fees shall be paid into the city treasury.

(Ord., passed - -)

### **§ 33.68 UNIFORM AND BADGE.**

Each member of the Police Department shall, while on duty, wear a suitable badge and uniform furnished by the city, except that the Chief of Police may authorize the performance of specific duties while not in uniform. When a member terminates membership in the Police Department, the member shall immediately deliver to the city the badge, uniform and all other property of the city.

(Ord., passed - -)

### § 33.69 RESERVE OFFICERS.

(A) The Chief of Police may appoint, for a specified time, as many reserve officers as may be necessary. Reserve officers shall be subordinate to the Chief of Police. Under the provisions of M.S. 626.84, Subd. 1(e), as it may be amended from time to time, a **RESERVE OFFICER** is an individual whose services are utilized by a law enforcement agency to provide supplementary assistance at special events, traffic or crowd control, and administrative or clerical assistance. A reserve officer's duties shall not include enforcement of the general criminal laws of the state, and the reserve officer does not have full powers of arrest or authorization to carry a firearm on duty.

(B) The Chief of Police, or City Council if there is no Police Chief, may appoint, for a specified time, as many parking enforcement officers pursuant to M.S. § 168B.035 Subd. 2, as it may be amended from time to time, as may be necessary. The parking enforcement officers shall be subordinate to the Chief of Police, if there is one, or the City Clerk. A **PARKING ENFORCEMENT OFFICER** is an individual whose services are utilized by a law enforcement agency to provide parking enforcement and administrative or clerical assistance. A parking enforcement officer's duties shall not include enforcement of the general criminal laws of the state, and the parking enforcement officer does not have full powers of arrest or authorization to carry a firearm on duty.

(Ord., passed - -)

### § 33.70 SPECIAL POLICE.

In case of riot or other law enforcement emergency, the Chief of Police may appoint for a specified time as many special police officers as may be necessary for the maintenance of law and order. During that term of appointment, the special police shall have only those powers and perform only those duties as shall be specifically assigned by the Chief of Police. Special police officers shall have only the authority to provide supplementary assistance at special events, traffic or crowd control, and administrative or clerical assistance. A special officer's duties do not include enforcement of the general criminal law of the state, and the officer does not have full powers of arrest.

(Ord., passed -)

### § 33.99 PENALTY.

(A) Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99 of this code of ordinances.

(B) Any person who violates any provision of §§ 33.01 through 33.08 of this chapter or any regulation adopted thereunder relating to acts, omissions or conduct other than official acts of city employees or officers is guilty of a misdemeanor.

(C) Any person convicted of violating § 33.31 of this chapter shall be guilty of a misdemeanor. The fine shall be defined in M.S. § 609.033, as it may be amended from time to time, and laws amendatory thereto.

(D) Any person convicted of violating any provision of § 33.53 of this chapter shall be guilty of a misdemeanor.

(Ord. 202, passed - -; Ord. 209, passed 9-10-1991)

**clerk@emily.net**

---

**From:** Shilo Newby <snewby@amlegal.com>  
**nt:** Tuesday, July 16, 2024 1:12 PM  
**To:** clerk@emily.net  
**Subject:** Ordinances for update

**Flag Status:** Flagged

Dear Cari,

Our records indicate that it is time to consider an update to the Emily, MN Code of Ordinances. Please provide me the ordinances adopted after 11/14/23, so we can begin the editing work on the next code update.

Please let me know if you have any questions.

**Shilo Newby**  
**Client Relations Specialist**  
American Legal Publishing  
525 Vine Street, Ste. 310  
Cincinnati, OH 45202  
800-445-5588





Emily City Council  
ATTN: Mayor Jones  
PO Box 68  
Emily, MN 56447

September 9, 2024

**RE: Emily Manganese Project Update – August 2024**

In August, the focus of the Company was to complete the metallurgical testing and analysis of drilled samples, being evaluated at the Kemetco Research Inc. laboratory, located in Richmond, British Columbia. The final flow sheet is still in optimization. The current Kemetco work is expected to be completed by this September.

Environmental visits associated with site reclamation (regrowth in disturbed areas) have continued and as of August over 80% of the plant growth and revegetation is complete. In association with the recent heavy rainfall, a limited number of the reclaimed areas show minor erosional disturbance requiring some repair (recontouring in areas of 'gully washes'). The visits and the corresponding reclamation activities are in the planned activities by the Company and conducted by Barr Engineering and Moritz Excavation, as approved by the Minnesota Department of Natural Resources.

North Star is continuing its discussions with the Minnesota Department of Natural Resources on its mineral lease applications on certain State mineral lands in the Emily area. This activity will be on-going in 2024.

Information on the Emily Project is reported periodically by North Star's parent, Electric Metals (USA) Limited, and can be found on the internet at: [www.electricmetals.com](http://www.electricmetals.com).

North Star is committed to work with the City of Emily and the Emily City Council on the Emily Manganese Project and North Star will keep the Emily City Council apprised of developments of the Project.

**North Star Manganese, Inc**  
121 Washington Ave. N, 2<sup>nd</sup> Floor  
Minneapolis, Minnesota 55401  
Cell 1-651-788-3775  
[hs@electricmetals.com](mailto:hs@electricmetals.com)



If you have any questions, please do not hesitate to contact me.

Sincerely,

*Rick Sandri*

Henry (Rick) Sandri, Ph.D., Director  
North Star Manganese Inc

A large, semi-transparent pink star graphic is positioned in the bottom left corner of the page, partially overlapping the contact information.

North Star Manganese, Inc  
121 Washington Ave. N, 2<sup>nd</sup> Floor  
Minneapolis, Minnesota 55401  
Cell 1-651-788-3775  
[hs@electricmetals.com](mailto:hs@electricmetals.com)



# **MEET THE CANDIDATE NIGHT**

Meet the Candidate Night will be held on  
**Monday, September 30, 2024**  
at **6:00 p.m.**

in the **EMILY CITY HALL GYMNASIUM.**

All citizens and local candidates for the 2024  
election are encouraged to attend.

Meet the Candidate Night is limited to local City  
candidates only.

This is an informal gathering and a quorum may be  
present. No motions will be made between a  
quorum of Council members.

Cari Johnson, MCMC  
City Clerk/Treasurer

## City of Emily Slogan Contest Submissions

- a. The Little Lake Town With a Big Heart
- b. The Little Lake Town With a Lot of Charm
- c. The Little Lake Town of the North Star State
- d. Serenity by the Shoreline
- e. The Hidden Gem in the Land of 10,000 Lakes
- f. The Lake Life Capital
- g. Small Town Comforts, Lakeside Wonder
- h. Life Flourishes at the Lakes
- i. Where the Water is Your Neighbor
- j. Where the Waters Flow as the Community Grows
- k. Embrace Life by the Lake
- l. The Warm Community on the Lake Shore
- m. Where Community and Waters Live in Harmony
- n. Rural Serenity and Lakeside Beauty
- o. Where Country Roads Lead to Lakeside Dreams
- p. Lakeside Charm, Minnesota Nice
- q. Community Meets Water at the Center of the Trail
- r. Lakes, Trails, and Warm Welcomings
- s. Home to Minnesota's Best Lakes and Off-Road Trails
- t. Swim in Our Lakes, Ride Through Our Trails, Enjoy Our Community
- u. Where Adventures Begin and Memories are Made
- v. The Hidden Gem Where Adventures Begin
- w. Small town with a big heart
- x. In Emily, you're family
- y. Small Town Big Heart
- z. The Most Impressive City Around
- aa. Live life the Emily way
- bb. Live life the Emily way: simple and serene
- cc. Emily: where nature's beauty meets small town charm
- dd. Emily: a hidden gem
- ee. Get ready for Emily!
- ff. Emily: where adventure awaits!
- gg. Experience Emily
- hh. Jump into the joy of Emily
- ii. Embrace the lakeside charm of Emily!
- jj. Em, I love you
- kk. Emily: topping the charts for decades!
- ll. Emily is everything!
- mm. Emily means eager and hard work.
- nn. Emily is beautiful.
- oo. You always have a family here.
- pp. The Emerald Wilderness
- qq. Emerald Forests & Silvery Waters




