

103 PROBATIONARY FIRE FIGHTER

103.1 SUPERVISION RECEIVED

Works under the close supervision of the Fire & Rescue officers.

103.2 SUPERVISION EXERCISED

None

103.3 DUTIES AND RESPONSIBILITIES

1. Participates in fire drills, attends classes in fire fighting, emergency medical aid, hazardous materials, and related subjects.
2. Attends regular and assigned training sessions to maintain and upgrade fire fighting and emergency medical skills.
3. Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.
4. Maintains fire equipment, apparatus and facilities.
5. Performs minor repairs to departmental equipment.
6. Performs general maintenance work in the upkeep of Fire & Rescue facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
7. Presents programs to the community on safety and fire prevention topics if trained.

103.4 DESIRED MINIMUM QUALIFICATIONS

1. Education and Experience:

No specific work experience level required.
2. Necessary Knowledge, Skills and Abilities:
 - A. Working knowledge of driver safety; working knowledge of first aid.
 - B. Ability to successfully learn the operation of the tools and equipment.
 - C. Ability to learn to apply standard fire fighting, emergency aid, hazardous materials, and fire prevention techniques.
 - D. Ability to perform strenuous or peak physical effort during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.

- E. Ability to act effectively in emergency and stressful situations.
- F. Ability to follow verbal and written instructions.
- G. Ability to communicate effectively orally and in writing
- H. Ability to establish effective working relationships with employees, other agencies, and the general public.

105 ACTIVE FIREFIGHTER

105.1 SUPERVISION RECEIVED

Works under the close supervision of the Fire & Rescue officers.

105.2 SUPERVISION EXERCISED

None.

105.3 DUTIES AND RESPONSIBILITIES

1. Participates in fire drills, attends classes in fire fighting, emergency medical aid, hazardous materials, and related subjects.
2. Attends regular and assigned training sessions to maintain and upgrade fire fighting skills.
3. Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.
4. Maintains fire equipment, apparatus and facilities.
5. Performs minor repairs to departmental equipment.
6. Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls and floors; cares for grounds around station; makes minor repairs; washes, hangs and dries hose; washes, cleans, polishes, maintains and tests apparatus and equipment.
7. Presents programs to the community on safety and fire prevention topics, if trained.

105.4 DESIRED MINIMUM QUALIFICATIONS

1. Education and Experience:
 - A. No specific work experience level required.
 - B. Continuous training on the NFPA 1001 Fire Fighting Objectives.

- C. Certified in Firefighter 1.
 - D. First Responder and CPR certification desired
2. Necessary Knowledge, Skills and Abilities:
- A. Working knowledge of driver safety; working knowledge of first aid.
 - B. Ability to successfully learn the operation of the tools and equipment.
 - C. Ability to learn to apply standard fire fighting, emergency aid, hazardous materials, and fire prevention techniques.
 - D. Ability to perform strenuous or peak physical effort during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
 - E. Ability to act effectively in emergency and stressful situations.
 - F. Ability to follow verbal and written instructions.
 - G. Ability to communicate effectively orally and in writing.
 - H. Ability to establish effective working relationships with employees, other agencies, and the general public.

104 FIRST RESPONDER

104.1 GENERAL PURPOSE

1. After first being accepted for active membership in the department, responds to medical calls for which an ambulance has been dispatched.
2. Performs only those emergency medical procedures his/her training permits to comfort, stabilize, and resuscitate the patient until the ambulance arrives.

104.2 DUTIES AND RESPONSIBILITIES

1. Reports to the Assistant Chief for Emergency Medical Services.
2. Responds immediately to the fire hall when a medical call indicates the need for a defibrillator or other equipment carried only in the van. The first two responders will take the van to the scene, reporting by radio that the van is enroute. Additional respondents will go directly to the scene.
3. On arrival at the scene, reports the nature of the call and briefly describes the patient's condition.
4. Performs necessary emergency medical procedures within the limits of his/her training, prevents further trauma, and briefs the ambulance crew upon their arrival at the scene.
5. Provides comfort and assurance to family and friends at the scene, assures security of the home if the patient is removed by ambulance, directs traffic, etc. as needed, and leaves a good impression of our organization.
6. Provides emergency medical services to members of our department during fire and other emergency calls.
7. Attends departmental meetings and drills, participates in first responder training and CPR classes, and continues medical education as available to enhance his/her own performance. Prepares lesson plans and gives instruction on medical topics as assigned.
8. Serves the department and the community as a firefighter as outlined in the City of Emily Fire & Rescue Firefighter Job Description.
9. Performs tasks, assigned or unassigned, for the good of the organization; promotes team spirit and good fellowship.
10. Follow Cuyuna Regional Medical Center Ambulance's protocols.
11. Must have compassion and be able to communicate with children, elderly, ill and injured.

12. Must be able to perform under stress and be able to reassure patients and their families.

13. Must be able to function in a team situation.

104.3 DESIRED MINIMUM QUALIFICATIONS

1. Education and Experience:

A. First Responder certification and current CPR certification.

B. On-the-job training at calls, drills, meetings and seminars.

104.4 TOOLS AND EQUIPMENT USED

1. Emergency medical equipment issued and carried in own vehicle as well as equipment on the rescue van.

2. Stethoscope, bandages, scissors, dressings, air and other splints, compresses, defibrillator, etc.

104.5 WORK ENVIRONMENT

Exposed to high stress levels, occasional physical hazards, and exposed to communicable diseases. Work indoors in cramped situations and outdoors in inclement weather and in poor lighting in hazardous locations.