- rr.** God's Pine Covered Footstool  
**ss.** Find your Family in Emily  
**tt.** Explore the Outdoors with Emily  
**uu.** All Trails Lead to Emily  
**vv.** A City for All Seasons  
**ww.** Emily says yes!  
**xx.** Emily is always there  
**yy.** Emily cares  
**zz.** Emily knows  
**aaa.** Emily made me  
**bbb.** Emily understands  
**ccc.** There's no place like Emily  
**ddd.** Unique. Historic. Emily.  
**eee.** A little bit of Emily's all I need  
**fff.** All you need is Emily  
**ggg.** History. Beauty. Emily.  
**hhh.** A small town to make long-lasting em-ories! (memories)  
**iii.** Make Emily your new friend!  
**jjj.** Emily: Where the deer and northern pike play!  
**kkk.** Let the City of Emily whisper to you of its water and woods.  
**lll.** Emily isn't just a city . . . it's a love affair with nature!  
**mmm.** Come to the City of Emily, and in the excitement of her smile, find peace, beauty and adventure.  
**nnn.** This is the only City in the WORLD named Emily.  
**ooo.** Emily... raises your spirit and lowers your blood pressure.  
**ppp.** Emily... lifts moods and lowers blood pressure.  
**qqq.** A piece of heaven on earth.  
**rrr.** Emily your favorite stop north of the river  
**sss.** Emily up north's backyard  
**ttt.** Emily relax you are up north  
**uuu.** Emily it's all here trees, trails, tranquility  
**vvv.** Emily wander no more, you are here  
**www.** Emily vacationlands backyard  
**xxx.** Emily where life slows down  
**yyy.** Emily up Norths at its finest  
**zzz.** Emily up north's gem  
**aaaa.** Emily trees, lakes and trails  
**bbbb.** Emily where your heart lives  
**cccc.** Emily the gem of the north  
**dddd.** Emily as beautiful as it sounds  
**eeee.** Emily Paul Bunyan's daughter  
**ffff.** Emily home of the three sisters (Emily, Mary, Ruth)  
**gggg.** Emily see the forest through the trees  
**hhhh.** Emily yours to explore  
**iiii.** Woods, water, wildlife - Emily  
**jjjj.** Emily - The City for All Seasons

**kkkk.** Emily, the heart of 10,000 lakes  
**llll.** Emerald pines and silver waters  
**mmmm.** Emerald pines and crystal waters  
**nnnn.** Don't Blink! (you'll miss the adventures) 🌲 🦋 🐟 🍷 🍷 🍷 🍷 🍷  
**oooo.** The City Of Emily: Truly Unique  
**pppp.** Small city with a big heart!  
**qqqq.** Emily MN. - Land of Ahhhhs! (Or Land of Awes!)  
**rrrr.** Emily - A Place to Get Lost  
**ssss.** Emily Minnesota Perched in the pines  
**tttt.** Emily Minnesota Come play in the pines  
**uuuu.** You're "THERE". Trails and Lakes; where adventure awaits. Emily, Minnesota.  
**vvvv.** You're "HERE". Trails and Lakes; where adventure awaits. Emily, Minnesota.  
**wwww.** Emily, at the edge of your tomorrow  
**xxxx.** Emily, the city at the edge of tomorrow  
**yyyy.** Emily, a small town happening  
**zzzz.** Emily, at the heart of fun  
**aaaaa.** Emily, where the past meets your future  
**bbbbb.** Emily, family, friendly, familiar, fun  
**ccccc.** Emily, home or destination, the right choice  
**dddd.** Emily, a place to feel at home  
**eeee.** Emily, here we are—see for yourself  
**ffff.** Emily, a small city with a big heart  
**ggggg.** Emily, the great escape  
**hhhhh.** Everything is better in Emily  
**iiii.** A city for all seasons.  
**jjjj.** Land of trails and fish tales.  
**kkkkk.** Using letters to spell EMILY: Embrace Moments of an Imagined Life - Yes! (or could replace Yes with Yay)  
**lllll.** Using the letters to spell EMILY: Enjoy Moments of Imagination Like Yesteryear!  
**mmmmm.** God's gateway to the north.  
**nnnnn.** Thanks for visiting.

---

**ooooo.** Emily: Quite; not innocent  
**ppppp.** Emily: Small town feel; Big town excitement  
**qqqqq.** Emily, Ahh Emily  
**rrrrr.** Emily...a little town with big fun for every reason and season  
**sssss.** Emily, We have the Beef! Beer, Booze, Bullets, and Bait!  
**ttttt.** Shoreline City  
**uuuuu.** Clear heads and clear water  
**vvvvv.** Clear water city  
**wwwww.** We love living lakeside  
**xxxxx.** Idyllic lakeside living  
**yyyyy.** Small town, big fun  
**zzzzz.** Come for the fish, stay for the fish

- aaaaaa.** Recursive acronyms of EMILY: Emily Minnesota, I Love You
- bbbbbb.** Recursive acronyms of EMILY: Emily Minnesota: I'm Lakeside Year-round
- cccccc.** Recursive acronyms of EMILY: Emily Minnesota, It's Lovely Year-round
- dddddd.** first letter anagram of EMILY: Year-round Lakeside Magic In Emily
- eeeeee.** Nature's Good Fortune
- ffffff.** A small town to make long lasting memories, Emily,  
 Minnesota 
- gggggg.** Happily in Emily
- hhhhh.** Emily, where dreams come true.
- iiiiii.** Welcome To Emily City in the Pines
- jjjjj.** Emily, so much more than a pretty name.

**clerk@emily.net**

**From:** Jenny Nelson <Jenny.Nelson@crowwing.gov>  
**Sent:** Monday, August 19, 2024 1:14 PM  
**To:** clerk@emily.net  
**Cc:** Tim Bray; Kristi Keeler; Cindy Rader  
**Subject:** Highway Lighting accounts  
**Attachments:** Emily CW Power.pdf; Emily CW Power details.pdf

Good afternoon,

Thank you for submitting the attached power invoice and details. Two of the lighting components are eligible to be transferred to the Crow Wing County Highway Department. I have contacted Crow Wing Power to make the necessary changes. Let us know if you have any questions. Thank you.

|            |                                  |                       |           |                                  |                 |
|------------|----------------------------------|-----------------------|-----------|----------------------------------|-----------------|
| Emily City | CSAH 1, next to Holiday Gas St.  | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | CSAH 1 & Park Lane               | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | CSAH 1 & Lake St.                | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | CSAH 1 & Martin St.              | LED Security Light    | 6/24/2024 | Ineligible – same ad 20823       | Crow Wing Power |
| Emily City | CSAH 1 Between Martin & Broadway | LED Security Light    | 6/24/2024 | Ineligible – Can't Find          | Crow Wing Power |
| Emily City | CSAH 1 & Robinson St.            | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | CSAH 1, 20823 CO. RD. 1          | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | CSAH 1 & White Pine St.          | LED Security Light    | 6/24/2024 | Ineligible – security light only | Crow Wing Power |
| Emily City | TH 6 & CSAH 1                    | LED RDWY 4-Way        | 6/24/2024 | Eligible                         | Crow Wing Power |
| Emily City | CR 136 & Wood Lake Blvd.         | HPS/MV Security Light | 6/24/2024 | Eligible                         | Crow Wing Power |

**Jenny Nelson**  
**Business Analyst**  
Office: (218)824-1110  
Direct: (218)822-2695  
[www.crowwing.gov](http://www.crowwing.gov)

## City of Emily Lights

| Account | Light Map # | Transformer # | Street Intersection                       | Device Description     |
|---------|-------------|---------------|-------------------------------------------|------------------------|
| 779701  | E22-1       | F9556         | Poplar Drive & Loon Trail                 | LED SECURITY LIGHT     |
| 779701  | E27-1       | 8452          | Highway 6 & Poplar Drive                  | 150 WATT ROADWAY LIGHT |
| 779701  | E27-1A      | L9758         | County Road 1 Next to Holiday Gas Station | LED SECURITY LIGHT     |
| 779701  | E27-2       | C9584         | Highway 6 by Grocery Store                | LED RDWY 2-Way         |
| 779701  | E27-3       | C9584         | Highway 6 by Grocery Store                | 150 WATT ROADWAY LIGHT |
| 779701  | E27-4       | Near AA9158   | Between Hwy 6 & South Bay Drive           | 150 WATT ROADWAY LIGHT |
| 779701  | E27-5       | Near AA9158   | Highway 6 & Pinewood Drive                | LED SECURITY LIGHT     |
| 779701  | E27-6       | D9460         | Next to 40152 State Hwy 6                 | LED SECURITY LIGHT     |
| 779701  | E27-8       | P9408         | Highway 1 & Park Lane                     | LED SECURITY LIGHT     |
| 779701  | E27-9       | B9801         | Highway 1 & Lake Street                   | LED SECURITY LIGHT     |
| 779701  | E3-1        | A9191         | Next to 44150 State Hwy 6                 | HPS/MV SECURITY LIGHT  |
| 779701  | E33-1       | K9478         | Highway 1 & Martin Street                 | LED SECURITY LIGHT     |
| 779701  | E34-1       | D9074         | Highway 1 between Martin & Broadway       | LED SECURITY LIGHT     |
| 779701  | E34-10      | AR9014        | White Pine Street                         | HPS/MV SECURITY LIGHT  |
| 779701  | E34-11      | F9579`        | Highway 6 & 3rd Street                    | LED SECURITY LIGHT     |
| 779701  | E34-12      | F9579`        | 3rd Street & Lake Street                  | LED RDWY 4-Way         |
| 779701  | E34-14      | D8807         | Highway 6 & Dahler Drive                  | 150 WATT ROADWAY LIGHT |
| 779701  | E34-15      | L9453         | County Road 1 & Robinson Street           | LED SECURITY LIGHT     |
| 779701  | E34-2       | D9074         | 20823 COUNTY RD 1                         | LED SECURITY LIGHT     |
| 779701  | E34-4       | R9063         | Robinson Street                           | LED SECURITY LIGHT     |
| 779701  | E34-5       | AH9031        | Near 39937 White Pine Street              | HPS/MV SECURITY LIGHT  |
| 779701  | E34-6       | 9761          | County Road 1 & White Pine Street         | LED SECURITY LIGHT     |
| 779701  | E34-7       | L9758         | Highway 6 & Highway 1                     | LED RDWY 4-Way         |
| 779701  | E34-8       | Y9326         | Highway 6 & 2nd Street                    | LED SECURITY LIGHT     |
| 779701  | E34-9       | C9663         | 2nd Street & Lake Street                  | LED SECURITY LIGHT     |
| 779701  | E6-1        | 8181284       | CTY Road 136 & Wood Lake Blvd             | HPS/MV SECURITY LIGHT  |
| 779701  | E9-1        | Z9418         | Highway 6 & Clearwater Drive              | 150 WATT ROADWAY LIGHT |
| 779701  | E9-2        | Z9418         | Highway 6 Across from Wigwam Hotel        | 150 WATT ROADWAY LIGHT |
| 779701  | E27-7       | AN9133        | Hwy 6 and Holiday Station Store           | LED SECURITY LIGHT     |
| 811506  | E1-1        | AA9096        | Hwy 6 & Road to City Hall                 | LED SECURITY LIGHT     |
| 811506  | E1-2        | C9869         | HPS Security Light @ City Hall            | HPS/MV SECURITY LIGHT  |
| 811506  | E1-3        | C9869         | HPS Floodlight @ City Hall                | HPS/MV SECURITY LIGHT  |





September 5, 2024

RECEIVED  
SEP 05 2024

Amy Prokott, Deputy Clerk  
City of Emily  
39811 State Highway 6  
P.O. Box 68  
Emily, MN 56447

BY: .....

Dear Ms. Prokott:

Thank you for the opportunity to submit a proposal to again provide propane to the City of Emily. Here is our proposal for the upcoming heating season:

**Propane Pricing:** The price will be "fixed" at \$1.199 per gallon from now through November 30<sup>th</sup>, 2024, and then capped at \$1.459 per gallon from December 1<sup>st</sup>, 2024 through June 30<sup>th</sup>, 2025. We will waive all delivery fees for the contract term.

Again, thank you for the opportunity to serve the City of Emily. If you have any questions or comments regarding any of our services, please feel free to contact me directly at 218-244-3285 (cell).

Sincerely,

*Brian*

Brian Gandy, General Manager  
Grand Rapids Service Center  
*Serving North Dakota, North-Central Minnesota, and NW Wisconsin*

Customer Service Pledge

I PLEDGE TO:

- Keep Customers **SAFE**.
- Keep Customers **INFORMED**.
- Keep Customers **FIRST** in all I do.
- Keep Customers fueled for **BUSINESS**, for **HOME**, and for **LIFE**.





1330 Tower Ave, Superior, WI 54880

info@superiorfuelcompany.com

(218) 722-2050

9/6/2024

Propane Proposal – City of Emily

Attention: City of Emily

RECEIVED  
SEP 11 2024

BT: .....

Superior Fuel will offer the following for your propane needs for the upcoming heating season(s):

- **\$1.299/gal Fixed Rate** For 1, 2 or 3 heating seasons
- Any tanks that are not owned by the city will be leased for \$1.00/year
  - There is no cost to swap out tanks and perform initial gas/safety checks.
- All tanks will be on a Keep-Fill basis using propane tank monitors at no charge
  - Tank monitors also include a *Superior Fuel Company App* where account holder can check the level of all tanks at any time from their smart phone, tablet, or computer

Superior Fuel Company is one of the last locally owned and operated companies serving the area. We thank you for the opportunity to bid on your propane needs and believe that we would be an exceptional partner.

We are committed to earning your trust and demonstrating why Superior Fuel is the leading energy supplier in the area. If you have any questions or would like to discuss our offerings further, please don't hesitate to email me at [bens@superiorfuelcompany.com](mailto:bens@superiorfuelcompany.com) or call my direct line at **(218) 349-2047**.

Best Regards,

Ben Sowada, Commercial Sales Representative



# LMCIT Workers' Compensation Plan



Home (/Renewal\_WC/LMCWC/0000490533/WC/welcome)

Contact Information

(/Renewal\_WC/LMCWC/0000490533/WC/contact)

Employee of Separate Administrative Boards and Commissions

(/Renewal\_WC/LMCWC/0000490533/WC/employee)

Elected and Appointed Officials of the City and Board Members of Separate Administrative Boards and Commissions\*

Workers' Compensation Payroll Rating Information

(/Renewal\_WC/LMCWC/0000490533/WC/rating)

Workers' Compensation Premium Options

(/Renewal\_WC/LMCWC/0000490533/WC/premium)

Renewal Notes (/Renewal\_WC/LMCWC/0000490533/WC/RenewalNote)

All sections must be marked as complete before submitting your renewal.

## Elected and Appointed Officials of the City and Board Members of Separate Administrative Boards and Commissions\*

PLY, CITY OF - WC

Elected and appointed officials and board members of covered entities will be considered "employees" for the purposes of this coverage, unless you direct LMCIT to exclude coverage for the elected and appointed officials. Please Check the box below if you wish to exclude workers' comp coverage for elected and appointed officials.

We would like to exclude coverage for elected and appointed officials.

The types of appointed officials governed by the statute that allows workers' comp for elected and appointed officials include members of planning commissions, park boards, utility commissions, and similar entities generally not members of organizations such as a city celebration committee. The Minnesota Supreme Court has defined public officers as individuals who have "independent authority under law, either alone or with others, to determine public policy or to make a final decision not subject to the supervisory approval or disapproval." Note, however, limited medical, disability, impairment and death benefits are available to members of purely advisory (those without independent decision-making authority) city boards and committees under the ancillary LMCIT Volunteer Accident Coverage.22

Submit Renewal

(/Reports/PrintWCRenewalMaster?inProgramNbr=LMCWC&cityID=0000490533&inLOB=WC&inFormID=10366)

I have completed this section

Renewal Application For: Emily, City Of  
Member Info

LMCIT  
Property / Casualty  
Insurance

Member

Member Name:

**EMILY, CITY OF**

Member Address:

**39811 State Highway 6**

**PO Box 68**

**Emily, MN 56447**

Is the applicant a member of the League of  
Minnesota Cities? **Yes**

Does the member own any property or  
buildings in other states? **No**

Comments regarding alternative quotes or  
changes to the deductible amount:

Contact

Contact Name:

**Cari Johnson**

Title:

**City Clerk/Treasurer**

Email Address:

**clerk@emily.net**

Phone:

**(218) 763-2480**

# Auto Schedule For: EMILY, CITY OF

Date/Time Printed: 9/6/2024 11:23:09 A

| Old # | #  | Year | Make          | Model             | Body Type | Value     | VIN                   | Phys. Dmg | APD+ | Opt. Use                 |
|-------|----|------|---------------|-------------------|-----------|-----------|-----------------------|-----------|------|--------------------------|
| 1     | 1  | 1999 | GMC           | FIRE TRUCK        | HF        | \$150,000 | 4973                  | Y         | N    | N                        |
| 2     | 2  | 1997 | CHEV          | PICKUP            | MF        | \$10,000  | 5322                  | Y         | N    | N                        |
| 3     | 3  | 2000 | CHEV          | PICKUP            | LPUBLIC   | \$20,008  | 4749                  | Y         | N    | N                        |
| 4     | 4  | 2002 | FORD          | MADE TP II        | AMB       | \$38,000  | 2193                  | Y         | N    | N                        |
| 5     | 5  | 2006 | CHEV          | K1500             | LPARK     | \$17,942  | 1569                  | Y         | N    | N                        |
| 6     | 6  | 2009 | STERLING      | FIRE TNKR         | HF        | \$173,406 | 3276                  | Y         | N    | N                        |
| 7     | 7  | 2008 | FORD          | EXPLORER          | PO        | \$24,455  | 3786                  | Y         | N    | N                        |
| 8     | 8  | 2016 | FORD          | EXPLORER          | PO        | \$26,529  | 4173                  | Y         | Y    | Y                        |
| 9     | 9  | 2009 | FELLING       | TRAILER           | TRLR      | \$5,000   | 4022                  | Y         | N    | N                        |
| 10    | 10 | 2016 | FREIGHTLINER  | FIRETRUCK         | HF        | \$383,500 | 0460                  | Y         | Y    | Y                        |
| 11    | 11 | 2019 | FORCE         | DUMP BOX          | TRLR      | \$8,379   | 7191                  | Y         | Y    | Y                        |
| 12    | 12 | 2018 | INTERNATIONAL | PLOW              | HPUBLIC   | \$192,500 | 7222                  | Y         | Y    | Y                        |
| 13    | 13 | 2020 | TROPH         | UTILITY TRAILER   | TRLR      | \$3,768   | 5HBTU1620<br>L1031862 | Y         | Y    | Y                        |
| 14    | 14 | 2022 | FORD          | F350              | LPUBLIC   | \$34,591  | 1FTRF3BN5<br>NEE92454 | Y         | Y    | Y                        |
| 15    | 15 | 2011 | FREIGHTLINER  | M2 106 HEAVY DUTY | HPUBLIC   | \$99,530  | 1FVAC3BS8<br>BHAZ5673 | Y         | N    | N                        |
| 16    | 16 | 2024 | KENWORTH      | MIDSHIP PUMPER    | HF        | \$625,541 | 2NK5HJ8X3<br>RM353918 | Y         | Y    | Y                        |
| NEW   | 17 | 2024 | FORD          | F250              | LPUBLIC   | \$51,635  | 1FT7X2BA9R<br>EE52864 | Y         | Y    | Y                        |
|       |    |      |               |                   |           |           |                       |           |      | ROAD MAINTENANCE,<br>ETC |

**Property Schedule For: EMILY, CITY OF**

| Old # | New # | Address             | City  | ST         | Description      | Bldg. Lmt. | Cont. Lmt. | PIO Lmt. | Const.                  | Spkr. | Fld. Cd. | Opt. Use         |
|-------|-------|---------------------|-------|------------|------------------|------------|------------|----------|-------------------------|-------|----------|------------------|
| 1     | 1     | 39987 LAKE ST       | EMILY | Minn esota | PICNIC SHELTER   | \$33,500   | \$0        | \$0      | \$0Frame                | N     | C        | USE FLOOD CODE A |
| 2     | 2     | 220751 CO RD 1      | Emily | Minn esota | MAINTENANCE BLDG | \$112,800  | \$20,000   | \$0      | \$0Non-Combustible      | N     | C        |                  |
| 3     | 3     | 20751 CO RD 1       | Emily | Minn esota | MAINTENANCE BLDG | \$7,500    | \$3,000    | \$0      | \$0Frame                | N     | C        |                  |
| 4     | 4     | HWY #1 WEST         | Emily | Minn esota | PARK             | \$0        | \$0        | \$3,784  | Modified Fire Resistive | N     | C        |                  |
| 5     | 5     | 20837 CO RD 1       | Emily | Minn esota | FIRE HALL        | \$749,500  | \$101,000  | \$0      | \$0Frame                | N     | C        |                  |
| 6     | 6     | 20837 CO RD 1       | Emily | Minn esota | PAVILION         | \$62,000   | \$0        | \$0      | \$0Frame                | N     | C        |                  |
| 7     | 7     | 20837 CO RD 1       | Emily | Minn esota | DUGOUTS          | \$32,300   | \$0        | \$0      | \$0Frame                | N     | C        |                  |
| 8     | 8     | West Cr #1          | Emily | Minn esota | West Park        | \$0        | \$0        | \$16,391 | Modified Fire Resistive | N     | C        |                  |
| 9     | 9     | 20837 CO RD 1       | Emily | Minn esota | MAINTENANCE SHOP | \$98,900   | \$24,000   | \$0      | \$0Frame                | N     | C        |                  |
| 10    | 10    | YOST ROAD           | Emily | Minn esota | SEWER POND       | \$0        | \$0        | \$29,686 | Modified Fire Resistive | N     | C        |                  |
| 11    | 11    | 39877 WHITE PINE ST | Emily | Minn esota | LIFT STATION     | \$116,700  | \$37,300   | \$0      | \$0Fire Resistive       | N     | C        |                  |
| 12    | 12    | 21318 CO RD 1       | Emily | Minn esota | LIFT STATION     | \$116,700  | \$37,300   | \$0      | \$0Fire Resistive       | N     | C        |                  |



# Underwriting Liability Survey

## Liability Contracts: Additional Insured Endorsements

### Liability: Additional Coverage

| Description                                                                                                                                                                                                         | Response                                                                                                             | Comments                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| Does the city have any of the following boards, commissions, authorities or agencies? Damages from their activities are excluded unless they are named in the Declarations. Does the city want additional coverage? | Indicate if the city has any of the following and if additional coverage is needed<br><br>Additional Coverage Needed | <a href="#">LMCIT Liability Coverage Guide</a> |
| Gas Utilities Commission                                                                                                                                                                                            | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Electric Utilities Commission                                                                                                                                                                                       | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Steam Utilities Commission                                                                                                                                                                                          | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Port Authority                                                                                                                                                                                                      | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Housing and Redevelopment Authority                                                                                                                                                                                 | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Economic Development Authority                                                                                                                                                                                      | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                  |                                                |
| Area or Municipal Redevelopment Authority                                                                                                                                                                           | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Municipal Power Agency                                                                                                                                                                                              | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |
| Municipal Gas Agency                                                                                                                                                                                                | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                  |                                                |

### Liability Coverage : Coverage is excluded for these events

Does the city own, operate, or sponsor any of the following special event/risks? LMCIT does not provide coverage. City will need to purchase coverage elsewhere.

[LMCIT Liability Coverage Guide](#)

| Description                                                                                                                       | Response                                                            | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|----------|
| Automobile, mobile equipment, snowmobile or motor cycle in any racing, pulling, speeding or demolition contest or stunting event. | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |          |
| Amusement devices with a power motor greater than 5 H.P.                                                                          | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |          |

### Liability Coverage : Coverage is excluded on dams. Optional Coverage is available

| Description | Response | Comments |
|-------------|----------|----------|
|-------------|----------|----------|

# Underwriting Property Survey

## Mobile Property

Does the city want blanket mobile property coverage for all items less than \$250,000?  Yes  No

Does the city own any drones? If so, please provide details in the comments.  Yes  No

Are all city owned drones registered with the state of MN?  Yes  No

## Property Additional Coverage

Does the city want coverage on the following entities property?

Property/Crime/Petro coverage for these entities is not provided by LMCIT unless the entities listed below are added by endorsement.

| Description                                                                                                                                                                                                                | Response                                                      | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------|
| Gas Utilities Commission                                                                                                                                                                                                   | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Electric Utilities Commission                                                                                                                                                                                              | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Steam Utilities Commission                                                                                                                                                                                                 | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Port Authority                                                                                                                                                                                                             | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Housing and Redevelopment Authority                                                                                                                                                                                        | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Economic Development Authority                                                                                                                                                                                             | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Area or Municipal Redevelopment Authority                                                                                                                                                                                  | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Municipal Power Agency                                                                                                                                                                                                     | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Municipal Gas Agency                                                                                                                                                                                                       | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Hospital board or commission                                                                                                                                                                                               | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Nursing home board or commission                                                                                                                                                                                           | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Airport commission                                                                                                                                                                                                         | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Joint powers entity; but a joint planning board created pursuant to an orderly annexation agreement or joint resolution between the city and a township is deemed to be a covered joint powers entity under this agreement | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |

## Property: Flood Coverage

[Property: Flood Coverage](#)

## Underwriting Auto Survey

**Automobile Liability: LMCIT coverage is excess when a person or group uses their own vehicles on city business.**

[LMCIT Auto Coverage Guide](#)

| Description                                                                                   | Response                                                      | Comments |
|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------|
| Optional coverage is available making the LMCIT coverage primary. Do you want this coverage?  | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| Please provide a list of persons or a list of groups and the number of persons in each group. |                                                               |          |

**Automobile Physical Damage: LMCIT provides ACV coverage.**

[LMCIT Auto Coverage Guide](#)

Optional auto physical damage enhancement coverage (APD+) is available. The auto schedule will list those autos that currently have APD+. Please note, APD+ coverage is intended for vehicles less than 10 years old

**Automobile Physical Damage: Impounded, seized, or forfeited vehicles**

[LMCIT Auto Coverage Guide](#)

| Description                                                                                                                                                                                                                                                                                                                                               | Response                                                      | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------|
| Optional coverage is available. Note LMCIT will respond to a liability claim the owner makes for damages. However, LMCIT will only pay for damages caused by city negligence. If the city would like to expand coverage to provide auto physical damage coverage, irrespective of whether the city was at fault or legally liable, please indicate "yes". | Yes <input type="radio"/> No <input checked="" type="radio"/> |          |
| If "yes", please indicate the address of the impound lot(s) as well as the estimated maximum value of impounded, seized, or forfeited autos at that address at any one point in time. (For rating purposes.)                                                                                                                                              |                                                               |          |



**From:** Jamie Koop <jamie@koopinsurance.com>  
**Sent:** Wednesday, January 10, 2024 10:57 AM  
**To:** clerk@emily.net  
**Subject:** FW: Towing Fire Department Trailer

Hi Cari,

I am forwarding the reply I received from our underwriter at LMCIT. Please let us know if further questions. Thanks.  
Jamie Koop

**From:** Montelibano, Antonio <amontelibano@lmc.org>  
**Sent:** Wednesday, January 10, 2024 10:49 AM  
**To:** Jamie Koop <jamie@koopinsurance.com>  
**Subject:** RE: Towing Fire Department Trailer

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jamie,

The firefighter could tow the trailer with his or her personal vehicle.

The firefighter's own liability insurance would be primary. If the firefighter did not have sufficient liability limits, the city's auto liability would be excess coverage.

The city has the option to make LMCIT's auto liability coverage primary for privately owned vehicles used on city business by specified individuals or groups.

This seems like a case where the city might want to endorse the city's auto liability coverage to make the city's coverage primary for this particular firefighter.

The premium to add this to the city's auto policy is about \$12 per person. Note that is coverage is **ONLY** for Liability and there is **NO Physical Damage** coverage to the firefighters policy. Please let me know if you want to add this type of coverage to the city's policy and the name of the firefighters or individuals that you want to add to the auto policy for this type of coverage.

Please let me know if you have any questions.

Thanks,

**Antonio Montelibano** | Underwriter

Phone: (651) 215-4063

[amontelibano@lmc.org](mailto:amontelibano@lmc.org)

League of Minnesota Cities | 145 University Ave. West | St. Paul, MN 55103

[www.lmc.org](http://www.lmc.org) | [Facebook](#) | [Twitter](#) | [Podcast](#)

# Cyber Security

| **PLACEHOLDER FOR SECTION GRID HEADER ROW | Response | Comments |
|-------------------------------------------|----------|----------|
|-------------------------------------------|----------|----------|

## Municipal First Party Cyber Coverage

The standard limit for first party cyber coverage is \$250,000 annual aggregate, but members can increase this limit to \$500,000 for an additional premium charge. Does the city want to increase the limit?

Yes  No

## Cyber security survey

Who is the member's primary responsible party for cyber security?

- a. Name
- b. Title
- c. Email

Does the member conduct cybersecurity awareness training for all employees at least annually?

Yes  No

Does the member have a computer use policy that outlines use of personal computing devices, data storage locations, and data security access?  
[Computer and network loss control](#)

Yes  No

Does the member have a physical firewall between the Internet and the city's network?

Yes  No

Does the member update anti-virus / malware software monthly?

Yes  No

Does the member update Windows software monthly?

Yes  No

Does the member follow a monthly backup procedure that includes storing a copy of computer data elsewhere and in various iterations so that it may be used to restore the original after a data loss event?

Yes  No

Does the member conduct phishing testing?

Yes  No

Is multi-factor authentication required?

Yes  No

### Liability: Medical Payments

Does the city want to exclude medical payments?      Yes      No

### Liability: Special Exposures

| Description | Response | Comments |
|-------------|----------|----------|
|-------------|----------|----------|

Does the city have any of the following exposures?

Does the city own, operate or maintain a licensed child care program that is not a drop-in child care program as defined by MN Statute 245A.02?      Yes      No

Marina      Yes      No

Fireworks (loss control requirements will be necessary) Please contact your LMCIT underwriter for application.      Yes      No

If Yes, Please complete the following application:      [Fireworks questionnaire](#)

### Liability: Staff Attorneys

Does the city have staff attorneys?      Yes       No

Does the city want coverage on their staff attorneys?      Yes       No

## City Fireworks Sponsorship Questionnaire Form

If your city is a member of the League of Minnesota Cities Insurance Trust and is going to be involved in a fireworks display, this questionnaire should be completed to determine whether liability coverage is available. Email completed form to your city's underwriter or to Katie Winge at [kwinge@lmc.org](mailto:kwinge@lmc.org) prior to the event.

| <b>Section 1: General Information</b> |                                  |
|---------------------------------------|----------------------------------|
| 1. City name:                         | Click or tap here to enter text. |
| 2. Event name:                        | Click or tap here to enter text. |
| 3. Event date(s):                     | Click or tap here to enter text. |
| 4. Number of Fireworks Exhibitions:   | Click or tap here to enter text. |

| <b>Section 2: Sponsorship</b>                                                                |                                  |
|----------------------------------------------------------------------------------------------|----------------------------------|
| 1. Is the city the sponsor of the fireworks exhibition?                                      | Choose an item.                  |
| 2. If yes, does the city:                                                                    |                                  |
| 3. Contract with a pyrotechnic contractor to shoot the exhibition? (Complete Sections 3 & 5) | Choose an item.                  |
| 4. Use a city employee as the pyrotechnic operator? (Complete Sections 4 & 5)                | Choose an item.                  |
| 5. Describe other arrangements:                                                              | Click or tap here to enter text. |
| 6. List city's loss experience (claims) for this firework display during past 5 years:       | Click or tap here to enter text. |

| <b>Section 3: Pyrotechnic operator is independent contractor</b> |                                  |
|------------------------------------------------------------------|----------------------------------|
| 1. Contractor name:                                              | Click or tap here to enter text. |
| 2. Contractor address:                                           | Click or tap here to enter text. |
| 3. Is the contractor licensed?                                   | Choose an item.                  |
| 4. Is the contractor certified by the State of Minnesota?        | Choose an item.                  |
| 5. Number of years' experience?                                  | Click or tap here to enter text. |
| 6. Number of shoots in past 3 years?                             | Click or tap here to enter text. |

|                                                                       |                                  |
|-----------------------------------------------------------------------|----------------------------------|
| 7. List special training, education, or operations:                   | Click or tap here to enter text. |
| 8. Contractor's insurance company:                                    | Click or tap here to enter text. |
| 9. Liability limits:                                                  | Click or tap here to enter text. |
| 10. Is city named as additional insured on contractor's policy?       | Choose an item.                  |
| 11. Has a hold harmless agreement in favor of the city been executed? | Choose an item.                  |

|                                                               |                                  |
|---------------------------------------------------------------|----------------------------------|
| <b>Section 4: Pyrotechnic operator is city employee</b>       |                                  |
| 1. Operator name:                                             | Click or tap here to enter text. |
| 2. Is operator certified by Minnesota Dept. of Public Safety? | Choose an item.                  |
| 3. Number of years' experience?                               | Click or tap here to enter text. |
| 4. Number of shoots in past 3 years?                          | Click or tap here to enter text. |
| 5. List special training, education, or operations:           | Click or tap here to enter text. |

|                                        |                                  |
|----------------------------------------|----------------------------------|
| <b>Section 5: Rating information</b>   |                                  |
| 1. Cost of fireworks:                  | Click or tap here to enter text. |
| 2. How many minutes will display last? | Click or tap here to enter text. |
| 3. Size of crowd?                      | Click or tap here to enter text. |
| 4. Describe observation area(s):       | Click or tap here to enter text. |
| 5. Distance from shoot launching site? | Click or tap here to enter text. |
| 6. Distance from shoot landing area?   | Click or tap here to enter text. |

Signature of authorized representative:  X

Printed name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap here to enter text.

Email completed form to your city's underwriter or to Katie Winge at [kwinge@lmc.org](mailto:kwinge@lmc.org) or fax to 651.281.1298 prior to the event.



## LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to [pstech@lmc.org](mailto:pstech@lmc.org), or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

---

LMCIT Member Name: \_\_\_\_\_

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

**clerk@emily.net**

---

**From:** rebecca.roman@spglobal.com  
**Sent:** Friday, August 30, 2024 11:42 AM  
**To:** clerk@emily.net  
**Cc:** rkurtz@ehlers-inc.com  
**Subject:** RE: S&P Global Ratings Review Call: Emily, MN

Hi Cari,

Thank you for giving us an update on the city. I just wanted to let you know that we will not publish a new report as there are no significant changes since our last publication.

Hope you have a great weekend!

Feel free to call me if you have any questions.

Thank you,

**Rebecca Roman**  
Senior Analyst

**S&P Global**  
130 East Randolph | Suite 3600  
Chicago, IL 60601  
T: 312.233.7020 | M: 708.219.0455  
[Rebecca.Roman@spglobal.com](mailto:Rebecca.Roman@spglobal.com)  
[www.spglobal.com](http://www.spglobal.com)

---

## S&P Global

S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our analysts are not permitted to engage in discussions about fees. Any questions about fees or any other commercial, non-analytical matters should be directed to a member of the Sales team, or emailed to [pffeesvcs@spglobal.com](mailto:pffeesvcs@spglobal.com)

**From:** [clerk@emily.net](mailto:clerk@emily.net) <[clerk@emily.net](mailto:clerk@emily.net)>  
**Sent:** Tuesday, August 27, 2024 1:52 PM  
**To:** Roman, Rebecca (Analytical) <[rebecca.roman@spglobal.com](mailto:rebecca.roman@spglobal.com)>  
**Cc:** [rkurtz@ehlers-inc.com](mailto:rkurtz@ehlers-inc.com)  
**Subject:** RE: S&P Global Ratings Review Call: Emily, MN

---

**This Message Is From an External Sender**

This message came from outside your organization.

[Report Suspicious](#)

Rebecca,

Please see Sheet 2 in the attached spreadsheet for 2024 purchases.

Have a great day!



RECEIVED  
AUG 27 2024

Emily City Hall  
Cari Johnson  
PO BOX 68  
Emily MN 56447

BY: .....

August 27, 2024

Subject: Special Assessments due on Tax Forfeited Properties

To Whom it May Concern:

The State of Minnesota passed new legislature in 2024 that affects the sale and management of tax forfeited properties in Crow Wing County. We will no longer be remitting any outstanding balances on special assessments that have been levied against properties forfeited in the years 2016 – 2023 at the time of sale. Proceeds from sale of properties that forfeited in the years 2016-2023 will be sent to the state under the new legislation.

Additionally, properties that forfeit in 2024 and future years will have all taxes and special assessments cancelled at the time of forfeiture. If your taxing district wishes to collect special assessments due on properties forfeited in 2024 or future years, your tax district must recertify within 90 days of forfeiture. All the properties forfeited in 2024 and future years will be taken to sale within six months of their forfeiture date. Typically, the date of forfeiture for Crow Wing County occurs in late September every year.

Attached is a list of properties within your taxing district that forfeited from 2016-2023. If there are any outstanding special assessments due on these parcels, they **WILL NOT** be collected at the time of sale by the county.

If you have questions regarding this letter or the process of tax forfeiture, please contact the Land Services Department at 218-824-1010.

Sincerely,

Jessica Shea  
Operations Manager  
Land Services Department  
218-824-1123

Gary Griffin, Director  
Land Services Department  
322 Laurel Street, Suite 15  
Brainerd, MN 56401  
Office: (218) 824-1010  
Fax: (218) 824-1126  
www.crowwing.gov

**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.





Properties within your taxing district that forfeited from 2016-2023. If there are any outstanding special assessments due on these parcels, they **WILL NOT** be collected at the time of sale by the county.

PIN

21040516 CITY OF EMILY

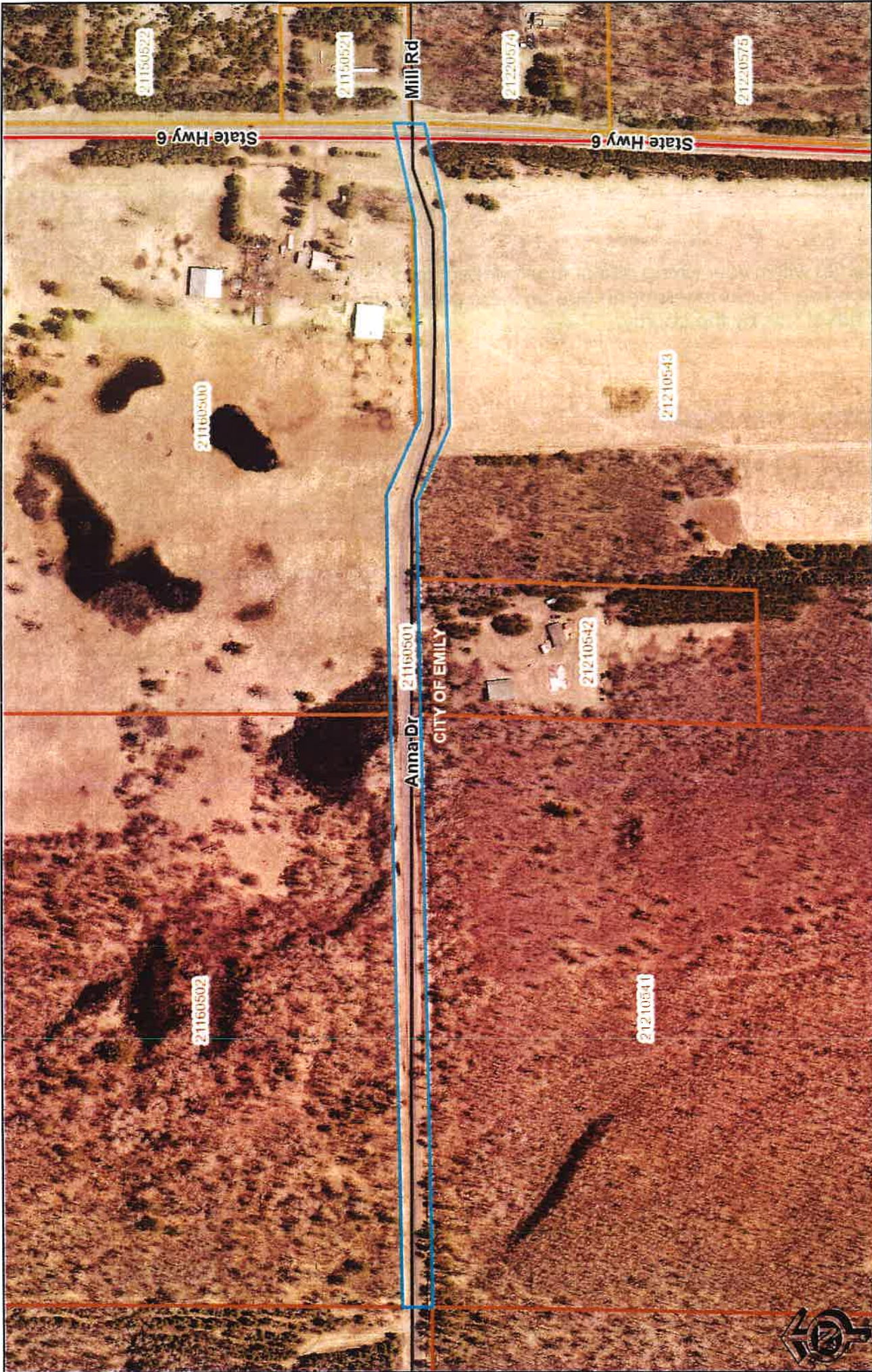
21060524 CITY OF EMILY

21160501 CITY OF EMILY

If you have questions regarding this letter or the process of tax forfeiture, please contact the Land Services Department at 218-824-1010.

**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.

Gary Griffin, Director  
**Land Services Department**  
322 Laurel Street, Suite 15  
Brainerd, MN 56401  
Office: (218) 824-1010  
Fax: (218) 824-1126  
[www.crowwing.gov](http://www.crowwing.gov)



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, materiality, or fitness for any particular use.

### Anna Drive

Date: 8/29/2024 Time: 10:49 AM



Parcel ID: 21160501  
TAX FORFEITED

Parcel

---

Assessment Year: 2024  
Pay Year: 2025  
Property Address: 0  
City: EMILY  
State: MN  
Zip: 56447  
Multiple Addresses: No  
Owner Mailing: CROW WING COUNTY LAND SERVICES  
Mailing City: 322 LAUREL ST STE 15  
Legacy Parcel ID: 210164300Z00009  
Market NBHD: 21\_2 - EMILY NEIGHBORHOOD #2  
Class: 960 - 5E TAX FORFEITURE NOT REPORTED  
Lake:  
Deeded Acres: 3.95  
Plat: -  
Lot:  
Block:  
Section-Twp-Range: 16 - 138 - 026  
Tax District: 21200 - 21 - CITY OF EMILY  
Town/City: 012400 - CITY OF EMILY  
School District: 020182 - CROSBY-IRONTON  
Fire District:  
Rural Service:  
Watershed:  
Sewer District:  
Hospital: 090207 - CUYUNA RANGE HOSPITAL DIST  
HRA: 080121 - CROW WING COUNTY HRA  
Commissioner District: 5  
TIF Project #: -

Values

---

Tax Market Value: 0  
Estimated Market Value: 44,300  
Ref Market Value:  
New Construction Value: 0

Parcel Status

---

In Forfeiture: No  
Mortgage Company:  
ACH: No  
Delinquent: No  
Homestead: N - Non-Homestead

Relative

Legal

---

Plat Name:

A TRACT OF LAND IN THAT PT OF SE1/4 OF SEC 16  
& THAT PT OF NE1/4 OF NE1/4 OF SEC 21 LYING  
66 FT N OF PARALLEL WITH & ADJOINING TO THE  
FOL DESC LINE: BEG AT THE SW COR OF SD SE1/4  
THEN E ALG THE S LINE OF SD SE1/4 A DIST OF  
1764.03 FT THEN SE'LY DEFLECTING 25D 10'42" A  
DIST OF 178.82 FT THEN E DEFLECTING 25D 37'  
20" LEFT A DIST OF 456.71 FT THEN NE'LY DEFLE  
CTING 10D 53'48" LEFT A DIST OF 197.7 FT  
M/O/L TO THEE LINE OF SD NE COR OF THE NE1/4  
AND THERE TERMINATING. THE N LINE OF SD TRACT  
IS TO BE LENGTHENED OR SHORTENED TO TERM ON  
THE E AND W LINES OF SD SE1/4.

Sales

---

| Sale Date  | Sale Price | Instr. Type | CRV #   | Grantor/Seller | Grantee/Buyer           |
|------------|------------|-------------|---------|----------------|-------------------------|
| 11/01/2012 |            | OTH         | 1207665 |                | HAMMAD, ADAM RAMZEY     |
| 11/15/2007 |            | OTH         | 0709777 |                | HAMMAD, ALAM E          |
| 01/01/1800 |            | OTH         |         |                | HAMMAD INVESTMENT, CORP |

Sale Details

1 of 3

---

Instrument Type: OTHER TYPE OF TRANSFER  
Grantor/Seller:  
Grantee/Buyer: HAMMAD, ADAM RAMZEY  
Instrument/Sale Date: 11/01/2012  
Transfer Date: 11/01/2012  
Recorded Date: 11/19/2012  
Improved/Vacant: -  
State Validity Code: -  
Sale Property Use: -  
CRV #: 1207665  
Old Document Number:  
Total Sale Price:  
# of Pcls:  
Adjusted Sale Price:  
Filing Office: -  
COT #:



### Roosevelt Ridge

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Parcel ID: 21040516  
TAX FORFEITED

Parcel

---

Assessment Year: 2024  
Pay Year: 2025  
Property Address:  
City:  
State: MN  
Zip:  
Multiple Addresses: No  
Owner Mailing: CROW WING COUNTY LAND SERVICES  
Mailing City: 322 LAUREL ST STE 15  
Legacy Parcel ID: 2117100090A0009  
Market NBHD: 21\_2 - EMILY NEIGHBORHOOD #2  
Class: 960 - 5E TAX FORFEITURE NOT REPORTED  
Lake:  
Deeded Acres: 1.64  
Plat: 21171 - ROOSEVELT SHORES  
Lot: A  
Block:  
Section-Twp-Range: 04 - 138 - 026  
Tax District: 21200 - 21 - CITY OF EMILY  
Town/City: 012400 - CITY OF EMILY  
School District: 020182 - CROSBY-IRONTON  
Fire District:  
Rural Service:  
Watershed:  
Sewer District:  
Hospital: 090207 - CUYUNA RANGE HOSPITAL DIST  
HRA: 080121 - CROW WING COUNTY HRA  
Commissioner District: 5  
TIF Project #: -

Values

---

Tax Market Value: 0  
Estimated Market Value: 8,300  
Ref Market Value:  
New Construction Value: 0

Parcel Status

---

In Forfeiture: No  
Escrow Company:  
ACH: No  
Delinquent: No  
Homestead: N - Non-Homestead

Relative

Legal

Name:

ROOSEVELT SHORES

OUTLOT A - PRIVATE ROAD

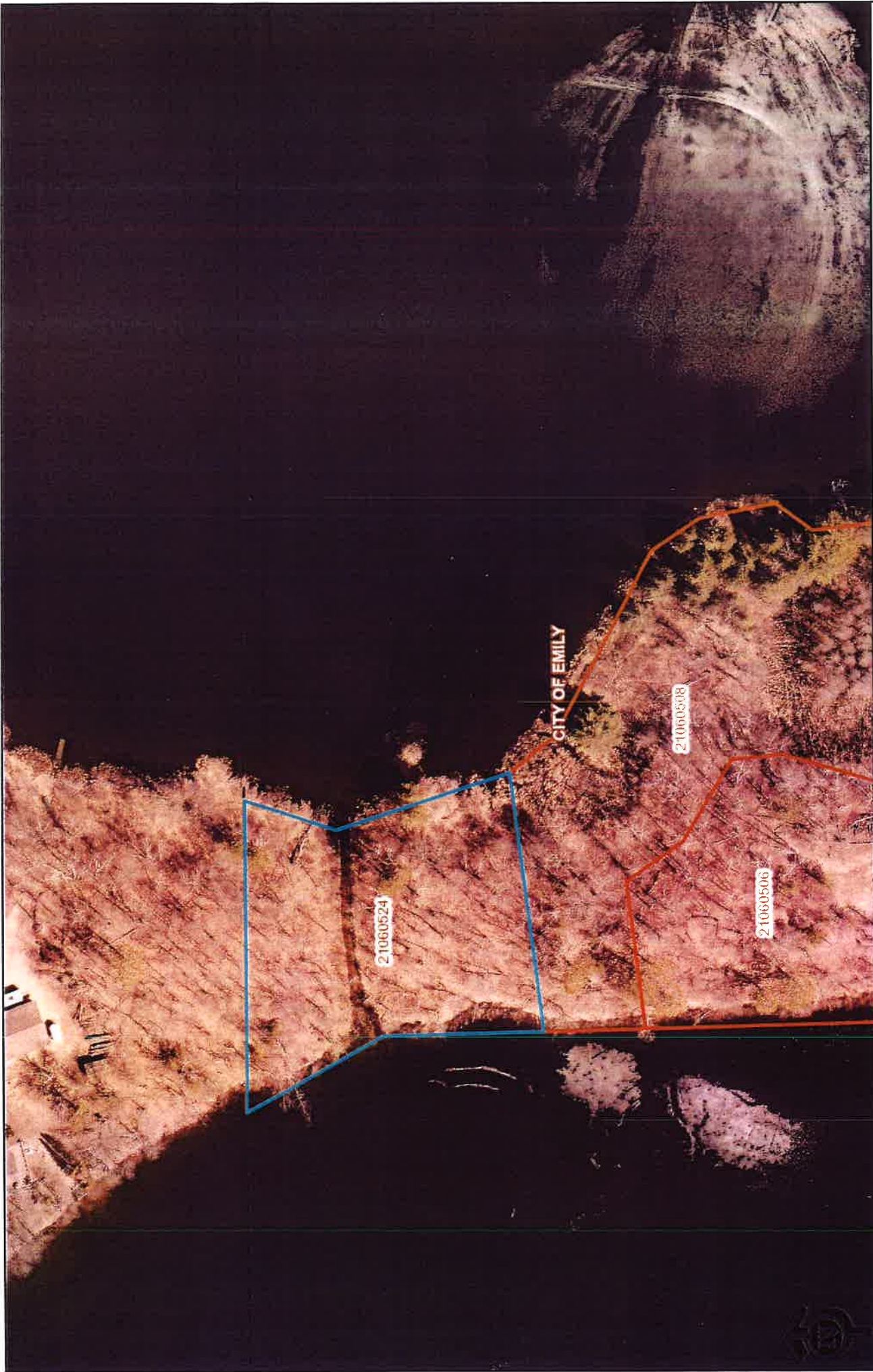
Sales

| Sale Date  | Sale Price | Instr. Type | CRV #   | Grantor/Seller | Grantee/Buyer                       |
|------------|------------|-------------|---------|----------------|-------------------------------------|
| 12/10/2008 |            | OTH         | PL21171 |                | NORTH COUNTRY PROPERTY DEVELMNT LLC |
| 11/05/2008 |            | OTH         | 0811119 |                | ROOSEVELT SHORES OWNERS ASSOCIATION |
| 12/27/2007 |            | OTH         | 0710819 |                | NORTH COUNTRY PROPERTY DEVELMNT LLC |

Sale Details

1 of 3

Instrument Type: OTHER TYPE OF TRANSFER  
Grantor/Seller:  
Grantee/Buyer: NORTH COUNTRY PROPERTY DEVELMNT LLC  
Instrument/Sale Date: 12/10/2008  
Transfer Date: 12/10/2008  
Recorded Date: 12/10/2008  
Improved/Vacant: -  
Lease Validity Code: -  
Sale Property Use: -  
CRV #: PL21171  
Old Document Number:  
Total Sale Price:  
# of Pcls:  
Adjusted Sale Price:  
Filing Office: -  
COT #:



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, materiality, or fitness for any particular use.

21060524

Date: 8/29/2024 Time: 10:48 AM



Parcel ID: 21060524  
TAX FORFEITED

Parcel

---

|                        |                                      |
|------------------------|--------------------------------------|
| Assessment Year:       | 2024                                 |
| Pay Year:              | 2025                                 |
| Property Address:      | 0                                    |
| City:                  | FIFTY LAKES                          |
| State:                 | MN                                   |
| Zip:                   | 56448                                |
| Multiple Addresses:    | No                                   |
| Owner Mailing:         | CROW WING COUNTY LAND SERVICES       |
| Mailing City:          | 322 LAUREL ST STE 15                 |
| Legacy Parcel ID:      | 211180000890009                      |
| Market NBHD:           | 21_RSL - EMILY RES&SEAS LAKESHORE    |
| Class:                 | 960 - 5E TAX FORFEITURE NOT REPORTED |
| Lake:                  | 18022100 - WOOD                      |
| Deeded Acres:          | .98                                  |
| Plat:                  | 21118 - KAVLIS WOOD LAKE SHORES      |
| Lot:                   | 89                                   |
| Block:                 |                                      |
| Section-Twp-Range:     | 06 - 138 - 026                       |
| Tax District:          | 21200 - 21 - CITY OF EMILY           |
| Town/City:             | 012400 - CITY OF EMILY               |
| School District:       | 020182 - CROSBY-IRONTON              |
| Fire District:         |                                      |
| Rural Service:         |                                      |
| Watershed:             |                                      |
| Sewer District:        |                                      |
| Hospital:              | 090207 - CUYUNA RANGE HOSPITAL DIST  |
| HRA:                   | 080121 - CROW WING COUNTY HRA        |
| Commissioner District: | 5                                    |
| TIF Project #:         | -                                    |

Values

---

|                         |        |
|-------------------------|--------|
| Tax Market Value:       | 0      |
| Estimated Market Value: | 51,500 |
| Ref Market Value:       |        |
| New Construction Value: | 0      |

Parcel Status

---

|                |                   |
|----------------|-------------------|
| In Forfeiture: | No                |
| Flow Company:  |                   |
| ACH:           | No                |
| Delinquent     | No                |
| Homestead      | N - Non-Homestead |

Relative

Legal

---

Plat Name:

KAVLIS WOOD LAKE SHORES      LOT 89 EXCEPT THAT PART PLATTED AS WOOD LAKE  
KAVLIS WOOD LAKE SHORES      PRESERVE (21169).

Sales

---

| Sale Date  | Sale Price | Instr. Type | CRV #    | Grantor/Seller | Grantee/Buyer        |
|------------|------------|-------------|----------|----------------|----------------------|
| 10/23/2007 |            | OTH         | PLT21169 |                | WOOD LAKE LODGE, LLC |

Sale Details

---

Instrument Type:                      OTHER TYPE OF TRANSFER  
Grantor/Seller:  
Grantee/Buyer:                         WOOD LAKE LODGE, LLC  
Instrument/Sale Date:                 10/23/2007  
Transfer Date:                         10/23/2007  
Recorded Date:                         10/23/2007  
Improved/Vacant:                      -  
State Validity Code:                    -  
Sale Property Use:                      -  
CRV #:                                     PLT21169  
Old Document Number:  
Total Sale Price:  
# of Pcls:  
Adjusted Sale Price:  
Filing Office:                          -  
COT #:



**DISTRICT** \_\_\_\_\_ **Yr Levied** \_\_\_\_\_ **Yr Collected** \_\_\_\_\_ **Levy Amount** \_\_\_\_\_ **if you are not levying this amount, please explain:**

**EMILY**

**File:** 2012:05  
GO CAPITAL IMPROVEMENT PLAN &  
IMPROVEMENT REFUNDING BONDS,  
SERIES 2012A

2024      2025      \$45,753.75

**File:** 2012:19  
GO SEWER REVENUE REFUNDING  
BONDS SERIES 2013A

2024      2025      \$62,919.75

**File:** 2014:04  
GO PERM IMP REV FUND BONDS SERIES  
2014A

2024      2025      \$20,271.61

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Programs for Local Government

## Who is Sourcewell?

Sourcewell is a Minnesota Service Cooperative governed by Minnesota Statute 123A.21. Legislation passed in 1976 established nine educational cooperative service units across the state. Sourcewell is self-funded and has no taxing, levying, or borrowing authority.

## Sourcewell at a glance

Today, Sourcewell partners with government, nonprofit, and education entities to boost student and community success, as well as provide funding, training, and shared services to help other public agencies do more with less.

All applications, except Impact Funds, are accepted on a rolling basis from July 15 – June 15.

**Final reports from the previous fiscal year must be submitted before new awards will be granted.**

## Boost Funds

- Purpose: To allow member entities to address small projects with no match required.
- Applicant may request up to \$2,000 per fiscal year.
- Application must be submitted and agreement finalized before the project begins.

## Match Funds

- Purpose: To allow member entities to plan for a project, or a collection of projects, that enhance operations and programs.
- Applicant may request up to \$50,000 per fiscal year – a 25% match of the Sourcewell amount is required.
- Application must be submitted and agreement finalized before the project begins.
- County applications require a resolution from their governing board.

## Impact Funds

- Impact Funds for FY 24-25 have already been awarded.
- Information on FY 25-26 Impact Funds will be available in early 2025.

## Third-Party Services Reimbursement

- Purpose: To allow member entities to access professional expertise outside their entity to enhance their operations and programs.
- Sourcewell reimburses 100% of costs up to \$20,000 per fiscal year– can be done with multiple requests.
- Application for each service must be submitted and approved before you begin working with a third-party.
- A third-party is defined as an entity that would need to be contracted with because the applicant cannot provide the service in-house.

## Internship Reimbursement

- Purpose: To allow member entities to provide internships that offer real-world experiences, bolster recruitment efforts, and strengthen community workforce sustainability.
- Application for each internship must be submitted and approved before the hiring process begins.
- Sourcewell reimburses \$15/hour for 640 hours.
- One intern per discipline per semester.

**Regional Safety Groups** – provided in partnership with the League of Minnesota Cities Insurance Trust.

- Sourcewell covers approximately 45% of costs for regional cities. LMC covers the remainder.
- Contact Ashley Edwardson, Loss Control Program Coordinator 651-281-1268

## R5 Networks

- Connect with your peers at one of our regional networks:
  - Human Resources
  - City Clerks/Treasurers
  - Zoning Administrators
  - City & County Administrators
  - Law Enforcement
  - Dispatchers

## Professional Education

- We use member feedback to bring the trainings you need to Central Minnesota.
- Course offerings are updated continuously and can be found on our website.

## EMS Training Reimbursement

- Sourcewell reimburses eligible entities for approved trainings including initial and refresher courses on CPR/AED, Basic First Aid, EMR, and EMT.

## Firefighter Training Reimbursements –

provided in partnership with the Minnesota Board of Firefighter Training and Education (MBFTE).

- Each entity is entitled to a per firefighter rate and can access funds by completing the reimbursement form at [mbfte.org](http://mbfte.org).

Driving Training – provided in partnership with the Precision Driving Center of Minnesota.

- Sourcewell covers 100% of costs for law enforcement, city ambulance, fire departments, public works, and highway departments.
- Schedule directly with the Precision Driving Center of Minnesota.

Peace officer Accredited TRaining OnLine (PATROL) – provided in partnership with the League of Minnesota Cities Insurance Trust.

- Sourcewell covers 100% of costs for regional law enforcement.
- Contact Ashley Edwardson, Loss Control Program Coordinator 651-281-1268

Institute for Credible Leadership (ICLD) – provided in partnership with the Minnesota Sheriff's Association.

- Only available for Cass, Crow Wing, Morrison, Todd, and Wadena counties sheriff's offices.
- Sourcewell covers 100% of costs for this online training.

## Community Development

- Get the help you need with all zoning-related inquiries. Using your community's ordinance, our team of administrators will answer questions and work with your city.

## Cooperative Purchasing

- Sourcewell's cooperative purchasing program manages the solicitation requirements and offers members easy access to an established network of awarded contracts.
- As a regional member, you receive a 1% cash back award at the end of our fiscal year for all purchases made off Sourcewell contracts.

**From:** John P. Hansel <jparker@libertytreesociety.org>  
**Sent:** Monday, August 19, 2024 9:50 AM  
**To:** clerk@emily.net  
**Subject:** A William Bradford Memorial For Your Town

## LIBERTY TREE SOCIETY

Walpole, NH 603-209-2434

### FOR IMMEDIATE RELEASE

**LIBERTY TREE SOCIETY A Non-profit group, est. 1965, to celebrate the Liberty Tree and America's Freedom**

#### **A William Bradford Memorial for your town**

**Before they stepped off the Mayflower, in November 1620, the male passengers, led by William Bradford, signed a Compact guaranteeing to each other that they would make, abide by, and enforce their own laws, thereby, creating America's 'First Constitution'. America 'the land of the free and the brave' was born that day. On November 11, 2024 America will celebrate the 404th anniversary of the signing of the Mayflower Compact.**

The basis for this Memorial is taken from his Journal - *Bradford's History of Plimoth Plantation*. William Bradford was the first and longest serving governor chosen by the citizens of Plymouth Colony.

Bradford said, these pioneering citizens of Plymouth "*were by the blessing of God the first beginners and in a sort the foundation of all the Plantations and Colonies in New England (and their families).*"

Why is the Compact important? There are a number of prominent historians, men like John Quincy Adams, who believe the Compact, as **man's first attempt at self-government, should be ranked with the Magna Carta and, perhaps, considered America's 'First Constitution.'** He said "*The Mayflower Compact is, perhaps, the only instance in human history of that original social compact, which philosophers have imagined as the only legitimate source of government.*"

Liberty Tree Society (LTS), a non-profit organization, is offering a 20-30 ft. tall American Liberty Elm, a 10" x 6" cast bronze memorial plaque commemorating the signing of the Mayflower Compact, and it's signers and a "Signing of the Mayflower Compact" framed print for display in the Town Hall. The Memorial honors William Bradford for his leadership role as author of the Mayflower Compact, as Father of our country and recognizes the Birth of Freedom in America which took place on the Mayflower.

The Memorial will serve as a model and the town will hold a public dedication and invite Mayflower descendants and freedom loving people to attend.

The Liberty Tree Society wishes to establish a William Bradford Memorial that will become a landmark where citizens can gather, and children can learn about the Birth of Freedom In America.

Please call Yvonne for more information (603) 209-2434, email [libertytreesociety@gmail.com](mailto:libertytreesociety@gmail.com)

